

City of Glyndon

Minnesota



City Council:

Mayor Tracy Tollefson
Justin Schreiber
Bryant DeVries
Patrick McCoy
Steven Ring

Glyndon City Council Packet September 13th, 2023, at 7:00 a.m. City Hall Council Chambers



Agenda for Glyndon City Council
9/13/2023 – 7:00 a.m.
Regular Council Meeting
City Hall Council Chambers

1. **Call to Order:** Mayor Tracy Tollefson
2. **Roll Call**
3. **Motion to Approve Consent Agenda**
 - a. **8/23/2023 – Public Meeting Minutes**
 - b. **8/23/2023 – Council Meeting Minutes**
 - c. **Approve Resolution of Payments**
 - **Accept Donation Check of \$1,089 from UC Hope for the Police Departments “Shop with a Cop” Program**
 - **Approve Using \$8,702.80 of ARPA Funds to Purchase the V-Boss from Bert’s Trucking to Move Snow at the Ponds and Lift Stations**
 - **Approve Ordering Seven Chairs from Office Max for the Council Chambers for \$1,518.82**
4. **Any Additions to the Agenda** (*urgent items only please*)
5. **Motion to Approve Agenda**
6. **Open Forum – Public Comments/Concerns** - **this is the time for the General Public to address the Council regarding a City Business item that is not on the agenda. Typically, decisions will not be made at this meeting but will be referred to staff for further research. The Open Forum shall not be used to make political statements, political endorsements or for any political campaign purposes.*
 - **Harmonie Hoffman – Public Health Issues and Related Factors**
7. **Mayor/Department Reports**
 - a. **Justin Vogel, Police Chief**
 - b. **Travis Braton, Public Works Supervisor**
 - **Discussion Concerning Hiring of a 3rd Full-Time Maintenance Employee** (*if hiring give approval to advertise*)
 - c. **Bob Cuchna, Fire Chief**
 - d. **Wendy Affield, City Clerk**
 - e. **Tracy Tollefson, Mayor**
8. **Committee Reports**
9. **Old Business / Unfinished Business Update**
 - a. **2024 Budget Review/Adjustments**
10. **New Business**
 - a. **Resolution 2023-8 A Resolution Awarding the Sale and Issuance of \$3,005,000 General Obligation Improvement Bonds, Series 2023A to Robert W. Baird & Co., Inc.** (*need a motion*)
 - b. **MN Healthcare Consortium Refund Check of \$10,335.98 - Health Insurance Settlement Refund for 2022 Plan Year – Low Claim Utilization – Credited to Insurance Reimbursement Revenue Account #101-41000-50000** (*informational only*)

- c. **Discussion Concerning Curbside Recycling – Travis Braton** *(was tabled)*
- d. **Discussion Concerning Adding a Lean-to on the Maintenance Building for Recycling – Building Estimate is \$28,750** *(not including concrete) – Travis Braton* *(was tabled)*
- e. **Preliminary Levy Percentage** *(needs to be decided at the next meeting on 9/27/23)*

11. Time to Discuss the Additions to the Agenda *(only discuss if added and approved in #4 above)*

12. Miscellaneous Announcements & Recognitions

13. Adjournment

The Next Council Meeting is Scheduled for Wednesday September 27th, 2023, at 6:00 p.m.

**Public Meeting
Nuisance Ordinance #194, #195, #166 Fee Schedule
Glyndon Community Center
Wednesday, August 23rd, 2023 @ 5:00 P.M.**

1. Call To Order: Mayor Tollefson called the meeting to order at 5:00 P.M.

2. Roll Call – Mayor Tracy Tollefson; Council Members Justin Schreiber, Patrick McCoy, Bryant DeVries & Steven Ring; Police Chief Justin Vogel; Public Works Superintendent Travis Braton; City Clerk Wendy Affield.

Attendees: Joe Irish; Esther Ellingson; Carter & Twila Neset; Micah Thureen; Debra & Steven Krupich; Travis Jenson; Jo High; Shonna & Mike Severson; Jim & Camilla Masseth; Kris, Merle, & Alex Johnson; Randall Henriksen; Amy Schuldt; Mark Bjerk; Claire Duenow; Patrick Mosloff; Mike Wardlow; Dave Olek; Nick Olek; Jeremy Gieseke; Jason Strand; Jeremy Scholz; Renae Goltz; Monty Olson.

Absent: None.

3. Discussion Concerning Draft Copy of Nuisance Ordinance #194 – Mayor Tollefson said it is wonderful to see so many residents come to this meeting, and she hopes everyone had a chance to review it as they are not going through it line by line. She said the Council is not approving the ordinance tonight, only discussing any changes to the current draft and to listen to any comments or suggestions. Mayor Tollefson said the Council has been going through this process over the last few months, and compiled information from neighboring communities as well as what the City has already had in their previous ordinances. She said tonight’s meeting is for the purpose of getting as much input from the residents as possible, and to see where any changes need to be made. She added the point of this new ordinance is to make sure all information is available and accessible in one, and not several different ordinances.

Mayor Tollefson said as the Council has been reviewing it, there have been some changes made already from the previous draft. She said the Council has had discussions regarding ice/fish houses, boats, campers, etc., and some adjustments were made concerning those. She asked the other members of Council if after this latest review, do they have any changes, comments, or questions? Council responded no.

4. Discussion on the Draft Copy of Administrative Citations and Civil Penalties Ordinance #195 –

5. Discussion on Possible Changes to the 2023 Fee Schedule Ordinance #166 - Mayor Tollefson said this ordinance covers the annual updates to all the City fees, such as building & zoning permit fees, utility rates, pet & ATV licenses, etc. She noted the portion of fees highlighted in red have been lowered from the previous draft. McCoy quickly pointed out an error listed by the building permit fees and said the “see 1997 Uniform Building Code” is incorrect and should say “MN Residential Building Code.”

6. Open Forum – Mayor Tollefson said she will go down the list of names and have attendees speak in that order:

Joe Irish – Concern/Question – Irish asked if these updates and changes problematic in town right now, is there a big issue? He said he is concerned with some residents not being able to afford the fines/fees. He questioned if anyone has visited with the people who are causing the nuisance and

wondered if we have asked them to come in compliance. He is wondering what the notification process will be.

Council Response – Chief Vogel said both City Hall and the Police Department receive complaints, and the majority of complaints are regarding junked vehicles parked in yards. He said the City needs this ordinance to be up to date, and it has to be able to be enforced. Mayor Tollefson said people will be receiving a written letter and not a fine for their first notice. Chief Vogel explained the Appeal Committee can give individuals extra time to clean up, but we have to see the progress. Mayor Tollefson informed Irish at the end of the day the Council is the one who brings forth an ordinance to allow Chief Vogel to do what he needs to do to make sure we are following it and we need to be mindful of every resident within the City.

Joe Irish – Irish has concerns with the time limit that is allowed for certain section of the ordinance. Affield informed Irish Council did change it to thirty (30) days for currently registered vehicles and trailers in the section under “Inoperable Vehicles”.

Esther Ellingson – Concern/Question – Ellingson said you need to look at both sides, she is in favor of this ordinance because she and others have had to look at a camper and vehicles that have not moved in over 20 years and the grass has not been maintained around them. She feels there is no reason for that to be like that.

Council Response – DeVries said he can see her point, but also feels they need to consider the situations behind why a vehicle has not been moved. Vogel agreed and said sometimes it involves mental health, or other issues like that.

Twila Neset – Concern/Question – Twila asked for more clarification on “Public Nuisances Affecting Health – part J – All Public exposure of people having a contagious disease”? She is wondering if this means people being checked at their homes if they are sick?

Council Response – Mayor Tollefson agreed this needs clarity and said this sentence will have to be looked at more.

Micah Thureen – Concern/Question – Thureen said his first concern is regarding fish houses and where they can be kept. He is wondering the difference between having it in front of his house versus his backyard, and why it needs to be on a pad of some kind?

Council Response – Mayor Tollefson said Council has discussed these at length, including what type of landing they need to be parked on. She said at the last meeting Council agreed upon allowing gravel, paved or concrete pads either in the backyard or side of a house, as long as it is not within the city right-of-way. Council believes at the last meeting it was discussed to be fifteen feet (15’) from the curb and twenty feet (20’) if there was a ditch. Chief Vogel stated after visiting with City Engineer Kris Carlson he recommended to use the city right-of-way instead. Affield informed Council after we first visited with Carlson, he gave us the measurements and then he changed his mind and thought it would be easier to say the city right-of-way since we have such a mix of ditches and curb and gutter roadways. Affield said the concern was long grass coming up underneath the vehicle and not being maintained, therefore allowing animals and other vermin to flourish.

Travis Jenson – Concern/Question – Jenson said one of his concerns would be requiring the gravel or concrete pad, and also for the Council to consider changing the verbiage regarding how many and what type of vehicles can be stored in a residential backyard. Jenson knows not everyone can have a

storage building on their property to put things in but feels if it is licensed, registered, and insured there should not be a problem to have it parked on his property.

Council Response – Ring asked Jenson if he had an idea of what a reasonable number might be? He added it can be tough depending on the size of the lot, too. Jenson knows there needs to be a reasonable number which is what Council will need to discuss and decide on. Mayor Tollefson mentioned she does receive phone calls asking when is something going to be done about people that have so many vehicles in their back yards explaining that is where the Council will need to be equitable for everyone, and we will need to discuss it further.

Micah Thureen – Concern/Question – Thureen questioned if the trailer parks will be addressed concerning having to be on a concrete pad.

Council Response – Mayor Tollefson mentioned at the last meeting the Managers of the trailer parks were in attendance and will work with Chief Vogel to remedy any problems and the trailers in the trailer park are considered someone's home.

Resident in the Audience – Suggested instead of looking at it as how many items are allowed in your yard, look at it as what percentage of the person's yard can be used to have things stored on it.

Debra Krupich – Concern/Question – Krupich asked who will be doing the enforcing of this ordinance? Will there be someone coming to deliver notices in person?

Council Response – Mayor Tollefson said the first action will be a written letter from the City which will include pictures of the infraction. After that there will be the fine, then if there is an appeal the Ordinance Panel will review it. The panel will consist of two Council Members and an appointed resident. Chief Vogel said the "enforcement officers" referred to in the ordinance will be his department and possibly the building inspector in certain situations. Residents were concerned that any city employee would be allowed to enter their home. Chief Vogel informed the residents he still needs to abide by state law, and he would need to petition for a search warrant if you do not want to allow him to enter. Someone in the audience stated the terminology you are looking for is an Administrative Search Warrant. Mayor Tollefson said the wording of this section can be clarified better, and Council will look at it.

Jo High – Concern/Question – High said she feels there needs to be more clarity when it comes to the "definitions" such as on page 1, where it talks about "public morals and decency". She said the idea of what is moral is subjective, as well as trying to define "promiscuous sexual intercourse" which seems very outdated. She recommends Council make an attempt to update the terminology.

Shonna Severson – Concern/Question – Severson said she lives by a troublesome property and said it is very frustrating to see garbage strewn about the yard. But she said her suggestion is also to have Council take a look at fine tuning the ordinance in certain sections, as she would hate to see someone have to put a gravel or concrete pad underneath a "playhouse". Severson said she definitely sees the value of an ordinance like this, but just wants to see that it serves to solve problems, not create more problems due to how it's worded.

Council Response – Mayor Tollefson believes most people who are in favor of the ordinance are not present at this meeting. Someone questioned if a neighbor is unhappy, why are they not just visiting with them to see if they would clean it up. Some people are not comfortable bringing something like that up to their neighbors, they would rather have someone else handle it. Henricksen gave a background as to why the ordinance is needed, explaining you need to set guidelines and some type of rules you can have a

very long battle to get the area cleaned up. He understands some of it may be financial but believes most of it is laziness. Mayor Tollefson wants to find a balance and have a foundation that can be followed.

Mike Wardlow – Concern/Question – Wardlow said now that the school has switched around to having the back side facing Parke Avenue, he is not fond of having to look at the dumpsters that are back there, some with heaping garbage, and is wondering if that will be addressed by this ordinance?

Council Response – Mayor Tollefson said as a school employee, this used to be one of her departments until about a week ago. She said in Dilworth, it is a requirement that the school’s dumpsters be completely surrounded by fencing, but for now in Glyndon, the dumpsters are in a location so they can be easily accessible for the garbage trucks. She said she will take this issue to the school and see what resolution can be made in order to hide the garbage dumpsters. DeVries asked if he is talking about the dumpsters or the loose garbage after school activities. Wardlow stated they both are a problem. Mayor Tollefson informed residents we have installed garbage cans down Parke Avenue to help with anyone needed to throw things away while walking on the path.

Claire Duenow – Concern/Question – Duenow asked to clarify if this ordinance also covers commercial properties? She said she lives next door to UC Hope and often there is garbage that blows into her yard, and after speaking to the employees the problem has not improved. Duenow said at night there are people “dumpster diving” and she is wondering if UC Hope will be required to fence in their garbage as well? She also has dogs and does not want anyone to get hurt if customers keep coming up to her yard to try and pet them.

Council Response – Mayor Tollefson said they will reach out to UC Hope to convey these concerns and see if the owners can help find a solution.

Esther Ellingson – Concern/Question – Ellingson asked if there will be anything done about long grass and people not mowing their yards?

Council Response – Mayor Tollefson said the Council has decided on eight inches (8”) as the grass length limit, and if violators do not mow within the timeframe given, the City will be mowing and at a rate of \$75 per hour, with a 1-hour minimum. Affield said anyone can report long grass issues to City Hall.

Shonna Severson – Concern/Question – Shonna Severson questioned the section concerning grills. Fire Chief Cuchna does not believe any fire codes should be in the nuisance ordinance, he would like it removed. Cuchna stated most of the items in this section are inaccurate and when it comes to grills, anything that you are going to burn on the deck within certain distance of your house like propane grills (*most communities make allowances for these*), he would hope most people have the common sense not to have them close to their house. Cuchna stated the City has some regulations on their website concerning burning regulations if anyone has any questions. Someone from the audience asked if they could have a burning barrel with a lid. Cuchna said that would be considered open burning and that is not allowable within city limits. Cuchna said to contact the City Hall for his number if anyone has questions.

Kristina Johnson – Concern/Question – Johnson questioned abandoned homes and unoccupied residents. Johnson then said she would suggest changing the wording in Ordinance #195 to “business days” instead of “calendar days” to accommodate for any holidays. She also recommends if the City intends these notifications to be legal, they should send them via certified mail. Her last recommendation was to have Council look at changing the wording on page thirteen (13) regarding “hearsay evidence.” Johnson then asked a question regarding the clearing of snow on Parke Avenue, and if the walking path is still cleared by the City? And what will the fines be if someone does not clear their sidewalks properly? She is concerned the amount of the fines will be a hardship for some.

Council Response – Mayor Tollefson asked Chief Vogel if he knows if Dilworth sends out certified mail notices? Vogel said he can check on that, but also said these notices can be hand delivered. Mayor Tollefson confirmed the City is still responsible for clearing snow on the walking path, and asked Affield if there has ever been a notice sent out regarding snow removal violations? Affield said not to her knowledge. Chief Vogel said snow removal hasn't been an issue, and the fines are standard across the board. Mayor Tollefson said the overall goal is to get the City cleaned up, but they are willing to work with anyone and try to help the situation as long as the Council sees progress. Chief Vogel said any person in violation can come and present their case to the Ordinance Panel, and if need be, more time to come into compliance could be granted in a case-by-case manner. Johnson would like to see the City do an improvement plan for people that need to clean up certain areas. Mayor Tollefson visits about how there are many groups that would be available to help residents clean up there property.

Merle Johnson – Concern/Question – Johnson asked if the County is still responsible for cleaning the snow on Parke Avenue. Mayor Tollefson said yes. He has concerns, stating the County is not plowing very close to the side of the road so he has to try and move the compacted snow around his mailbox and does not know where to put it so he is not in violation.

Council Response – Mayor Tollefson said they will reach out to the County again to see if they can plow a bit farther out this coming winter, in order to help prevent the snow buildup on the boulevards. Affield said residents can call City Hall and they will contact the County for them.

Nick Olek – Concern/Question – Olek said he feels there should be a whole different set of rules for commercial properties when it comes to nuisances. He does not think it is fair to regulate vehicles on a commercial property when it is a business and not in a residential area.

Council Response – Mayor Tollefson said the City's legal counsel has advised that the ordinance should apply to both, but she feels it is fine as long as the commercial property has vehicles on it that are licensed and not just stored. She said Council discussed requiring any outdoor items be fenced in or enclosed somehow. She said the goal is to determine whether items are being used by the business, or simply sitting there. Affield pointed out that the current draft already allows for certain machinery and other exceptions regarding the storage of parts, etc. Someone from JTF Trucking informed Council many of the vehicles on their property are from their drivers who are out on the road working and do not come home daily to move their vehicles. Mayor Tollefson said the Council will try to find a compromise with any business if an issue arises. Affield explained that most of the complaints are from residents that have property butting up against another property that have vehicles in their back yards that have not been moved or maintained around for many years, it is not the residents who have trailers in their driveways.

General Conversation/Concerns – There was conversation concerning having a separation between commercial and residential in the ordinance. Ring explained how it is hard to write an ordinance for every single situation. Schreiber mentioned on page 4 under "Trash and Rubbish" in that section those three say "except if part of your business" so there are some exceptions for a business to be allowed to have stuff if you are using it for your business. Chief Vogel asked if we could go back to the vehicle section as that seems to be the hot topic. He is wondering what their opinion is about that section, what are you looking for. They feel the vehicle should be licensed, registered and maybe something that states it also needs to be tidy around the area. Several attendees discussed their concerns again about the number of vehicles allowable on a property or yard and feel as though having to pour concrete or even having to pay for storage will become very expensive. Another resident disagreed and said there needs to be rules set in place, as there are definitely problem properties that look terrible. He said property owners need to be responsible for the property they own.

Council Response – Ring said he can understand as he has in the past stored snowmobiles and trailers on his property not only for himself, but for friends as well. But he said there has to be a reasonable number and a reasonable solution to this problem. Chief Vogel said it is not the intention to go after residents who are responsible and take care of their vehicles, but rather to get the properties that are known to have issues cleaned up. Mayor Tollefson said the reason everyone is here tonight is because City Hall has been receiving several complaints over the years, and the cost to the City to pay to clean up a property is very expensive and comes right from the pockets of residents. Ring agreed and said nothing has been enforced in the past, and now it is time for Council to look at ways to correct that. A resident asked when this ordinance would take effect, and Mayor Tollefson answered, once Council has a draft, they all approve, it will have two (2) readings, be published and then it will begin to be enforced. She said they have to start from “ground zero” in order to tackle the problem.

Amy Schuldt – Concern/Question – Schuldt asked Council how long will it take once the ordinance is approved before homes are inspected? She also asked if the enforcement could be rolled out in “bits and pieces” in the monthly newsletter instead of having everything come out at once. She said she likes the idea of having a percentage of a yard allowable for vehicles, and also the requiring of fencing to hide garbage and dumpsters but does not approve of the four (4) vehicle limit nor the rules regarding sidewalk snow removal.

Council Response – Braton said he is new to the City but will make every effort to ensure that snow removal on the walking path is done in a way that does not pile up snow in people’s yards. He plans to try and coordinate with the County this winter too, as far as Parke Avenue snow-clearing and clearance around mailboxes. As for Schuldt’s next question on nuisance dogs and cats, Vogel answered there is a whole separate ordinance regarding animal control, and his department handles those issues.

Jeremy Gieseke - Concern/Question – Gieseke said he has a fish house in his driveway as well as five vehicles and a trailer, so he does park vehicles/trucks on the street in front of his home. He asked if he would be in violation of the ordinance as it is now written?

Council Response – Vogel said yes, he would be in violation regarding the fish house and trailer if they are within the City right-of-way. He said as for the street parking, it depends on the location and the street. Wednesday parking is still prohibited due to garbage removal.

5. Adjournment – The special meeting ended at 7:27 p.m. with a motion made by Patrick McCoy, seconded by Justin Schreiber. All in favor.
Motion Carried.

Tracy Tollefson, Mayor

Wendy Affield, City Clerk

Heather Johnson, Administrative Assistant

Glyndon City Council
8/23/2023 – 8:30 P.M.
Regular Council Meeting
Glyndon Community Center

1. Call to Order: Mayor Tracy Tollefson called the meeting to order at 8:30 p.m.

2. Roll Call: Council Members Present: Justin Schreiber; Bryant DeVries, Patrick McCoy, and Steven Ring; Police Chief Justin Vogel; Public Works Superintendent Travis Braton; Fire Chief Bob Cuchna; City Clerk Wendy Affield.

As Per Sign in Sheet: None

Absent:

3. Motion to Approve Consent Agenda – A motion to approve the consent agenda was made by Steven Ring, seconded by Patrick McCoy. All in favor.
Motion Carried.

