

City of Glyndon

Minnesota



City Council:
 Mayor Tracy Tollefson
 Dave Owings
 Kimberly Savageau
 Justin Schreiber

GLYNDON COMMUNITY CENTER RENTAL APPLICATION

Community Center is only reserved after an advance payment of \$30 for Categories II & III events
 Community Center is only reserved after an advance payment of 1/2 the total fee for Category I events

Name: _____

Address: _____ Phone: _____

Reason For Rental: _____

Date To Be Reserved: _____ Time(s): _____ to _____

Alcohol Present? _____ Yes** _____ No Number of Participants: _____ (Building capacity is 180)

****Law Enforcement is required ANY time alcoholic beverages will be served or consumed in the Community Center for any event or activity. SERVING OF ALCOHOL MUST END NO LATER THAN 12:00 AM (MIDNIGHT).**

CATEGORY I

RESIDENTS

NON-RESIDENTS

Dances/Receptions	\$250 _____	\$400 _____
Non-profit Fundraisers	\$100 _____	\$200 _____
Damage Deposit	\$500 _____	\$500 _____
Refundable Cleaning Deposit	\$100 _____	\$100 _____
*Law Enforcement Charge - (Minimum 4 Hrs/\$35 each hour over 4)		\$140
		+ ?

CATEGORY II

Small Event or Family Party - 4 hours	\$30 _____	\$60 _____
Small Event or Family Party - Over 4 hours	\$50 _____	\$100 _____
Refundable Cleaning Deposit	\$100 _____	\$100 _____
*Law Enforcement Charge - (Minimum 4 Hrs/\$35 each hour over 4)		\$140
		+ ?

CATEGORY III

Youth Organization / School Meetings	\$25 _____	\$50 _____
Refundable Cleaning Deposit	\$100 _____	\$100 _____

Total:

Paid on:

Initials:

City of Glyndon

HOLD HARMLESS AGREEMENT

I understand that my use of the Community Center is voluntary and that I am using it for my benefit only. I agree that my use of the Community Center facility is undertaken at my own risk and that the City of Glyndon will not be liable for any claims, injuries, or damages of whatever nature incurred by me or members of my organization due to the negligence of members of my organization, or the negligence of third parties. On behalf of myself and the organization I represent, I expressly forever release and discharge the City, its agents or employees, from any such claims, injuries, or damages. I also agree to defend, indemnify, and hold harmless the City from any claims, injuries, or damages of whatever nature arising out of or connected with my use of the Community Center. I also agree to reimburse the City for damage, breakage, maintenance, and theft of equipment beyond the deposit figure if so warranted.

If alcohol is to be consumed, served, or sold at the event sponsored by me or members of my organization, I understand and agree that Law Enforcement must be present at the event. Failure to comply with this clause will result in the event being shut down and fines being levied. The consumption of Alcohol by parties under the age of 21 is not allowed in the Community Center. I.D. cards will be checked when warranted by the officer attending. Violations of this policy will be handled in a swift and serious manner and violators will be subject to arrest by the Glyndon Police Department. Alcoholic beverages are not allowed outside the Community Center Building, unless prior security arrangements have been made.

User Representative _____ Date _____

Please return this form via online submission, or by mail to:

City Hall
Comm. Ctr. Rental Form
PO Box 223
Glyndon, MN 56547

Address for Invitations: Glyndon Community Center
212 Partridge Ave SE
Glyndon, MN 56547

Approved by: _____ Date _____

City Clerk/Administrative Assistant