

Glyndon Days Meeting
Discussion Session #4
6:00 p.m. on 7/25/2018
Glyndon City Hall - Council Chambers

1. **Call to Order:** Mayor Cecil Johnson called the meeting to order at 6:00 p.m.
2. **Roll Call:** Council Members Present: Justin Schreiber, Joe Olson, Kimberly Savageau, Dave Owings, Police Chief Mike Cline, Public Works Supervisor Scott Lofgren, City Clerk Wendy Affield and Administrative Assistant Susan Dayley.
3. **Schedule of Events**
4. **Picnic Discussion – Kimberly Savageau**
Thursday August 9th from 6:00 to 8:00 p.m.
 - Chief Cline ordered 30 dozen ears of corn for the picnic, it will be delivered at 11:00 a.m. on Thursday morning. Need volunteers to help shuck.
 - Cub Scouts serving Community Picnic – Purchased enough hot dogs to serve 300 people. Marcie Wilson is the head of the Cub Scouts.
 - The City is supplying the corn, butter, salt & pepper, plates and napkins.
 - Purchased a 10 x 20 Canopy for the food tables so the smaller tents can be used for the bean bag toss, tattoos and the Clay County Mental Health booth.
 - Susan Dayley and one other helper will be stationed at the temporary tattoo table.
 - Bean Bag Toss – Police Department will run – win a blow pop sucker if you land on the board or a can of pop if you make it in the hole.
 - Mayor Johnson purchased and donated the bean bag game.
 - The Rescue Department will not be doing the 5K Run this year.
 - Fire Department will have their vehicles on display.
 - Lofgren asked Affield to make sure Games to Go has enough extension cords for their bouncy house. The bouncy house will be open from 6:00 to 8:00 p.m.
 - Lofgren will check with his workers to see if they are available to help clean up after the picnic.
 - Lofgren will check the timers on the new cookers and informed Council all picnic supplies including the tents are stored at the Community Center.
 - Affield informed Council Susan will be putting together a list of all supplies for Glyndon Days so we know what we have from year to year.
 - Lofgren stated the Sentence to Serve crew will be in Glyndon August 8th & 9th to help set up for Glyndon Days.
 - Chief Cline stated all Officers will be attending the Community Picnic.
 - Lofgren will check to make sure all electrical outlets are working.
 - Cub Scouts will need to bring cords to run their roasters to keep the hot dogs warm.
 - Mayor Johnson purchased mini beach balls for the kids to receive during the picnic.
5. **Parade Discussion – Dave Owings**
 - Grand Marshal – Lloyd & Jeanene Seter

- National Anthem Singer – Ashley John
- Parade Announcer – Kristina Dernier
- Sound System Coordinator – Bill Dally
- Owings will resend parade information because he has not received responses from the radio or TV stations.
- Owings informed Council at this time he has between 35-40 floats with two weeks left to register.
- Affield asked if the Shriner's will be attending the parade. Owings stated they will be. Affield will send the donation after the parade.
- Lofgren will have the paint available for Owings to mark where the floats need to line up. The location for the vendors will also be marked off with the white paint.
- Mayor Johnson will use Olson's Ranger again this year for the parade. Pictures of the other four Council Members will be displayed in the Ranger because they will be setting up for the festivities.
- Savageau asked Lofgren to set up the portable sign with Glyndon Days information and place it on Highway 10. Council discussed how late the band will be playing.
- Lofgren will make sure the banner is hung across Parke Avenue next week.

6. Street Dance & Food Vendors – Justin Schreiber

- Schreiber needs to figure out where the food vendors will be located in the Community Center parking lot.
- Lofgren explained what power sources are available in that location.
- Rod & Gun will be serving beer at the Street Dance so they will need the extra added insurance policy the City took out last year. Affield will contact Johnson & Johnson Insurance.
- Schreiber informed Council the Rod & Gun's large tent is not in good shape so he checked with Rent-All on the price of a 20' x 40' tent. Council decided to rent the tent and have it set up on Friday and taken down on Sunday by Rent-All employees.
- Lofgren informed Council the aerial mosquito spraying will be between Monday and Wednesday. Spraying will be done during the evening.
- Schreiber is working on sponsorships for Glyndon Days.
- Schreiber and another person will check ID's, put on wrist bands and collect the cover charge for the dance.

7. Saturday Activities – Joe Olson

- Council discussed adding Dayley to the Glyndon Days Facebook account so she can update it more frequently.
- Vendor Show – 10:00 a.m. to 3:30 p.m. – Mary Kay, Jewelry and Paintings, sweet corn, Andy Lake Woodworks, Tupperware, LuLaRoe Clothing, Scentsy Fragrances – Susan asked if she can add it to the Swap & Shop site. Council agreed that would be a good idea.
- Maintenance Staff Work Schedule – Lofgren will make sure someone is available at all times.
- Susan discussed parking for vendors, questioning if the street is going to be blocked off. Olson will make sure the street is blocked off and they have access to drop off their supplies at their booth.

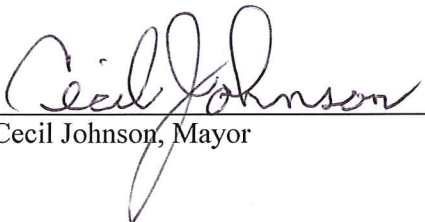
- Affield asked if the City has access to small grandstands to be used for the tractor pull. Lofgren will check with the DGF School first and then the City of Dilworth. The tractor pull will be located on the basketball court at the Glyndon Park.
- Schreiber informed Council Randall's Excavating has donated \$1,000 towards the band. Affield asked what size and style of banner they would like to have for the businesses who sponsor Glyndon Days. Super Frog will be making the individual signs that can be placed in the ground.
- Tollefson's will be donating \$200.00 to Glyndon Days for the use of Johnson Park for their Classic Car Show.
- Dayley contacted Moorhead Hornbacher's and they will be donating a fifty-dollar gift card.

8. Glyndon Days Budget - (\$5,000 for Picnic/Saturday Activities)

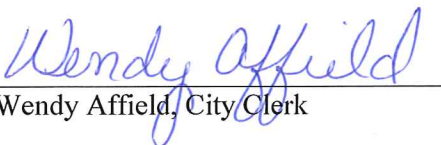
- Community Picnic – Bouncy House - \$393.44
- Community Picnic/Misc. Supplies - \$100-\$200
- Saturday Activities – Bouncy Houses - \$2,081.57
- Watermelon Feed – Donated by Moorhead Cash Wise
- Downtown Sound Band - \$2,500.00
- Porta Potty Rental (10) - \$750.00+
- Shriners – Donation if they come \$150.00

9. Open Forum - **this is the time for the General Public to address the Council regarding this topic. The Open Forum shall not be used to make political statements, political endorsements or for any political campaign purposes.*

10. Adjournment - A motion was made by Justin Schreiber, seconded by Joe Olson to adjourn at 6:34 p.m.
Motion Carried.


Cecil Johnson, Mayor


Susan Dayley, Administrative Assistant


Wendy Affield, City Clerk

July 25, 2018 Glyndon Days Discussion Minutes