- a. 8/9/2023 – Council Meeting Minutes
- b. 8/16/2023 – Special Meeting Minutes
- c. Approve Resolution of Payments

4. Any Additions to the Agenda – None.

5. Motion to Approve the Agenda – A motion to approve the agenda was made by Justin Schreiber, seconded by Steven Ring. All in favor.
Motion Carried.

6. Open Forum – Public Comments/Concerns – None

7. Department Reports – Committee Reports -

a. **Justin Vogel, Police Chief** – Chief Vogel said he has no updates at this time.

b. **Travis Braton, Public Works/Maintenance** – Braton said they finished hydrant flushing, with only one hydrant needing repair over on Lyndon Ave and 12th Street. Mayor Tollefson asked if there has been work done on that hydrant already? Schreiber said that was a different hydrant in the same area. Braton said this hydrant will be repaired with the help of MN Rural Water, and there may be a period of time where residents along Lyndon north of 12th Street will not have access to water. He said overall the flushing went well and has not received any complaints regarding rusty water. Braton said Jet-Way is in town this week to flush out the lift stations. He also added MN Department of Health was here and performed an onsite inspection and found that the water treatment plant needs to be inspected within the next couple of weeks, and the overflow screens will need to be replaced or repaired with new valves. Braton asked Council what they would like to do with the old playground equipment at Johnson Park once it is taken out? He said it can either be disposed of or donated to someone, but a waiver of liability would need to be issued to whomever takes it. Council agreed to a first-come, first-serve notice, and if the equipment is not picked up on time then it will be disposed of. Mayor Tollefson asked if there have been any calls or issues with plugged lines over by Morty's Bar? Braton said no.

c. Bob Cuchna, Fire Chief – Cuchna said he recommends deleting section 1-1-4 from the Nuisance Ordinance draft. Affield asked about the ordinance that is already in place for open burning? Mayor Tollefson suggested Affield send Cuchna both ordinances for his review. Cuchna said the current state codes on recreational burning already apply to all cities and townships, so he would like to see this whole section removed as there are inaccuracies. Ring and Chief Vogel both recommend that there be some verbiage in this ordinance that refers to the state code. Cuchna disagreed as it would be irrelevant due to the state code already in effect. Affield said the City receives many calls regarding the burning of trees in yards, and Chief Vogel added this burning is being done within a fire pit. Cuchna said those situations depend on if the smoke is becoming a nuisance. Mayor Tollefson said Cuchna will need to work with Affield and Chief Vogel to coordinate what verbiage needs or doesn't need to be in the ordinance and then present it to Council. Cuchna said all they can really do is an amendment to the codes, like for example allowing grills to be within so many feet of a home. He said if a jurisdiction does not have its own written fire code, it is then assumed that the jurisdiction follows state enforcement. Chief Vogel insisted there needs to be something in this ordinance, as residents are not going to read through the entire MN State Fire Code regulations to look up whether they can have a recreational fire or not. Cuchna said there was at one point a link to the requirements on the City website but he was not able to find it. Affield said it is still on the website under "Latest News." Cuchna said there are some discrepancies, such as requiring a 4A extinguisher, which is way better than what most homeowners are going to have in their homes. Schreiber asked if point #6 is amended, then the other points are fine? Cuchna said it's yes and no, which is why he does not want to have this section in the ordinance at all. He said some of the information in this section has been from other cities, but not exactly what's in the state code book. Mayor Tollefson asked Cuchna if there is any portion of the open burning section that he would recommend stay in the ordinance, such as part A or part B? Cuchna said as far as he's concerned, none of this should be in the nuisance ordinance but if Council keeps it, he recommends changing a little bit of the writing to be more informational. McCoy said with the exception of nuisance smoke. Braton asked about any situations that might occur where a fire is beyond the limitations, and our Police Department cannot enforce it? Cuchna said they can enforce the state codes. Mayor Tollefson asked Cuchna, as the Fire Chief, what exactly would he recommend? Cuchna said he would recommend only putting parts A & B in there as informational only. Chief Vogel said that should not be done, as it is an ordinance. He suggested it be its own ordinance, and have the Fire Department Committee get together to find a solution. Affield said there are already two ordinances which talk about this, #96 and #105, so there would not be a need for another one. Mayor Tollefson suggested consolidating those into one? Cuchna said those two ordinances are all outdated, and noted the state fire codes are revised every four years. Mayor Tollefson said they will instruct Cuchna to get the ball rolling on the new ordinance.

Cuchna then updated Council that he has not heard back from the generator place. He said the technician had previously recommended getting a 35k generator which will power the whole building, but he is not sure what the reasoning for that was. He is assuming the cost of transfer switches have gone up, but other than that he is waiting to hear back to get some more information. Ring said he received an email a couple of weeks ago from a company in Minnesota that sells fire trucks, but has not heard back from the sales rep. Cuchna asks Braton if he has any out of service rings for a bad hydrant. Braton will need to order some once they have completed their hydrant flushing. Cuchna lastly mentioned receiving a wildland gear donation from the Valley City Fire Department. He believes the value of this donation is around \$26,000 worth of gear.

d. Wendy Affield, City Clerk – Affield said she has no updates at this time.

e. Tracy Tollefson, Mayor – Mayor Tollefson said she has nothing to update.

8. Committee Reports –

9. Old Business/Unfinished Business Update –

a. **Nuisance Ordinance #194** – Schreiber said he would like to table this discussion for another meeting. Vogel recommends going back to the Ordinance Committee for discussion or even having a few residents participate. Mayor Tollefson would like to have both residents and business owners at the meeting to get their views. Affield stated the ordinance can have a section for residential and a section for commercial. When visiting about how many vehicles should be allowed in a driveway Chief Vogel stated if you have “not in the city’s right of way” that would clear up a lot of confusion. Braton explained his visit with City Engineer Kris Carlson on how to measure the road right of way since we have both ditches and curb & cutter. DeVries said he quickly wanted to talk about snow removal on sidewalks, and was questioning whether residents who live along certain stretches where very little sidewalk remains will they be responsible for clearing snow, even though those portions of sidewalks are never used? Chief Vogel said there are other neighborhoods also required to clear snow, as well as the upcoming Charleswood Addition. McCoy said he can see DeVries’ point, but said if the City requires some residents to do it and not others it could be interpreted as showing favoritism. Affield said they need to consider how all neighborhoods would look if the City allows something in one area but not another. Mayor Tollefson agreed and said the City needs to be equitable to all. DeVries mentioned the people here tonight have driven around town and do not see where the City has any problems. Affield stated the City Hall does receive phone calls concerning these issues. Mayor Tollefson said she was visiting with a resident today who was wondering when the City was going to do something about the areas of town that need to be cleaned up. Mayor Tollefson listens to both sides and explains how we need to find a balance but also recognize where we live, we do not want to deter people to not want to be here. DeVries wondered if anyone has visited one on one with residents who may have a few extra things in their yards. There was discussion concerning how not everyone who is for the ordinance would come to the meeting, it is usually people that have a conflict with items that attend. Mayor Tollefson stated most of the people she has visited with want areas cleaned up but are not comfortable speaking out.

Council also reviewed the number of items allowed to be stored in a backyard, and whether the square footage of a yard will need to be looked at. Ring stated the biggest conversation we need to have is, are we going to allow it and if we are we will need to be very specific on what we are going to allow and not allow. Ring said depending on the size of the yard, nine different things could be stored, whereas a small lot might not be able to fit even one thing. He said they will need to look into that more and come up with a solid number and stand by it. Chief Vogel said he still does not recommend storing any vehicles due to possible oil and gas leaks, but instead allow boats, trailers, fish houses, etc. Ring said he can see up to two items as long as it has an axle or a trailer, no motor, and it has to be registered with the state. It was also discussed that it would need to be maintained and mowed around if not on some sort of pad. Schreiber and DeVries feel there needs to be an abandoned camper clause included also. Braton mentioned alleyways will need to be discussed at some point. McCoy asked if this was going to be tabled since Schreiber requested it earlier. Affield asked if she could get clarification on when the residents were talking about not being able to enter their homes. Mayor Tollefson believes it was coming up under the “Authorization to Enter” and “Enforcement Officer” sections. Affield explained that there is an ordinance already in place stating the City has access to their water meter if requested. The Building Inspector also has different guidelines than a Police Officer.

A motion to table discussion for the Ordinance Committee until Wednesday, September 6th, 2023 at 6:00 p.m. was made by Patrick McCoy, seconded by Justin Schreiber. All in favor.
Motion Carried.

A motion was made to schedule a Special Meeting for the Ordinance Committee to be held on Wednesday, September 6th, 2023, at 6:00 p.m. was made by Patrick McCoy, seconded by Steven Ring. All in favor.
Motion Carried.

b. Review Ordinance #195 – An Ordinance Detailing Administrative Citations and Civil Penalties – Tabled until the Ordinance Committee meeting on Wednesday, September 6th.

c. Review Ordinance #166 – An Ordinance Adopting the 2023 Fee Schedule – Tabled until the Ordinance Committee meeting on Wednesday, September 6th.

10. New Business

a. Approve Purchase of a Boss 2.0 Sander/Salter from Bert’s Truck Equipment for \$11,821.24 to be attached to the Pickup Box – Braton said the current sander already has too many issues and would be quite expensive to repair at this point. He said the Boss 2.0 sander was recommended for what the City needs on the current pick-up. A motion to approve the purchase of the sander was made by Justin Schreiber, seconded by Bryant DeVries. All in favor.
Motion Carried.

b. Discussion Concerning Curbside Recycling – Travis Braton – Braton said this was brought up at a previous meeting, but he has not had a chance to speak with Fuchs Sanitation to get information about prices. Council agreed to table this for the next regular meeting.

c. Discussion Concerning Adding a Lean-to on the Maintenance Building for Recycling – Building Estimate is \$28,750 – Travis Braton – Braton said he has received one bid but would like to get another before proceeding. He provided Council with some preliminary drawings of how the lean-to would look, and said if curbside recycling does not go through then this area would still be used for storage. Mayor Tollefson asked if Braton will have more information before the next meeting? Braton said yes. Council agreed to table this for the next regular meeting.

d. Approve Proposal from Braun Intertec for Charleswood Material Testing – A motion to approve was made by Justin Schreiber, seconded by Steven Ring. All in favor.
Motion Carried.

e. Approve Audit Engagement Letter from Eide Bailly for 2023 Audit – A motion to approve was made by Patrick McCoy, seconded by Steven Ring. All in favor.
Motion Carried.

f. General Budget Review – Wendy Affield – Affield said this is just a draft copy for now, and the salary information included is up to date. Mayor Tollefson asked if there are numbers included regarding a fourth officer position? Affield said no, just the salary increases.

11. Time to Discuss Additions to the Agenda –

12. Miscellaneous Announcements & Recognitions –

13. Adjournment – A motion was made by Steven Ring to adjourn at 9:31 p.m., seconded by Bryant DeVries. All in favor.
Motion Carried.

Tracy Tollefson, Mayor

Wendy Affield, City Clerk

Heather Johnson, Administrative Assistant

August 23, 2023 Council Meeting Minutes

CITY OF GLYNDON

RESOLUTION RECORD

9/13/2023

RESOLUTION ALLOWING CLAIMS & ORDERING PAYMENT THEREOF

WHEREAS, THE CITY CLERK HAS AUDITED AND THE DEPARTMENTS HAVE APPROVED THE FOLLOWING CLAIMS AGAINST THE CITY OF GLYNDON, AND HAVE CERTIFIED THAT SUCH CLAIMS ARE PROPERLY PAYABLE BY THE SAID CITY, AND THAT THE SAID CITY CLERK HAS VERIFIED SUCH CLAIMS TO BE PAID AND HAS SATISFIED HERSELF THAT SUCH BILLS AND CLAIMS ARE PROPER CHARGES AGAINST THE CITY OF GLYNDON;

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GLYNDON, MINNESOTA,

FUNDS:

Wednesday, September 13th, 2023

Vendor	Description	Code	Amount
702 Communications	Computer Server, Backups & IT Support	Coded Separate	\$636.50
Acme Tools	Saw/Trimmer/Light and Cordless	Coded Separate	\$1,574.00
AFLAC - ONLINE PAYMENT	Employee Extra Insurance	G 101-29000	\$167.22
Ameritas Life Ins/Vision	Vision Insurance for Employees	101-41000-133	\$36.72
Aramark	Community Center Mops & Mats	101-43000-210	\$136.58
Arvig	Telephone Bill for August	Coded Separate	
Axon Enterprises	Police Dept Tasers	101-42000-208	\$322.00
Banyon Data Systems	Fixed Asset & Vault Backup Support	Coded Separate	\$324.00
Beam Dental Care ACH	Employee Dental & Extra Coverage	Coded Separate	\$218.66
Bert's Trucking - ARPA FUNDS	V-Boss for Plowing at Ponds & Lift Stations	101-41000-333	\$8,702.80
City of Moorhead	Compost Services for August	401-41000-386	
D & M Industries	Steel Door for Police Department	101-41000-401	\$996.00
Dollar General	City Hall/Comm Center/Police/GD Supplies	Coded Separate	\$155.25
Elan Financial Service	Credit Card Statement for July/Agust	Coded Separate	\$5,857.31
Ferguson Waterworks	Water Dept Supplies	201-44000-210	\$391.01
Fuch's Sanitation	City Contracts/Recycling for August	401-41000-384	\$12,893.85
Galls	Police Dept Uniform Allowance	101-42000-201	\$153.61
Gopher State One Call	Locating Fee for August	101-41000-300	\$31.05
Hawkins	Azone Chemicals for Water Plant	201-44000-216	\$1,171.52
Holiday Companies	Car Washes for Police Dept	101-42000-211	\$60.50
J.P. Cooke	2024 Pet Tags & O'Rings	101-41000-210	\$84.35
Jet-Way	Hydroexcavate Gate Valve@Lyndon/12th	301-44000-300	\$905.00
Johnson, Heather	Mileage Expense August	101-41000-331	\$43.82
League of MN Cities	Membership Dues for LOMC	101-41000-623	\$1,798.00
Macs		Coded Separate	\$175.99
Menards	Maintenance/C Hall/Police/W & S	Coded Separate	\$874.30
Minnesota Fire Service Certif	Nate Paulson & Justin Dernier	501-45000-433	\$52.50
Minnesota Life Ins	City Life Insurance Premium/Extra	Coded Separate	\$69.40
Minnesota Mayors Assoc.	Annual Membership Dues	101-41000-433	\$30.00
Minnesota Pollution Control	Exam for Wastewater - Ty Wegenast	301-44000-208	\$55.00
Minnesota Rural Water	Exam Prep for Ty Wegenast - Wastewater	301-44000-208	\$265.00
Minnesota Small Cities	Annual Membership Dues	101-41000-433	\$740.85
MinnKota Recycling	Recycling Charge for August	401-41000-384	
Napa Auto Parts	Solenoid/Oil - Maintenance Dept	101-47000-211	\$34.28
Norman Law Office	Legal Services for August	101-41000-304	
Oasis	Fuel Statements - All Departments	101-42000-212	\$2,115.57
Petro Serve	Fuel Statements - All Departments	Coded Separate	\$750.66
Premium Waters	Police Dept/City Hall Water Jugs	Coded Separate	\$54.68

Red River Valley Co	ACH	Shelter House Lights/City Wide Lights	Coded Separate	\$1,184.01
RMB Enviromental Lab		Water Testing on 8/28/23	201-44000-300	\$59.90
Rob Bentz Lock & Key		Keys for Office Door - Water Dept	201-44000-300	\$85.00
Runnings			Coded Separate	\$878.99
Sherwin-Williams		Paint for City Hall Office	101-41000-401	\$113.05
Simple Website		Add/Develope "Public Meeting" Heading	101-41000-207	\$22.50
Standard & Poors		Rating for Bond 2023A Bond Sale	New Code	\$14,250.00
Superfrog		Repaired "Glyndon Sign" East Sign	101-47000-300	\$130.00
Swanston Equipment		Brush for Toolcat/Loader & Parts	Coded Separate	\$927.57
Team Lab		Tack Coat Pail - Street Repairs	101-47000-224	\$89.00
Truax Paitient Services		Narcan for Police Dept	101-42000-210	\$190.00
Verizon		Cell Phone Bill for August	Coded Separate	
Xcel Energy		Electric/Natural Gas for August	Coded Separate	
			TOTAL	\$59,808.00

AS CERTIFIED BY WENDY AFFIELD CITY CLERK

GRAND TOTAL \$59,808.00

UC Hope
218 Eglon Ave S
Glyndon MN 56547

8/14/23
DATE

1801
75-1222/912

PAY TO THE ORDER OF Glyndon Police Dept. \$ 1,089.⁰⁰
One thousand and eighty nine and 00/100 DOLLARS

Security features included. Details on back.

NORTHWESTERN BANK
(888) 378-7973
DILWORTH - MOORHEAD
ULEN - HENDRUM
DETROIT LAKES - FERGUS FALLS

FOR Shop with a Cop program Kari Peterson NP

⑆0912⑆2221⑆500144352⑆1801⑆



Berts Truck Equipment Of Mhd Inc

TRUCK EQUIPMENT OF MOORHEAD

3804 HWY 75 N . PO BOX 336
MOORHEAD, MN 56561-0336
(218) 233-8681 . FAX (218) 233-9548
1-800-232-3787

INVOICE W 103085

Date 08/30/23

Date Open 08/17/23

Page: 1 of 1

Sold To : 238-6340 218

Ship To :

GLYNDON, CITY OF
PO BOX 223

GLYNDON MN 56547 USA

Written By JOSH	Terms CHG	Time 08:40:33	Customer Po #	Promised	Phone 701-540-3806	Ship Via
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Unit # 128595	Plate #	Year	Make GMC	Model 2500	Mileage/Hrs 0/0.0	VIN 1GT020CG0CZ128595	Engine
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Qty	Description	Price	Amount
1.000	BOSBOSS SNOWPLOW COMPLETE	7930.00	7930.00
	BOSMSC10282B BLADE CRATE,8'2" POLY XT 415192922	0.00	
1.000	BOSMSC15005C PLOW BOX V RT3,SH2 7'6"/8'2"/9'2",SL3 415250826	0.00	
1.000	BOSMSC09601 SMARTTOUCH EXPRESS,V	0.00	
1.000	BOSMSC01565 DEFLECTOR, BOSS RUBBER	332.80	332.80
	ASSEMBLE BOSS V-PLOW Tech SAMUEL G # 21 Id #21 SG		405.00
ARPA Funds			

ALL INVOICES PAID BY CREDIT CARD WILL HAVE AN ADDITIONAL 3% SURCHARGE.

-NOTICE- THERE WILL BE A \$30 FEE ON ALL RETURNED CHECKS.

ALL RETURN ITEMS MUST BE ACCOMPANIED BY THE ORIGINAL INVOICE.

This invoice is due 15 days after invoice date. A 1-1/2% service charge will be added to past due accounts.

Parts.....	8262.80
Labor.....	405.00
Shop Supplies	35.00

Authorized By _____

TOTAL **8702.80**

Maintenance Worker/Water-Wastewater Operator - Full-Time Position

Open: September 14, 2023

Closes: Open until filled - first round applications will be reviewed September 25, 2023

Salary: \$23.28-\$26.99/Hourly (depending on qualifications), Grade 7 on Pay Grid, Non-Exempt

General Duties:

The City of Glyndon is accepting applications for a full-time Maintenance Worker. This position is responsible for assisting the Public Works Superintendent with day-to-day operations of the water plant, wastewater ponds, parks, and city property. Qualified candidates must possess intermediate skilled trades related to repair, construction, and maintenance of city owned equipment. The position will be able to work on a wide array of tasks from road repairs, park maintenance, snowplowing, mowing, vehicle maintenance, building maintenance, water plant and wastewater lagoon maintenance, water and wastewater sampling and recording, etc.

Minimum Qualifications:

Must be 18 years of age. Have a Class D Driver's License and be willing to obtain a CDL within 18 months of hire. Highschool Diploma or equivalent. **Need to possess or be able to obtain a MN Class D wastewater certification within 18 months of hire and a MN Class C water certification within 36 months of hire.** Experience operating heavy and light equipment such as utility loaders, skid steer, dump trucks, lawn mowers, with the ability to work with various materials to complete the maintenance and repairs of public streets, facilities, parks, equipment, and other public property.

Apply:

A completed employment application should be submitted by 3:00 pm on Friday, **September 29, 2023**, to tbraton@glyndonmn.com or in person to City Hall. A complete job description and application may be obtained at <https://glyndonmn.com> or at City Hall, 36 3rd Steet SE, Glyndon, MN 56547. Feel free to call 218-498-2379 with other questions.

