

City of Glyndon

Minnesota



City Council:

Mayor Tracy Tollefson
Justin Schreiber
Bryant DeVries
Patrick McCoy
Steven Ring

Glyndon City Council Packet

November 8th, 2023, at 7:00 a.m.

City Hall Council Chambers



Agenda for Glyndon City Council
11/8/2023 – 7:00 a.m.
Regular Council Meeting
City Hall Council Chambers

1. **Call to Order:** Mayor Tracy Tollefson
2. **Roll Call**
3. **Motion to Approve Consent Agenda**
 - a. **10/25/2023 – Council Meeting Minutes**
 - b. **Approve Resolution of Payments**
 - **Approve Donation Check for \$1,000 from Bell Bank for the Glyndon Police Departments Shop with a Cop Program**
 - **Approve Hiring Blake Tobey for the Maintenance Worker Position Starting November 13, 2023**
 - **Approve Payment to Bayer/Monsanto for the 2023 TIF Amount of \$60,339.24**
 - **Approve Change Order #1 with R.L. Larson Excavating – Extending the completion time for the Charleswood project from September 29, 2023, to November 30, 2023**
4. **Any Additions to the Agenda** (*urgent items only please*)
5. **Motion to Approve Agenda**
6. **Mayor/Department Reports**
 - a. **Justin Vogel, Police Chief**
 - b. **Travis Braton, Public Works Supervisor**
 - c. **Bob Cuchna, Fire Chief**
 - d. **Wendy Affield, City Clerk**
 - e. **Tracy Tollefson, Mayor**
 - f. **Kris Carlson, City Engineer**
7. **Committee Reports**
8. **New Business**
 - a. **Discussion with Senator Rob Kupec**
 - b. **Review 2024 Utility Rate Adjustments** (*need a motion*)
 - c. **Community Center Rules & Regulations Update on Alcohol Security** (*need a motion*)
 - d. **Discussion Regarding Having a Time Limit During the Open Forum Section**
 - e. **Discussion Regarding Attendance of the New Administrative Assistant During City Council Meetings**
 - f. **2024 Health Insurance Increase from \$765.44 to \$813.66 / Health Savings Increase from \$3,000 to \$3,200 / Dental Insurance Increase from \$29.10 to \$30.26**
(*informational only*)
 - g. **October Expense & Revenue Budget Sheets for Review** (*informational only*)
9. **Old Business / Unfinished Business Update**

10. Time to Discuss the Additions to the Agenda *(only discuss if added and approved in #4 above)*

11. Open Forum – Public Comments/Concerns - **this is the time for the General Public to address the Council regarding a City Business item that is not on the agenda. Typically, decisions will not be made at this meeting but will be referred to staff for further research. The Open Forum shall not be used to make political statements, political endorsements or for any political campaign purposes.*

12. Miscellaneous Announcements & Recognitions

13. Adjournment

*The Next Council Meeting is Scheduled for **Tuesday**, November 21st, 2023, at 7:00 p.m.*

Glyndon City Council
10/25/2023 – 6:00 P.M.
Regular Council Meeting
Council Chambers

1. **Call to Order:** Vice-Mayor Justin Schreiber called the meeting to order at 6:00 p.m.
2. **Roll Call:** Council Members Present: Bryant DeVries, Patrick McCoy, Steven Ring; Police Chief Justin Vogel; Public Works Superintendent Travis Braton; City Clerk/Treasurer Wendy Affield.

As Per Sign in Sheet: Ralph Mitchell

Virtual Attendees: Kevin Peterson, David, Anon and RaeAnn Berg

Absent: Mayor Tracy Tollefson

3. **Motion to Approve Consent Agenda** – A motion to approve the consent agenda was made by Steven Ring, seconded by Patrick McCoy. All in favor.
Motion Carried.

a. **10/11/2023 – Council Meeting Minutes**

b. **Approve Resolution of Payments**

4. **Any Additions to the Agenda** – None.

5. **Motion to Approve the Agenda** – A motion to approve the agenda was made by Steven Ring, seconded by Bryant DeVries. All in favor.
Motion Carried.

6. Department Reports – Committee Reports -

a. **Justin Vogel, Police Chief** – Chief Vogel informed Council October has been a busy month, it is great to be fully staffed and things are going well.

- **Trunk or Treat Party at the Community Center on Halloween – 6 to 8 pm** – Chief Vogel discussed the Halloween Party that will be at the Community Center on Tuesday, October 31st with lots of games, prizes, and food sponsored by the Glyndon Lutheran Church, UC Hope, Bayer, and the Glyndon Police Department.

b. **Travis Braton, Public Works/Maintenance** – Braton talked about the plows are ready for when we get snow and the GMC now has the sander installed, we just need to pick up the sand mixture.

c. **Bob Cuchna, Fire Chief** – Not present.

d. **Wendy Affield, City Clerk** – Affield mentioned how exciting it is to have the new equipment installed in Johnson Park and is thinking different parts of the shelter may be painted next year to match the equipment. Affield informed Council we will be interviewing Applicants on November 1st for the Administrative Assistant Position. Ring asked if the Maintenance Department has filled their position yet. Braton stated they did an interview earlier today and will be visiting about it at a later time.

- **City Hall will be Closed Friday, November 10th for Veteran’s Day; Thursday & Friday, November 23rd & 24th for Thanksgiving**

e. Tracy Tollefson, Mayor – Not Present

7. Committee Reports – Vice-Mayor Schreiber reported that Dilworth Representatives have reached out again to Mayor Tollefson and himself to discuss what was talked about a few months ago concerning the possibility of combining the two Police Departments and looking at some different aspects moving forward. Last time it was tabled since they were going through some changes at that time. Dilworth reached out a few weeks ago to see if there was anything more to discuss and if we wanted to move forward with the previous discussion. Schreiber stated they had some conversation, and it was their intention to bring it back to discuss with Council but in the meantime, it showed up in the media which was disappointing because they did not have the chance to visit with Council about it to see if it was even something they wanted to pursue again. Schreiber was looking for some feedback to see what everyone is thinking and is not sure what the timeline would be for this process moving forward. Schreiber asked Chief Vogel to give us some of his thoughts on this subject. Chief Vogel explained at the Dilworth's Council Meeting it was voted upon to put together a search committee for hiring their own Chief of Police, I wish they could have waited a little bit on that, but it was voted upon and as we know you cannot have two Chiefs, it just does not work, you have to have a career leader moving forward. Chief Vogel believes it would take less than a year for a merger and if Dilworth hires a Chief now it is not fair for their new Chief or himself as to who will be running the department if we were to merge. Chief Vogel stated he will not reapply for his job; he has been in Glyndon for four (4) years and feels he has moved the City forward and has twenty (20) years of experience, so he is well qualified to move the merger forward. Chief Vogel feels there are a lot of good advantages for a merge, like we both know there are not a lot of students going to school to be Police Officers so the hiring pool is not there the way it used to be. The smaller towns are unable to offer sign-on bonuses like the bigger cities are so a merger would help with promotions within the department, it gives our officers the opportunity to become an Investigator, School Resource Officer, or a Sergeant. Another benefit would be the budget for both cities as things are getting more expensive. It is Chief Vogel's understanding that Mayor Olson and Council Member Nash wanted to have another meeting with our committee excluding himself, but he is proposing allowing himself and interim Chief Ross to be in attendance and he would like to be given at least twenty (20) minutes to talk, discuss and provide the full details, he does not want any information left out and after that conversation he would like the information to come back to full Council for discussion. He believes if Dilworth still wants to move forward after the meeting with hiring a Chief then it will be time to end the talks. Chief Vogel stated you will not find two people that want the greater good for both Dilworth and Glyndon other than himself and Interim Chief Ross, and the officers from both agencies do not have an issue with this merger. Council Members discussed how they are happy with what we have, how it is stable, and how all the officers do a great job which reflects positive leadership, but they do understand the challenges that are facing our Police Departments. Chief Vogel informed Council that Dilworth has an excellent team of officers that he would be proud to work with. Schreiber will visit with Mayor Tollefson to see when a meeting can be set up with Dilworth.

8. Old Business/Unfinished Business Update – Braton updated Council concerning the Charleswood Addition stating the work crew installing the piping should be done next Thursday for the season, but the dirt crew might come back and redo some grating on a few lots. The water line is hooked up, but testing will still need to be done.

9. New Business – Nothing at this time.

10. Time to Discuss Additions to the Agenda – Nothing at this time.

11. Open Forum – Public Comments/Concerns

- Ralph Mitchell – Grain Dust – Mr. Mitchell would like to discuss the grain dust issue from the elevator. He feels the red dust is bad for your health and does not know why some days it is worse than others. Chief Vogel mentioned the City has been in contact with Pollution Control several times and we have done the noise complaint testing with their equipment and they have seen photographs of the issues you are talking about and at this point there is no concerns from Pollution Control. DeVries asked Mitchell what his solution would be considering it is an operating elevator and they run their business out of it. DeVries would like to know his solution to this issue that he has. Mitchell discusses how it was rezoned to agriculture, so they do not have to have a building permit, wondering when do you have something in town that is turned into agriculture. DeVries stated the elevator has been there a long time. Mitchell was saying the elevator was closed down years ago because of the grain dust. DeVries asked again what is the solution he is looking for. Mitchell feels it should be sealed up better so stuff does not blow out if not it should be shut down. Mitchell brought up other towns in the area do not have grain dryers in town so why does Glyndon need to. Mitchell visited on other things around town that he has concerns with. Schreiber explained how the City has followed the steps by looking into the concerns of Mr. Mitchell and have visited with the owners of the elevator to see if anything can be done on their part. Changes were made and testing was done with the results being within normal limits from the Pollution Control Agency. Mitchell further mentioned the sound barrier that was put up and is wondering why a fence was not built. Chief Vogel informed Mitchell the trailer was a recommendation from Pollution Control. Mitchell then asked when his sons neighbor would be removing their stuff out of the city alleyway. Schreiber stated the City is still working on the nuisance ordinance. Chief Vogel stated the Council has put a lot of progress into it and are just waiting to set up another committee meeting to finalize a few things before presenting to Council. Mitchell brought up some things that were in the first draft and Affield informed him those things have changed since then. Schreiber mentioned how helpful the feedback has been from the residents. The idea is hopefully by the time the snow melts in the spring and cleanup week is shortly thereafter residents can take advantage of it and get things cleaned up.

12. Miscellaneous Announcements & Recognitions – Chief Vogel mentioned that Bell Bank provided a check for the Police Department for one thousand dollars (\$1,000). It was a moving forward gesture from them for an event where Officer Schock assisted an older gentleman that was having vehicle issues. Officer Schock gave this gentleman a courtesy ride to Hawley and one of his family members who works at the Bank requested the pay-it forward to go to our department. The funds will be used for their Shop with a Cop Program in December.

13. Adjournment – A motion was made by Patrick McCoy to adjourn at 6:30 p.m., seconded by Bryant DeVries. All in favor.
Motion Carried.

