

Glyndon City Council

12/21/2015

7:00 p.m. Regular Council Meeting
City Hall Council Chambers

1. **Call to Order:** Mayor Cecil Johnson called the meeting to order at 7:00 p.m.
2. **Roll Call:** Council Members Present: Dave Owings, Chris Jensen, Joe Olson and Kimberly Savageau, City Staff Present: Clerk/Treasurer Denise Anderson, Deputy City Clerk Wendy Affield, Police Chief Michael Cline.

As Per Sign in Sheet: Karen Kringler.

3. **Motion to Approve Consent Agenda**
Affield requested an addition to the Expense Sheet for Denise Anderson's mileage of \$83.37.
 - a. Minutes – 12/9/2015 Truth in Taxation Public Hearing
 - b. Minutes – 12/9/15 Council Meeting
 - c. Motion to Approve Resolution of Payments – Chris Jensen made a motion to approve the Consent Agenda, seconded by Kimberly Savageau.Motion Carried.

4. **Additions to Agenda**
➤ Approve 2016 Schedule for Council Meetings

5. **Motion to Approve Agenda**
A motion to approve the 12/21/15 Agenda was made by Chris Jensen, seconded by Kimberly Savageau.
Motion Carried.

6. **New Business**

a. Swearing in of New Officers – Mayor Johnson administered the Oath of Office to Chief Michael Cline, Officers Brian Praska, Taylor Berg, Joseph Solberg, Tyler Schwartz and Jarett Coulter. At this time pictures were taken of the City of Glyndon Police Department.

b. Resolution 2016 Tax Levy – Anderson discussed the change in the budget figures from the last meeting stating that in the Fund Account 601-57000-31000 *General Property Taxes* the figure had been put in two different locations in the budget so after reversing that amount out the surplus was decreased by \$92,541. Anderson explained what the estimated reserve amount would be if the tax levy was set at 1% to 7%. Council will need to review and decide on what Levy percentage they will choose for the 2016 year. Jensen asked how many homes will come out of the Centennial TIF District in 2016. Anderson stated that she does not believe any lots will come out until the year 2018. Jensen discussed what the percentage was his property taxes increased and what the City would receive on average per lot for property taxes once homes like his drop out of the TIF District. Anderson informed Council that this is a good budget,

departments are coming in right on track and the Council was able to start setting funds aside for parks and vehicle replacements for the future. Jensen explained that the Council is doing a better job looking into future expenses and putting funds aside. Cline stated that his budget took a jump this year due to the new radio system and cameras for the squads which are not something that will be in the budget every year. Olson asked about David Drown recommending 7% for the tax levy and if he has reviewed the budget. Anderson informed Council that she has sent a copy to Mr. Drown and he has looked over everything along with making sure the funds are available so the bond payments will be satisfied. Mayor Johnson questioned if the City had something drastic happen, what kind of shape it would be in. Owings stated that if something drastic happened more than likely we would have to go to the bank for the funding. Olson asked what the \$24,347.34 would be put towards if the City went with a 3% tax levy. Anderson informed Council that at the end of 2016 it would be put into the City's reserve account. Anderson stated that the purchase of Stockwood will be a temporary shortfall until the County issues the check in January for the tax forfeited land proceeds. Savageau informed Council that the Specials are the number one priority to be paid back when it comes to forfeited property. The County will keep a small administration fee for the paperwork. Jensen stated that the department heads did a wonderful job staying within their budget in 2015 and he also feels Olson is correct when he says that the Council needs to be able to explain to the residents where the tax levy funds will be spent. Anderson discussed the funds that will be needed in the future for the water system looping project, work on Highway 10 and reconstruction costs for Parke Avenue. Savageau would like to discuss Council's pay per meeting now that all Councilmembers are present. Anderson gave Savageau a copy of what the Council made in 2011 per meeting prior to taking a reduction in pay. Council discussed the idea of bringing the city back in line with other cities when it comes to the Councils pay. Savageau informed Council that five (5) special meetings per Council Member was included in the 2016 budget figure. The increase of \$50 per meeting for all five members would be an additional \$6000 to the budget. Olson indicated that he wants to make sure future Council are covered for all the hours that are put in to help keep the City running efficiently. Owings stated that the reason he mainly brought this topic up in the past was for all the extra time the Mayor puts in attending meetings during the day and being available to sign papers and checks at City Hall. Anderson made a recommendation that Council take back their per diem pay to the 2011 level. Anderson addressed Council explaining that when she started working for the City in 2012 it was not in a very good financial situation so the Council tried to help by reducing their pay. Anderson stated that Council Members have worked very hard to guide the City back on good ground and deserve to be compensated for all their hard work.

Kimberly Savageau made a motion to reinstate Councilmembers pay amount to what it was in 2011, Councilmembers \$150.00 per Council Meeting and \$200.00 per Council Meeting for the Mayor, seconded by Joe Olson.

Motion Carried.

Council Members discussed the increase on their property taxes and what percentage overall the increase was for the residents of Glyndon. Jensen stated that the value of his home went up which in turn increased his property taxes the most. Property taxes do not only increase from the improvements that are made to the property, they also increase from the market value that is inflated because of the homes that have been sold in the area over the last few years. Council discussed the difference between a 3% tax levy amount and a 7%. Olson feels the City should stay at a steady low amount each year instead of waiting until it is too late and having to increase the levy at a higher percentage. Olson asked if Monsanto's Annexation helps bring the taxes down for the residents. Anderson believes that the residents will see a decrease in property tax due to Monsanto's Annexation affecting the tax base in Glyndon.