CITY OF GLYNDON
Expenditure Budget Worksheet 2 - 2024

Account Descr	2024 Budget	2023 Budget	2023 YTD Amt	2022 Amt	Comment
101 GENERAL FUND					
E 101-41000-100 Salaries	\$27,598.00	\$24,790.00	\$17,142.84	\$23,113.48	33.3% Clerk - 2/% 5yrs - 2% 10yrs
E 101-41000-101 Full-Time Hourly	\$8,876.00	\$8,550.00	\$5,252.04	\$7,051.36	10% Assist-2% 5yrs/Clean CH&PD-Elisha
E 101-41000-102 Full-Time Hourly/Overtime	\$200.00	\$200.00	\$47.07	\$31.38	10% Admin Assistant
E 101-41000-104 Council Members	\$16,800.00	\$16,800.00	\$10,150.00	\$14,550.00	150/meeting+12 Spec Mts
E 101-41000-105 Mayor	\$6,000.00	\$6,000.00	\$4,350.00	\$5,700.00	200/meeting+24 Spec Mts
E 101-41000-111 Other - EB Uses this Account	\$2,200.00	\$0.00	\$0.00	\$2,110.28	Election Judges & Meals
E 101-41000-121 PERA	\$3,900.00	\$3,750.00	\$2,256.21	\$3,074.82	Council 5% - Employee 7.5%
E 101-41000-122 FICA	\$5,050.00	\$4,860.00	\$3,144.06	\$4,798.54	All 7.65%
E 101-41000-130 Employer Paid Premium Health	\$0.00	\$0.00	\$10,716.16	\$0.00	Transfer Twice a Year July/Dec
E 101-41000-132 Employer Paid Benefit Payout	\$6,000.00	\$6,000.00	\$4,153.86	\$5,999.76	Wendy Cap at \$500.00 - Ins Reimbursement
E 101-41000-133 Employer Paid Vision Coverage	\$588.00	\$627.00	\$257.04	\$367.20	\$6.12 Eye Insurance (8)
E 101-41000-134 Employer Paid Life Insurance	\$480.00	\$510.00	\$295.00	\$500.60	\$25,000 Life Coverage (8)
E 101-41000-135 Employer Paid Health Savings	\$0.00	\$0.00	\$4,000.00	\$0.00	Transfer Twice a Year July/Dec
E 101-41000-142 Unemployment Benefit Payments	\$0.00	\$0.00	\$7,450.88	\$3,494.90	Unemployment (Luke's)
E 101-41000-151 LOMC-Workers Comp Insurance	\$40,000.00	\$45,000.00	\$35,442.00	\$47,700.00	LOMC Workmans Comp (2018 Claim Off)
E 101-41000-200 Office Supplies	\$2,300.00	\$2,100.00	\$1,986.09	\$1,910.39	Office Supplies
E 101-41000-207 Computer Technology	\$3,300.00	\$2,900.00	\$2,397.62	\$1,667.07	702 IT Bill - Server-1/3 1/3 1/3
E 101-41000-208 General Training	\$2,000.00	\$2,000.00	\$1,861.84	\$1,804.77	Conferences/Educa Classes
E 101-41000-210 Operating Supplies	\$2,400.00	\$2,400.00	\$2,058.21	\$1,811.11	Operating Supplies
E 101-41000-270 Abatement Expense	\$0.00	\$0.00	\$0.00	\$55,506.05	Prop/House Abatement Expenses
E 101-41000-300 Professional Services	\$20,000.00	\$17,000.00	\$13,174.87	\$13,868.11	Inspector,Drown,Web,Loffler,MetroCog Study
E 101-41000-301 Auditing/Accounting Services	\$28,300.00	\$24,100.00	\$26,065.00	\$23,589.00	Eide Bailey \$23,500/County Assessment fee \$4,
E 101-41000-302 2-Year Tax Abatement Fee	\$12,000.00	\$10,000.00	\$0.00	\$7,857.78	Pay County for New Homes 2yr Abatement
E 101-41000-304 Legal Fees	\$18,000.00	\$25,000.00	\$7,248.50	\$12,105.00	Attorney/Norman/Pemberton
E 101-41000-305 Criminal Legal Fees-Moorhead	\$11,195.00	\$11,195.00	\$11,085.04	\$10,758.36	Prosecuting Attorneys
E 101-41000-307 Building Inspector 50% Fee	\$5,000.00	\$5,000.00	\$4,986.93	\$5,752.35	50% of Permits to Building Inspector
E 101-41000-308 Building State Surcharge	\$2,000.00	\$2,000.00	\$522.40	\$4,652.47	State Permit Surcharge Fee
E 101-41000-321 Telephone	\$2,200.00	\$2,800.00	\$1,321.68	\$2,589.43	Separated Each Dept 2022
E 101-41000-322 Postage	\$100.00	\$100.00	\$94.00	\$84.00	Box Fee/Misc Mailings
E 101-41000-331 Travel/Mileage Expense	\$1,000.00	\$1,000.00	\$641.81	\$841.78	Mileage to Bank, Post Office, Misc
E 101-41000-333 ARPA Funds from COVID-19	\$0.00	\$0.00	\$58,736.74	\$0.00	ARPA-Generator/Squad/Fire/Park/Vboss
E 101-41000-340 Advertising	\$1,100.00	\$11,000.00	\$1,100.00	\$1,031.31	Gateway Ad - Hwy 10 Sign
E 101-41000-351 Legal Notice Publication	\$1,200.00	\$1,600.00	\$871.00	\$913.00	Legal Notices/Public Hearings
E 101-41000-361 General Liability Insurance	\$100.00	\$100.00	\$100.00	\$100.00	CNA Surety-Utility Permit Renewal
E 101-41000-381 Xcel-Electric/Gas Bill	\$37,000.00	\$34,000.00	\$28,059.27	\$32,107.96	All General
E 101-41000-383 Red River Co-Op	\$12,000.00	\$12,000.00	\$6,955.93	\$10,535.65	All Departments/City
E 101-41000-401 Repairs/Maintenance Buildings	\$14,000.00	\$14,000.00	\$3,246.62	\$6,287.23	City/Maint/Police-No Fire/Water/Sewer/CC
E 101-41000-413 Office Equipment Rental	\$6,600.00	\$6,400.00	\$4,002.58	\$5,983.40	Copy Machine Lease - City Hall
E 101-41000-433 Dues and Subscriptions	\$2,000.00	\$1,900.00	\$721.20	\$1,885.77	Dues & Subscriptions

Account Descr	2024 Budget	2023 Budget	2023 YTD Amt	2022 Amt	Comment
E 101-41000-434 Awards and Indemnities	\$0.00	\$0.00	\$44.76	\$202.80	Former Council Recognition
E 101-41000-560 Furniture and Fixtures	\$700.00	\$700.00	\$0.00	\$561.86	Chairs CH
E 101-41000-610 Interest - EB	\$0.00	\$0.00	\$0.00	\$0.00	EB Uses
E 101-41000-622 LOMC General/Liability Ins.	\$54,000.00	\$52,000.00	\$51,669.00	\$48,583.00	Ins. Policies Bldgs/Vehicles
E 101-41000-623 LOMC Membership Dues/Trainin	\$3,500.00	\$3,500.00	\$953.49	\$2,713.04	Dues & New Council Training
E 101-41000-624 BANYON	\$1,300.00	\$1,300.00	\$1,036.66	\$1,144.66	Software Support
E 101-41000-628 Donation Reimbursements	\$0.00	\$0.00	\$0.00	\$0.00	Donation Reimbursement
E 101-41000-630 City Specials Principal	\$4,816.00	\$4,500.00	\$2,408.00	\$4,648.00	Sp Ass - City Property
E 101-41000-631 City Specials Interest	\$2,600.00	\$2,800.00	\$1,204.00	\$2,576.00	Sp Ass Interest - City Property
E 101-41000-635 Miscellaneous Income/Expense	\$0.00	\$0.00	\$0.00	-\$748.00	Misc Income/Expense
E 101-41000-637 Bank Fees/Penalties	\$280.00	\$320.00	\$140.00	\$313.18	Bank/Penalty Fees
E 101-41000-663 Transfer In/Out - EB	\$0.00	\$0.00	\$0.00	\$0.00	EB Uses
E 101-41000-665 Glyndon Days/Ice Cr Social	\$6,000.00	\$6,000.00	\$9,973.90	\$9,262.00	Glyndon Days/Ice Cream/Donations
E 101-42000-100 Salaries	\$103,440.00	\$96,616.00	\$66,888.00	\$90,168.00	Police Chief
E 101-42000-102 Full-Time Hourly/Overtime	\$211,461.00	\$209,610.00	\$120,914.41	\$165,247.60	Full-time Officers/TZD/Holiday(\$14,000)
E 101-42000-103 Part-Time Employees	\$14,000.00	\$14,000.00	\$7,827.68	\$10,465.83	Part-time Employees
E 101-42000-106 Stipend Pay	\$12,000.00	\$12,077.00	\$8,361.00	\$11,271.00	Was 5hrs/wk x \$46.45 (260 hrs) Capped @ \$12
E 101-42000-121 PERA	\$58,795.00	\$58,000.00	\$35,308.11	\$47,988.49	PERA 17.7%
E 101-42000-122 FICA	\$6,100.00	\$6,100.00	\$3,443.32	\$4,667.57	No SS for Full Time Officers-1.45%
E 101-42000-130 Employer Paid Premium Health	\$36,741.12	\$41,334.00	\$18,370.56	\$35,844.96	\$765.44 Health Ins (4) Police
E 101-42000-135 Employer Paid Health Savings	\$12,000.00	\$13,500.00	\$6,000.00	\$12,000.00	\$3000 Bremer HS (4) Police
E 101-42000-136 Employer Paid Dental Coverage	\$1,396.80	\$1,575.00	\$1,047.60	\$0.00	\$29.10 ea (4) Police
E 101-42000-170 Special Purch/Other Equip	\$13,000.00	\$13,000.00	\$10.92	\$10,315.48	Watch Guard/Radar/Guns/Body Cams/Taser
E 101-42000-200 Office Supplies	\$2,000.00	\$2,500.00	\$215.00	\$888.55	MISC Supplies
E 101-42000-201 Uniforms	\$5,000.00	\$5,000.00	\$996.72	\$3,025.24	\$600.00 per union contract
E 101-42000-207 Computer Technology	\$4,400.00	\$4,400.00	\$0.00	\$0.00	Computer Equipment
E 101-42000-208 General Training	\$8,000.00	\$8,000.00	\$3,657.90	\$5,624.93	Train/Ammo/Travel-RO
E 101-42000-210 Operating Supplies	\$7,000.00	\$7,000.00	\$3,487.70	\$6,303.05	Misc/Siren1600/PBT/Lidar/WG Cloud 1500
E 101-42000-211 Vehicle Repair/Maintenance	\$8,000.00	\$8,000.00	\$2,052.63	\$7,110.80	Wash/Repairs/Tires
E 101-42000-212 Motor Fuels	\$20,000.00	\$20,000.00	\$9,994.76	\$16,387.58	Gas
E 101-42000-300 Professional Services	\$8,600.00	\$8,600.00	\$3,502.17	\$4,580.19	702/BCA/Eval/Medical/Trans
E 101-42000-319 Cell Phone	\$2,000.00	\$2,000.00	\$1,315.96	\$2,479.16	Cell Phones (4)
E 101-42000-320 Air Cards Squad WiFi	\$2,500.00	\$2,500.00	\$1,560.40	\$2,071.98	Squad Wi Fi
E 101-42000-321 Telephone	\$1,880.00	\$1,850.00	\$1,251.15	\$1,859.71	Telephone - Office
E 101-42000-324 New World	\$24,000.00	\$24,000.00	\$19,315.26	\$20,170.52	RR Dispatch Services/Part Fire&Rescue
E 101-42000-413 Office Equipment Rental	\$1,200.00	\$1,200.00	\$800.00	\$1,200.00	Copy Machine Lease - \$100 @ month
E 101-42000-490 Community Outreach Donations	\$500.00	\$500.00	\$2,610.96	\$1,564.19	Picnic/ShopCop Donations-RO
E 101-42000-512 Misc Income/Expense	\$0.00	\$0.00	\$0.00	\$0.00	Auction Charges/Donation Purchases
E 101-42000-550 Motor Vehicles	\$0.00	\$30,000.00	\$24,469.95	\$47,397.04	Squad Purchase
E 101-42000-627 Police Dept Escrow - RO	\$13,500.00	\$13,500.00	\$0.00	\$0.00	Escrow Transfer-RO
E 101-43000-210 Operating Supplies	\$3,000.00	\$3,500.00	\$1,824.75	\$4,013.21	Mats/Mops/Misc at Community Center
E 101-43000-220 Repair/Maintenance Supplies	\$0.00	\$0.00	\$0.00	\$0.00	Delete 2022

Account Descr	2024 Budget	2023 Budget	YTD Amt	2022 Amt	Comment
E 101-43000-227 Utility Maintenance Supplies	\$0.00	\$0.00	\$0.00	\$0.00	Delete/Combined with 101-43000-210
E 101-43000-280 Community Center Enforcement	\$300.00	\$300.00	\$116.00	\$232.00	ASP Security Company
E 101-43000-321 Telephone	\$500.00	\$500.00	\$321.15	\$0.00	Telephone
E 101-43000-381 Xcel-Electric/Gas Bill	\$17,000.00	\$13,000.00	\$11,463.81	\$12,789.19	Community Center Elec/Gas
E 101-43000-401 Repairs/Maintenance Buildings	\$0.00	\$0.00	\$430.00	\$624.00	Use Escrow Funds if Needed
E 101-47000-200 Office Supplies	\$150.00	\$150.00	\$21.49	\$22.89	Maintenance Dept
E 101-47000-209 Safety Equipment/Training	\$1,000.00	\$0.00	\$0.00	\$0.00	Safety Equip/Training
E 101-47000-210 Operating Supplies	\$8,000.00	\$9,000.00	\$3,531.90	\$9,883.11	Merged 220/221
E 101-47000-211 Vehicle Repair/Maintenance	\$9,000.00	\$6,000.00	\$6,740.64	\$18,153.68	Repairs/Wash/Tires-1/2 1/4 1/4
E 101-47000-212 Motor Fuels	\$8,000.00	\$5,600.00	\$6,486.81	\$6,240.69	Mowers/Plow/Tractor
E 101-47000-216 Chemicals and Chem Products	\$3,000.00	\$4,200.00	\$471.64	\$1,206.71	Spraying weeds ourselves
E 101-47000-218 Mosquito Spraying - RO	\$3,000.00	\$7,000.00	\$48.99	\$2,811.00	Mosquito Spray/Aerial-RO
E 101-47000-219 Forestry - RO	\$7,000.00	\$2,600.00	\$2,400.00	\$3,600.00	Trees-RO
E 101-47000-224 Street Maintenance Materials	\$17,000.00	\$14,000.00	\$5,636.46	\$15,181.98	Class 5/Pot Hole Filler/Sweeping Streets
E 101-47000-225 Landscaping Materials	\$2,000.00	\$2,000.00	\$1,735.06	\$1,964.05	Flowers/Landscaping
E 101-47000-228 Street Seal Coating - RO	\$16,000.00	\$16,000.00	\$0.00	\$63,042.00	Seal Coat-RO
E 101-47000-300 Professional Services	\$5,200.00	\$5,200.00	\$2,450.00	\$17,813.25	Snow/Permits/Sign/Banners
E 101-47000-321 Telephone	\$770.00	\$870.00	\$476.84	\$742.30	Telephone - Office
E 101-47000-550 Motor Vehicles	\$100.00	\$0.00	\$0.00	\$96.25	Tabs - some every other year 2024
E 101-47000-629 Maintenance Escrow - RO	\$13,500.00	\$13,500.00	\$3,150.00	\$0.00	Snow Pusher/Salt Sander
E 101-47000-633 Parks - Yearly Repairs	\$6,000.00	\$6,000.00	\$1,753.72	\$3,873.61	Repair/Maintaining/Wood Chips/Removal
E 101-47000-636 Park Equipment - RO	\$15,000.00	\$15,000.00	\$0.00	\$11,640.00	Replacing Equipment - RO
E 101-47000-651 Equipment Purchases	\$0.00	\$0.00	\$0.00	\$49,934.00	L85 Bobcat Loader (\$89,598.32)
E 101-51000-601 Debt Srv Bond Principal - EB	\$0.00	\$0.00	\$0.00	\$24,000.00	EB Uses
E 101-51000-611 Debt Srv Bond Interest	\$0.00	\$0.00	\$0.00	\$1,418.00	EB Uses
E 101-51000-671 Stockwood Sp Assessment Expe	\$4,500.00	\$4,500.00	\$2,176.00	\$4,352.00	4 Lots Left/Need Road/Water & Sewer
E 101-61000-651 Equipment Purchases	\$0.00	\$0.00	\$0.00	\$0.00	EB Uses
101 GENERAL FUND	\$1,092,216.92	\$1,110,584.00	\$743,961.72	\$1,153,656.64	
201 WATER FUND					
E 201-44000-100 Salaries	\$66,068.00	\$57,700.00	\$38,779.69	\$53,802.83	33% Clerk 2% 5yr-2% 10yr/50% Supervisor
E 201-44000-101 Full-Time Hourly	\$54,575.00	\$57,000.00	\$34,394.88	\$53,557.76	50% Maint/45% Admin 2% 5 yr/Part-time 6,00
E 201-44000-102 Full-Time Hourly/Overtime	\$1,500.00	\$1,500.00	\$211.78	\$284.73	Ty/Heather
E 201-44000-106 Stipend Pay	\$0.00	\$4,120.00	\$1,249.39	\$3,838.90	No more Stipend
E 201-44000-121 PERA	\$8,712.00	\$8,400.00	\$5,318.94	\$7,468.63	PERA 7.5%
E 201-44000-122 FICA	\$9,400.00	\$9,300.00	\$5,710.01	\$8,528.91	FICA 7.65%
E 201-44000-130 Employer Paid Premium Health	\$13,778.00	\$13,778.00	\$6,506.24	\$13,215.47	\$765.44-1/2 water (3) Travis, Ty, Heather
E 201-44000-135 Employer Paid Health Savings	\$6,000.00	\$6,000.00	\$2,875.00	\$5,875.00	HS Bremer \$3000 (4) 1/2 water
E 201-44000-136 Employer Paid Dental Coverage	\$525.00	\$525.00	\$247.35	\$0.00	\$29.10 x 3 - 1/2 Water
E 201-44000-200 Office Supplies	\$800.00	\$600.00	\$730.21	\$753.47	Billing Paper/Envelopes
E 201-44000-201 Uniforms	\$700.00	\$500.00	\$281.26	\$520.89	\$500 each-(2) 1/2 Water-W & H \$200 - Shirts
E 201-44000-207 Computer Technology	\$3,300.00	\$2,900.00	\$2,542.63	\$1,649.04	702 IT Bill / Server-1/3 1/3 1/3