Justin Schreiber, Vice-Mayor

Wendy Affield, City Clerk/Treasurer

October 25, 2023, Council Meeting Minutes

CITY OF GLYNDON

RESOLUTION RECORD

11/8/2023

RESOLUTION ALLOWING CLAIMS & ORDERING PAYMENT THEREOF

WHEREAS, THE CITY CLERK HAS AUDITED AND THE DEPARTMENTS HAVE APPROVED THE FOLLOWING CLAIMS AGAINST THE CITY OF GLYNDON, AND HAVE CERTIFIED THAT SUCH CLAIMS ARE PROPERLY PAYABLE BY THE SAID CITY, AND THAT THE SAID CITY CLERK HAS VERIFIED SUCH CLAIMS TO BE PAID AND HAS SATISFIED HERSELF THAT SUCH BILLS AND CLAIMS ARE PROPER CHARGES AGAINST THE CITY OF GLYNDON;

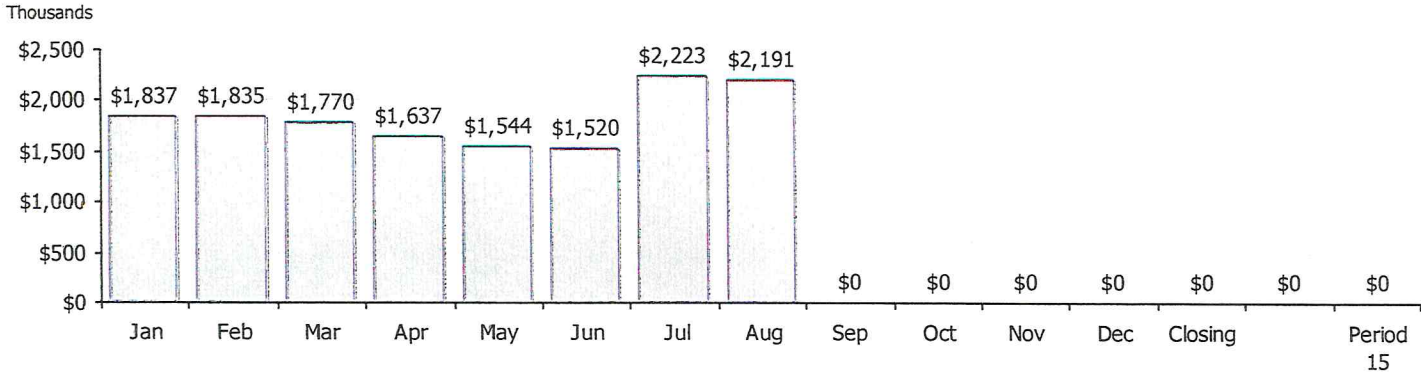
NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GLYNDON, MINNESOTA,

FUNDS:

Wednesday, November 8th, 2023

Vendor	Description	Code	Amount
702 Communications	Computer Server, Backups & IT Support	Coded Separate	\$536.50
AFLAC - ACH	Employee Extra Insurance	G 101-29000	\$111.48
Aramark	Community Center Mops & Mats	101-43000-210	\$41.38
Arvig	Telephone Bill for October	Coded Separate	
Bayer	TIF Payment for 2023	601-55500-601	\$60,339.24
Dollar General	Council Water - Police Dept Supplies	201-44000-210	\$36.35
Elan Financial Service	Credit Card Statement for Sept/Oct	Coded Separate	\$3,740.74
Ferguson Waterworks	Water & Sewer Supplies	Coded Separate	\$157.02
Fuch's Sanitation	City Contracts/Recycling for October	401-41000-384	\$13,344.16
Gopher State One Call	Locating Fee for October	101-41000-300	\$49.95
Grand Forks Fire Equipment	Fire Dept Supplies		\$466.84
Hawkins	Azone Chemicals for Water Plant	201-44000-216	
Holiday Companies	Car Washes for Police Dept	101-42000-211	\$27.50
Interstate Battery	3 Batteries - Plow Truck	Coded Separate	\$419.85
Johnson Auto Repair	Upsizing Ty's Truck for Salter	Coded Separate	\$3,421.99
Loffler	City Hall Security System	101-41000-300	\$83.85
Macs Hardware	100 Pc Hitch Pin Assort - Maintenance	101-47000-211	\$13.37
Menards	Misc Department Supplies	Coded Separate	\$442.24
MidStates Wireless	Police Dept Wireless Radio Supplies	101-42000-210	\$384.00
Minnesota Life Ins	City Life Insurance Premium/Extra	Coded Separate	
MinnKota Recycling	Recycling Charge for October	401-41000-384	
Motorola	Cloud Software for Police Dept	101-42000-210	\$1,482.00
Napa Central	Loader & Plow Truck Repairs	101-47000-211	\$447.96
Norman Law Office	Legal Services for October	101-41000-304	
Oasis	Fuel Statements - All Departments	101-42000-212	\$1,933.88
Petro Serve	Fuel Statements - All Departments	Coded Separate	\$986.12
Red River Valley Co ACH	Shelter House Lights/City Wide Lights	Coded Separate	\$1,220.20
RMB Enviromental Lab	Water Testing on	201-44000-300	
United Electric Service	Paint for Police Dept Door	101-41000-401	\$51.90
Verizon	Cell Phone Bill for October	Coded Separate	
Xcel Energy	Electric/Natural Gas for October	Coded Separate	
		TOTAL	\$89,738.52
Transfer Funds from 4828 Acct			
Jet-Way	Clean Gate Valves - Vacuum - Charleswood	Bond Funds	\$840.00
R.L. Larson Excavating	Payment #2 for Charleswood	Bond Funds	\$666,744.22
AS CERTIFIED BY WENDY AFFIELD CITY CLERK		GRAND TOTAL	\$757,322.74

CITY OF GLYNDON
***Check Reconciliation©**
Northwestern State
10100 CASH
August 2023



Account Summary

Beginning Balance o 8/1/2023	\$2,352,695.23
+ Receipts/Deposits	\$114,889.87
- Payments (Checks and Withdrawals)	\$143,574.45
Ending Balance as of 8/31/2023	<u>\$2,324,010.65</u>

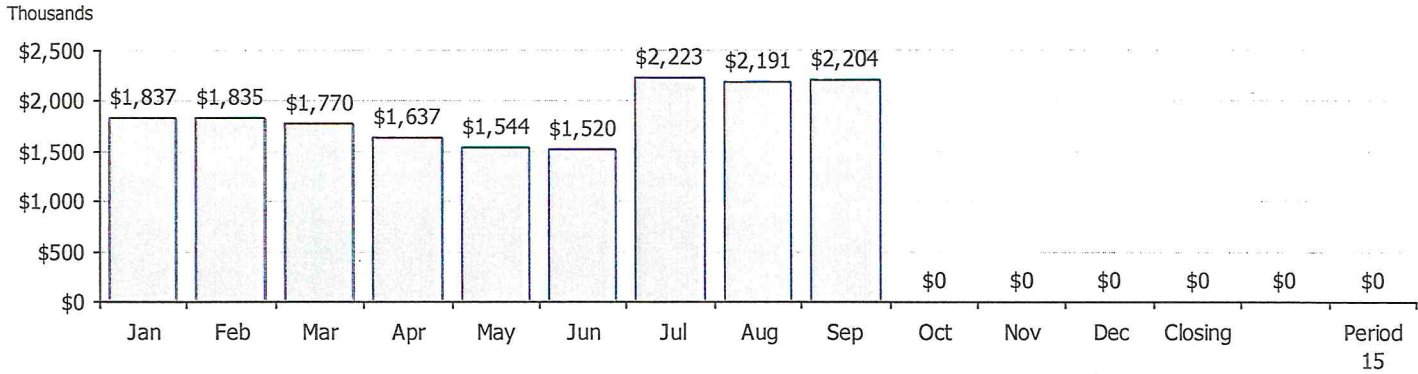
Cleared Statement	\$2,324,010.65
Difference	<u>\$0.00</u>

Cash Balance

Active 101-10100 GENERAL FUND	-\$209,650.99
Active 201-10100 WATER FUND	\$201,001.30
Active 301-10100 SEWER FUND	\$1,199,689.66
Active 401-10100 GARBAGE & RECYCLING FUND	\$246,475.42
Active 501-10100 FIRE & RESCUE FUND	\$175,486.75
Active 601-10100 PROJECTS FUND - BONDS	\$517,069.85
Active 602-10100 CAPITAL PROJECTS	\$18,691.81
Active 603-10100 TAX ABATEMENT NOTE FUND 2016A	-\$12,281.72
Active 801-10100 MN DOT RD REPAIR-RECONST ASST	\$55,015.48
Cash Balance	\$2,191,497.56

Beginng Balance	\$2,352,695.23
+ Total Deposits	\$115,239.87
- Checks Written	\$276,437.54
Check Book Balance	<u>\$2,191,497.56</u>
Difference	\$0.00

CITY OF GLYNDON
Check Reconciliation
Northwestern State
10100 CASH
September 2023



Account Summary		
Beginning Balance o	9/1/2023	\$2,324,010.65
+	Receipts/Deposits	\$145,624.11
-	Payments (Checks and Withdrawals)	\$238,084.96
Ending Balance as of	9/30/2023	<u>\$2,231,549.80</u>

Cleared	\$2,231,549.80
Statement	<u>\$2,231,549.80</u>
Difference	\$0.00

Cash Balance		
Active	101-10100 GENERAL FUND	-\$234,796.18
Active	201-10100 WATER FUND	\$225,500.68
Active	301-10100 SEWER FUND	\$1,203,795.94
Active	401-10100 GARBAGE & RECYCLING FUND	\$247,891.46
Active	501-10100 FIRE & RESCUE FUND	\$179,720.31
Active	601-10100 PROJECTS FUND - BONDS	\$517,069.85
Active	602-10100 CAPITAL PROJECTS	\$21,888.33
Active	603-10100 TAX ABATEMENT NOTE FUND 2016A	-\$12,281.72
Active	801-10100 MN DOT RD REPAIR-RECONST ASST	\$55,015.48
	Cash Balance	\$2,203,804.15

Beginng Balance	\$2,324,010.65
+ Total Deposits	\$145,759.61
- Checks Written	\$265,966.11
Check Book Balance	<u>\$2,203,804.15</u>
Difference	\$0.00

ank

GLYNDON POLICE DEPARTMENT

247880

09/28/2023

Payment Date	Document Number	Description	Base Amount	Net Amount
9/27/2023	PAYITFORWARD-9/27/23	PAY IT FORWARD	\$1,000.00	\$1,000.00
Total			\$1,000.00	\$1,000.00

DOCUMENT CONTAINS 2 COLOR BACKGROUND, VISIBLE FIBERS, TONER GRIP, AND WATERMARK PAPER - HOLD TO LIGHT TO VIEW

VOID

VOID

VOID 247880

DOCUMENT IS PRINTED ON CHEMICAL REACTIVE PAPER



Bell Bank
3100 13th Ave S
Fargo, ND 58103
Tel: 701-298-7144

77-1052/913

DATE
9/28/2023

TO THE ORDER OF
GLYNDON POLICE DEPARTMENT
PAY One Thousand and 00/100 DOLLARS

AMOUNT
\$1,000.00**

GLYNDON POLICE DEPARTMENT
500 CENTER AVE W
DILWORTH, MN 56529
UNITED STATES OF AMERICA

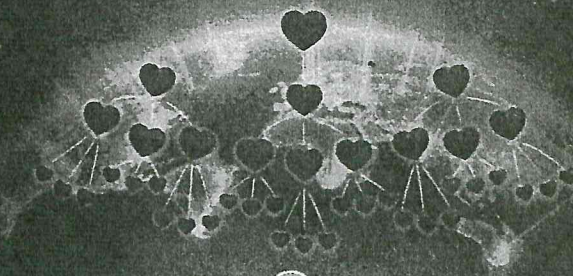
Carrie George



⑈ 247880⑈ ⑆091310521⑆ 604934⑈

Our values
As stewards, dedicated to the growth and reputation of this independently owned organization, we are committed to:
Promoting and sustaining our family atmosphere
Providing unequalled personal service to each and every customer
"Paying it forward" by giving back to the communities we serve

Our Bottom Line
Happy Employees! Happy Customers!