Dave Owings made a motion to set the 2016 tax levy at 3%, seconded by Chris Jensen.

Motion Carried.

7. Old Business/Unfinished Business

a. Smoking Ordinances 178-180 Second Reading – Kimberly Savageau made a motion to waive the complete reading of Ordinances #178, #179, and #180, seconded by Chris Jensen. Motion Carried.

8. Additions to the Agenda

➤ Approve 2016 Schedule of Council Meetings – Jensen asked if anyone knows when Glyndon Days will be this year as it is nice not to have a Council Meeting that week. No one is aware of the date for the 2016 Glyndon Days Celebration. Chief Cline made the statement that the Glyndon Rod and Gun may not run the Street Dance this year. Jensen would like to try and make sure the morning Council Meetings are set up to be completed within 1-1 ½ hours and have the more in-depth topics discussed at the evening meetings. The 2016 Council Meeting Schedule was approved.

9. Department Reports / Committee Reports

a. Mike Cline, Police Chief – Chief Cline informed Council that Officer Berg did a talk on bullying at the church and will be doing an informational talk with the snowmobile group. Officer Solberg will only be part-time for Glyndon as he has taken a full-time position elsewhere. Officer Praska will start in January as a part-time officer. Chief Cline informed Council that he ordered the new police vehicle and the windshield will be replaced in the 2015 squad due to a small chip that was not found in time. Mayor Johnson mentioned the phone calls from residents concerning the snowmobile ordinance and what needs to be done to enforce it. Chief Cline informed Council that the Police Department needs to be notified when it is happening, not days later. Olson stated that since we do not have a lot of snow at this time snowmobilers are tearing up resident's yards. Cline would like as much information as possible concerning the snowmobile in question, the make, color or what the driver is wearing would be very helpful. Chief Cline will first give warnings and then tickets. Cline stated that he wants to be notified as he keeps stats for all complaints and reviews them at the end of the year to see what needs to be addressed for the next year.

b. Bob Cuchna, Fire Chief – Not Present

c. Scott Lofgren, Maintenance/Public Works Supervisor – Not Present – Olson asked when the ice skating rink will be up and running. Mayor Johnson informed Council that the frost needs to be 3" deep otherwise the water will just soak into the ground. Affield informed Council that it was put in the newsletter that the Maintenance Department is waiting for some colder weather to make ice.

d. Denise Anderson, City Clerk – Anderson discussed the poor windows that are located in the City Hall building and how the air comes through with the right wind. Anderson informed Council that account 101-41000-520 *Buildings and Structures* has around \$7000 still in it that could be used for the installation of new more efficient windows for City Hall. Anderson received a bid from Nelson Contracting for \$7000.00 and Western Products for \$12,245.00. Anderson is asking Council to approve the payment to Nelson Contracting for \$7000 which will come out of the 2015 budget. Jensen asked if it was in the best interest for the City to invest in a better window and only do half this year and the other half next year. Dave Owings made a motion to have Denise Anderson pursue the window enhancements to the City Hall structure for 2015. Savageau questioned when the check will be written, 2015 or 2016. Anderson would like the check to come out of the 2015 budget so she would need approval from the Council to allow that. Dave Owings amended his previous motion.

Dave Owings made a motion to accept Dale Nelson's quote for the window replacement at City Hall for the 2015 billing and budget cycle and give authorization to disperse funds, seconded by Chris Jensen.
Motion Carried.

Anderson informed Council that the Escrows have been put into the restricted checking account so those amounts will not show up in the general checking account. Stockwood has been purchased and at the end of January we will be refunded through the County. Chris Thorson has an interested Developer for an Assisted Living complex in Stockwood. Mayor Johnson informed Council that Steve Iverson has also been discussing the possibility of having a Developer interested in a section of Stockwood. Anderson informed Council that she will be working on 2015 year end, W-2's and 1099's.

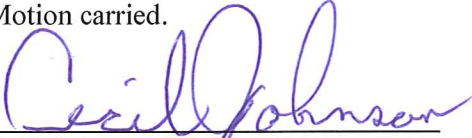
- e. **Councilman Joe Olson & Kimberly Savageau, Glyndon Improvement Committee** – Nothing to report at this time.

10. Open Forum –

11. Miscellaneous Announcements – Karen Kringler commented that the church she belongs to purchased advertising in the Glyndon Days brochure and the check has not been cashed yet. Savageau or Olson will notify Mr. Speer and see what happened.

12. Adjournment

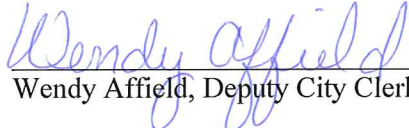
A motion was made by Joe Olson, seconded by Chris Jensen to adjourn at 8:10 p.m.
Motion carried.



Cecil Johnson, Mayor



Denise Anderson, City Clerk/Treasurer



Wendy Affield, Deputy City Clerk

December 21st, 2015 Glyndon City Council Minutes