Account Descr	2024 Budget	2023 Budget	2023 YTD Amt	2022 Amt	Comment
E 201-44000-208 General Training	\$2,500.00	\$1,000.00	\$169.50	\$0.00	Training/Mileage/Food/Motel
E 201-44000-209 Safety Equipment/Training	\$1,000.00	\$0.00	\$0.00	\$0.00	Safety Equip/Training
E 201-44000-210 Operating Supplies	\$10,000.00	\$10,000.00	\$5,091.62	\$10,843.05	Merged 220/221
E 201-44000-211 Vehicle Repair/Maintenance	\$3,000.00	\$3,000.00	\$632.19	\$0.00	Repairs/Wash/Tires 1/2 1/4 1/4
E 201-44000-212 Motor Fuels	\$5,000.00	\$5,000.00	\$2,175.51	\$4,679.98	Gas
E 201-44000-216 Chemicals and Chem Products	\$12,000.00	\$12,000.00	\$7,735.01	\$10,846.35	Hawkings/Hach
E 201-44000-220 Repair/Maintenance Supplies	\$0.00	\$0.00	\$0.00	\$0.00	Delete
E 201-44000-300 Professional Services	\$30,000.00	\$30,000.00	\$48,282.86	\$85,721.23	Water Testing/Hydrant Repairs
E 201-44000-319 Cell Phone	\$700.00	\$700.00	\$407.59	\$751.19	Reimburse Employees\$45/Mifi \$120 yr
E 201-44000-322 Postage	\$2,300.00	\$2,300.00	\$1,913.20	\$2,145.95	Billing Stamps/Samples
E 201-44000-331 Travel/Mileage Expense	\$0.00	\$1,000.00	\$391.25	\$0.00	Training-Delete combined in 208
E 201-44000-381 Xcel-Electric/Gas Bill	\$13,000.00	\$13,000.00	\$7,338.68	\$11,717.18	Elec/Gas
E 201-44000-401 Repairs/Maintenance Buildings	\$5,000.00	\$4,000.00	\$267.79	\$11,549.96	WTP Isolation Valve in 2022
E 201-44000-402 Infrastructure Repairs	\$3,500.00	\$0.00	\$0.00	\$0.00	Hydrants/Parts
E 201-44000-403 Water & Yard Meters	\$8,000.00	\$8,000.00	\$12,375.49	\$11,651.17	New Meters/\$2500.00 Support
E 201-44000-405 Depreciation (GENERAL)	\$0.00	\$0.00	\$0.00	\$116,868.00	EB Uses
E 201-44000-411 Land Rental	\$710.00	\$646.00	\$645.43	\$586.75	BNSF Lease Under Tracks
E 201-44000-415 Generator Lease - Water Dept	\$0.00	\$6,543.89	\$6,543.89	\$563.89	Pd Off-Generator Water Treatment Plant
E 201-44000-417 Well Head Certificate	\$0.00	\$0.00	\$0.00	\$0.00	Every 10 Yrs 2015 (2025)
E 201-44000-550 Motor Vehicles	\$0.00	\$0.00	\$0.00	\$0.00	If Vehicle is Purchased 1/2 Water
E 201-44000-611 Debt Srv Bond Interest	\$0.00	\$0.00	\$0.00	\$0.00	Inactive was 2014B WT Interest
E 201-44000-624 BANYON	\$1,300.00	\$1,300.00	\$1,036.67	\$1,144.67	Software Support
E 201-44000-635 Miscellaneous Income/Expense	\$0.00	\$0.00	\$0.00	\$0.00	EB
E 201-44000-640 Tower Const & Maintenance	\$4,000.00	\$4,000.00	\$0.00	\$3,500.00	Tower Maint - 2025 - RO
E 201-44000-641 2021A Bond Payment (2014B)	\$0.00	\$0.00	\$0.00	\$0.00	Inactive was 2014B WT Principle
E 201-44000-663 Transfer In/Out - EB	\$0.00	\$0.00	\$0.00	\$0.00	EB Uses
E 201-58000-601 Debt Srv Bond Principal - EB	\$0.00	\$0.00	\$0.00	-\$0.22	Pd Off - 2002 PFA Bond dw01
E 201-58000-611 Debt Srv Bond Interest	\$0.00	\$0.00	\$0.00	\$1,286.88	Pd Off - 2002 PFA Interest dw01
E 201-66000-611 Debt Srv Bond Interest	\$870.00	\$930.00	\$930.00	\$990.00	2018 PFA Looping Interest dw02
E 201-66000-690 Water Looping Project	\$6,000.00	\$6,000.00	\$6,000.00	\$0.00	2018 PFA Looping dw02
E 201-67000-601 Debt Srv Bond Principal - EB	\$44,221.00	\$0.00	\$0.00	\$0.00	2019A Parke Ave-Water Revenue Portion of Bon
E 201-68000-601 Debt Srv Bond Principal - EB	\$74,000.00	\$72,000.00	\$72,000.00	\$0.00	2021A Refund Principle WT
E 201-68000-606 Issuance Expenses for Bonds	\$0.00	\$0.00	\$0.00	\$5,000.00	2021A Refund Payment
E 201-68000-611 Debt Srv Bond Interest	\$12,181.00	\$16,323.00	\$12,649.00	\$17,054.88	2021A Refund Interest WT
201 WATER FUND	\$404,640.00	\$360,065.89	\$285,433.06	\$446,396.54	
301 SEWER FUND					
E 301-44000-100 Salaries	\$66,068.00	\$57,700.00	\$38,831.15	\$53,872.25	33% Clerk 2% 5yr-2% 10yr/50% Supervisor
E 301-44000-101 Full-Time Hourly	\$54,575.00	\$57,000.00	\$34,394.88	\$53,557.75	50% Maint/45% Admin 2% 5yr/Part-time 6,000
E 301-44000-102 Full-Time Hourly/Overtime	\$1,500.00	\$1,500.00	\$211.77	\$284.73	Ty/Heather
E 301-44000-106 Stipend Pay	\$0.00	\$4,120.00	\$1,249.39	\$3,838.90	No Stipend Pay
E 301-44000-121 PERA	\$8,712.00	\$8,400.00	\$5,322.68	\$7,474.34	PERA 7.5%

Account Descr	2024 Budget	2023 Budget	2023 YTD Amt	2022 Amt	Comment
E 301-44000-122 FICA	\$9,400.00	\$9,300.00	\$5,713.56	\$8,533.44	FICA 7.65%
E 301-44000-130 Employer Paid Premium Health	\$13,778.00	\$13,778.00	\$6,506.24	\$13,215.46	\$765.44-1/2 Sewer (3) Travis, Ty, Heather
E 301-44000-135 Employer Paid Health Savings	\$6,000.00	\$6,000.00	\$2,875.00	\$5,875.00	HS Bremer \$3000-(4)1/2 Sewer
E 301-44000-136 Employer Paid Dental Coverage	\$525.00	\$525.00	\$247.35	\$0.00	\$29.10 mo x 3 - 1/2 Sewer
E 301-44000-200 Office Supplies	\$800.00	\$500.00	\$616.78	\$431.76	Billing Paper/Envelopes
E 301-44000-201 Uniforms	\$700.00	\$500.00	\$281.26	\$520.91	\$500ea-(2)1/2 Sewer-W & H \$200 - Shirts
E 301-44000-207 Computer Technology	\$3,300.00	\$2,900.00	\$2,542.64	\$1,649.08	702 IT Bill / Server 1/3 1/3 1/3
E 301-44000-208 General Training	\$2,500.00	\$1,000.00	\$457.50	\$0.00	New 2021 Training/Mileage/Food/Motel
E 301-44000-209 Safety Equipment/Training	\$1,000.00	\$0.00	\$0.00	\$0.00	Safety Equip/Training
E 301-44000-210 Operating Supplies	\$6,000.00	\$6,000.00	\$1,188.08	\$5,622.88	Merged 220/227
E 301-44000-211 Vehicle Repair/Maintenance	\$3,000.00	\$3,000.00	\$909.96	\$0.00	Repairs/Wash/Tires 1/2 1/4 1/4
E 301-44000-212 Motor Fuels	\$5,000.00	\$5,000.00	\$2,175.60	\$4,680.12	Gas
E 301-44000-216 Chemicals and Chem Products	\$4,000.00	\$3,800.00	\$2,922.18	\$1,264.88	BlueBook USA Invoices
E 301-44000-300 Professional Services	\$20,000.00	\$20,000.00	\$9,734.45	\$52,300.45	RMB Testing/Lift Station/Beavers
E 301-44000-319 Cell Phone	\$700.00	\$700.00	\$407.42	\$751.31	Reimburse Employees\$45.00/Mifi \$120 yr
E 301-44000-322 Postage	\$2,300.00	\$2,200.00	\$1,890.00	\$2,030.00	Billing Stamps
E 301-44000-331 Travel/Mileage Expense	\$0.00	\$900.00	\$391.28	\$0.00	Training-Delete combined in 208
E 301-44000-381 Xcel-Electric/Gas Bill	\$8,000.00	\$10,000.00	\$2,836.85	\$7,745.74	Lift Stations - Xcel
E 301-44000-383 Red River Co-Op	\$5,500.00	\$6,000.00	\$2,424.58	\$4,685.37	Lift Stations - RRVC
E 301-44000-401 Repairs/Maintenance Buildings	\$2,500.00	\$0.00	\$0.00	\$0.00	Fencing at Ponds
E 301-44000-405 Depreciation (GENERAL)	\$0.00	\$0.00	\$0.00	\$71,623.00	EB Uses
E 301-44000-410 Rentals (GENERAL)	\$5,000.00	\$0.00	\$0.00	\$0.00	Equipment Rental/Ditching/Ponds
E 301-44000-411 Land Rental	\$11,700.00	\$10,711.00	\$10,572.38	\$9,736.48	BNSF Lease Underground
E 301-44000-510 Water Shed District-BRRWD	\$15,601.00	\$11,601.00	\$5,815.20	\$4,030.42	Project #51 & #82 - Ditch 68 & East Tributary
E 301-44000-550 Motor Vehicles	\$0.00	\$0.00	\$0.00	\$0.00	If Vehicle is Purchased - 1/2 Sewer
E 301-44000-624 BANYON	\$1,300.00	\$1,300.00	\$1,036.67	\$1,144.67	Software Support
E 301-44000-651 Equipment Purchases	\$0.00	\$0.00	\$0.00	\$0.00	L85 Bobcat Loader (89,598.32)
E 301-44000-663 Transfer In/Out - EB	\$0.00	\$0.00	\$0.00	\$0.00	EB Uses
E 301-56000-601 Debt Srv Bond Principal - EB	\$55,000.00	\$54,000.00	\$54,000.00	\$0.00	2010B PFA cw02
E 301-56000-611 Debt Srv Bond Interest	\$4,345.00	\$4,933.00	\$4,933.18	\$5,309.24	2010B PFA Interest cw02
E 301-67000-601 Debt Srv Bond Principal - EB	\$13,953.00	\$0.00	\$0.00	\$0.00	2019A Parke Ave-Sewer Revenue for Bond
301 SEWER FUND	\$332,757.00	\$303,368.00	\$200,488.03	\$320,178.18	
401 GARBAGE & RECYCLING FUND					
E 401-41000-103 Part-Time Employees	\$4,000.00	\$4,350.00	\$2,152.19	\$3,829.54	County Reimburses the City
E 401-41000-121 PERA	\$0.00	\$330.00	\$0.00	\$0.00	No - Does not make enough
E 401-41000-122 FICA	\$330.00	\$335.00	\$164.65	\$292.90	County Reimburses the City
E 401-41000-210 Operating Supplies	\$300.00	\$300.00	\$236.77	\$42.25	County Reimburses the City
E 401-41000-384 Refuse/Garbage Disposal	\$157,000.00	\$157,000.00	\$102,353.86	\$155,050.21	Garbage/Recycling/Compost Hauling
E 401-41000-385 Clean Up Week	\$12,000.00	\$13,000.00	\$11,145.85	\$11,703.70	Clean-up Week
E 401-41000-386 Compost - City of Moorhead	\$4,200.00	\$4,200.00	\$1,446.50	\$4,118.58	City of Moorhead Invoices
E 401-41000-635 Miscellaneous Income/Expense	\$0.00	\$0.00	\$0.00	\$2,388.00	EB Uses

Account Descr	2024 Budget	2023 Budget	2023 YTD Amt	2022 Amt	Comment
401 GARBAGE & RECYCLING FUND	\$0.00	\$179,515.00	\$117,499.82	\$6,171.53	L85 Bobcat Loader (\$89,598.32)
501 FIRE & RESCUE FUND	\$177,830.00	\$179,515.00	\$117,499.82	\$183,596.71	
E 501-45000-110 Other Pay (GENERAL)	\$12,000.00	\$12,450.00	\$0.00	\$11,007.50	Fire & Rescue Payroll
E 501-45000-122 FICA	\$1,000.00	\$1,100.00	\$0.00	\$949.97	FICA 7.65%
E 501-45000-124 Fire Pension Contributions	\$23,000.00	\$21,200.00	\$23,437.87	\$22,516.90	Fire Relief Association 2020
E 501-45000-153 Charges for Standby Services	\$2,100.00	\$2,160.00	\$0.00	\$1,410.00	Race Park Hours
E 501-45000-200 Office Supplies	\$800.00	\$1,000.00	\$202.59	\$254.40	Fire
E 501-45000-201 Uniforms	\$10,150.00	\$10,150.00	\$2,984.43	\$10,356.90	Uniforms
E 501-45000-206 State Training (Refunded Cost)	\$2,500.00	\$2,500.00	\$5,926.00	\$1,715.00	Training Reimbursement-Brock
E 501-45000-208 General Training	\$1,800.00	\$2,600.00	\$686.96	\$1,000.00	Fire
E 501-45000-211 Vehicle Repair/Maintenance	\$7,500.00	\$7,000.00	\$4,285.14	\$3,229.80	Fire
E 501-45000-212 Motor Fuels	\$2,400.00	\$1,600.00	\$1,159.94	\$2,161.01	Fire
E 501-45000-300 Professional Services	\$1,900.00	\$1,400.00	\$901.81	\$1,791.47	SCBA Testing/Air Quality Materials
E 501-45000-321 Telephone	\$1,400.00	\$1,400.00	\$824.94	\$1,259.54	Fire
E 501-45000-323 Radio Units	\$1,500.00	\$1,000.00	\$245.00	\$0.00	ARMER Radio
E 501-45000-401 Repairs/Maintenance Buildings	\$6,250.00	\$6,000.00	\$1,062.97	\$13,060.86	Sanford Rent-\$500 @ month
E 501-45000-433 Dues and Subscriptions	\$1,400.00	\$1,875.00	\$1,050.50	\$1,143.50	Fire
E 501-45000-435 Books and Pamphlets	\$400.00	\$400.00	\$0.00	\$0.00	Fire
E 501-45000-580 Other Equipment	\$6,400.00	\$6,400.00	\$3,462.98	\$8,324.31	Fire
E 501-45000-626 Fire Dept Escrow - RO	\$0.00	\$0.00	\$0.00	\$0.00	Escrow Rollover
E 501-45000-635 Miscellaneous Income/Expense	\$0.00	\$0.00	\$7,052.83	\$0.00	5,000 Crystal Sugar Donation/Helmets
E 501-45000-638 Mutual Aid Reimbursement	\$0.00	\$0.00	\$7,925.00	\$900.00	Mutual Aid Help
E 501-46000-200 Office Supplies	\$0.00	\$0.00	\$0.00	\$0.00	Rescue
E 501-46000-201 Uniforms	\$400.00	\$400.00	\$0.00	\$522.00	Rescue
E 501-46000-208 General Training	\$1,800.00	\$1,800.00	\$0.00	\$0.00	Rescue
E 501-46000-211 Vehicle Repair/Maintenance	\$1,600.00	\$1,600.00	\$0.00	\$141.51	Rescue
E 501-46000-212 Motor Fuels	\$900.00	\$900.00	\$717.01	\$1,041.52	Rescue
E 501-46000-300 Professional Services	\$0.00	\$0.00	\$0.00	\$0.00	Rescue
E 501-46000-323 Radio Units	\$0.00	\$0.00	\$0.00	\$0.00	Rescue
E 501-46000-433 Dues and Subscriptions	\$0.00	\$0.00	\$0.00	\$0.00	Rescue
E 501-46000-580 Other Equipment	\$2,000.00	\$2,000.00	\$1,614.89	\$2,483.91	Rescue
501 FIRE & RESCUE FUND	\$89,200.00	\$86,935.00	\$63,540.86	\$85,270.10	
601 PROJECTS FUND - BONDS					
E 601-41000-635 Miscellaneous Income/Expense	\$0.00	\$0.00	\$0.00	\$0.00	EB Uses-418 2nd St Purchase
E 601-54000-601 Debt Srv Bond Principal - EB	\$0.00	\$0.00	\$0.00	\$0.00	Delete 2022
E 601-55500-601 Debt Srv Bond Principal - EB	\$62,000.00	\$50,000.00	\$0.00	\$49,160.92	Bayer/Monsanto TIF - 2025
E 601-55500-666 Township Payments	\$0.00	\$0.00	\$0.00	\$0.00	Delete 2022
E 601-61000-601 Debt Srv Bond Principal - EB	\$185,000.00	\$180,000.00	\$180,000.00	\$195,000.00	2014A Bond/SKWD/2004 Bond/Equip/C Hall/ST
E 601-61000-611 Debt Srv Bond Interest	\$11,250.00	\$16,650.00	\$13,950.00	\$19,087.50	2014A Interest/Northland Trust

Account Descr	2024 Budget	2023 Budget	YTD Amt	2022 Amt	Comment
E 601-61100-601 Debt Srv Bond Principal - EB	\$0.00	\$0.00	\$0.00	\$0.00	EB Uses
E 601-65000-611 Debt Srv Bond Interest	\$80,169.00	\$82,969.00	\$81,568.76	\$84,863.76	2017A Interest Southview
E 601-65000-680 2017A Bond Southview Addition	\$145,000.00	\$140,000.00	\$140,000.00	\$140,000.00	2017A Southview Bond - Kelly Richards
E 601-67000-601 Debt Srv Bond Principal - EB	\$0.00	\$0.00	\$0.00	\$70,000.00	EB Uses
E 601-67000-611 Debt Srv Bond Interest	\$120,975.00	\$122,575.00	\$121,775.02	\$123,275.02	2019A Interest Parke Ave
E 601-67000-663 Transfer In/Out - EB	\$0.00	\$0.00	\$0.00	\$0.00	EB Uses
E 601-67000-700 2019A Parke Avenue	\$66,826.00	\$80,000.00	\$80,000.00	\$58,183.84	2019A Parke Ave-Water/Sewer Revenues for Pa
601 PROJECTS FUND - BONDS	\$671,220.00	\$672,194.00	\$617,293.78	\$739,571.04	
603 TAX ABATEMENT NOTE FUND 2016A					
E 603-63000-500 Capital Outlay (GENERAL)	\$0.00	\$26,585.00	\$25,573.75	-\$0.50	2016A Bond Tax Abatement (paid)
603 TAX ABATEMENT NOTE FUND 2016A	\$0.00	\$26,585.00	\$25,573.75	-\$0.50	
801 MN DOT RD REPAIR-RECONST ASST					
E 801-41000-664 Bridge/Street Repair - RO	\$10,000.00	\$10,000.00	\$0.00	\$20,185.50	MN DOT Aid-RO-Parke/Hwy 10
801 MN DOT RD REPAIR-RECONST ASST	\$10,000.00	\$10,000.00	\$0.00	\$20,185.50	
	\$2,777,863.92	\$2,749,246.89	\$2,053,791.02	\$2,948,854.21	

Revenue - 2,870,601.55

Expense - 2,777,863.92

92,737.63

Surplus

(57,073.08 surplus)

#35,664.55 huge Abatement
Not Sure if we will
Receive

CITY OF GLYNDON
Revenue Budget Worksheet 2 - 2024

Account Descr	2024 Budget	2023 Budget	YTD Amt	2023 Amt	Comment
101 GENERAL FUND					
R 101-41000-31000 General Property Taxes	\$307,700.00	\$307,700.00	\$160,906.72	\$301,187.79	General Property Taxes/Levy
R 101-41000-31005 Stockwood Revenue	\$108,500.00	\$108,500.00	\$66,923.95	\$112,909.59	Stockwood Specials Pd/Selling Lots
R 101-41000-31020 Delinquent Taxes	\$5,000.00	\$5,000.00	\$5,564.16	\$9,743.38	Delinq Gen Prop Taxes
R 101-41000-32000 Tickets / Permits / Licenses	\$700.00	\$700.00	\$660.00	\$1,055.00	Burning/ATV/Snowmobile/Parking Fines
R 101-41000-32110 Liquor License/Permit	\$4,600.00	\$4,600.00	\$2,600.00	\$5,210.00	Hill & Morty's Liquor License
R 101-41000-32210 Building Permits	\$12,000.00	\$12,000.00	\$10,390.95	\$14,148.72	50% Goes to Building Inspector
R 101-41000-32215 Building Permit State Surchar	\$1,600.00	\$1,600.00	\$1,527.52	\$1,713.18	State Surcharge from Building Permits
R 101-41000-32240 Animal Licenses	\$300.00	\$400.00	\$234.00	\$518.00	Pet Tags/Danger Dog \$500
R 101-41000-32270 Abatement Revenue	\$35,664.55	\$35,664.55	\$0.00	\$25,000.00	Lugo Abatement/ 2022 Fuchs 418 Property
R 101-41000-33120 COVID-19 Relief-Federal Aid	\$0.00	\$0.00	\$0.00	\$0.00	State/Moland Township Cares Funds
R 101-41000-33400 State Grants & Aids	\$0.00	\$0.00	\$0.00	\$75,235.00	PERA Aid/Am Rescue COVID
R 101-41000-33401 Local Government Aid	\$454,449.00	\$416,738.00	\$208,369.00	\$412,432.00	LGA Funds
R 101-41000-34103 Zoning and Subdivision Fees	\$100.00	\$200.00	\$200.00	\$0.00	Any Land Changes - Plat/Zone/Split
R 101-41000-34700 Glyndon Days Donatio/Craft Fe	\$4,000.00	\$1,500.00	\$6,229.00	\$3,262.00	Glyndon Days Donations
R 101-41000-36200 Miscellaneous Revenues	\$50.00	\$75.00	\$41.42	\$73.81	Copies/Misc
R 101-41000-36210 Interest Earnings	\$2,000.00	\$300.00	\$2,905.45	\$1,246.87	Northwestern Bank
R 101-41000-36220 Other Rents and Royalties	\$550.00	\$550.00	\$0.00	\$1,650.00	Water Tower Lease-School/NO Midco
R 101-41000-36225 Franchise Fees	\$16,000.00	\$16,000.00	\$11,549.98	\$15,909.07	Xcel/Midco/RRVC
R 101-41000-39203 Transfer from Other Fund	\$0.00	\$0.00	\$0.00	\$0.00	Garbage Transfer/Restricted Savings Transfer
R 101-41000-46000 LOMC Insurance Dividend	\$0.00	\$0.00	\$0.00	\$6,272.00	Not Sure Each Year
R 101-41000-50000 Insurance Reimbursement	\$0.00	\$0.00	\$10,335.98	\$0.00	LOMC if we have a claim/Lakes Coop Hlth Ins R
R 101-41000-50102 Misc Income/Expense	\$150.00	\$150.00	-\$3,416.82	\$8,427.30	Petro Dividend Ck/Southview Parcel
R 101-41000-50600 Repair Reimbursements	\$0.00	\$0.00	\$0.00	\$0.00	
R 101-41000-50700 Project Reimbursement	\$0.00	\$0.00	\$0.00	\$0.00	Legal Fees Reimbursement
R 101-41000-50800 Transfer In/Out - EB	\$0.00	\$0.00	\$0.00	\$0.00	
R 101-42000-33400 State Grants & Aids	\$38,000.00	\$34,000.00	\$0.00	\$38,396.33	MN Police Aid Granted
R 101-42000-33416 Police Training Reimbursement	\$5,000.00	\$5,000.00	\$0.00	\$4,059.27	Training Reimburse - RO
R 101-42000-34001 Community Center Enforcemen	\$0.00	\$0.00	\$0.00	\$280.00	ASP of Moorhead is doing
R 101-42000-35000 Fines-Clay County-Monthly	\$25,000.00	\$25,000.00	\$16,153.44	\$24,378.06	Merged 35104/35201
R 101-42000-35202 Reports/Permits	\$50.00	\$50.00	\$30.00	\$60.00	Copies of Reports
R 101-42000-39203 Transfer from Other Fund	\$0.00	\$0.00	\$0.00	\$0.00	
R 101-42000-45000 Donations	\$0.00	\$0.00	\$0.00	\$16,933.00	BNSF/Randall's
R 101-42000-45100 Donations Community Outreach	\$500.00	\$500.00	\$3,293.00	\$5,867.19	Picnic/ShopCop-RO
R 101-42000-50100 Safe & Sober - TZD	\$3,000.00	\$3,000.00	\$2,223.13	\$1,409.65	TZD Reimbursement
R 101-42000-50102 Misc Income/Expense	\$0.00	\$0.00	\$0.00	\$0.00	Transfer to Restricted - Auction
R 101-43000-34001 Community Center Enforcemen	\$140.00	\$300.00	\$140.00	\$0.00	ASP of Moorhead
R 101-43000-34101 Building Rental Revenue	\$2,500.00	\$2,000.00	\$2,300.00	\$3,090.00	Comm Center Private Rentals
R 101-43000-39203 Transfer from Other Fund	\$0.00	\$0.00	\$0.00	\$0.00	Comm Center
R 101-47000-32150 Mosquito Fee - RO	\$3,000.00	\$7,000.00	\$5,112.11	\$13,554.14	Mosquitoe fee-ROLLOVER
R 101-47000-33610 County Grants/Aid for Hwy	\$7,000.00	\$5,000.00	\$7,887.66	\$7,607.00	Clay Cty Street Repair Reimbursement
R 101-47000-35204 Forestry Fee - RO	\$7,000.00	\$2,600.00	\$1,804.01	\$2,594.00	Forestry fee-ROLLOVER