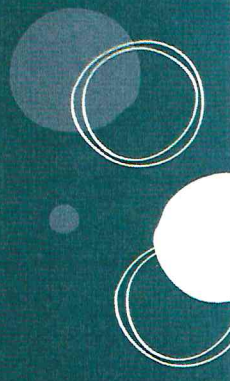
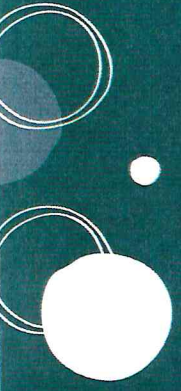
Bell Bank
Member FDIC

WELCOME TO THE TEAM



Blake Tobey

City of Glyndon
Maintenance Department



Bayer / Monsanto TIF

2023 Payment

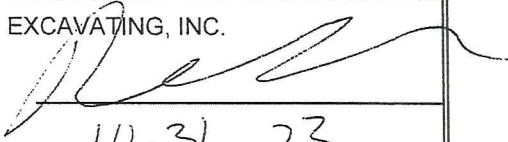
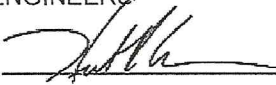
67,043.60 County Payment

X 90%

60,339.24

10% Admin Fee to the City

(6704.36)

Change Order No.: 1	Project No.: 23.23279	Date: October 30, 2023
Owner: City of Glyndon 36 3rd Street SE, P.O. Box 223 Glyndon, MN 56547		Contractor: R.L. Larson Excavating, Inc. 2250 12th Street SE St. Cloud, MN 56304-9705
Description of Project: 2023 Street & Utility Improvements - Charleswood Addition		
Description of work included in contract: Substantial completion time extension for project from September 29, 2023 to November 30, 2023		
Subject to the condition set forth below, and equitable adjustment is established as follows:		
Original Contract Price.....		\$2,345,487.85
Current Contract Price (includes previous Change Orders).....		\$2,345,487.85
Amount of this Change Order.....		0.00
The new Contract Price including this Change Order will be.....		\$2,345,487.85
The Contract Time will be increased by 0 calendar day(s).		
The foregoing is in accordance with your proposal dated July 26, 2023 and listed below:		
A. The aforementioned change, and work affected thereby, is subject to contract stipulations and covenants.		
B. The rights of the public agency are not prejudiced; and		
C. The claims against the public agency which are incidental to or as a consequence of the aforementioned changes are satisfied.		
We are sending you 3 copies of this Change Order for your acceptance. Please return to us 3 signed copies all bearing your dated signature. One copy will be returned to you after approval by all parties.		
CITY OF GLYNDON	R.L. LARSON EXCAVATING, INC.	
By _____	By 	
Date _____	Date 10-31-23	
APPROVED:		
ULTEIG ENGINEERS		
By 		
Date October 31, 2023		

City of Glyndon Utility Rates for 2024

	2021	2022	2023	2024	2024
Water	\$26.00	\$26.00	\$27.00	\$30.00	\$30.00
change	\$0.00	\$1.00	\$3.00	plus \$5.00/1,000 gal	plus \$6.00/1,000 gal
Sewer	\$23.00	\$23.00	\$18.00	\$18.00	\$18.00
change	\$0.00	-\$5.00	\$0.00	plus \$5.00/1,000 gal	plus \$6.00/1,000 gal
Pump Station	\$5.00	\$5.00	\$5.00	\$5.00	\$10.00
change	\$0.00	\$0.00	\$0.00	\$8.00	\$8.00
Storm Water	\$9.25	\$9.25	\$8.00	\$0.00	\$0.00
change	\$0.00	-\$1.25	\$0.00	\$7.00	\$0.00
Curb Recycling	\$0.00	\$0.00	\$0.00	\$1.90	\$1.90
change	\$0.00	\$0.00	\$7.00	\$17.95	varies w/dumpster size
Clean-up Week	\$1.50	\$1.50	\$1.90	\$1.90	\$1.90
change	\$0.00	\$0.40	\$0.00	\$1.75	17% State Sales Tax
Garbage	\$19.59	\$19.95	\$19.95	\$17.95	\$1.10
change	\$0.36	\$0.00	-\$2.00	9.75% State Sales Tax	\$1.10
Garbage Tax	\$1.91	\$1.95	\$1.95	\$1.75	\$1.10
tax change	\$0.04	\$0.00	-\$0.20	\$0.60	\$0.50
Forestry	\$0.50	\$0.50	\$0.50	\$0.60	\$0.50
change	\$0.00	\$0.00	\$0.00	-\$0.90	\$0.50
Mosquito	\$2.50	\$2.10	\$1.05	\$1.25	\$1.25
change	-\$0.40	-\$1.05	\$0.00	\$15.00	\$15.00
Water Looping	\$1.25	\$1.25	\$1.25	\$0.00	\$25.00
change	\$0.00	\$0.00	\$0.00	\$5.90	\$5.90
Water Tower	\$15.00	\$15.00	\$15.00	\$0.00	\$113.00
change	\$0.00	\$0.00	\$0.00	\$7.50	varies w/garbage
Capital Project	\$0.00	\$0.00	\$5.90	\$0.00	\$0.00
change	\$5.90	\$5.90	\$105.50	\$105.50	\$105.50
MONTHLY BASE	\$105.50	\$105.50	\$105.50	\$105.50	\$105.50
change	\$0.00	\$0.00	\$0.00	\$7.50	\$7.50

Unit refers to one water meter - Estimated water usage is 2,000 gallons per person per month.

Glyndon Community Center
Rental Rules and Regulations
City of Glyndon, Minnesota
Updated 2023
Last Revised 2017 (Adopted 2012)

The City of Glyndon, Minnesota (the “City”) has adopted the following Community Center Rental Rules and Regulations concerning the rental of the City’s Community Center to a member of the public or a group (the “User”) for an “Event.” These Rules and Regulations will be incorporated by reference into any contract between the City and a User.

1. Reserving the Community Center.

To reserve the Community Center, the User must submit a Community Center Rental Application (the “Application”) to the City Clerk at least seven (7) days prior to the Event. Applications will not be accepted more than one year in advance of the Event. Applications will be accepted during the City’s regular business hours.

2. Community Center Rental Agreement.

After the City has approved an Application, the User must enter into a written Community Center Rental Agreement (the “Agreement”) with the City.

3. Security Deposit.

A ~~The security full event~~ deposit of ~~\$30.00~~ must accompany the Application for Category II & III events. A security deposit of half the cost of the event for Category I must be paid when the event is scheduled. The amount of the deposit does not limit the liability of the User for any damage or loss caused by the User or the User’s guests and invitees.

4. Rental Fee.

The City has ~~three~~ **two** Categories for use of the Community Center:

- Category I: Large Groups
- Category II: Small Family Events
- ~~Category III: Non-Profit Organizations~~

The rental hours include the time necessary for set up and clean up. If the Community Center is available, the City, in its sole discretion, may allow the User to set up the day before the Event.

The rent is due ~~at least 5 days prior to the Event, or on the date of the Agreement~~ **is signed**. If the User remains in the Community Center past the ending time stated in the Agreement, the additional rent must be paid within seven (7) days after the Event.

5. Refundable Cleaning Deposit.

There is a \$100 refundable cleaning deposit required prior to receiving the key to the Community Center. If the Center is not cleaned or items are damaged it is the discretion of the City Staff if the deposit will be returned. If Alcohol is served without the knowledge of the City the cleaning fee will not be refunded.

6. Priority of Use.

The City shall have first priority for all governmental activities. The priority for all other uses shall be determined on a first-come, first-served basis.

7. Kitchen/Food.

Users may provide their own food and **non-alcoholic** beverages or utilize a professional caterer. **If having alcoholic beverages, please follow the “Alcohol Policy” found on page 3.** ~~Use of the kitchen requires an additional fee as set forth in Section 4.~~

8. Cancellation/Refund Policy.

For cancellation requests received by the City at least 7 days prior to the Event date, no rental fee shall be due. For cancellation requests received less than 2 days prior to the Event date, one-half of the rental fee shall be due. All cancellations must be submitted to the City Clerk in writing. The City reserves the right to cancel the event. If the City cancels the event, the User shall be entitled to a full refund of any rent paid. Any refund of the rental fee shall be paid to the User within fifteen (days) of the cancellation date.

9. Maximum Capacity.

The maximum capacity of the Community Center is 180 persons. Under no circumstance shall the number of persons at an Event exceed the maximum capacity.

10. Alterations.

The User shall not make any alterations to the Community Center without the written consent of the City. Alterations include any items that shall be hung, glued, taped or in any other way affixed to the walls, ceiling, floor, windows, or light fixtures of the Community Center.

11. Building Access.

The Community Center will be available for access at the time reserved and keys will be available at City Hall a few days before the Event. If the Event is on a Saturday or Sunday, keys must be picked up no later than 4:30 p.m. on the Friday before the Event. The User shall ensure that everyone is out of the building before leaving and is responsible for locking the Community Center following the Event.

12. Access by City.

The User shall permit the City’s officials, employees, or agents to have access and to enter the Community Center at any time during the Event.

13. Designated Area.

Only the area designated in the Community Center Rental Application may be used.

14. Clean Up.

The User is responsible for leaving the Community Center and outside grounds in as good or better condition than found. All tables and chairs **used** must be **washed and** returned to their original position (~~4 tables always stay up~~). All floors must be swept and mopped. Cleaning supplies are in the janitorial closet. The User must empty all garbage into the dumpster behind the Community Center.

FOLLOW CHECKLIST FOR CLEANUP

15. Entertainment.

All entertainment must be pre-approved by the City.

16. Security.

All Events shall be operated and supervised to the satisfaction of the City. The City ~~may~~ **requires**, as a condition of approval of the Application, that one or more security guards are present at the Event **if alcohol is present.**

17. Minors.

If persons under age 18 will be present at the Event, there must be at least one adult present. ~~for every 2 minors.~~

18. Admission Fee.

The User may not charge an admission fee, sell tickets, or solicit donations at the Community Center without the express written permission and proper permits of the City.

19. Smoking.

Smoking in **or outside** the Community Center is prohibited at all times.

20. Law/Ordinances.

The User must comply with the laws of the State of Minnesota and City Ordinances. The City has the right to terminate use of the Community Center during any Event if the User violates any State laws, ~~or City Ordinances~~ **or these rules and regulations**. All fees shall be forfeited when an Event is terminated for this reason.

21. Alcohol Policy.

The possession, use or sale of alcoholic beverages is permitted in the Community Center only under the following conditions:

- A liquor license must be obtained prior to the Event if alcohol is served or sold.
- The User must have adequate procedures in place to ensure that no one under the age of 21 is served alcohol and to ensure that no one is served alcohol in an amount to cause intoxication.
- The serving of alcohol must end at least one (1) hour prior to the end of the Event.
- **“Bring Your Own Bottle” functions are prohibited.**
- A Police Officer **or Security Guard** must be present if alcohol will be consumed during the Event.
- **There must be at least a 2 week notice if alcohol will be present at an Event so proper security can be arranged. There is a minimum charge of 4 hours for security.**

22. Insurance Requirements.

The City, in its discretion, may require the User to obtain liability insurance. If liability insurance is required, the following requirements apply:

- \$1,000,000 minimum
- Insurance shall cover liability for injury death and property damage including coverage for alcohol related claims.
- The insurance policy must be issued by an insurance company licensed to do business in Minnesota acceptable to the City.
- The City must be named as an “Additional Insured” on the policy.

- At least seven (7) days prior to the Event, the User must give to the City a certificate of insurance showing the required coverage.

23. Restricting Use.

The City Clerk shall have the authority, subject to appeal of the City Council, to prohibit or limit use of the Community Center by a particular User or Group based upon knowledge that the User has caused damage to other public facilities or when disruption, damage, theft, or other unfavorable history is recorded from previous use of the Community Center.

24. No Discrimination.

The City does not deny access to the Community Center on the basis of race, religion, sex, creed, age, sexual orientation, or national origin. Allowing any group to use the Community Center does not imply endorsement of a group's views by the City.

25. Accidents/Damage.

Any accidents or damage to the Community Center must be reported to the City Clerk following the Event.

26. Personal Property.

The City will not be responsible for any personal property belonging to the user or the user's guests or invitees.



**MHC Statewide Pool Renewal for:
CITY OF GLYNDON
1/1/2024**

Plan	Description	Coverage	Contracts *	Current rates	RATES EFFECTIVE		Plan adi. %	Elect this plan? Yes/No
					1/1/2024	1/1/2024		
1	MSI PP MN 3200-0% HSA <i>Ded updated for 2024 IRS Limits</i>	Single	6	\$765.44	\$813.66		6.30%	
		Family	0	\$1,912.78	\$2,033.28		6.30%	

*Based on the group's most recent enrollment data. Rates are guaranteed for one year from 1/1/2024 through 12/31/2024.

Projected Monthly Premium *	\$4,592.64	\$4,881.96
Projected Annual Premium *	\$55,111.68	\$58,583.52
Projected Renewal % Change *		6.30%

Confirmation Instructions:

Please send a signed copy of this rate confirmation to your Service Cooperative by: 11/15/2023.
Please verify broker fees, commissions and information listed below that apply to your policy.

