

ORDINANCE NO. 88

An ordinance to provide for the numbering of houses and buildings within the City of Glyndon.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF GLYNDON AS FOLLOWS:

1. Section 1 - Duty of Owner: It shall be the duty of the owner, agent, lessor or occupant of every house or other buildings, except barns, garages and other buildings which are part of the same property with a numbered house or building, to place on every such building its proper street number either by painting or by affixing such numbers in metal, glass or other form, so that the same shall be clearly visible from the street. Numbers shall be placed on such houses and buildings within thirty days from the time said owners, agents, lessors or occupants are notified either by mail, publication or telephone of the assignment of numbers to said houses as hereinafter provided.

2. Section 2 - Assignment of Numbers: Numbers shall be assigned to houses and buildings from State Street and Parke Avenue as bases, and in the following manner:

All houses and buildings situated within the first block north of State Street on all intersecting streets shall be given numbers between 10 and 99, inclusive; within the second block numbers between 100 and 199, inclusive, shall be used, and so on in each succeeding block. Street signs for the avenues shall include the word "north" at such time as said signs are erected.

In like manner, the numbers between 10 and 99, inclusive, shall be used within the first block south of State Street on intersecting streets, and each succeeding hundred in each succeeding block. The word "south" shall be added to the street signs for the avenues at such time as said signs are erected.

On avenues intersecting State Street, numbers between 10 and 99, inclusive, shall be used within the first block from Parke Avenue on either side, and each succeeding hundred in each succeeding block. The word "east" or the word "west" shall be added to the street signs, as the case may be, when erected.

Even numbers shall be used on the east sides of the avenues and north sides of the streets and odd numbers on the west and south sides, respectively.

Within any block, the houses or buildings nearer the base street shall use the smaller numbers. In assigning numbers to houses and buildings between which one or more seventy-five foot lots lie unimproved, sufficient numbers shall be allowed for later assignment to such vacant lots.

3. Section 3 - Duty of City Clerk: It shall be the duty of the City Clerk to assign numbers, as hereinbefore provided, to every house or other building in the city, and to report the numbers assigned to the next regular meeting of the council. The council shall at once consider such report, and accept and by resolution approve the same with such revisions and amendments as it may deem necessary. A copy of the report as approved shall be filed with the resolution in the proceedings of the council; a copy of the report and resolution, properly certified, shall be attached to the plat of the city in the office of the County Recorder of Clay County and to the plat of the city in the office of the city clerk; and the numbers assigned may be entered upon the appropriate blocks and lots indicated on said plats. It shall be the duty of the city clerk at once to notify the owners, agents, lessors or occupants of such houses or buildings, either by mail, publication or telephone, of the numbers so assigned.

4. Section 4 - Report of Clerk: Whenever any house or other building is to be erected hereafter, a number shall be assigned at the time the building permit is granted therefor. On or before the 31st day of January of each year hereafter, it shall be the duty of the city clerk to prepare certificates stating the new numbers assigned during the preceding calendar year, and send one to the County Recorder of Clay County for attaching to the plat of the city as aforesaid, and to attach another to the plat in the office of the city clerk. Such numbers may be appropriately entered upon said plats.

5. Section 5 - Penalty: Whoever shall fail to comply with the provisions of this ordinance, or whoever shall affix to or display upon any house or building any such numbers other than those assigned to it, shall be guilty of a petty misdemeanor and upon conviction therefor shall be subject to a fine of not more than \$100.00, and may be subject to other additional proceedings to compel compliance with the provisions of this ordinance.

6. Section 6 - Effect: This ordinance shall take effect and be in force from and after its passage, approval and publication as provided by law.

CITY OF GLYNDON

By: Dennis Wahl
Dennis Wahl, Its Mayor

ATTEST:

Dennis Johnson
Dennis Johnson, Its City Clerk