Account Descr	2024 Budget	2023 Budget	2023 YTD Amt	2022 Amt	2022 Comment
R 101-47000-36200 Miscellaneous Revenues	\$0.00	\$0.00	\$0.00	\$75.00	Mowing Charges
R 101-47000-36201 Vehicle Insurance Rev	\$0.00	\$0.00	\$0.00	\$1,577.55	Pymt for Vehicle Damage
R 101-47000-39203 Transfer from Other Fund	\$0.00	\$0.00	\$0.00	\$0.00	Restricted Savings Purchase
R 101-47000-48000 Vehicle Escrow Maint Dept	\$0.00	\$0.00	\$0.00	\$0.00	
R 101-51000-31000 General Property Taxes	\$0.00	\$0.00	\$0.00	\$26,149.00	Stockwood moved to 101-41000-31005
101 GENERAL FUND	\$1,044,553.55	\$996,127.55	\$523,964.66	\$1,142,023.90	
201 WATER FUND					
R 201-44000-31010 Refunding Proceeds	\$0.00	\$0.00	\$0.00	\$0.00	Refunding Water Tower 2021A
R 201-44000-33400 State Grants & Aids	\$0.00	\$0.00	\$0.00	\$0.00	
R 201-44000-37000 PFA System Replacement Fund	\$19,000.00	\$18,000.00	\$0.00	\$0.00	2018A PFA (UB) RO-from 201-44000-37100
R 201-44000-37100 Water Sales	\$230,000.00	\$240,000.00	\$204,185.13	\$220,531.90	Transfer to 2002A / 2018 PFA / 2019A
R 201-44000-37150 Water Connect/Reconnect Fee	\$100.00	\$100.00	\$0.00	\$100.00	Utility Bill
R 201-44000-37160 Water Penalty	\$1,500.00	\$1,500.00	\$1,217.86	\$1,575.24	Utility Bill
R 201-44000-37161 Water Looping (Service Fee)	\$7,300.00	\$7,300.00	\$5,400.80	\$7,802.40	2018A PFA Water Looping
R 201-44000-37163 Water Tower User Fee	\$0.00	\$0.00	\$0.00	\$0.00	DELETE-2014B Water Tower
R 201-44000-39343 Water Sales Commercial	\$100.00	\$0.00	\$758.00	\$85.00	Bulk Water Sales
R 201-44000-50101 Water Meter Sales	\$3,000.00	\$3,000.00	\$2,590.00	\$3,710.00	New Meters Purchased
R 201-44000-50104 NSF Charge	\$100.00	\$100.00	\$90.20	\$124.80	Resident's NSF
R 201-44000-99999 Undistributed Receipts	\$6,000.00	\$6,000.00	-\$6,767.03	-\$0.37	Transfer to Water Sales - 201-44000-37100
R 201-58000-37100 Water Sales	\$0.00	\$0.00	\$0.00	\$55,358.00	Pd Off-2002A Bond-from 201-44000-37100
R 201-67000-36230 Contributions and Donations	\$0.00	\$0.00	\$0.00	\$0.00	EB Entry
R 201-67000-37100 Water Sales	\$44,221.00	\$22,807.00	\$0.00	\$0.00	2019A Parke Ave - from 201-44000-37100
R 201-68000-37163 Water Tower User Fee	\$100,000.00	\$100,000.00	\$67,981.60	\$100,044.16	2021A Refund Water Tower
201 WATER FUND	\$411,321.00	\$398,807.00	\$275,456.56	\$389,331.13	
301 SEWER FUND					
R 301-44000-34408 Other Sanitation Charges	\$34,500.00	\$34,500.00	\$23,225.40	\$34,245.52	Utility Pump Station Fee
R 301-44000-37200 Sewer Sales	\$211,160.00	\$211,160.00	\$162,126.92	\$232,308.65	2010B & 2019A Transfers Below
R 301-44000-37250 Sewer Connect/Reconnect Fee	\$800.00	\$1,500.00	\$400.00	\$1,300.00	
R 301-44000-37260 Sewer Penalty	\$1,400.00	\$1,400.00	\$1,048.63	\$1,462.07	Utility Bill Sewer Penalty
R 301-44000-37261 Storm Water	\$42,500.00	\$40,540.00	\$29,479.15	\$48,157.68	Utility Bill Storm Water
R 301-44000-39203 Transfer from Other Fund	\$0.00	\$0.00	\$0.00	\$0.00	Restricted Savings Acct
R 301-53000-36100 Special Assessments	\$0.00	\$0.00	\$0.00	\$0.00	1998 Sewer City Coded S-550120
R 301-56000-36100 Special Assessments	\$41,549.00	\$41,549.00	\$20,582.32	\$30,724.73	Bond 2010B Cty Coded 55001-2012
R 301-56000-37200 Sewer Sales	\$17,796.00	\$17,384.00	\$0.00	\$17,972.00	Transfer to pay 2010B Bond - 301-44000-37200
R 301-59000-31000 General Property Taxes	\$0.00	\$0.00	\$0.00	\$0.00	Buffalo Watershed Ditch 68
R 301-67000-36230 Contributions and Donations	\$0.00	\$0.00	\$0.00	\$0.00	EB Entry
R 301-67000-37200 Sewer Sales	\$13,953.00	\$14,478.00	\$0.00	\$15,003.00	Transfer to pay 2019A Bond - 301-44000-37200
301 SEWER FUND	\$363,658.00	\$362,511.00	\$236,862.42	\$381,173.65	
401 GARBAGE & RECYCLING FUND					
R 401-41000-33620 Other County Grants/Aid	\$22,000.00	\$22,000.00	\$7,279.34	\$23,534.50	Staff Wage/Recycle Reimburse
R 401-41000-34403 Clean-up Week Charges	\$12,000.00	\$13,000.00	\$8,028.61	\$9,598.54	Clean-up Week
R 401-41000-37310 Residential Charge for Garbage	\$106,500.00	\$106,500.00	\$72,881.01	\$106,824.04	Residential Garbage

Account Descr	2024 Budget	2023 Budget	2023 YTD Amt	2022 Amt	Comment
R 401-41000-37311 Commercial Charge for Garbage	\$54,800.00	\$54,800.00	\$37,410.52	\$54,871.61	Commercial Garbage
R 401-41000-39203 Transfer from Other Fund	\$0.00	\$0.00	\$0.00	\$0.00	Transfer to General Fund
401 GARBAGE & RECYCLING FUND	\$195,300.00	\$196,300.00	\$125,599.48	\$194,828.69	
501 FIRE & RESCUE FUND					
R 501-45000-31000 General Property Taxes	\$15,000.00	\$15,000.00	\$8,112.69	\$15,357.40	Fire Dept
R 501-45000-33100 General Grants & Aids	\$0.00	\$0.00	\$0.00	\$0.00	
R 501-45000-33300 Fire Relief Association Funds	\$23,000.00	\$21,200.00	\$23,437.87	\$22,516.90	Fire Pension 2020 Contribution
R 501-45000-33400 State Grants & Aids	\$0.00	\$0.00	\$0.00	\$0.00	SBR Reimbursement State
R 501-45000-34000 Charges for Services	\$4,000.00	\$4,000.00	\$9,262.20	\$4,315.00	Charges for Service
R 501-45000-34002 Charges for Standby Services	\$2,100.00	\$2,160.00	\$75.00	\$2,160.00	Standby Services - Races
R 501-45000-34101 Building Rental Revenue	\$6,000.00	\$6,000.00	\$3,500.00	\$5,500.00	Sanford Building Rental - \$500 @ month
R 501-45000-34202 Mutual Aid Services	\$0.00	\$0.00	\$7,925.00	\$2,100.00	Helping Dept from other towns
R 501-45000-34205 State Training Reimbursement	\$2,500.00	\$2,500.00	\$4,600.00	\$1,715.00	Training Reimbursement-Brock
R 501-45000-34207 Township Contract 1st Half	\$14,420.00	\$14,140.00	\$14,140.00	\$13,864.00	June Payment
R 501-45000-34208 Township Contract 2nd Half	\$14,420.00	\$14,140.00	\$0.00	\$13,864.00	December Payment
R 501-45000-39203 Transfer from Other Fund	\$0.00	\$0.00	\$0.00	\$0.00	Restricted Savings
R 501-45000-45000 Donations	\$0.00	\$0.00	\$10,000.00	\$0.00	Crystal Sugar Donation
R 501-45000-50102 Misc Income/Expense	\$0.00	\$0.00	\$5.00	\$0.00	Materials Used on Calls
R 501-46000-31000 General Property Taxes	\$10,000.00	\$10,000.00	\$5,408.45	\$10,238.27	Rescue
R 501-46000-33400 State Grants & Aids	\$0.00	\$0.00	\$0.00	\$0.00	Rescue
R 501-46000-36230 Contributions and Donations	\$0.00	\$0.00	\$0.00	\$0.00	ARPA Funds from County-RO
R 501-46000-50102 Misc Income/Expense	\$0.00	\$0.00	\$0.00	\$0.00	Rescue
501 FIRE & RESCUE FUND	\$91,440.00	\$89,140.00	\$86,466.21	\$91,630.57	
601 PROJECTS FUND - BONDS					
R 601-41000-50102 Misc Income/Expense	\$0.00	\$0.00	\$35.11	\$42,490.47	418 2nd Street Purchase back from County
R 601-55500-31050 Tax Increments	\$67,000.00	\$54,500.00	\$67,043.60	\$54,623.24	Monsanto TIF
R 601-61000-31000 General Property Taxes	\$148,600.00	\$152,200.00	\$130,182.20	\$206,519.05	Levy-Bond 2014A - Consolidated
R 601-61000-36100 Special Assessments	\$42,158.00	\$42,158.00	\$16,606.12	\$34,968.81	2014A/Lyndon,Lund,9 Reconst Coded 550161-
R 601-61000-50800 Transfer In/Out - EB	\$0.00	\$0.00	\$0.00	\$0.00	EB Uses - 2014A
R 601-65000-36700 Southview Addition 2017A	\$237,597.00	\$237,597.00	\$124,235.66	\$250,734.73	2017A Southview Addition
R 601-67000-31000 General Property Taxes	\$104,325.00	\$89,020.00	\$0.00	\$0.00	Levy 2019A-Parke Ave/Transfer Funds/Extra M
R 601-67000-36100 Special Assessments	\$124,649.00	\$124,649.00	\$56,158.27	\$180,111.26	Parke Ave Assessments 2019A
R 601-67000-36210 Interest Earnings	\$0.00	\$0.00	\$0.00	\$69.93	Parke Ave 2019
R 601-67000-36900 Parke Ave Project 2019A	\$0.00	\$0.00	\$0.00	\$0.00	
601 PROJECTS FUND - BONDS	\$724,329.00	\$700,124.00	\$394,260.96	\$769,517.49	
602 CAPITAL PROJECTS					
R 602-64000-50900 Capital Projects	\$30,000.00	\$39,931.20	\$19,188.31	\$0.00	Funds from Utility Bill
602 CAPITAL PROJECTS	\$30,000.00	\$39,931.20	\$19,188.31	\$0.00	
603 TAX ABATEMENT NOTE FUND 2016A					
R 603-51000-50800 Transfer In/Out - EB	\$0.00	\$0.00	\$0.00	\$0.00	
R 603-63000-31000 General Property Taxes	\$0.00	\$26,585.00	\$13,292.50	-\$1.00	Levy 2016A - Tax Abatement (paid)

Account Descr	2024 Budget	2023 Budget	2023 YTD Amt	2022 Amt	Comment
603 TAX ABATEMENT NOTE FUND 2016A	\$0.00	\$26,585.00	\$13,292.50	-\$1.00	
801 MN DOT RD REPAIR-RECONST ASST					
R 801-41000-33400 State Grants & Aids	\$10,000.00	\$10,000.00	\$0.00	\$0.00	State Aid for Street Maintenance - RO
801 MN DOT RD REPAIR-RECONST ASST	\$10,000.00	\$10,000.00	\$0.00	\$0.00	
	\$2,870,601.55	\$2,819,525.75	\$1,675,091.10	\$2,968,504.43	

EXPENSES				9/13/23 Budget Changes	
<u>Department</u>	<u>Account Description</u>	<u>Amount Changed</u>	<u>Increase</u>	<u>Decrease</u>	
General					
101-41000-100	Salaries	From \$26,541 to \$27,598	\$1,057.00	-	2% 5yrs - 2% 10yrs - Wendy
101-41000-101	Full-Time Hourly	From \$8,780 to \$8,876	\$96.00	-	2% 5 yrs - Heather
101-41000-121	PERA	From \$3,810 to \$3,900	\$90.00	-	2% 5 yrs - 2% 10 yrs - Both
101-41000-122	FICA	From \$4,930 to \$5,050	\$120.00	-	2% 5 yrs - 2% 10 yrs - Both
101-41000-133	Employer Paid Vision Coverage	From \$627 to \$588	-	\$39.00	Decrease
101-41000-134	Employer Paid Life Insurance	From \$510 to \$480	-	\$30.00	Decrease
101-41000-300	Professional Services	From \$17,000 to \$20,000	\$3,000.00	-	Metro Cog Heartland Study
101-41000-301	Auditing/Accounting Services	From \$27,000 to \$28,300	\$1,300.00	-	Eide Bailly Audit Increase
101-41000-304	Legal Fees	From 20,000 to \$18,000	-	\$2,000.00	Decrease
101-41000-321	Telephone	From \$2,400 to \$2,200	-	\$200.00	Decrease
101-41000-340	Advertising	From \$1,000 to \$1,100	\$100.00	-	Gateway to the Lakes Ad
101-41000-381	Xcel-Electric/Gas Bill	From \$35,000 to \$37,000	\$2,000.00	-	Electric/Gas Bill
101-41000-637	Bank Fees/Penalties	From \$320 to \$280	-	\$40.00	Decrease
	Police				
101-42000-121	PERA	From \$58,664 to \$58,795	\$131.00	-	2% 5 Years - Ryan
101-42000-321	Telephone	From \$1,850 to \$1,880	\$30.00	-	Telephone Arvig

<u>Community Center</u>	<u>Account Description</u>	<u>Amount Changed</u>	<u>Increase</u>	<u>Decrease</u>	<u>9/13/23 Budget Changes</u>
101-43000-210	Operating Supplies	From \$3,500 to \$3,000	-	\$500.00	Decrease
101-43000-321	Telephone	From \$600 to \$500	-	\$100.00	Decrease
101-43000-381	Xcel-Electric/Gass Bill	From \$14,000 to 17,000	\$3,000.00	-	Electric/Gas
<u>Maintenance</u>					
101-47000-321	Telephone	From \$870 to \$770	-	\$100.00	Decrease
<u>Water</u>					
201-44000-100	Salaries	From \$65,011 to \$66,068	\$1,057.00	-	2% 5 yrs - 2% 10 yrs - Wendy
201-44000-101	Full-Time Hourly	From \$54,143 to \$54,575	\$432.00	-	2% 5 yrs - Heather
201-44000-121	PERA	From \$8,600 to \$8,712	\$112.00	-	2% 5 yrs - 2% 10 yrs - Both
201-44000-122	FICA	From \$9,300 to \$9,400	\$100.00	-	2% 5 yrs- 2% 10 yrs - Both
201-44000-200	Office Supplies	From \$600 to \$800	\$200.00	-	Billing Paper/Envelopes
201-44000-201	Uniforms	From \$600 to \$700	\$100.00	-	Increase Wendy & Heather
<u>Sewer</u>					
301-44000-100	Salaries	From \$65,011 to \$66,068	\$1,057.00	-	2% 5 yrs - 2% 10 yrs - Wendy
301-44000-101	Full-Time Hourly	From \$54,143 to \$54,575	\$432.00	-	2% 5 yrs - Heather
301-44000-121	PERA	From \$8,600 to \$8,712	\$112.00	-	2% 5 yrs - 2% 10 yrs - Both
301-44000-122	FICA	From \$9,300 to \$9,400	\$100.00	-	2% 5 yrs - 2% 10 yrs - Both
301-44000-200	Office Supplies	From \$600 to \$800	\$200.00	-	Billing Paper/Envelopes
301-44000-201	Uniforms	From \$600 to \$700	\$100.00	-	Increase Wendy & Heather

<u>REVENUES</u>							
<u>Department</u>	<u>Account Description</u>	<u>Amount Changed</u>	<u>Increase</u>	<u>Decrease</u>	<u>9/13/23 Budget Changes</u>		
<u>General</u>							
101-41000-32210	Building Permits	From \$9,000 to \$12,000	\$3,000.00	-	Charleswood Addition		
101-41000-32215	Building Permit State Surcharge	From \$1,200 to \$1,600	\$400.00	-	Charleswood Addition		
101-41000-32270	Abatement Revenue	From 0 to \$35,664.55	\$35,664.55	-	Lugo Abate/Not Pd Yet in 23		
101-41000-34700	G. Days/Donations/Craft/Wristbands	From \$1,500 to \$4,000	\$2,500.00	-	Wristbands/Vendor Fee		
101-41000-36210	Interest Earnings	From \$1,500 to \$2,000	\$500.00	-	Bank Interest		
<u>Police</u>							
101-42000-33400	State Grants & Aid	From \$34,000 to \$38,000	\$4,000.00	-	Received Amount in 2022		
<u>Community Center</u>							
101-43000-34001	Community Center Enforcement	From 0 to \$140	\$140.00	-	ASP of Moorhead/Alcohol		
101-43000-34101	Building Rental Revenue	From \$2,000 to \$2,500	\$500.00	-	Was over amount already		
101-47000-33610	County Grants/Aid for Hwy	From \$6,000 to \$7,000	\$1,000.00	-	Was over amount already		
<u>Water</u>							
201-44000-37100	Water Sales	From \$220,000 to \$230,000	\$10,000.00	-	Water Sales		
201-44000-37261	Storm Water	From \$41,500 to \$42,500	\$1,000.00	-	Storm Water		

CITY OF GLYNDON, MINNESOTA

RESOLUTION NO. 2023-8

RESOLUTION PROVIDING FOR THE ISSUANCE, SALE, AND DELIVERY OF \$3,005,000 GENERAL OBLIGATION IMPROVEMENT BONDS, SERIES 2023A

BE IT RESOLVED, by the City Council (the “Council”) of the City of Glyndon, Clay County, Minnesota (the “Issuer”), as follows:

1.01 Authority and Purpose.

A. Pursuant to authority contained in Minnesota Statutes, Chapters 429 and 475, the City Council directs the issuance and sale of \$3,005,000 General Obligation Improvement Bonds, Series 2023A of the Issuer (the “Bonds”), for the purpose of (i) financing improvements to the Charleswood subdivision (the “Project”); and (ii) for payment of the issuance costs of the Bonds. The principal of and interest on the Bonds shall be paid primarily from special assessments levied upon benefited property (the “Special Assessments”). The Project is ordered as required by Minnesota Statutes, Section 429.091, Subdivision 1.