Alternative Plans (if applicable)

Attach plan summaries and rates for alternative plans. Check "no" above for any current plan or plans that are being replaced or discontinued.

Broker commissions included? \$21.00 per contract/mo 0.0% of total plan premium

Brokerage agency Vaaler Insurance, a Marsh & McLennan Agency LLC Broker name _____ Broker tel: _____

Broker email _____ Broker MN Life and Health License # _____

Rate confirmation approved by:

Print name: _____
for: CITY OF GLYNDON

Signature: _____ Date: _____

Health Plan Descriptions	CITY OF GLYNDON	Effective: 1/1/2024
Plan 1: MSI PP MN 3200-0% HSA	\$3200/6400 Ded, 100/0% Coins, \$3200/6400 OOP, Ded/Coins with Prev Rx, (OON: 3200/6400, 20%, 5000/10000) Embedded	







Dental Renewal

Plan: SmartPremium 100/80/50-1500

Renewal Contract: 01/01/2024 - 12/31/2024

Renewal Breakdown

	Current Premium	-	\$2,973.00	Your annualized premiums based on current enrollment rates.
	Adjustment for Claims	4.4%	\$130.07	Your group's claims were higher than expected for this past contract.
	Brush Score Adjustment	-0.4%	-\$11.15	Your group's Brush Score is a C, so we expect a slight reduction in claims.
	Renewal Premium	4.0%	\$3,091.92	This is your annualized premium for the next year based on current enrollment and plan.

Rates

Plan Pricing	Enrollees*	Current Monthly Premium	Renewal Monthly Premium
Employee	4	\$29.10/mo	\$30.26/mo
Employee + Spouse	1	\$58.19/mo	\$60.52/mo
Employee + Child(ren)	1	\$73.16/mo	\$76.09/mo
Family	0	\$102.26/mo	\$106.35/mo
Total Monthly Premium	6 enrolled	\$247.75/mo	\$257.65/mo

Any changes in address, SIC or number of employees may change rates.

Dental insurance product underwritten by National Guardian Life Insurance Company (NGL), Madison, WI, marketed by Beam Insurance Services LLC (Beam Benefits Insurance Services LLC, in CA). Dental policy form number NDNGRP 2020. Dental product underwritten by Nationwide Life Insurance Company, Columbus, OH in NY, DE, ID, LA, UT, OH, TX and NM. Dental coverage applicable to policy form GDTL AO L20, or state equivalent. Dental product administered by Beam Insurance Administrators LLC (Beam Dental Insurance Administrators LLC, in Texas). Not all Products Available in All States.

*Beam Perks™ is provided by Beam Perks LLC. Eligible members age 4 and up at the time of enrollment are eligible to receive Beam Perks™ and must select their Beam Brush color within 45 days of enrollment to participate. If you do not have a mobile device you can obtain Beam Perks™ by contacting Customer Operations at 1.800.648.1179. Beam Perks™ can be obtained separately without the purchase of an insurance product by visiting perks.beam.dental. Beam Perks™ may be changed at any time without notice and is subject to availability. See <https://www.beambenefits.com/legal/beam-perks-terms-and-conditions> for Terms and Conditions.

CITY OF GLYNDON

Expenditure Budget Worksheet 2 - 2024

October

2023

Account Descr	2024 Budget	2023 Budget	2023 YTD Amt	2022 Amt	Comment
101 GENERAL FUND					
E 101-41000-100 Salaries	\$27,598.00	\$24,790.00	\$20,952.36	\$23,113.48	33.3% Clerk - 2/% 5yrs - 2% 10yrs
E 101-41000-101 Full-Time Hourly	\$8,876.00	\$8,550.00	\$6,530.34	\$7,051.36	10% Assist-2% 5yrs/Clean CH&PD-Elisha
E 101-41000-102 Full-Time Hourly/Overtime	\$200.00	\$200.00	\$47.07	\$31.38	10% Admin Assistant
E 101-41000-104 Council Members	\$16,800.00	\$16,800.00	\$12,750.00	\$14,550.00	150/meeting+12 Spec Mts
E 101-41000-105 Mayor	\$6,000.00	\$6,000.00	\$5,100.00	\$5,700.00	200/meeting+24 Spec Mts
E 101-41000-111 Other - EB Uses this Account	\$2,200.00	\$0.00	\$0.00	\$2,110.28	Election Judges & Meals
E 101-41000-121 PERA	\$3,900.00	\$3,750.00	\$2,764.79	\$3,074.82	Council 5% - Employee 7.5%
E 101-41000-122 FICA	\$5,050.00	\$4,860.00	\$3,860.19	\$4,798.54	All 7.65%
E 101-41000-130 Employer: Paid Premium Health	\$0.00	\$0.00	\$21,432.32	\$0.00	Transfer Twice a Year July/Dec
E 101-41000-132 Employer: Paid Benefit Payout	\$6,000.00	\$6,000.00	\$5,076.95	\$5,999.76	Wendy Cap at \$500.00 - Ins Reimbursement
E 101-41000-133 Employer: Paid Vision Coverage	\$662.00	\$627.00	\$293.76	\$367.20	\$6.12 Eye Insurance (9)
E 101-41000-134 Employer: Paid Life Insurance	\$480.00	\$510.00	\$360.00	\$500.60	\$25,000 Life Coverage (9)
E 101-41000-135 Employer: Paid Health Savings	\$0.00	\$0.00	\$7,875.00	\$0.00	Transfer Twice a Year July/Dec
E 101-41000-142 Unemployment Benefit Payments	\$0.00	\$0.00	\$7,450.88	\$3,494.90	Unemployment (Luke's)
E 101-41000-151 LOMC-Workers Comp Insurance	\$40,000.00	\$45,000.00	\$39,596.00	\$47,700.00	LOMC Workmans Comp (2018 Claim Off)
E 101-41000-200 Office Supplies	\$2,300.00	\$2,100.00	\$2,299.92	\$1,910.39	Office Supplies
E 101-41000-207 Computer Technology	\$3,300.00	\$2,900.00	\$2,619.44	\$1,667.07	702 IT Bill - Server-1/3 1/3 1/3
E 101-41000-208 General Training	\$2,000.00	\$2,000.00	\$1,776.33	\$1,804.77	Conferences/Educa Classes
E 101-41000-210 Operating Supplies	\$2,400.00	\$2,400.00	\$2,382.97	\$1,811.11	Operating Supplies
E 101-41000-270 Abatement Expense	\$0.00	\$0.00	\$0.00	\$55,506.05	Prop/House Abatement Expenses
E 101-41000-300 Professional Services	\$20,000.00	\$17,000.00	\$15,136.97	\$13,868.11	Inspector,Drown,Web,Loffler,MetroCog Study
E 101-41000-301 Auditing/Accounting Services	\$28,300.00	\$24,100.00	\$26,065.00	\$23,589.00	Eide Bailey \$23,500/County Assessment fee \$4,
E 101-41000-302 2-Year Tax Abatement Fee	\$12,000.00	\$10,000.00	\$0.00	\$7,857.78	Pay County for New Homes 2yr Abatement
E 101-41000-304 Legal Fees	\$18,000.00	\$25,000.00	\$9,063.50	\$12,105.00	Attorney/Norman/Pemberton
E 101-41000-305 Criminal Legal Fees-Moorhead	\$11,195.00	\$11,195.00	\$11,085.04	\$10,758.36	Prosecuting Attorneys
E 101-41000-307 Building Inspector 50% Fee	\$5,000.00	\$5,000.00	\$7,742.94	\$5,752.35	50% of Permits to Building Inspector
E 101-41000-308 Building State Surcharge	\$2,000.00	\$2,000.00	\$522.40	\$4,652.47	State Permit Surcharge Fee
E 101-41000-321 Telephone	\$2,200.00	\$2,800.00	\$1,663.74	\$2,589.43	Separated Each Dept 2022
E 101-41000-322 Postage	\$100.00	\$100.00	\$94.00	\$84.00	Box Fee/Misc Mailings
E 101-41000-331 Travel/Mileage Expense	\$1,000.00	\$1,000.00	\$844.61	\$841.78	Mileage to Bank, Post Office, Misc
E 101-41000-333 ARPA Funds from COVID-19	\$0.00	\$0.00	\$146,677.09	\$0.00	ARPA-Generator/Squad/Fire/Park/Vboss
E 101-41000-340 Advertising	\$11,100.00	\$11,000.00	\$1,100.00	\$1,031.31	Gateway Ad - Hwy 10 Sign
E 101-41000-351 Legal Notice Publication	\$1,200.00	\$1,600.00	\$871.00	\$913.00	Legal Notices/Public Hearings
E 101-41000-361 General Liability Insurance	\$100.00	\$100.00	\$100.00	\$100.00	CNA Surety-Utility Permit Renewal
E 101-41000-381 Xcel-Electric/Gas Bill	\$37,000.00	\$34,000.00	\$33,612.63	\$32,107.96	All General
E 101-41000-383 Red River Co-Op	\$12,000.00	\$12,000.00	\$8,628.11	\$10,535.65	All Departments/City
E 101-41000-401 Repairs/Maintenance Buildings	\$14,000.00	\$14,000.00	\$4,380.36	\$6,287.23	City/Maint/Police-No Fire/Water/Sewer/CC
E 101-41000-413 Office Equipment Rental	\$6,600.00	\$6,400.00	\$5,300.72	\$5,983.40	Copy Machine Lease - City Hall
E 101-41000-433 Dues and Subscriptions	\$2,000.00	\$1,900.00	\$1,492.05	\$1,885.77	Dues & Subscriptions

Account Descr	2024 Budget	2023 Budget	2023 YTD Amt	2022 Amt	Comment
E 101-41000-434 Awards and Indemnities	\$0.00	\$0.00	\$44.76	\$202.80	Former Council Recognition
E 101-41000-560 Furniture and Fixtures	\$700.00	\$700.00	\$439.96	\$561.86	Chairs CH
E 101-41000-610 Interest - EB	\$0.00	\$0.00	\$0.00	\$0.00	EB Uses
E 101-41000-622 LOMC General/Liability Ins.	\$54,000.00	\$52,000.00	\$51,669.00	\$48,583.00	Ins. Policies Bldgs/Vehicles
E 101-41000-623 LOMC Membership Dues/Trainin	\$3,500.00	\$3,500.00	\$2,751.49	\$2,713.04	Dues & New Council Training
E 101-41000-624 BANYON	\$1,300.00	\$1,300.00	\$1,144.66	\$1,144.66	Software Support
E 101-41000-628 Donation Reimbursements	\$0.00	\$0.00	\$0.00	\$0.00	Donation Reimbursement
E 101-41000-630 City Specials Principal	\$4,816.00	\$4,500.00	\$4,816.00	\$4,648.00	Sp Ass - City Property
E 101-41000-631 City Specials Interest	\$2,600.00	\$2,800.00	\$2,408.00	\$2,576.00	Sp Ass Interest - City Property
E 101-41000-635 Miscellaneous Income/Expense	\$0.00	\$0.00	\$0.00	-\$748.00	Misc Income/Expense
E 101-41000-637 Bank Fees/Penalties	\$280.00	\$320.00	\$180.00	\$313.18	Bank/Penalty Fees
E 101-41000-663 Transfer In/Out - EB	\$0.00	\$0.00	\$0.00	\$0.00	EB Uses
E 101-41000-665 Glyndon Days/Ice Cr Social	\$6,000.00	\$6,000.00	\$12,372.77	\$9,262.00	Glyndon Days/Ice Cream/Donations
E 101-42000-100 Salaries	\$103,440.00	\$96,616.00	\$81,752.00	\$90,168.00	Police Chief
E 101-42000-102 Full-Time Hourly/Overtime	\$211,461.00	\$209,610.00	\$146,953.79	\$165,247.60	Full-time Officers/TZD/Holiday(\$14,000)
E 101-42000-103 Part-Time Employees	\$14,000.00	\$14,000.00	\$9,061.60	\$10,465.83	Part-time Employees
E 101-42000-106 Stipend Pay	\$12,000.00	\$12,077.00	\$10,219.00	\$11,271.00	Was 5hrs/wk x \$46.45 (260 hrs) Capped @ \$12
E 101-42000-121 PERA	\$58,795.00	\$58,000.00	\$42,969.45	\$47,988.49	PERA 17.7%
E 101-42000-122 FICA	\$6,100.00	\$6,100.00	\$4,157.78	\$4,667.57	No SS for Full Time Officers-1.45%
E 101-42000-130 Employer Paid Premium Health	\$36,741.12	\$41,334.00	\$18,370.56	\$35,844.96	\$765.44 Health Ins (4) Police
E 101-42000-135 Employer Paid Health Savings	\$12,000.00	\$13,500.00	\$6,000.00	\$12,000.00	\$3000 Bremer HS (4) Police
E 101-42000-136 Employer Paid Dental Coverage	\$1,396.80	\$1,575.00	\$1,164.00	\$0.00	\$29.10 ea (4) Police
E 101-42000-170 Special Purch/Other Equip	\$13,000.00	\$13,000.00	\$2,192.51	\$10,315.48	Watch Guard/Radar/Guns/Body Cams/Taser
E 101-42000-200 Office Supplies	\$2,000.00	\$2,500.00	\$275.92	\$888.55	MISC Supplies
E 101-42000-201 Uniforms	\$5,000.00	\$5,000.00	\$2,442.81	\$3,025.24	\$600.00 per union contract
E 101-42000-207 Computer Technology	\$4,400.00	\$4,400.00	\$0.00	\$0.00	Computer Equipment
E 101-42000-208 General Training	\$8,000.00	\$8,000.00	\$4,463.16	\$5,624.93	Train/Ammo/Travel-RO
E 101-42000-210 Operating Supplies	\$7,000.00	\$7,000.00	\$4,052.42	\$6,303.05	Misc/Siren1600/PBT/Lidar/WG Cloud 1500
E 101-42000-211 Vehicle Repair/Maintenance	\$8,000.00	\$8,000.00	\$2,317.15	\$7,110.80	Wash/Repairs/Tires
E 101-42000-212 Motor Fuels	\$20,000.00	\$20,000.00	\$12,407.01	\$16,387.58	Gas
E 101-42000-300 Professional Services	\$8,600.00	\$8,600.00	\$4,677.17	\$4,580.19	702/BCA/Eval/Medical/Trans
E 101-42000-319 Cell Phone	\$2,000.00	\$2,000.00	\$1,645.68	\$2,479.16	Cell Phones (4)
E 101-42000-320 Air Cards Squad WiFi	\$2,500.00	\$2,500.00	\$1,950.50	\$2,071.98	Squad Wi Fi
E 101-42000-321 Telephone	\$1,880.00	\$1,850.00	\$1,559.11	\$1,859.71	Telephone - Office
E 101-42000-324 New World	\$24,000.00	\$24,000.00	\$23,595.51	\$20,170.52	RR Dispatch Services/Part Fire&Rescue
E 101-42000-413 Office Equipment Rental	\$1,200.00	\$1,200.00	\$1,000.00	\$1,200.00	Copy Machine Lease - \$100 @ month
E 101-42000-490 Community Outreach Donations	\$500.00	\$500.00	\$3,056.40	\$1,564.19	Picnic/ShopCop Donations-RO
E 101-42000-512 Misc Income/Expense	\$0.00	\$0.00	\$0.00	\$0.00	Auction Charges/Donation Purchases
E 101-42000-550 Motor Vehicles	\$0.00	\$30,000.00	\$24,469.95	\$47,397.04	Squad Purchase
E 101-42000-627 Police Dept Escrow - RO	\$13,500.00	\$13,500.00	\$0.00	\$0.00	Escrow Transfer-RO
E 101-43000-210 Operating Supplies	\$3,000.00	\$3,500.00	\$2,705.88	\$4,013.21	Mats/Mops/Misc at Community Center
E 101-43000-220 Repair/Maintenance Supplies	\$0.00	\$0.00	\$0.00	\$0.00	Delete 2022

Account Descr	2024 Budget	2023 Budget	2023 YTD Amt	2022 Amt	Comment
E 101-43000-227 Utility Maintenance Supplies	\$0.00	\$0.00	\$0.00	\$0.00	Delete/Combined with 101-43000-210
E 101-43000-280 Community Center Enforcement	\$300.00	\$300.00	\$232.00	\$232.00	ASP Security Company
E 101-43000-321 Telephone	\$500.00	\$500.00	\$401.68	\$0.00	Telephone
E 101-43000-381 Xcel-Electric/Gas Bill	\$17,000.00	\$13,000.00	\$13,664.21	\$12,789.19	Community Center Elec/Gas
E 101-43000-401 Repairs/Maintenance Buildings	\$0.00	\$0.00	\$430.00	\$624.00	Use Escrow Funds if Needed
E 101-47000-200 Office Supplies	\$150.00	\$150.00	\$99.87	\$22.89	Maintenance Dept
E 101-47000-209 Safety Equipment/Training	\$1,000.00	\$0.00	\$0.00	\$0.00	Safety Equip/Training
E 101-47000-210 Operating Supplies	\$8,000.00	\$9,000.00	\$6,347.91	\$9,883.11	Merged 220/221
E 101-47000-211 Vehicle Repair/Maintenance	\$9,000.00	\$6,000.00	\$7,654.04	\$18,153.68	Repairs/Wash/Tires-1/2 1/4 1/4
E 101-47000-212 Motor Fuels	\$8,000.00	\$5,600.00	\$7,126.64	\$6,240.69	Mowers/Plow/Tractor
E 101-47000-216 Chemicals and Chem Products	\$3,000.00	\$4,200.00	\$471.64	\$1,206.71	Spraying weeds ourselves
E 101-47000-218 Mosquito Spraying - RO	\$3,000.00	\$7,000.00	\$48.99	\$2,811.00	Mosquito Spray/Aerial-RO
E 101-47000-219 Forestry - RO	\$7,000.00	\$2,600.00	\$2,565.00	\$3,600.00	Trees-RO
E 101-47000-224 Street Maintenance Materials	\$17,000.00	\$14,000.00	\$9,051.58	\$15,181.98	Class 5/Pot Hole Filler/Sweeping Streets
E 101-47000-225 Landscaping Materials	\$2,000.00	\$2,000.00	\$4,372.76	\$1,964.05	Flowers/Landscaping
E 101-47000-228 Street Seal Coating - RO	\$16,000.00	\$16,000.00	\$0.00	\$63,042.00	Seal Coat-RO
E 101-47000-300 Professional Services	\$5,200.00	\$5,200.00	\$2,580.00	\$17,813.25	Snow/Permits/Sign/Banners
E 101-47000-321 Telephone	\$770.00	\$870.00	\$596.46	\$742.30	Telephone - Office
E 101-47000-550 Motor Vehicles	\$100.00	\$0.00	\$0.00	\$96.25	Tabs - some every other year 2024
E 101-47000-629 Maintenance Escrow - RO	\$13,500.00	\$13,500.00	\$15,004.24	\$0.00	Snow Pusher/Salt Sander
E 101-47000-633 Parks - Yearly Repairs	\$6,000.00	\$6,000.00	\$3,617.70	\$3,873.61	Repair/Maintaining/Wood Chips/Removal
E 101-47000-636 Park Equipment - RO	\$15,000.00	\$15,000.00	\$28,167.03	\$11,640.00	Replacing Equipment - RO
E 101-47000-651 Equipment Purchases	\$0.00	\$0.00	\$0.00	\$49,934.00	L85 Bobcat Loader (\$89,598.32)
E 101-51000-601 Debt Srv Bond Principal - EB	\$0.00	\$0.00	\$0.00	\$24,000.00	EB Uses
E 101-51000-611 Debt Srv Bond Interest	\$0.00	\$0.00	\$0.00	\$1,418.00	EB Uses
E 101-51000-671 Stockwood Sp Assessment Expe	\$4,500.00	\$4,500.00	\$4,352.00	\$4,352.00	4 Lots Left/Need Road/Water & Sewer
E 101-61000-651 Equipment Purchases	\$0.00	\$0.00	\$0.00	\$0.00	EB Uses
101 GENERAL FUND	\$1,102,290.92	\$1,110,584.00	\$1,013,618.23	\$1,153,656.64	
201 WATER FUND					
E 201-44000-100 Salaries	\$66,068.00	\$57,700.00	\$48,117.21	\$53,802.83	33% Clerk 2% 5yr-2% 10yr/50% Supervisor
E 201-44000-101 Full-Time Hourly	\$76,645.00	\$57,000.00	\$41,406.85	\$53,557.76	50% Maint/45% Admin 2% 5 yr
E 201-44000-102 Full-Time Hourly/Overtime	\$1,500.00	\$1,500.00	\$211.78	\$284.73	Ty/New/Heather
E 201-44000-106 Stipend Pay	\$0.00	\$4,120.00	\$1,249.39	\$3,838.90	No more Stipend
E 201-44000-121 PERA	\$10,816.00	\$8,400.00	\$6,545.16	\$7,468.63	PERA 7.5%
E 201-44000-122 FICA	\$11,033.00	\$9,300.00	\$6,960.83	\$8,528.91	FICA 7.65%
E 201-44000-130 Employer Paid Premium Health	\$18,371.00	\$13,778.00	\$6,506.24	\$13,215.47	\$765.44-1/2 water (4) Travis, Ty, New, Heather
E 201-44000-135 Employer Paid Health Savings	\$7,500.00	\$6,000.00	\$2,875.00	\$5,875.00	HS Bremer \$3000 (5) 1/2 water
E 201-44000-136 Employer Paid Dental Coverage	\$882.00	\$525.00	\$276.45	\$0.00	\$29.10 x 4 - 1/2 Water
E 201-44000-200 Office Supplies	\$800.00	\$600.00	\$863.49	\$753.47	Billing Paper/Envelopes
E 201-44000-201 Uniforms	\$950.00	\$500.00	\$281.26	\$520.89	\$500 each-(3) 1/2 Water-W & H \$200 - Shirts
E 201-44000-207 Computer Technology	\$3,300.00	\$2,900.00	\$2,741.97	\$1,649.04	702 IT Bill / Server-1/3 1/3 1/3