B. The Bonds shall provide funds to finance the Project. The total cost of the Project, which shall include all costs enumerated in Minnesota Statutes, Section 475.65, is estimated to be at least equal to the amount of the Bonds. Work on the Project shall proceed with due diligence to completion. The Issuer covenants that it shall do all things and perform all acts required of it to assure that work on the Project proceeds with due diligence to completion and that any and all permits and studies required under law for the Project are obtained.

1.02 Findings. It is necessary and desirable that the Issuer issue its \$3,005,000 General Obligation Improvement Bonds, Series 2023A (the “Bonds”), to finance the Project.

1.03 Independent Municipal Advisor. The Issuer has retained the services of David Drown Associates, Inc., as its independent municipal advisor.

1.04 Award of Sale. The Issuer has received an offer from Robert W. Baird & Co., Inc., of Milwaukee, Wisconsin (the “Purchaser”), to purchase the Bonds at a cash price of \$2,994,500.15, plus accrued interest on the total principal amount from September 27, 2023, to the date of delivery (the “Accrued Interest”) and upon condition that the Bonds mature and bear interest at the times and annual rates set forth in Section 2. The Issuer, after due consideration, finds such offer reasonable and proper and the offer of the Purchaser is hereby accepted. The actions of the Mayor and the Clerk-Treasurer taken with respect to execution on the part of the Issuer of a contract for the sale of the Bonds in accordance with the Purchaser’s proposal are hereby ratified and approved.

Section 2. Terms of the Bonds.

2.01 Date and Maturities. A. The Bonds shall be (i) issued as fully-registered bonds, (ii) designated “\$3,005,000 General Obligation Improvement Bonds, Series 2023A,” (iii) dated September 27, 2023, as the date of original issue, (iv) issued in the denomination of \$5,000, or any integral multiple thereof, (v) issued in fully registered form, and (vi) lettered and numbered R-1 and upward.

B. The Bonds shall mature on February 1 in the years and amounts stated below and shall bear interest from the most recent Interest Payment Date (as hereinafter defined) to which interest has been paid or duly provided for, or, if no interest has been paid or provided for, from the date of original issue until paid at the rates per annum set forth below opposite such years and amounts:

<u>Year</u>	<u>Principal</u>	<u>Interest Rate</u>
2026	\$105,000	4.00%
2027	\$110,000	4.00%
2028	\$115,000	4.00%
2029	\$120,000	4.00%
2030	\$120,000	4.00%
2031	\$125,000	4.00%
2032	\$130,000	4.00%
2033	\$135,000	4.00%
2034	\$140,000	4.00%
2035	\$280,000	4.00%
2037	\$305,000	4.00%
2039	\$325,000	4.00%
2041	\$350,000	4.00%
2043	\$375,000	4.125%
2045	\$410,000	4.25%

C. The maturities of the Bonds, together with the maturities of all other outstanding general obligation bonds of the Issuer, meet the requirements of Minnesota Statutes, Section 475.54.

2.02 Interest Payment Dates; Record Date.

A. The Bonds shall bear interest at the annual rates stated therefor in Section 2.01. The interest shall be payable semi-annually on February 1 and August 1 of each year (each referred to herein as an “Interest Payment Date”) commencing on August 1, 2024. Interest will be computed upon the basis of a 360-day year of twelve 30-day months and will be rounded pursuant to the rules of the Municipal Securities Rulemaking Board.

B. The Bond Registrar designated below shall make all interest payments with respect to the Bonds by check or draft mailed to the person in whose name each Bond is registered (the “Holder”) and in each case at the address shown on the bond registration records maintained by the Bond Registrar at the close of business on the 15th day (whether or not on a

business day) of the calendar month next preceding the Interest Payment Date (the “Regular Record Date”). Any such interest not so timely paid or duly provided for shall cease to be payable to the person who is the Holder thereof as of the Regular Record Date, and shall be payable to the person who is the Holder thereof at the close of business on a date fixed for the payment of such defaulted interest (the “Special Record Date”). The Special Record Date shall be fixed by the Bond Registrar whenever money becomes available for payment of the defaulted interest and notice of the Special Record Date shall be given by the Bond Registrar to the Holders not less than ten (10) days prior thereto. The term “Holder” shall also include those lawfully entitled to take actions on behalf of the beneficial owners of the Bonds for purposes of any consent or approvals given by Holders.

C. If the date for payment of the principal of, premium, if any, or interest on the Bonds shall be a Saturday, Sunday, legal holiday or a day on which banking institutions in the City of New York, New York, or the city where the principal office of the Bond Registrar is located are authorized by law or executive order to close, then the date for such payment shall be the next succeeding day which is not a Saturday, Sunday, legal holiday or a day on which such banking institutions are authorized to close, and payment on such date shall have the same force and effect as if made on the nominal date of payment.

2.03 Redemption. A. The Bonds maturing on and prior to February 1, 2032 shall not be subject to optional redemption and prepayment before maturity, but those maturing, or subject to mandatory redemption, after such date and in subsequent years shall each be subject to redemption and prepayment at the option of the Issuer on such date and on any day thereafter, in whole or in part, at a price equal to the principal amount thereof plus accrued interest to the redemption date.

B. The Bonds maturing on February 1 in the years 2035, 2037, 2039, 2041, 2043 and 2045 shall be subject to mandatory redemption prior to maturity pursuant to the requirements of this section at a redemption price equal to the stated principal amount thereof plus interest accrued thereon to the redemption date, without premium. The Bond Registrar, as designated below, shall select for redemption, by lot or other manner deemed fair, on February 1 in each of the following years the following stated principal amounts:

For Bonds maturing on February 1, 2035:

Year	Total Amount
2/1/2034	\$140,000
2/1/2035*	\$140,000

*Final Maturity

For Bonds maturing on February 1, 2037:

Year	Total Amount
2/1/2036	\$150,000
2/1/2037*	\$155,000

*Final Maturity

For Bonds maturing on February 1, 2039:

Year	Total Amount
2/1/2038	\$160,000
2/1/2039*	\$165,000

*Final Maturity

For Bonds maturing on February 1, 2041:

Year	Total Amount
2/1/2040	\$170,000
2/1/2041*	\$180,000

*Final Maturity

For Bonds maturing on February 1, 2043:

Year	Total Amount
2/1/2042	\$185,000
2/1/2043*	\$190,000

*Final Maturity

For Bonds maturing on February 1, 2045:

Year	Total Amount
2/1/2044	\$200,000
2/1/2045*	\$210,000

*Final Maturity

C. In the event of mandatory redemption described above, notice thereof identifying the portion of the Bonds to be redeemed will be given by the Bond Registrar by mailing a copy of the redemption notice by first class mail (postage prepaid) not more than 60 and not less than 30 days prior to the date fixed for redemption to the registered owner of each Bond or portion thereof to be redeemed at the address shown on the registration books kept by the Bond Registrar; provided however, that so long as the Bonds are registered in the name of Cede & Co., notice of redemption shall be given in accordance with the terms of the Representation Letter. Failure to give notice by mail to any registered owner, or any defect therein, will not affect the validity of any proceeding for the redemption of Bonds not affected by such defect or failure.

Bonds or portion thereof so called for redemption will cease to bear interest after the specified redemption date, provided that the funds for the redemption are on deposit with the place of payment at that time.

D. If less than all the Bonds of a maturity are called for redemption while the Bonds are registered in the name of Cede & Co., the Issuer or the Bond Registrar designated below will notify DTC of the particular amount of such maturity to be prepaid. DTC will determine by lot the amount of each participant's interest in such maturity to be redeemed and each participant will then select by lot the beneficial ownership interest in such maturity to be redeemed. If less than all the Bonds of a maturity are called for redemption and the Bonds are not registered in the name of Cede & Co., the Bond Registrar will determine by lot or other manner deemed fair, the amount of each maturity to be redeemed. All prepayments shall be at a price equal to the principal amount thereof plus accrued interest.

Section 3. Registration; Global Book Entry System.

3.01 Designation of Bond Registrar. The City Council appoints Northland Trust Services, Inc., Minneapolis, Minnesota, as registrar, authenticating agent and transfer agent for the Bonds (such bank or its successors is herein referred to as the "Bond Registrar"), and shall do so until a successor Bond Registrar is duly appointed, all pursuant to a contract which the Issuer and the Bond Registrar shall execute which is consistent herewith and which the Mayor and Clerk-Treasurer are authorized to execute and deliver. A successor Bond Registrar shall be a bank or trust company eligible for designation as bond registrar pursuant to the Act. The terms of the appointment of the successor Bond Registrar and its duties shall be specified in a contract between the Issuer and such successor Bond Registrar that is consistent herewith and that the Mayor and Clerk-Treasurer are authorized to execute and deliver. The Bond Registrar, which may act through an agent, shall also serve as paying agent until and unless a successor paying agent is duly appointed. The Bond Registrar shall pay principal and interest on the Bonds to the registered Holders (or record Holders) of the Bonds in the manner set forth herein. The Issuer agrees to pay the reasonable and customary charges for the services of such Bond Registrar.

3.02 Designation of Depository. DTC, a Securities and Exchange Commission designated depository, a limited purpose New York trust company, a member of the Federal Reserve System, and a "clearing corporation" within the meaning of the New York Uniform Commercial Code, is designated as the depository (the "Depository") with respect to the Bonds.

3.03 Authentication of Bonds. No Bond shall be valid or obligatory for any purpose unless or until either (i) the Bond Registrar's authentication certificate on such Bond, substantially set forth in Section 4.01 hereof, shall have been duly executed by an authorized representative of the Bond Registrar or (ii) the Bonds have been manually executed by at least one officer of the City Council. Authentication certificates on different Bonds need not be signed by the same representative. The Bond Registrar shall authenticate each Bond by execution of the Certificate of Authentication on the Bond and shall date each Bond in the space provided as of the date on which the Bond is registered. For purposes of delivering the original Bonds, the Bond Registrar shall insert as the date of registration the date of original issue. The executed Authentication Certificate or the manual signature of at least one officer of the City Council on

each Bond shall be conclusive evidence that it has been authenticated and delivered under this Resolution.

3.04 Bond Register; Transfer; Exchange.

A. The Issuer shall cause to be kept by the Bond Registrar at its principal office, a bond register in which, subject to such reasonable regulations as the Bond Registrar may prescribe, the Issuer shall provide for the registration of the Bonds and the registration of transfers of the Bonds entitled to be registered or transferred as herein provided. In the event of the resignation or removal of the Bond Registrar or its incapability of acting as such, the bond registration records shall be maintained at the office of the successor Bond Registrar as may be appointed by the City Council.

B. Upon surrender for transfer of any Bond at the principal corporate office of the Bond Registrar, the Issuer shall execute, if required by law or this Resolution, and the Bond Registrar shall authenticate, if required by law or this Resolution, date (in the space designated Date of Registration) and deliver, in the name(s) of the designated transferee or transferees, one or more new Bonds of the like aggregate principal amount having the same stated maturity and interest rate, as requested by the transferor; provided, however, that no Bond may be registered in blank or in the name of "bearer" or similar designation. Transfer of a Bond may be made on the Issuer's books by the registered owner in person or by the registered owner's attorney duly authorized in writing. Transfers shall be subject to reasonable regulations of the Issuer contained in any agreement with, or notice to, the Bond Registrar, including regulations which permit the Bond Registrar to close its transfer books between record dates and payment dates. The Issuer and the Bond Registrar shall not be required to make any transfer or exchange of any Bonds called for redemption or to make any such exchange or transfer of the Bonds during the 15 days next preceding the date of the first publication or the mailing (if there is no publication) of notice of redemption in the case of a proposed redemption of the Bonds.

C. Every Bond presented or surrendered for transfer or exchange shall be duly endorsed or be accompanied by a written instrument of transfer, in form satisfactory to the Bond Registrar, duly executed by the registered owner thereof, with signature guaranteed, or by the registered Holder's attorney duly authorized in writing, and shall include written instructions as to the details of the transfer of the Bond. When any Bond is presented to the Bond Registrar for transfer, the Bond Registrar may refuse to transfer the same until it is satisfied that the endorsement on such Bond or separate instrument of transfer is valid and genuine and that the requested transfer is legally authorized. The Bond Registrar shall incur no liability for the refusal, in good faith, to make transfers which it, in its judgment, deems improper or unauthorized.

D. At the option of the Holder, replacement Bonds may be exchanged for Bonds of any authorized denomination or denominations of a like aggregate principal amount and stated maturity, upon surrender of the Bonds to be exchanged at the principal office of the Bond Registrar. Whenever any Bonds are so surrendered for exchange, the Issuer shall execute (if required by law or this Resolution), and the Bond Registrar shall authenticate (if required by law

or this Resolution), date (in the space designated Date of Registration) and deliver the replacement Bonds which the Holder making the exchange is entitled to receive. Bonds registered in the name of Cede & Co. may not be exchanged for Bonds of smaller denominations.

E. All Bonds surrendered upon any exchange or transfer provided for in this Resolution shall be promptly canceled by the Bond Registrar and thereafter disposed of as directed by the Issuer.

F. Each Bond delivered upon transfer of or in exchange for or in lieu of any other Bond shall carry all of the rights to interest, accrued and unpaid and to accrue, which are carried by such other Bond. All Bonds delivered in exchange for or upon transfer of Bonds shall be valid general obligations of the Issuer evidencing the same debt, shall be entitled to the same benefits under this Resolution as the Bonds surrendered for such exchange or transfer, and shall carry all the rights to interest accrued and unpaid, and to accrue, which were carried by such other Bonds.

G. The Bond Registrar may require payment of a sum sufficient to cover any tax or other governmental charge payable in connection with the transfer or exchange of any Bond and any legal or unusual costs regarding transfers and lost bonds.

H. Bonds registered in the name of Cede & Co. may not after their original delivery, be transferred or exchanged except in accordance with the terms and conditions of the Representation Letter and:

(i) upon exchange of a Bond after a partial redemption, if provided in Section 2.03 of this Resolution;

(ii) to any successor of the Depository (or its nominee) or any substitute depository (a "Substitute Depository") designated pursuant to clause (iii) below; provided that any successor of the Depository or any Substitute Depository must be both a "clearing corporation" as defined in the Minnesota Uniform Commercial Code, Minnesota Statutes, Section 336.8-102, and a qualified and registered "clearing agency" as provided in Section 17A of the Securities Exchange Act of 1934, as amended;

(iii) to a Substitute Depository designated by and acceptable to the Issuer upon (a) the determination by the Depository that the Bonds shall no longer be eligible for its depository services or (b) a determination by the Issuer that the Depository is no longer able to carry out its functions; provided that any Substitute Depository must be qualified to act as such, as provided in subclause (ii) above; or

(iv) in the event that (a) the Depository shall resign or discontinue its services for the Bonds or be declared no longer able to carry out its functions and the Issuer is unable to locate a Substitute Depository within two months following the resignation or discontinuance or determination of noneligibility, or (b) the Issuer determines in its sole discretion that (1) the continuation of the book-entry system described herein might adversely affect the interests of the beneficial owners of the Bonds, or (2) it is in the best interests of the beneficial owners of the Bonds that they be able to obtain certificated

Bonds, then the Issuer shall notify the Holders of its determination and of the availability of replacement Bonds to Holders. The Issuer, the Bond Registrar and the Depository shall cooperate in providing Replacement Bonds to Holders requesting the same and the registration, transfer and exchange of such Bonds shall thereafter be conducted as provided in Section 3 of this Resolution.

I. In the event of the designation of a Substitute Depository as authorized by clause H., the Bond Registrar, upon presentation of a Bond, shall register their transfer to the Substitute Depository, and the Substitute Depository shall be treated as the Depository for all purposes and functions under this Resolution. The Representation Letter shall not apply to the Substitute Depository unless the Issuer and the Substitute Depository so agree, and the execution of a similar agreement is authorized.

3.05 Persons Deemed Owners; Payment.

A. The Issuer and the Bond Registrar may treat the person in whose name any Bond is registered as the owner of such Bond for the purpose of receiving payment of principal of and premium, if any, and interest (subject to the payment provisions in Section 2.02 above), on such Bond and for all other purposes whatsoever, whether or not such Bond shall be overdue, and neither the Issuer nor the Bond Registrar shall be affected by notice to the contrary.

B. For the purposes of all actions, consents and other matters affecting Holders of Bonds issued under this Resolution as from time to time supplemented, other than payments, redemptions, and purchases, the Issuer may (but shall not be obligated to) treat as the Holder of a Bond the beneficial owner of the Bond instead of the person in whose name the Bond is registered. For that purpose, the Issuer may ascertain the identity of the beneficial owner of the Bond by such means as the Bond Registrar in its sole discretion deems appropriate, including but not limited to a certificate from the Depository or other person in whose name the Bond is registered identifying such beneficial owner.

C. The principal of and interest on the Bonds shall be payable by the Bond Registrar in such funds as are legal tender for the payment of debts due the United States of America. The Issuer shall pay the reasonable and customary charges of the Bond Registrar for the disbursement of principal and interest.

3.06 Use of Global Book-Entry System.

A. There has been previously submitted to this City Council a form of Blanket Issuer Letter of Representations (the "Letter of Representations") between the Issuer and the Depository setting forth various matters relating to the Depository and its role with respect to the Bonds. The terms and conditions of the Letter of Representations are ratified.

B. So long as DTC is the Depository or it or its nominee is the Holder of any Bonds, the Issuer shall comply with the provisions of the Letter of Representations, as it may be amended or supplemented from time to time.

C. Additional matters with respect to, among other things, notices, consents and approvals by Holders and payments on the Bonds are set forth in the Letter of Representations.

D. The provisions in the Letter of Representations are incorporated herein by reference and made a part of this Resolution, and if and to the extent any such provisions are inconsistent with the other provisions of this Resolution, the provisions in the Letter of Representations shall control.

3.07 Mutilated, Stolen or Destroyed Bonds. If a Bond becomes mutilated or is destroyed, stolen, or lost, the Bond Registrar will deliver a new Bond of like amount, number, maturity date, and tenor in exchange and substitution for and upon cancellation of the mutilated Bond or in lieu of and in substitution for any Bond destroyed, stolen, or lost, upon the payment of the reasonable expenses and charges of the Bond Registrar and the Issuer in connection therewith, including the cost of printing new Bonds; and, in the case of a Bond destroyed, stolen, or lost, upon filing with the Bond Registrar and the Issuer of evidence satisfactory to it and the Issuer that the Bond was destroyed, stolen, or lost, and of the ownership thereof, and upon furnishing to the Bond Registrar of an appropriate bond or indemnity in form, substance, and amount satisfactory to it and the Issuer and as provided by law, in which both the Issuer and the Bond Registrar must be named as obliges ds. Bonds so surrendered to the Bond Registrar will be canceled by the Bond Registrar and evidence of such cancellation must be given to the Issuer. If the mutilated, destroyed, stolen, or lost Bond has already matured or been called for redemption in accordance with its terms, it is not necessary to issue a new Bond prior to payment.

Section 4. Form of the Bonds.

4.01 The Bonds shall be printed or typewritten in substantially the following form:

UNITED STATES OF AMERICA
STATE OF MINNESOTA
CLAY COUNTY

R-__ \$ _____

CITY OF GLYNDON
GENERAL OBLIGATION IMPROVEMENT BOND, SERIES 2023A

<u>Rate</u>	<u>Maturity Date</u>	<u>Date of Original Issue</u>	<u>CUSIP</u>
____%	February 1, 20__	September 27, 2023	380020

REGISTERED OWNER: CEDE & CO.