Account Descr	2024 Budget	2023 Budget	2023 YTD Amt	2022 Amt	Comment
E 201-44000-208 General Training	\$2,500.00	\$1,000.00	\$169.50	\$0.00	Training/Mileage/Food/Motel
E 201-44000-209 Safety Equipment/Training	\$1,000.00	\$0.00	\$0.00	\$0.00	Safety Equip/Training
E 201-44000-210 Operating Supplies	\$10,000.00	\$10,000.00	\$7,165.95	\$10,843.05	Merged 220/221
E 201-44000-211 Vehicle Repair/Maintenance	\$3,000.00	\$3,000.00	\$1,545.60	\$0.00	Repairs/Wash/Tires 1/2 1/4 1/4
E 201-44000-212 Motor Fuels	\$5,000.00	\$5,000.00	\$2,654.34	\$4,679.98	Gas
E 201-44000-216 Chemicals and Chem Products	\$12,000.00	\$12,000.00	\$9,938.57	\$10,846.35	Hawkings/Hach
E 201-44000-220 Repair/Maintenance Supplies	\$0.00	\$0.00	\$0.00	\$0.00	Delete
E 201-44000-300 Professional Services	\$30,000.00	\$30,000.00	\$48,872.56	\$85,721.23	Water Testing/Hydrant Repairs
E 201-44000-319 Cell Phone	\$970.00	\$700.00	\$582.59	\$751.19	Reimburse Employees\$45/Mifi \$120 yr
E 201-44000-322 Postage	\$2,300.00	\$2,300.00	\$1,954.85	\$2,145.95	Billing Stamps/Samples
E 201-44000-331 Travel/Mileage Expense	\$0.00	\$1,000.00	\$391.25	\$0.00	Training-Delete combined in 208
E 201-44000-381 Xcel-Electric/Gas Bill	\$13,000.00	\$13,000.00	\$8,033.18	\$11,717.18	Elec/Gas
E 201-44000-401 Repairs/Maintenance Buildings	\$5,000.00	\$4,000.00	\$727.79	\$11,549.96	WTP Isolation Valve in 2022
E 201-44000-402 Infrastructure Repairs	\$3,500.00	\$0.00	\$0.00	\$0.00	Hydrants/Parts
E 201-44000-403 Water & Yard Meters	\$8,000.00	\$8,000.00	\$12,375.49	\$11,651.17	New Meters/\$2500.00 Support
E 201-44000-405 Depreciation (GENERAL)	\$0.00	\$0.00	\$0.00	\$116,868.00	EB Uses
E 201-44000-411 Land Rental	\$710.00	\$646.00	\$645.43	\$586.75	BNSF Lease Under Tracks
E 201-44000-415 Generator Lease - Water Dept	\$0.00	\$6,543.89	\$6,543.89	\$563.89	Pd Off-Generator Water Treatment Plant
E 201-44000-417 Well Head Certificate	\$0.00	\$0.00	\$0.00	\$0.00	Every 10 Yrs 2015 (2025)
E 201-44000-550 Motor Vehicles	\$0.00	\$0.00	\$0.00	\$0.00	If Vehicle is Purchased 1/2 Water
E 201-44000-611 Debt Srv Bond Interest	\$0.00	\$0.00	\$0.00	\$0.00	Inactive was 2014B WT Interest
E 201-44000-624 BANYON	\$1,300.00	\$1,300.00	\$1,144.67	\$1,144.67	Software Support
E 201-44000-635 Miscellaneous Income/Expense	\$0.00	\$0.00	\$0.00	\$0.00	EB
E 201-44000-640 Tower Const & Maintenance	\$4,000.00	\$4,000.00	\$0.00	\$3,500.00	Tower Maint - 2025 - RO
E 201-44000-641 2021A Bond Payment (2014B)	\$0.00	\$0.00	\$0.00	\$0.00	Inactive was 2014B WT Principle
E 201-44000-663 Transfer In/Out - EB	\$0.00	\$0.00	\$0.00	\$0.00	EB Uses
E 201-58000-601 Debt Srv Bond Principal - EB	\$0.00	\$0.00	\$0.00	-\$0.22	Pd Off - 2002 PFA Bond dw01
E 201-58000-611 Debt Srv Bond Interest	\$0.00	\$0.00	\$0.00	\$1,286.88	Pd Off - 2002 PFA Interest dw01
E 201-66000-611 Debt Srv Bond Interest	\$870.00	\$930.00	\$930.00	\$990.00	2018 PFA Looping Interest dw02
E 201-66000-690 Water Looping Project	\$6,000.00	\$6,000.00	\$6,000.00	\$0.00	2018 PFA Looping dw02
E 201-67000-601 Debt Srv Bond Principal - EB	\$44,221.00	\$0.00	\$0.00	\$0.00	2019A Parke Ave-Water Revenue Portion of Bon
E 201-68000-601 Debt Srv Bond Principal - EB	\$74,000.00	\$72,000.00	\$72,000.00	\$0.00	2021A Refund Principle WT
E 201-68000-606 Issuance Expenses for Bonds	\$0.00	\$0.00	\$0.00	\$5,000.00	2021A Drown/Fryberger Payment
E 201-68000-611 Debt Srv Bond Interest	\$12,181.00	\$16,323.00	\$12,649.00	\$17,054.88	2021A Refund Interest WT
201 WATER FUND	\$437,417.00	\$360,065.89	\$312,360.29	\$446,396.54	
301 SEWER FUND					
E 301-44000-100 Salaries	\$66,068.00	\$57,700.00	\$48,180.11	\$53,872.25	33% Clerk 2% 5yr-2% 10yr/50% Supervisor
E 301-44000-101 Full-Time Hourly	\$76,645.00	\$57,000.00	\$41,406.85	\$53,557.75	50% Maint/45% Admin 2% 5yr
E 301-44000-102 Full-Time Hourly/Overtime	\$1,500.00	\$1,500.00	\$211.77	\$284.73	Ty/New/Heather
E 301-44000-106 Stipend Pay	\$0.00	\$4,120.00	\$1,249.39	\$3,838.90	No Stipend Pay
E 301-44000-121 PERA	\$10,816.00	\$8,400.00	\$6,549.74	\$7,474.34	PERA 7.5%

Account Descr	2024 Budget	2023 Budget	2023 YTD Amt	2022 Amt	2022 Comment
E 301-44000-122 FICA	\$11,033.00	\$9,300.00	\$6,965.18	\$8,533.44	FICA 7.65%
E 301-44000-130 Employer Paid Premium Health	\$18,371.00	\$13,778.00	\$6,506.24	\$13,215.46	\$765.44-1/2 Sewer (4) Travis, Ty, New, Heathie
E 301-44000-135 Employer Paid Health Savings	\$7,500.00	\$6,000.00	\$2,875.00	\$5,875.00	HS Bremer \$3000-(5)1/2 Sewer
E 301-44000-136 Employer Paid Dental Coverage	\$882.00	\$525.00	\$276.45	\$0.00	\$29.10 mo x 4 - 1/2 Sewer
E 301-44000-200 Office Supplies	\$800.00	\$500.00	\$751.89	\$431.76	Billing Paper/Envelopes
E 301-44000-201 Uniforms	\$950.00	\$500.00	\$281.26	\$520.91	\$500ea-(3)1/2 Sewer-W & H \$200 - Shirts
E 301-44000-207 Computer Technology	\$3,300.00	\$2,900.00	\$2,741.98	\$1,649.08	702 IT Bill / Server 1/3 1/3 1/3
E 301-44000-208 General Training	\$2,500.00	\$1,000.00	\$759.40	\$0.00	New 2021 Training/Mileage/Food/Motel
E 301-44000-209 Safety Equipment/Training	\$1,000.00	\$0.00	\$0.00	\$0.00	Safety Equip/Training
E 301-44000-210 Operating Supplies	\$6,000.00	\$6,000.00	\$2,849.25	\$5,622.88	Merged 220/227
E 301-44000-211 Vehicle Repair/Maintenance	\$3,000.00	\$3,000.00	\$1,823.37	\$0.00	Repairs/Wash/Tires 1/2 1/4 1/4
E 301-44000-212 Motor Fuels	\$5,000.00	\$5,000.00	\$2,654.46	\$4,680.12	Gas
E 301-44000-216 Chemicals and Chem Products	\$4,000.00	\$3,800.00	\$2,922.18	\$1,264.88	BlueBook USA Invoices
E 301-44000-300 Professional Services	\$20,000.00	\$20,000.00	\$20,509.41	\$52,300.45	RMB Testing/Lift Station/Beavers
E 301-44000-319 Cell Phone	\$970.00	\$700.00	\$582.44	\$751.31	Reimburse Employees\$45.00/Mifi \$120 yr
E 301-44000-322 Postage	\$2,300.00	\$2,200.00	\$1,890.00	\$2,030.00	Billing Stamps
E 301-44000-331 Travel/Mileage Expense	\$0.00	\$900.00	\$636.80	\$0.00	Training-Delete combined in 208
E 301-44000-381 Xcel-Electric/Gas Bill	\$8,000.00	\$10,000.00	\$3,522.55	\$7,745.74	Lift Stations - Xcel
E 301-44000-383 Red River Co-Op	\$5,500.00	\$6,000.00	\$3,128.42	\$4,685.37	Lift Stations - RRVC
E 301-44000-401 Repairs/Maintenance Buildings	\$2,500.00	\$0.00	\$650.00	\$0.00	Fencing at Ponds
E 301-44000-405 Depreciation (GENERAL)	\$0.00	\$0.00	\$0.00	\$71,623.00	EB Uses
E 301-44000-410 Rentals (GENERAL)	\$5,000.00	\$0.00	\$0.00	\$0.00	Equipment Rental/Ditching/Ponds
E 301-44000-411 Land Rental	\$11,700.00	\$10,711.00	\$10,572.38	\$9,736.48	BNSF Lease Underground
E 301-44000-510 Water Shed District-BRRWD	\$15,601.00	\$11,601.00	\$11,630.40	\$4,030.42	Project #51 & #82 - Ditch 68 & East Tributary
E 301-44000-550 Motor Vehicles	\$0.00	\$0.00	\$0.00	\$0.00	If Vehicle is Purchased - 1/2 Sewer
E 301-44000-624 BANYON	\$1,300.00	\$1,300.00	\$1,144.67	\$1,144.67	Software Support
E 301-44000-651 Equipment Purchases	\$0.00	\$0.00	\$0.00	\$0.00	L85 Bobcat Loader (89,598.32)
E 301-44000-663 Transfer In/Out - EB	\$0.00	\$0.00	\$0.00	\$0.00	EB Uses
E 301-56000-601 Debt Srv Bond Principal - EB	\$55,000.00	\$54,000.00	\$54,000.00	\$0.00	2010B PFA cw02
E 301-56000-611 Debt Srv Bond Interest	\$4,345.00	\$4,933.00	\$4,933.18	\$5,309.24	2010B PFA Interest cw02
E 301-67000-601 Debt Srv Bond Principal - EB	\$13,953.00	\$0.00	\$0.00	\$0.00	2019A Parke Ave-Sewer Revenue for Bond
301 SEWER FUND	\$365,534.00	\$303,368.00	\$242,204.77	\$320,178.18	
401 GARBAGE & RECYCLING FUND					
E 401-41000-103 Part-Time Employees	\$4,000.00	\$4,350.00	\$2,542.23	\$3,829.54	County Reimburses the City
E 401-41000-121 PERA	\$0.00	\$330.00	\$0.00	\$0.00	No - Does not make enough
E 401-41000-122 FICA	\$330.00	\$335.00	\$194.51	\$292.90	County Reimburses the City
E 401-41000-210 Operating Supplies	\$300.00	\$300.00	\$305.46	\$42.25	County Reimburses the City
E 401-41000-384 Refuse/Garbage Disposal	\$157,000.00	\$157,000.00	\$128,402.07	\$155,050.21	Garbage/Recycling/Compost Hauling
E 401-41000-385 Clean Up Week	\$12,000.00	\$13,000.00	\$11,145.85	\$11,703.70	Clean-up Week
E 401-41000-386 Compost - City of Moorhead	\$4,200.00	\$4,200.00	\$1,914.64	\$4,118.58	City of Moorhead Invoices
E 401-41000-635 Miscellaneous Income/Expense	\$0.00	\$0.00	\$0.00	\$2,388.00	EB Uses