PRINCIPAL AMOUNT: _____ DOLLARS

The City of Glyndon, Clay County, Minnesota (the "Issuer"), certifies that it is indebted and for value received, promises to pay to the registered owner specified above or on the Registration Certificate attached hereto, or registered

assigns, in the manner hereinafter set forth, the principal amount specified above, on the maturity date specified above, and to pay interest thereon from the date of original issue set forth above, or from the most recent Interest Payment Date (defined below) to which interest has been paid or duly provided for, until the principal amount is paid, said interest being at the rate per annum specified above. Interest is payable semi-annually on February 1 and August 1 of each year (each referred to herein as an "Interest Payment Date") commencing on August 1, 2024, at the rate per annum specified above, calculated on the basis of a 360-day year of twelve 30-day months, until the principal amount is paid or has been provided for. This Bond will bear interest from the most recent Interest Payment Date to which interest has been paid or duly provided for, or, if no interest has been paid or provided for, from the date of original issue hereof set forth above.

Payment. The principal of and premium, if any, on this Bond are payable by wire transfer (or other agreed means of payment) on each payment date no later than 12:00 noon (New York, New York time) upon presentation and surrender hereof at the office of Northland Trust Services, Inc., Minneapolis, Minnesota, as registrar, paying agent, authenticating agent and transfer agent (the "Bond Registrar"), or at the office of such successor bond registrar as may be designated by the Issuer. Interest on this Bond will be paid on each Interest Payment Date (by 12:00 noon, New York, New York time) by wire transfer (or other agreed means of payment) to the person in whose name this Bond is registered (the "Holder" or "Bondholder") on the registration books of the Issuer maintained by the Bond Registrar and at the address appearing thereon at the close of business on the 15th day of the calendar month next preceding such Interest Payment Date (the "Regular Record Date"). Any interest not so timely paid or duly provided for shall cease to be payable to the person who is the Holder hereof as of the Regular Record Date, and shall be payable to the person who is the Holder thereof at the close of business on a date fixed for the payment of the defaulted interest, and notice of the special record date shall be given by the Bond Registrar to the Holders not less than ten (10) days prior thereto. The Bond Registrar shall make all payments with respect to this Bond without, except for payment of principal on the Bond, the presentation or surrender of this Bond, and all such payments shall discharge the obligations of the Issuer to the extent of the payments so made. The principal of, premium, if any, and interest on this Bond are payable in lawful money of the United States of America. For the prompt and full payment of such principal and interest as they become due, the full faith and credit of the Issuer are irrevocably pledged.

Date of Payment Not Business Day. If the date for payment of the principal of, premium, if any, or interest on this Bond shall be a Saturday, Sunday, legal holiday or a day on which banking institutions in the City of New York, New York, or the city where the principal office of the Bond Registrar is located are authorized by law or executive order to close, then the date for such payment shall be the next succeeding day which is not a Saturday, Sunday, legal holiday or a day on which such banking institutions are authorized to close, and

payment on such date shall have the same force and effect as if made on the nominal date of payment.

Redemption. The Bonds maturing on and prior to February 1, 2032 shall not be subject to optional redemption and prepayment before maturity, but those maturing, or subject to mandatory redemption, after such date and in subsequent years shall each be subject to redemption and prepayment at the option of the Issuer on such date and on any day thereafter, in whole or in part, at a price equal to the principal amount thereof plus accrued interest to the redemption date.

Mandatory Redemption. The Bonds maturing in the years 2035, 2037, 2039, 2041, 2043 and 2045 shall be subject to mandatory redemption prior to maturity pursuant to the requirements of the Resolution at a redemption price equal to the stated principal amount thereof plus interest accrued thereon to the redemption date, without premium.

Notice of and Selection of Bonds for Redemption. Not less than 30 nor more than 60 days prior to the date fixed for redemption and prepayment of any Bonds, notice of redemption shall be mailed to each registered owner of a Bond to be redeemed; provided, however, that so long as the Bonds are registered in the name of Cede & Co., as nominee for The Depository Trust Company, Jersey City, New Jersey (“DTC”), notice of redemption shall be given in accordance with the terms of the Blanket Issuer Letter of Representations which has been executed by the Issuer and DTC (the “Representation Letter”).

If less than all the Bonds of a maturity are called for redemption while the Bonds are registered in the name of Cede & Co., the Issuer or the Bond Registrar designated below will notify DTC of the particular amount of such maturity to be prepaid. DTC will determine by lot the amount of each participant’s interest in such maturity to be redeemed and each participant will then select by lot the beneficial ownership interest in such maturity to be redeemed. If less than all the Bonds of a maturity are called for redemption and the Bonds are not registered in the name of Cede & Co., the Bond Registrar will determine by lot or other manner deemed fair, the amount of each maturity to be redeemed. All prepayments shall be at a price equal to the principal amount thereof plus accrued interest. If any Bond is redeemed in part, upon surrender of the Bond being redeemed, the Issuer shall deliver or cause to be delivered to the registered owner of such Bond, a Bond in like form in the principal amount equal to that portion of the Bond so surrendered not being redeemed.

Issuance; Purpose. This Bond is one of a series issued by the Issuer in the total aggregate amount of \$3,005,000, all of like original issue date and tenor, except as to number, maturity date, redemption privilege, denomination and interest rate, pursuant to: (i) the authority contained in Minnesota Statutes, Chapters 429 and 475; (ii) the Constitution of the State of Minnesota and all other laws thereunto enabling; and (iii) an authorizing resolution adopted by the governing body of the Issuer on September 13, 2023 (the “Resolution”), and is

issued for the purpose of financing a portion of the costs of local public improvements. The principal of and interest on the Bonds are payable primarily from special assessments levied or to be levied against benefited property pledged to the Debt Service Account in the special fund of the Issuer entitled "2023A Improvement Program Fund," as set forth in the Resolution to which reference is made for a full statement of rights and powers thereby conferred.

General Obligation. This Bond constitutes a general obligation of the Issuer, and to provide moneys for the prompt and full payment of the principal and interest when the same become due, the full faith and credit and taxing powers of the Issuer have been and are irrevocably pledged.

Denominations; Exchange. The Bonds of this series are issued as fully registered bonds without coupons, in the denomination of \$5,000 or any integral multiple thereof. The Issuer will, at the request of the registered owner, issue one or more new fully registered Bonds in the name of the registered owner in the aggregate principal amount equal to the unpaid principal balance of this Bond, and of like tenor except as to number and principal amount at the principal office of the Bond Registrar, but only in the manner and subject to the limitations provided in the Resolution and the Representation Letter. Reference is made to the Resolution for a description of the rights and duties of the Bond Registrar. Copies of the Resolution are on file in the principal office of the Bond Registrar.

Registration; Transfer. This Bond shall be registered in the name of the payee on the books of the Issuer by presenting this Bond for registration to the Bond Registrar, whose representative will endorse his or her name and note the date of registration opposite the name of the payee in the Registration Certificate attached hereto. Thereafter this Bond may be transferred by delivery with an assignment duly executed by the Holder or the Holder's legal representative, and the Issuer and Bond Registrar may treat the Holder as the person exclusively entitled to exercise all the rights and powers of an owner until this Bond is presented with such assignment for registration of transfer, accompanied by assurance of the nature provided by law that the assignment is genuine and effective, and until such transfer is registered on said books and noted hereon by the Bond Registrar, all subject to the terms and conditions provided in the Resolution and the Representation Letter and to reasonable regulations of the Issuer contained in any agreement with, or notice to, the Bond Registrar. Thereupon the Issuer shall execute (if required by law or the Resolution) and the Bond Registrar shall authenticate (if required by law or the Resolution) and deliver, in exchange for this Bond, one or more new fully registered Bonds in the name of the transferee, of an authorized denomination, in an aggregate principal amount equal to the principal amount of this Bond, of the same maturity, and bearing interest at the same rate.

Fees Upon Transfer or Loss. The Bond Registrar may require payment of a sum sufficient to cover any tax or other governmental charge payable in connection with the transfer or exchange of this Bond and any legal or unusual

costs regarding transfers and lost Bonds. No service charge shall be made by the Issuer for any transfer or exchange hereinbefore referred to, but the Issuer may require payment of a sum sufficient to cover any tax or other governmental charge payable in connection therewith.

Treatment of Registered Owner. The Issuer and Bond Registrar may treat the person in whose name this Bond is registered as the owner hereof for the purpose of receiving payment as herein provided and for all other purposes whatsoever, whether or not this Bond shall be overdue, and neither the Issuer nor the Bond Registrar shall be affected by notice to the contrary.

Authentication. This Bond shall not be valid or become obligatory for any purpose or be entitled to any security or benefit under the Resolution until either (i) the Bond Registrar's Authentication Certificate hereon shall have been executed by the Bond Registrar by one of its authorized representatives or (ii) the Bond has been manually executed by at least one officer of the governing body of the Issuer.

State Guarantee. The Issuer has qualified these Bonds for participation in the State of Minnesota Public Facilities Credit Enhancement Program under which the State of Minnesota guaranties payment of city debt obligations pursuant to Minnesota Statutes, Section 446A.086. If the Issuer is unable to make any portion of the principal or interest payments on the Bonds as they become due, the State of Minnesota has agreed to make such payment in the Issuer's place.

Qualified Tax-Exempt Obligations. The Bonds of this issue have been designated by the Issuer as "qualified tax-exempt obligations" for purposes of Section 265(b)(3) of the Internal Revenue Code of 1986, as amended, relating to the deduction of interest expenses allocable to the Bonds by financial institutions.

IT IS CERTIFIED, RECITED, COVENANTED AND AGREED that all acts, conditions and things required by the Constitution and laws of the State of Minnesota to be done, to happen and to be performed precedent to and in the issuance of this Bond in order to make it a valid and binding general obligation of the Issuer enforceable in accordance with its terms, have been done, have happened and have been performed in regular and due form, time and manner as so required; that, if necessary for payment of principal of and interest on the Bonds of this issue, ad valorem taxes may be levied upon all taxable property in the Issuer without limitation as to rate or amount; and that the issuance of this Bond on the date of original issue hereof and the date of its actual original issuance and delivery, does not exceed any constitutional, charter or statutory limitation of indebtedness.

IN WITNESS WHEREOF, the City of Glyndon, Clay County, Minnesota, by its governing body, has caused this Bond to be executed in its name by the

facsimile signature of the Mayor and attested by the facsimile signature of the Clerk-Treasurer, the Issuer having no seal or said seal having been intentionally omitted as permitted by law.

ATTEST:

(form- no signature required)
Clerk-Treasurer

(form – no signature required)
Mayor

REGISTRAR'S AUTHENTICATION CERTIFICATE

The Registrar confirms that the books reflect the ownership of the Bond registered in the name of the owner named above in the principal amount and maturity date stated above and this Bond is one of the Bonds of the series issued pursuant to the Resolution hereinabove described.

NORTHLAND TRUST SERVICES, INC.
Registrar
Minneapolis, Minnesota

By _____
Authorized Representative

REGISTRATION CERTIFICATE

This Bond must be registered as to both principal and interest in the name of the owner on the books to be kept by Northland Trust Services, Inc., Minneapolis, Minnesota, as Registrar. No transfer of this Bond shall be valid unless made on said books by the registered owner or the owner's attorney thereunto duly authorized and similarly noted on the registration books. The ownership of the unpaid principal balance of this Bond and the interest accruing thereon is registered on the books of the Registrar, in the name of the registered owner last noted below.

<u>Date</u>	<u>Registered Owner</u>	<u>Signature of Registrar</u>
09/27/23	Cede & Co. c/o The Depository Trust Company 570 Washington Blvd. Jersey City, NJ 07310 Federal Taxpayer I.D. No.: 13- 2555119	_____

ASSIGNMENT

FOR VALUE RECEIVED, the undersigned sells, assigns and transfers unto _____

(Name and Address of Assignee)

Social Security or Other
Identifying Number of Assignee

the within Bond and all rights thereunder and irrevocably constitutes and appoints _____ attorney to transfer the said Bond on the books kept for registration thereof with full power of substitution in the premises.

Dated: _____

NOTICE: The signature to this assignment must correspond with the name of the registered owner as it appears upon the face of the within Bond in every particular, without alteration or enlargement or any change whatsoever.

Signature Guaranteed:

(Bank, Trust Company, member of
National Securities Exchange)

Unless this Bond is presented by an authorized representative of The Depository Trust Company, a New York corporation ("DTC"), to the Issuer or its agent for registration of transfer, exchange, or payment, and any Bond issued is registered in the name of Cede & Co. or in such other name as is requested by an authorized representative of DTC (and any payment is made to Cede & Co. or to such other entity as is requested by an authorized representative of DTC), ANY TRANSFER, PLEDGE, OR OTHER USE HEREOF FOR VALUE OR OTHERWISE BY OR TO ANY PERSON IS WRONGFUL, inasmuch as the registered owner hereof, Cede & Co., has an interest herein.

4.02 Preparation and Execution. The Bonds shall be prepared for execution in accordance with the approved form and shall be signed by the manual or facsimile signature of the Mayor and attested by the manual or facsimile signature of the Clerk-Treasurer. The legal opinion of Fryberger, Buchanan, Smith & Frederick, P.A. shall be appended to each Bond. The corporate seal of the Issuer may be omitted from the Bonds as permitted by law. In case any officer whose signature or a facsimile of whose signature shall appear on the Bonds shall cease to be an officer before delivery of the Bonds, such signature or facsimile shall nevertheless be valid and sufficient for all purposes, the same as if he or she had remained in office until delivery.

4.03 Delivery of the Bonds. Delivery of the Bonds and payment of the purchase price shall be made at a place mutually satisfactory to the Issuer and the Purchaser. Printed or typewritten, and executed Bonds shall be furnished by the Issuer without cost to the Purchaser. The Bonds, when prepared in accordance with this Resolution and executed, shall be delivered by or under the direction of the Clerk-Treasurer to the Purchaser upon receipt of the purchase price plus accrued interest.

Section 5. Covenants, Funds and Accounts.

5.01 Covenants. It is determined that the Project will directly and indirectly benefit abutting property, and the Issuer covenants with the holders from time to time of the Bonds as follows:

A. The Issuer has caused or will cause the Special Assessments to be promptly levied so that the first installment will be collectible not later than 2025 and will take all steps necessary to assure prompt collection, and the levy of the Special Assessments is authorized for purposes of Minnesota Statutes, Section 475.55, Subdivision 3. The City Council will cause all further actions and proceedings to be taken with due diligence that are required for the construction of each portion of the Project financed wholly or partly from the proceeds of the Bonds, and for the final and valid levy of the Special Assessments and the appropriation of any other funds needed to pay the Bonds and interest thereon when due.

B. It is recognized that the Issuer's liability on the Bonds is not limited to the Special Assessments, and the City Council covenants and agrees that in the event of any current or anticipated deficiency in Special Assessments, it will levy upon all taxable property within the Issuer and cause to be extended, assessed, and collected, any additional taxes found necessary for full payment of the principal of and interest on the Bonds, without limitation as to rate or amount.

C. The Issuer will keep complete and accurate books and records showing: receipts and disbursements in connection with the improvements and Special Assessments levied therefor and other funds appropriated for their payment, collections and disbursements thereof, moneys on hand and the balance of unpaid Special Assessments.

D. The Issuer will cause its books and records to be audited and will furnish copies of such audit reports to any interested person upon request.

E. The City Council covenants and agrees with the holders of the Bonds and with its taxpayers that it will assess against benefited property not less than 20% of the cost of each Project financed hereunder within the meaning of Minnesota Statutes, Section 475.58, Subdivision 1(3).

F. The Issuer covenants and agrees that it will let all construction contracts not heretofore let within one year after ordering each Project financed hereunder unless the resolution ordering the Project specifies a different time limit for the letting of construction contracts.

G. The Issuer further covenants and agrees that it will do and perform as soon as they may be done all acts and things necessary for the final and valid levy of such Special Assessments, and in the event that any such assessment be at any time held invalid with respect to any lot, piece or parcel of land due to any error, defect, or irregularity in any action or proceedings taken or to be taken by the Issuer or the City Council, or any of the Issuer officers or employees, either in the making of the Special Assessments or in the performance of any condition precedent thereto, the Issuer and the City Council will forthwith do all further acts and take all further proceedings as may be required by law to make the assessments a valid and binding lien upon such property.

5.02 The Fund. There is created a special fund to be designated the “2023A Improvement Program Fund” (the “Fund”) to be administered and maintained by the Clerk-Treasurer as a bookkeeping account separate and apart from all other funds maintained in the official financial records of the Issuer. The Fund shall be maintained in the manner herein specified until all of the Bonds and the interest thereon have been fully paid. There shall be maintained in the Fund two (2) separate accounts, to be designated the “Construction Account” and “Debt Service Account,” respectively:

A. Construction Account.

(1) On receipt of the purchase price of the Bonds, the Issuer shall credit (a) proceeds from the sale of the Bonds; less amounts necessary to pay capitalized interest (the “Capitalized Interest”); less the rounding amount (the “Rounding Amount”); and less amounts allocated to accrued interest paid by the Purchaser upon closing and delivery of the Bonds (the “Accrued Interest”); plus (b) any Special Assessments levied with respect to the Project and collected prior to completion of the Project and payment of the costs thereof, to the Construction Account.

(2) From the Construction Account there shall be paid all costs and expenses of making the Project, including the cost of any construction contracts heretofore let and all other costs incurred and to be incurred of the kind authorized in Minnesota Statutes, Section 475.65; and the moneys in said account shall be used for no other purpose except as otherwise provided by law; provided that the

proceeds of the Bonds may also be used to the extent necessary to pay interest on the Bonds due prior to the anticipated date of commencement of the collection of taxes or Special Assessments herein levied or covenanted to be levied; and provided further that if upon completion of the Project there shall remain any unexpended balance in the Construction Account, the balance (other than any Special Assessments) may be transferred by the City Council to the fund of any other improvement instituted pursuant to Minnesota Statutes, Chapter 429, and provided further that any Special Assessments credited to the Construction Account shall only be applied towards payment of the costs of the Project upon adoption of a resolution by the City Council determining that the application of the Special Assessments for such purpose will not cause the Issuer to no longer be in compliance with Minnesota Statutes, Section 475.61, Subdivision 1. Other costs for which payment from the Construction Account is authorized shall include costs of legal, financial advisory, and other professional services, printing and publication costs, and costs of issuance of the Bonds.

B. Debt Service Account.

(1) There is pledged and appropriated and there shall be credited to the Debt Service Account: (i) the Accrued Interest; (ii) the Capitalized Interest and Rounding Amount; (iii) Special Assessments levied or to be levied for the Project and either initially credited to the Construction Account and not already spent as permitted above and required to pay any principal and interest due on the Bonds or collected subsequent to the completion of the Project and payment of the costs thereof; (iv) all funds remaining in the Construction Account after completion of the Project and payment of the costs thereof, not so transferred to the account of another improvement; (v) any and all other moneys which are properly available and are appropriated by the governing body of the Issuer to the Debt Service Account; and (vi) investment earnings on the monies identified in the foregoing clauses (i) through (v). The proceeds of the Bonds described in clauses (i) through (ii) of the preceding sentence shall be used for payment of interest on the Bonds.

(2) The money in such account shall be used for no purpose other than the payment of principal and interest and redemption premium, if any, on the Bonds and any other general obligation bonds of the Issuer hereafter issued by the Issuer and made payable from said account as provided by law; provided, however, that if any payment of principal or interest shall become due when there is not sufficient money in the Debt Service Account, the Clerk-Treasurer shall pay the same from any other fund of the Issuer, which fund shall be reimbursed from the Debt Service Account when the balance therein is sufficient.

5.03 No Tax Levy. A. It is determined that the estimated Special Assessments and other funds of the Issuer pledged and appropriated for payment of principal and interest on the Bonds will produce at least five percent in excess of the amount needed to meet when due, the principal and interest payments on the Bonds and that no tax levy is needed at this time.

B. It is recognized that the Issuer's liability on the Bonds is not limited to the Special Assessments so pledged, and the City Council covenants and agrees that in the event of any current or anticipated deficiency in Special Assessments it will levy upon all taxable property within the Issuer and cause to be extended, assessed, and collected, any additional taxes found necessary for full payment of the principal of and interest on the Bonds, without limitation as to rate or amount.

5.04 Investments. Monies on deposit in the Construction Account and in the Debt Service Account may, at the discretion of the Clerk-Treasurer, be invested in securities permitted by Minnesota Statutes, Chapter 118A, that any such investments shall mature at such times and in such amounts as will permit for payment of project costs and/or payment of the principal and interest on the Bonds when due.

Section 6. Tax Covenants.

6.01 General.

A. The Issuer covenants and agrees with the Holders of the Bonds that the Issuer will (i) take all action on its part necessary to cause the interest on the Bonds to be exempt from federal income taxes including, without limitation, restricting, to the extent necessary, the yield on investments made with the proceeds of the Bonds and investment earnings thereon, making required payments to the federal government, if any, and maintaining books and records in a specified manner, where appropriate, and (ii) refrain from taking any action which would cause interest on the Bonds to be subject to federal income taxes, including, without limitation, refraining from spending the proceeds of the Bonds and investment earnings thereon on certain specified purposes.