Account Descr	2024 Budget	2023 Budget	2023 YTD Amt	2022 Amt	Comment
E 401-41000-651 Equipment Purchases	\$0.00	\$0.00	\$0.00	\$6,171.53	L85 Bobcat Loader (\$89,598.32)
401 GARBAGE & RECYCLING FUND	\$177,830.00	\$179,515.00	\$144,504.76	\$183,596.71	
501 FIRE & RESCUE FUND					
E 501-45000-110 Other Pay (GENERAL)	\$12,000.00	\$12,450.00	\$0.00	\$11,007.50	Fire & Rescue Payroll
E 501-45000-122 FICA	\$1,000.00	\$1,100.00	\$0.00	\$949.97	FICA 7.65%
E 501-45000-124 Fire Pension Contributions	\$23,000.00	\$21,200.00	\$23,437.87	\$22,516.90	Fire Relief Association 2021
E 501-45000-153 Charges for Standby Services	\$2,100.00	\$2,160.00	\$0.00	\$1,410.00	Race Park Hours
E 501-45000-200 Office Supplies	\$800.00	\$1,000.00	\$202.59	\$254.40	Fire
E 501-45000-201 Uniforms	\$10,150.00	\$10,150.00	\$6,075.22	\$10,356.90	Uniforms
E 501-45000-206 State Training (Refunded Cost)	\$2,500.00	\$2,500.00	\$5,926.00	\$1,715.00	Training Reimbursement-Brock
E 501-45000-208 General Training	\$1,800.00	\$2,600.00	\$1,734.28	\$1,000.00	Fire
E 501-45000-211 Vehicle Repair/Maintenance	\$7,500.00	\$7,000.00	\$5,923.45	\$3,229.80	Fire
E 501-45000-212 Motor Fuels	\$2,400.00	\$1,600.00	\$1,395.16	\$2,161.01	Fire
E 501-45000-300 Professional Services	\$1,900.00	\$1,400.00	\$901.81	\$1,791.47	SCBA Testing/Air Quality Materials
E 501-45000-321 Telephone	\$1,400.00	\$1,400.00	\$1,031.74	\$1,259.54	Fire
E 501-45000-323 Radio Units	\$1,500.00	\$1,000.00	\$390.00	\$0.00	ARMER Radio
E 501-45000-401 Repairs/Maintenance Buildings	\$6,250.00	\$6,000.00	\$1,512.97	\$13,060.86	Sanford Rent-\$500 @ month
E 501-45000-433 Dues and Subscriptions	\$1,400.00	\$1,875.00	\$1,103.00	\$1,143.50	Fire
E 501-45000-435 Books and Pamphlets	\$400.00	\$400.00	\$0.00	\$0.00	Fire
E 501-45000-580 Other Equipment	\$6,400.00	\$6,400.00	\$3,462.98	\$8,324.31	Fire
E 501-45000-626 Fire Dept Escrow - RO	\$0.00	\$0.00	\$0.00	\$0.00	Escrow Rollover
E 501-45000-635 Miscellaneous Income/Expense	\$0.00	\$0.00	\$7,538.73	\$0.00	Use Moland Township Donation
E 501-45000-638 Mutual Aid Reimbursement	\$0.00	\$0.00	\$7,925.00	\$900.00	Mutual Aid Help
E 501-46000-200 Office Supplies	\$0.00	\$0.00	\$0.00	\$0.00	Rescue
E 501-46000-201 Uniforms	\$400.00	\$400.00	\$0.00	\$522.00	Rescue
E 501-46000-208 General Training	\$1,800.00	\$1,800.00	\$0.00	\$0.00	Rescue
E 501-46000-211 Vehicle Repair/Maintenance	\$1,600.00	\$1,600.00	\$0.00	\$141.51	Rescue
E 501-46000-212 Motor Fuels	\$900.00	\$900.00	\$1,084.83	\$1,041.52	Rescue
E 501-46000-300 Professional Services	\$0.00	\$0.00	\$0.00	\$0.00	Rescue
E 501-46000-323 Radio Units	\$0.00	\$0.00	\$0.00	\$0.00	Rescue
E 501-46000-433 Dues and Subscriptions	\$0.00	\$0.00	\$0.00	\$0.00	Rescue
E 501-46000-580 Other Equipment	\$2,000.00	\$2,000.00	\$3,517.06	\$2,483.91	Rescue
501 FIRE & RESCUE FUND	\$89,200.00	\$86,935.00	\$73,162.69	\$85,270.10	
601 PROJECTS FUND - BONDS					
E 601-41000-635 Miscellaneous Income/Expense	\$0.00	\$0.00	\$0.00	\$0.00	EB Uses-418 2nd St Purchase
E 601-54000-601 Debt Srv Bond Principal - EB	\$0.00	\$0.00	\$0.00	\$0.00	Delete 2022
E 601-55500-601 Debt Srv Bond Principal - EB	\$62,000.00	\$50,000.00	\$0.00	\$49,160.92	Bayer/Monsanto TIF - 2025
E 601-55500-666 Township Payments	\$0.00	\$0.00	\$0.00	\$0.00	Delete 2022
E 601-61000-601 Debt Srv Bond Principal - EB	\$185,000.00	\$180,000.00	\$180,000.00	\$195,000.00	2014A Bond/StkWd/2004 Bond/Equip/C Hall/St
E 601-61000-611 Debt Srv Bond Interest	\$11,250.00	\$16,650.00	\$13,950.00	\$19,087.50	2014A Interest/Northland Trust

Account Descr	2024 Budget	2023 Budget	2023 YTD Amt	2022 Amt	Comment
E 601-61100-601 Debt Srv Bond Principal - EB	\$0.00	\$0.00	\$0.00	\$0.00	EB Uses
E 601-65000-611 Debt Srv Bond Interest	\$80,169.00	\$82,969.00	\$81,568.76	\$84,863.76	2017A Interest Southview
E 601-65000-680 2017A Bond Southview Addition	\$145,000.00	\$140,000.00	\$140,000.00	\$140,000.00	2017A Southview Bond - Kelly Richards
E 601-67000-601 Debt Srv Bond Principal - EB	\$0.00	\$0.00	\$0.00	\$70,000.00	EB Uses
E 601-67000-611 Debt Srv Bond Interest	\$120,975.00	\$122,575.00	\$121,775.02	\$123,275.02	2019A Interest Parke Ave
E 601-67000-663 Transfer In/Out - EB	\$0.00	\$0.00	\$0.00	\$0.00	EB Uses
E 601-67000-700 2019A Parke Avenue Project	\$66,826.00	\$80,000.00	\$80,000.00	\$58,183.84	2019A Parke Ave-Water/Sewer Revenues for Pa
E 601-69000-601 Debt Srv Bond Principal - EB	\$0.00	\$0.00	\$0.00	\$0.00	
E 601-69000-606 Issuance Expenses for Bonds	\$0.00	\$0.00	\$750.00	\$0.00	
E 601-69000-611 Debt Srv Bond Interest	\$0.00	\$0.00	\$0.00	\$0.00	
E 601-69000-710 2023A Charleswood Project	\$0.00	\$0.00	\$588,614.60	\$0.00	
601 PROJECTS FUND - BONDS	\$671,220.00	\$672,194.00	\$1,206,658.38	\$739,571.04	
603 TAX ABATEMENT NOTE FUND 2016A					
E 603-63000-500 Capital Outlay (GENERAL)	\$0.00	\$26,585.00	\$25,573.75	-\$0.50	2016A Bond Tax Abatement (paid)
603 TAX ABATEMENT NOTE FUND 2016A	\$0.00	\$26,585.00	\$25,573.75	-\$0.50	
801 MN DOT RD REPAIR-RECONST ASST					
E 801-41000-664 Bridge/Street Repair - RO	\$10,000.00	\$10,000.00	\$0.00	\$20,185.50	MN DOT Aid-RO-Parke/Hwy 10
801 MN DOT RD REPAIR-RECONST ASST	\$10,000.00	\$10,000.00	\$0.00	\$20,185.50	
	\$2,853,491.92	\$2,749,246.89	\$3,018,082.87	\$2,948,854.21	

CITY OF GLYNDON
Revenue Budget Worksheet 2 - 2024

October

2023

Account Descr	2024 Budget	2023 Budget	2023 YTD Amt	2022 Amt	Comment
101 GENERAL FUND					
R 101-41000-31000	\$307,700.00	\$307,700.00	\$160,906.72	\$301,187.79	General Property Taxes/Levy
R 101-41000-31005	\$108,500.00	\$108,500.00	\$66,923.95	\$112,909.59	Stockwood Specials Pd/Selling Lots
R 101-41000-31020	\$5,000.00	\$5,000.00	\$5,564.16	\$9,743.38	Delinq Gen Prop Taxes
R 101-41000-32000	\$700.00	\$700.00	\$745.00	\$1,055.00	Burning/ATV/Snowmobile/Parking Fines
R 101-41000-32110	\$4,600.00	\$4,600.00	\$2,605.00	\$5,210.00	Hill & Morty's Liquor License
R 101-41000-32210	\$12,000.00	\$12,000.00	\$10,718.95	\$14,148.72	50% Goes to Building Inspector
R 101-41000-32215	\$1,600.00	\$1,600.00	\$1,560.02	\$1,713.18	State Surcharge from Building Permits
R 101-41000-32240	\$300.00	\$400.00	\$270.00	\$518.00	Pet Tags/Danger Dog \$500
R 101-41000-32270	\$35,664.55	\$35,664.55	\$0.00	\$25,000.00	Lugo Abatement/2022 Fuchs 418 Property
R 101-41000-33120	\$0.00	\$0.00	\$0.00	\$0.00	State/Moland Township Cares Funds
R 101-41000-33400	\$0.00	\$0.00	\$0.00	\$75,235.00	PERA Aid/Am Rescue COVID
R 101-41000-33401	\$454,449.00	\$416,738.00	\$208,369.00	\$412,432.00	LGA Funds
R 101-41000-34103	\$100.00	\$200.00	\$200.00	\$0.00	Any Land Changes - Plat/Zone/Split
R 101-41000-34700	\$4,000.00	\$1,500.00	\$7,574.00	\$3,262.00	Glyndon Days Donations
R 101-41000-36200	\$50.00	\$75.00	\$41.72	\$73.81	Copies/Misc
R 101-41000-36210	\$2,000.00	\$300.00	\$4,635.89	\$1,246.87	Northwestern Bank
R 101-41000-36220	\$550.00	\$550.00	\$550.00	\$1,650.00	Water Tower Lease-School/NO Midco
R 101-41000-36225	\$16,000.00	\$16,000.00	\$13,006.06	\$15,909.07	Xcel/Midco/RRVC
R 101-41000-39203	\$0.00	\$0.00	\$0.00	\$0.00	Garbage Transfer/Restricted Savings Transfer
R 101-41000-46000	\$0.00	\$0.00	\$0.00	\$6,272.00	Not Sure Each Year
R 101-41000-50000	\$0.00	\$0.00	\$10,335.98	\$0.00	LOMC if we have a claim/Lakes Coop Hlth Ins R
R 101-41000-50102	\$150.00	\$150.00	-\$3,416.82	\$8,427.30	Petro Dividend Ck/Southview Parcel
R 101-41000-50600	\$0.00	\$0.00	\$0.00	\$0.00	Legal Fees Reimbursement
R 101-41000-50700	\$0.00	\$0.00	\$0.00	\$0.00	Legal Fees Reimbursement
R 101-41000-50800	\$0.00	\$0.00	\$0.00	\$0.00	Legal Fees Reimbursement
R 101-42000-33400	\$38,000.00	\$34,000.00	\$43,557.69	\$38,396.33	MN Police Aid Granted
R 101-42000-33416	\$5,000.00	\$5,000.00	\$4,040.79	\$4,059.27	Training Reimburse - RO
R 101-42000-34001	\$0.00	\$0.00	\$0.00	\$280.00	ASP of Moorhead is doing
R 101-42000-35000	\$25,000.00	\$25,000.00	\$19,395.73	\$24,378.06	Merged 35104/35201
R 101-42000-35202	\$50.00	\$50.00	\$66.75	\$60.00	Copies of Reports
R 101-42000-39203	\$0.00	\$0.00	\$0.00	\$0.00	Copies of Reports
R 101-42000-45000	\$0.00	\$0.00	\$0.00	\$16,933.00	BNSF/Randall's
R 101-42000-45100	\$500.00	\$500.00	\$4,293.00	\$5,867.19	Picnic/ShopCop-RO
R 101-42000-50100	\$3,000.00	\$3,000.00	\$3,130.93	\$1,409.65	TZD Reimbursement
R 101-42000-50102	\$0.00	\$0.00	\$0.00	\$0.00	Transfer to Restricted - Auction
R 101-43000-34001	\$140.00	\$300.00	\$410.00	\$0.00	ASP of Moorhead
R 101-43000-34101	\$2,500.00	\$2,000.00	\$3,050.00	\$3,090.00	Comm Center Private Rentals
R 101-43000-39203	\$0.00	\$0.00	\$0.00	\$0.00	Comm Center
R 101-47000-32150	\$3,000.00	\$7,000.00	\$6,148.22	\$13,554.14	Mosquito fee-ROLLOVER
R 101-47000-33610	\$7,000.00	\$5,000.00	\$7,887.66	\$7,607.00	Clay Cty Street Repair Reimbursement
R 101-47000-35204	\$7,000.00	\$2,600.00	\$2,227.57	\$2,594.00	Forestry fee-ROLLOVER