B. The Issuer covenants with the Holders from time to time of the Bonds that it will not take, or permit to be taken by any of its officers, employees or agents, any action which would cause the interest payable on the Bonds to become subject to taxation under the Internal Revenue Code; and that it will take, or it will cause its officers, employees or agents to take, all affirmative actions within its powers which may be necessary to insure that such interest will not become subject to taxation under the Code. The term "Internal Revenue Code" or "Code" as used herein includes the Internal Revenue Code of 1986, as amended, and all regulations, amended regulations and proposed regulations issued thereunder, as now existing, or as hereafter amended or proposed.

C. No portion of the proceeds of the Bonds shall be used directly or indirectly to acquire higher yielding investments or to replace funds which were used directly or indirectly to acquire higher yielding investments, except (i) for a reasonable temporary period until such proceeds are needed for the purpose for which the Bonds were issued and (ii) in addition to the above in an amount not greater than the lesser of five percent (5%) of the proceeds of the Bonds

or \$100,000. To this effect any proceeds of the Bonds and any sums from time to time held in the Debt Service Account (or any other Issuer account which will be used to pay principal or interest to become due on the Bonds payable therefrom) in excess of amounts which under then applicable federal arbitrage restrictions may be invested without regard to yield shall not be invested at a yield in excess of the applicable yield restrictions imposed by said arbitrage regulations on such investments after taking into account any applicable “temporary periods” or “minor portion” made available under the federal arbitrage regulations. Money in those funds shall not be invested in obligations or deposits issued by, guaranteed by or insured by the United States or any agency or instrumentality thereof if and to the extent that such investment would cause the Bonds to be “federally guaranteed” within the meaning of Section 149(b) of the Code.

6.02 Rebate Exemption. For purposes of qualifying for the small-issuer exception to the federal arbitrage rebate requirements, the Issuer hereby finds, determines and declares that the aggregate face amount of the tax-exempt obligations (other than private activity bonds) issued by the Issuer (and all subordinate entities of the Issuer) during the calendar year in which the Bonds are issued is not reasonably expected to exceed \$5,000,000, all within the meaning of Section 148(f)(4)(D) of the Internal Revenue Code of 1986, as amended.

6.03 Bank Qualification. In order to qualify the Bonds as a “qualified tax-exempt obligation” within the meaning of Section 265(b)(3) of the Code, the Issuer hereby makes the following factual statements and representations:

A. the Bonds are not a “private activity bond” as defined in Section 141 of the Code;

B. the Issuer hereby designates the Bonds as a “qualified tax-exempt obligation” for purposes of Section 265(b)(3) of the Code;

C. the reasonably anticipated amount of tax-exempt obligations (other than private activity bonds, treating qualified 501(c)(3) bonds as not being private activity bonds) which will be issued by the Issuer (and all entities whose obligations will be aggregated with those of the Issuer) during the calendar year in which the Bond is being issued will not exceed \$10,000,000; and

D. not more than \$10,000,000 of obligations issued by the Issuer during the calendar year in which the Bond is being issued have been designated for purposes of Section 265(b)(3) of the Code.

The Issuer shall use its best efforts to comply with any federal procedural requirements which may apply in order to effectuate the designation made by this Section.

6.04 Arbitrage Certification. The Mayor and the Clerk-Treasurer, being the officers of the Issuer charged with the responsibility for issuing the Bonds pursuant to this Resolution, are authorized and directed to execute and deliver to the Purchaser an arbitrage certification in order to satisfy the provisions of the Code and the regulations promulgated thereunder

6.05 Opinion of Counsel. Notwithstanding any other provision of this Section 6, any requirement imposed hereunder or under Section 5 hereof may be deemed inapplicable and of no

force or effect if an opinion of counsel is rendered to the Issuer by nationally recognized Bond Counsel to the effect that the failure to impose such requirement will not adversely effect the tax exempt status of interest on the Bonds.

Section 7. Minnesota Public Facilities Authority Credit Enhancement Program.

A. The Issuer covenants and obligates itself to be bound by the provisions of Minnesota Statutes, Section 446A.086. The Issuer hereby approves the State of Minnesota Public Facilities Authority Credit Enhancement Program Agreement (the "PFA Agreement") with the Minnesota Public Facilities Authority (the "PFA") in substantially the form presented to the Issuer and approves or ratifies the submission of an application to participate in the PFA Credit Enhancement Program. The PFA Agreement is incorporated by reference as if fully set forth herein. The PFA Agreement shall be signed by the manual signature of the Mayor and the manual signature of the Clerk-Treasurer.

B. The Issuer understands that as a result of its entering into the PFA Agreement, the provisions of Minnesota Statutes, Section 446A.086, shall be binding as long as any portion of the Bonds remain outstanding.

C. The Registrar is authorized and directed to notify the Minnesota Commissioner of Management and Budget if it becomes aware of a potential default in the payment of principal or interest on the Bonds or if, on the day two business days prior to the date a payment is due on the Bonds, there are insufficient funds to make that payment on deposit with the Registrar.

D. The Issuer further covenants to comply with all procedures now or hereafter established by the Minnesota Department of Management and Budget pursuant to Minnesota Statutes, Section 446A.086 and otherwise to take such actions as necessary to comply with that section.

Section 8. Certificates of Proceedings; Miscellaneous.

8.01 Filing of Resolution; County Auditor Certificate. The Clerk-Treasurer is directed to file a certified copy of this Resolution in the office of the County Auditor of Clay County, along with such other information as the County Auditor may require, and to obtain from the County Auditor a certificate stating that the Bonds herein authorized have been duly entered on the Auditor's register and that the tax required by law for the payment of said Bonds has been levied.

8.02 Authentication of Transcript. The officers of the Issuer are authorized and directed to prepare and furnish to the Purchaser and to Bond Counsel certified copies of all proceedings and records of the Issuer relating to the authorization and issuance of the Bonds and to the financial condition and affairs of the Issuer and other affidavits and certificates as may reasonably be requested to show the facts relating to the legality and marketability of the Bonds as such facts appear from the official books and records of the officers' custody or otherwise known to them. All of such certified copies, certificates and affidavits, including any heretofore furnished, constitute representations of the Issuer as to the correctness of facts recited therein and the actions stated therein to have been taken.

8.03 Offering Materials. The Official Statement relating to the Bonds, on file with the Clerk-Treasurer and presented to this meeting, is approved and deemed final, and the furnishing thereof to prospective purchasers of the Bonds is ratified and confirmed, insofar as the same relates to the Bonds and the sale thereof. The Mayor and the Clerk-Treasurer are authorized and directed to certify that they have examined the Official Statement prepared and circulated in connection with the issuance and sale of the Bonds and that to the best of their knowledge and belief the Official Statement is a complete and accurate representation of the facts and representations made therein as of the date of the Official Statement.

8.04 Absent or Disabled Officers. In the event of the absence or disability of the Mayor or the Clerk-Treasurer, such officers or members of the City Council as in the opinion of the Issuer's attorney may act in their behalf shall, without further act or authorization, execute and deliver the Bonds, and do all things and execute all instruments and documents required to be done or executed by such absent or disabled officers.

8.05 Defeasance. When all Bonds have been discharged as provided in this paragraph, all pledges, covenants and other rights granted by this resolution to the registered holders of the Bonds shall, to the extent permitted by law, cease. The Issuer may discharge its obligations with respect to any Bonds which are due on any date by irrevocably depositing with the Bond Registrar on or before that date a sum sufficient for the payment thereof in full; or if any Bond should not be paid when due, it may nevertheless be discharged by depositing with the Bond Registrar a sum sufficient for the payment thereof in full with interest accrued to the date of such deposit. The Issuer may also discharge its obligations with respect to any prepayable Bonds called for redemption on any date when they are prepayable according to their terms, by depositing with the Bond Registrar on or before that date a sum sufficient for the payment thereof in full, provided that notice of redemption thereof has been duly given. The Issuer may also at any time discharge its obligations with respect to any Bonds, subject to the provisions of law now or hereafter authorizing and regulating such action, by depositing irrevocably in escrow, with a suitable banking institution qualified by law as an escrow agent for this purpose, cash or securities described in Minnesota Statutes, Section 475.67, Subdivision 8, bearing interest payable at such times and at such rates and maturing on such dates as shall be required, without regard to sale and/or reinvestment, to pay all amounts to become due thereon to maturity or, if notice of redemption as herein required has been duly provided for, to such earlier redemption date.

Section 9. Continuing Disclosure. The City Council acknowledges that the Bonds are subject to the continuing disclosure requirements of Rule 15c2-12 promulgated by the Securities and Exchange Commission under the Securities Exchange Act of 1934 (17 C.F.R. § 240.15c2-12) (the "Rule"). The Rule governs the obligations of certain underwriters to require that issuers of municipal bonds enter into agreements for the benefit of the Holders to provide continuing disclosure with respect to the Bonds. To provide for the public availability of certain information relating to the Bonds and the security therefor and to permit underwriters of the Bonds to comply with the Rule, which will enhance the marketability of the Bonds, the Mayor and the Clerk-Treasurer are authorized and directed to execute a Limited Continuing Disclosure Certificate substantially in the form of the Certificate currently on file in the office of the Issuer.

Section 10. Post-Issuance Tax Compliance. The Issuer has previously approved a Pre- and Post-Issuance Compliance Policy and Procedures which applies to qualifying obligations to provide for compliance with all applicable federal regulations for tax-exempt obligations or tax-advantaged obligations (collectively, the “Policy and Procedures”). The Issuer hereby ratifies the Policy and Procedures for the Bonds. The Finance Director continues to be designated to be responsible for post-issuance compliance in accordance with the Policy and Procedures.

(remainder of page intentionally left blank)

Adopted: September 13, 2023

Tracy Tollefson, Mayor

ATTEST:

Wendy Affield, Clerk-Treasurer

M:\DOCS\19213\000003\ROL\IC8704602.DOC

STATE OF MINNESOTA)
) ss.
COUNTY OF CLAY)

I, the undersigned, the duly qualified and acting Clerk-Treasurer of the City of Glyndon, Minnesota (the "City"), do certify that I am the official custodian of the records of the City, and that I have compared the attached copy with the original records of the City, and that it is a true and correct transcript taken from the records of a meeting of the City Council, held on September 13, 2023.

IN WITNESS WHEREOF, I have hereunto set my hand as Clerk-Treasurer this 13th day of September 2023.

Wendy Affield, Clerk-Treasurer

**EXTRACT OF MINUTES OF A REGULAR MEETING OF THE
CITY COUNCIL OF THE
CITY OF GLYNDON, MINNESOTA
HELD: September 13, 2023**

Pursuant to due call and notice thereof, a regular meeting of the City Council of the City of Glyndon, Clay County, Minnesota, was duly held on September 13, 2023 at the City Hall, at 7:00 a.m.

The following Members were present:

and the following Members were absent:

Member _____ introduced the following resolution and moved its adoption:

**RESOLUTION PROVIDING FOR THE ISSUANCE, SALE, AND
DELIVERY OF \$3,005,000 GENERAL OBLIGATION
IMPROVEMENT BONDS, SERIES 2023A**

The motion for the adoption of the foregoing resolution was duly seconded by Member _____ and upon a vote being taken thereon, the following voted in favor thereof:

and the following Members voted against the same:

Whereupon the resolution was declared duly passed and adopted.



Minnesota Healthcare Consortium

Participating Minnesota Service Cooperatives

August 22, 2023

Home Office Address:
5525 Emerald Avenue
Mt. Iron, MN 55768
218-741-0750
218-741-1719 FAX

City of Glyndon
36 3rd ST. SE
Glyndon, MN 56547

Board of Directors:

Darin Balken
Southwest West
Central

Dear City of Glyndon,

John Berklich
Northeast

I am pleased to advise you that the City of Glyndon has earned a health insurance settlement refund for your group for the 2022 plan year. Enclosed is a check for \$10,335.98. Congratulations to you and your group on earning this claims funding return due to your recent history of low claims utilization.

Paul Bravinder
Resource Training
Solutions

Jason Carlson
Northwest


Our premium projection methodology uses industry standard underwriting practices. However, sometimes claims fail to materialize at the projected level. When this happens under fully insured programs, the margins are retained by the insurance company. In our pool they are returned under the terms and stipulations identified below.

Jim Fish
Lakes Country

Lynn Gorski
Southeast

Keith Wenner
South Central

A few months after the end of the plan year, MHC conducts a settlement process. Run-out claims are paid, provider network settlement fees are paid, and all other costs are calculated for pool and group costs. If there is still an amount remaining in your group's claims fund (part of pool funds) after all settlement calculations are completed, the group employer may be eligible for a return of those funds. As I mentioned above, with a fully insured plan this money becomes profit for the carrier. Because of the pool arrangement, this money stays with the pool and doesn't go to the carrier. As a participant in the small group statewide pool, your group qualified for a refund. To be eligible to receive the refund, the group had to calculate for a refund (low claims utilization), be in the pool for at least 2 years, and participate in the pool at the time the refund is declared. Your group met all of this criteria to receive the enclosed check. If you have any questions about how to utilize this check, please reach out to me and we can provide some assistance.



Congratulations, and I look forward to our continued work together in stabilizing health care and insurance costs.

Sincerely,



Jeanette Mellesmoen

MHC Finance Officer

jmellesmoen@nescmn.net 218-748-7617

Enclosure: Check



Consortium

5525 Emerald Avenue, Mountain Iron MN 55768
Phone 218-741-0750 Fax 218-741-1719

NAMED FOR THE AMOUNT STATED.

USBank
EAST GRAND FORKS, MN 56721

08/23/2023

PAY Ten thousand three hundred thirty five and 98/100 dollars ***** \$10,335.98

TO City of Glyndon
THE 36 3rd St SE
ORDER Glyndon MN 56547
OF

Handwritten initials

Chair

Handwritten signature

Treasurer

DO NOT CASH IF THE WORDS ORIGINAL DOCUMENT DO NOT APPEAR ON BACK

⑈ 1778 ⑈ ⑆091215927⑆ 152100022382⑈

MINNESOTA HEALTH CARE CONSORTIUM

City of Glyndon	1	1063	2	Date: 08/23/2023	1778	
Inv Date	Invoice#	Voucher#	Comments	Gross	Discount	Net
8/23/2023	2022 Jan Mem. Refund	3957	2022 Jan Mem. Refund	10,335.98	0.00	10,335.98
				<u>\$10,335.98</u>	<u>\$0.00</u>	<u>\$10,335.98</u>

MINNESOTA HEALTH CARE CONSORTIUM

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				<u>\$10,335.98</u>	<u>\$0.00</u>	<u>\$10,335.98</u>

JASON BRENNA CONSTRUCTION

QUOTE:

FROM

Jason Brenna
7466 15th Ave N
Glyndon, MN 56547
218-790-0061
livefastpromotionsdawn@gmail.com

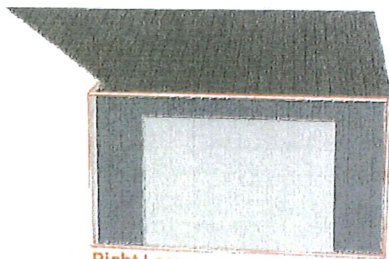
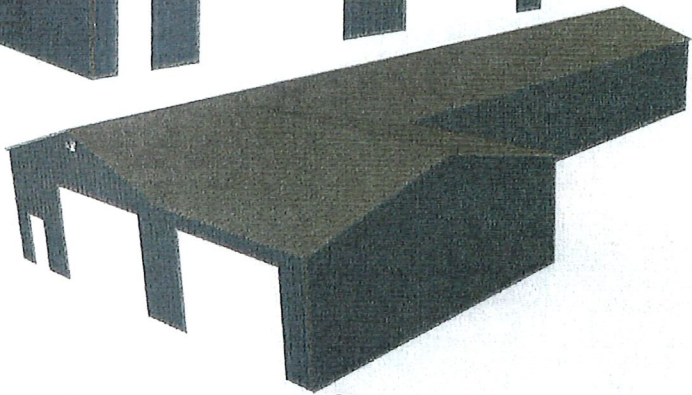
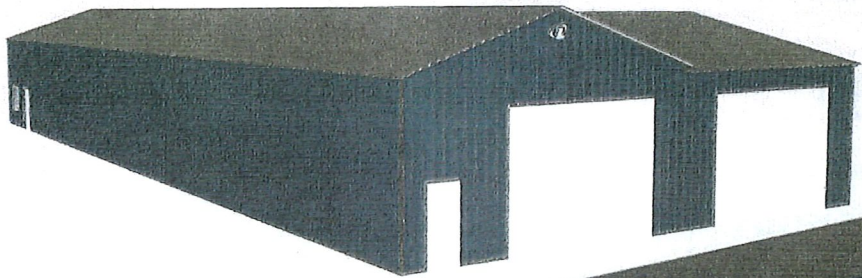
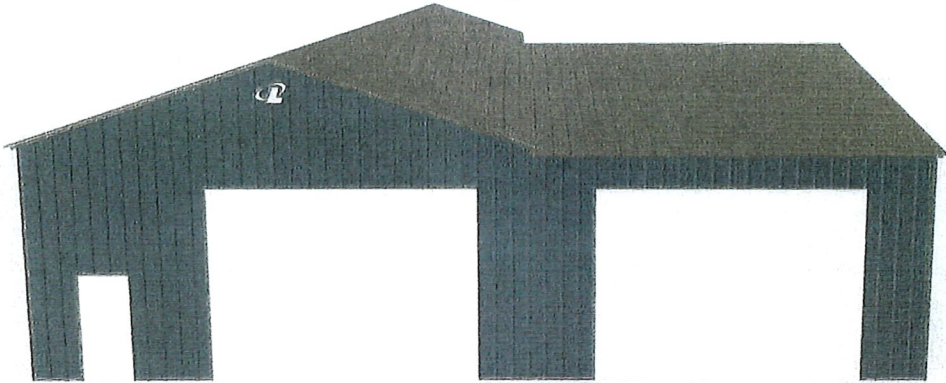
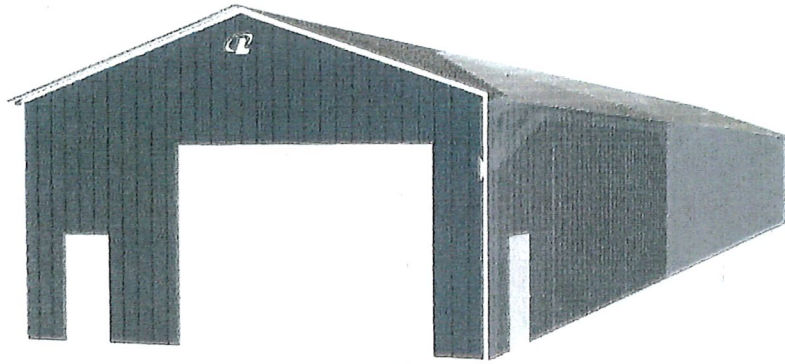
TO:

City of Glyndon
ATTN: Travis
Glyndon, MN 56547

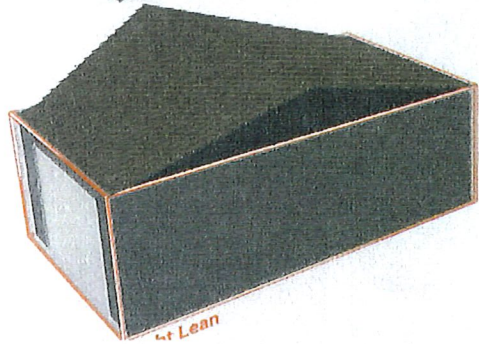
Quote # 16904
Quote Date 08/08/23

Description	Unit Price	Quantity	Amount
Glyndon's Shop Add On Add on 40' x 18' Pole Shed with 14' Sidewall (Outside Shell Only) Building has 2' overhangs on north and south side. On east wall – no overhang. Includes 14' x 12' high 2" insulated overhead door (no opener).			
Materials and Labor			28,750.00
	Total		\$28,750.00

Thank you for your consideration!



Right Lean



Left Lean

**2024 Levy
Percentage Amounts**

2023 Levy Amount	Percentage	Amount of %	Total 2024 Levy
\$600,575.88	1.00%	\$6,005.76	\$606,581.64
\$600,575.88	2.00%	\$12,011.52	\$612,587.40
\$600,575.88	3.00%	\$18,017.28	\$618,593.16
\$600,575.88	4.00%	\$24,023.04	\$624,598.92
\$600,575.88	5.00%	\$30,028.79	\$630,604.67
\$600,575.88	6.00%	\$36,034.55	\$636,610.43
\$600,575.88	7.00%	\$42,040.31	\$642,616.19
\$600,575.88	8.00%	\$48,046.07	\$648,621.95
% - needs to be figured into the Levy for the 2-year Tax Abatement on all new homes completed			
Should be over \$8,000			

YEAR PAYABLE	LEVY %
2009	4.76%
2010	9.00%
2011	7.00%
2012	3.00%
2013	4.00%
2014	0.00%
2015	0.00%
2016	3.00%
2017	3.00%
2018	4.00%
2019	1.75%
2020	2.00%
2021	5.00%
2022	6.00%
2023	8.00%
2024	