Account Descr	2024 Budget	2023 Budget	2023 YTD Amt	2022 Amt	Comment
R 101-47000-36200 Miscellaneous Revenues	\$0.00	\$0.00	\$0.00	\$75.00	Mowing Charges
R 101-47000-36201 Vehicle Insurance Rev	\$0.00	\$0.00	\$0.00	\$1,577.55	Pymt for Vehicle Damage
R 101-47000-39203 Transfer from Other Fund	\$0.00	\$0.00	\$0.00	\$0.00	Restricted Savings Purchase
R 101-47000-48000 Vehicle Escrow Maint Dept	\$0.00	\$0.00	\$0.00	\$0.00	
R 101-51000-31000 General Property Taxes	\$0.00	\$0.00	\$0.00	\$26,149.00	Stockwood moved to 101-41000-31005
101 GENERAL FUND	\$1,044,553.55	\$996,127.55	\$584,797.97	\$1,142,023.90	
201 WATER FUND					
R 201-44000-31010 Refunding Proceeds	\$0.00	\$0.00	\$0.00	\$0.00	Refunding Water Tower 2021A
R 201-44000-33400 State Grants & Aids	\$0.00	\$0.00	\$0.00	\$0.00	
R 201-44000-37000 PFA System Replacement Fund	\$19,000.00	\$18,000.00	\$0.00	\$0.00	2018A PFA (UB) RO-from 201-44000-37100
R 201-44000-37100 Water Sales	\$230,000.00	\$240,000.00	\$260,283.59	\$220,531.90	Transfer to 2002A / 2018 PFA / 2019A
R 201-44000-37150 Water Connect/Reconnect Fee	\$100.00	\$100.00	\$0.00	\$100.00	Utility Bill
R 201-44000-37160 Water Penalty	\$1,500.00	\$1,500.00	\$1,446.75	\$1,575.24	Utility Bill
R 201-44000-37161 Water Looping (Service Fee)	\$7,300.00	\$7,300.00	\$6,638.54	\$7,802.40	2018A PFA Water Looping
R 201-44000-37163 Water Tower User Fee	\$0.00	\$0.00	\$0.00	\$0.00	DELETE-2014B Water Tower
R 201-44000-39343 Water Sales Commercial	\$100.00	\$0.00	\$828.00	\$85.00	Bulk Water Sales
R 201-44000-50101 Water Meter Sales	\$3,000.00	\$3,000.00	\$2,590.00	\$3,710.00	New Meters Purchased
R 201-44000-50104 NSF Charge	\$100.00	\$100.00	\$105.20	\$124.80	Resident's NSF
R 201-44000-99999 Undistributed Receipts	\$6,000.00	\$6,000.00	-\$8,684.53	-\$0.37	Transfer to Water Sales - 201-44000-37100
R 201-58000-37100 Water Sales	\$0.00	\$0.00	\$0.00	\$55,358.00	Pd Off-2002A Bond-from 201-44000-37100
R 201-67000-36230 Contributions and Donations	\$0.00	\$0.00	\$0.00	\$0.00	EB Entry
R 201-67000-37100 Water Sales	\$44,221.00	\$22,807.00	\$0.00	\$0.00	2019A Parke Ave - from 201-44000-37100
R 201-68000-37163 Water Tower User Fee	\$100,000.00	\$100,000.00	\$83,533.34	\$100,044.16	2021A Refund Water Tower
201 WATER FUND	\$411,321.00	\$398,807.00	\$346,740.89	\$389,331.13	
301 SEWER FUND					
R 301-44000-34408 Other Sanitation Charges	\$34,500.00	\$34,500.00	\$28,499.48	\$34,245.52	Utility Pump Station Fee
R 301-44000-37200 Sewer Sales	\$211,160.00	\$211,160.00	\$202,129.45	\$232,308.65	2010B & 2019A Transfers Below
R 301-44000-37250 Sewer Connect/Reconnect Fee	\$800.00	\$1,500.00	\$400.00	\$1,300.00	
R 301-44000-37260 Sewer Penalty	\$1,400.00	\$1,400.00	\$1,240.53	\$1,462.07	Utility Bill Sewer Penalty
R 301-44000-37261 Storm Water	\$42,500.00	\$40,540.00	\$36,269.55	\$48,157.68	Utility Bill Storm Water
R 301-44000-39203 Transfer from Other Fund	\$0.00	\$0.00	\$0.00	\$0.00	Restricted Savings Acct
R 301-53000-36100 Special Assessments	\$0.00	\$0.00	\$0.00	\$0.00	1998 Sewer Cty Coded S-550120
R 301-56000-36100 Special Assessments	\$41,549.00	\$41,549.00	\$20,582.32	\$30,724.73	Bond 2010B Cty Coded 55001-2012
R 301-56000-37200 Sewer Sales	\$17,796.00	\$17,384.00	\$0.00	\$17,972.00	Transfer to pay 2010B Bond - 301-44000-3720
R 301-59000-31000 General Property Taxes	\$0.00	\$0.00	\$0.00	\$0.00	Buffalo Watershed Ditch 68
R 301-67000-36230 Contributions and Donations	\$0.00	\$0.00	\$0.00	\$0.00	EB Entry
R 301-67000-37200 Sewer Sales	\$13,953.00	\$14,478.00	\$0.00	\$15,003.00	Transfer to pay 2019A Bond - 301-44000-3720
301 SEWER FUND	\$363,658.00	\$362,511.00	\$289,121.33	\$381,173.65	
401 GARBAGE & RECYCLING FUND					
R 401-41000-33620 Other County Grants/Aid	\$22,000.00	\$22,000.00	\$7,279.34	\$23,534.50	Staff Wage/Recycle Reimburse
R 401-41000-34403 Clean-up Week Charges	\$12,000.00	\$13,000.00	\$9,913.60	\$9,598.54	Clean-up Week
R 401-41000-37310 Residential Charge for Garbage	\$106,500.00	\$106,500.00	\$90,291.77	\$106,824.04	Residential Garbage

Account Descr	2024 Budget	2023 Budget	YTD Amt	2023 Amt	2022 Amt	Comment
R 401-41000-37311 Commercial Charge for Garbage	\$54,800.00	\$54,800.00	\$45,398.96	\$54,871.61	\$54,871.61	Commercial Garbage
R 401-41000-39203 Transfer from Other Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	Transfer to General Fund
401 GARBAGE & RECYCLING FUND	\$195,300.00	\$196,300.00	\$152,883.67	\$194,828.69		
501 FIRE & RESCUE FUND						
R 501-45000-31000 General Property Taxes	\$15,000.00	\$15,000.00	\$8,112.69	\$15,357.40	\$15,357.40	Fire Dept
R 501-45000-33100 General Grants & Aids	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
R 501-45000-33300 Fire Relief Association Funds	\$23,000.00	\$21,200.00	\$23,437.87	\$22,516.90	\$22,516.90	Fire Pension 2021 Contribution
R 501-45000-33400 State Grants & Aids	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	SBR Reimbursement State
R 501-45000-34000 Charges for Services	\$4,000.00	\$4,000.00	\$10,762.20	\$4,315.00	\$4,315.00	Charges for Service
R 501-45000-34002 Charges for Standby Services	\$2,100.00	\$2,160.00	\$75.00	\$2,160.00	\$2,160.00	Standby Services - Races
R 501-45000-34101 Building Rental Revenue	\$6,000.00	\$6,000.00	\$5,000.00	\$5,500.00	\$5,500.00	Sanford Building Rental - \$500 @ month
R 501-45000-34202 Mutual Aid Services	\$0.00	\$0.00	\$7,925.00	\$2,100.00	\$2,100.00	Helping Dept from other towns
R 501-45000-34205 State Training Reimbursement	\$2,500.00	\$2,500.00	\$4,600.00	\$1,715.00	\$1,715.00	Training Reimbursement-Brock
R 501-45000-34207 Township Contract 1st Half	\$14,420.00	\$14,140.00	\$14,140.00	\$13,864.00	\$13,864.00	June Payment
R 501-45000-34208 Township Contract 2nd Half	\$14,420.00	\$14,140.00	\$3,535.00	\$13,864.00	\$13,864.00	December Payment
R 501-45000-39203 Transfer from Other Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	Restricted Savings
R 501-45000-45000 Donations	\$0.00	\$0.00	\$10,000.00	\$0.00	\$0.00	Moland Township Donation
R 501-45000-50102 Misc Income/Expense	\$0.00	\$0.00	\$5.00	\$0.00	\$0.00	Materials Used on Calls
R 501-46000-31000 General Property Taxes	\$10,000.00	\$10,000.00	\$5,408.45	\$10,238.27	\$10,238.27	Rescue
R 501-46000-33400 State Grants & Aids	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	Rescue
R 501-46000-36230 Contributions and Donations	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	ARPA Funds from County-RO
R 501-46000-50102 Misc Income/Expense	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	Rescue
501 FIRE & RESCUE FUND	\$91,440.00	\$89,140.00	\$93,001.21	\$91,630.57		
601 PROJECTS FUND - BONDS						
R 601-41000-50102 Misc Income/Expense	\$0.00	\$0.00	\$35.11	\$42,490.47	\$42,490.47	418 2nd Street Purchase back from County
R 601-55500-31050 Tax Increments	\$67,000.00	\$54,500.00	\$67,043.60	\$54,623.24	\$54,623.24	Monsanto TIF
R 601-61000-31000 General Property Taxes	\$148,600.00	\$152,200.00	\$130,182.20	\$206,519.05	\$206,519.05	Levy-Bond 2014A - Consolidated
R 601-61000-36100 Special Assessments	\$42,158.00	\$42,158.00	\$16,606.12	\$34,968.81	\$34,968.81	2014A/Lyndon,Lund,9 Reconst Coded 550161-
R 601-61000-50800 Transfer In/Out - EB	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	EB Uses - 2014A
R 601-65000-36700 Southview Addition 2017A	\$237,597.00	\$237,597.00	\$124,235.66	\$250,734.73	\$250,734.73	2017A Southview Addition
R 601-67000-31000 General Property Taxes	\$104,325.00	\$89,020.00	\$0.00	\$0.00	\$0.00	Levy 2019A-Parke Ave/Transfer Funds/Extra M
R 601-67000-36100 Special Assessments	\$124,649.00	\$124,649.00	\$56,158.27	\$180,111.26	\$180,111.26	Parke Ave Assessments 2019A
R 601-67000-36210 Interest Earnings	\$0.00	\$0.00	\$0.00	\$69.93	\$69.93	Parke Ave 2019
R 601-67000-36900 Parke Ave Project 2019A	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
R 601-69000-36100 Special Assessments	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
R 601-69000-50800 Transfer In/Out - EB	\$0.00	\$0.00	-\$589,346.74	\$0.00	\$0.00	
601 PROJECTS FUND - BONDS	\$724,329.00	\$700,124.00	-\$195,085.78	\$769,517.49		
602 CAPITAL PROJECTS						
R 602-64000-50900 Capital Projects	\$30,000.00	\$39,931.20	\$25,025.65	\$0.00	\$0.00	Funds from Utility Bill
602 CAPITAL PROJECTS	\$30,000.00	\$39,931.20	\$25,025.65	\$0.00	\$0.00	
603 TAX ABATEMENT NOTE FUND 2016A						

Account Descr	2024 Budget	2023 Budget	2023 YTD Amt	2022 Amt	2022 Comment
R 603-51000-50800 Transfer In/Out - EB	\$0.00	\$0.00	\$589,346.74	\$0.00	
R 603-63000-31000 General Property Taxes	\$0.00	\$26,585.00	\$13,292.50	-\$1.00	Levy 2016A - Tax Abatement (paid)
603 TAX ABATEMENT NOTE FUND 2016A	\$0.00	\$26,585.00	\$602,639.24	-\$1.00	
801 MN DOT RD REPAIR-RECONST ASST					
R 801-41000-33400 State Grants & Aids	\$10,000.00	\$10,000.00	\$0.00	\$0.00	State Aid for Street Maintenance - RO
801 MN DOT RD REPAIR-RECONST ASST	\$10,000.00	\$10,000.00	\$0.00	\$0.00	
	\$2,870,601.55	\$2,819,525.75	\$1,899,124.18	\$2,968,504.43	