

# City of Glyndon

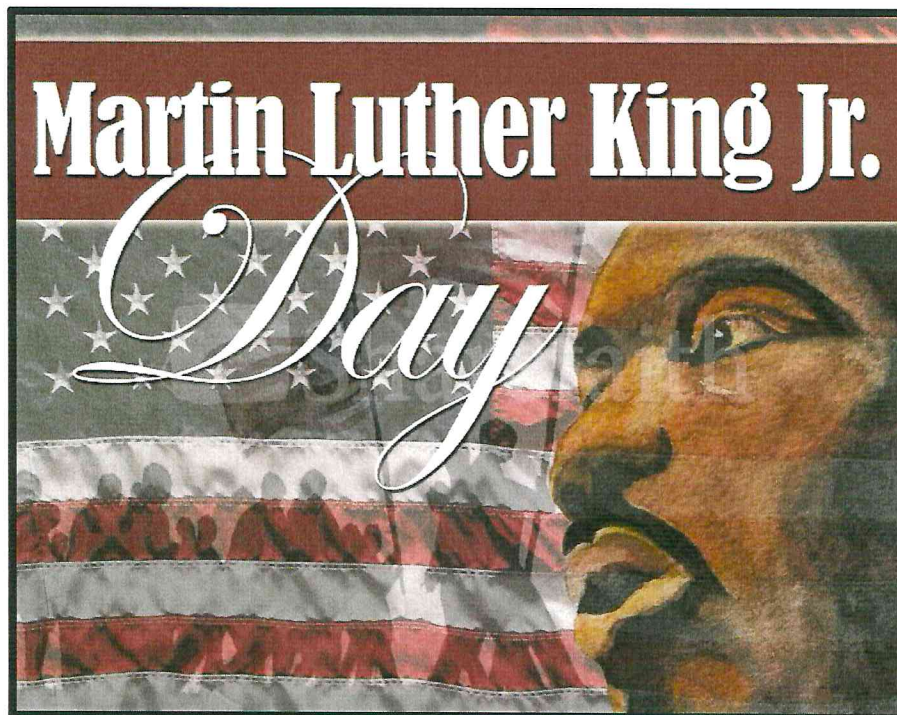
Minnesota



City Council:

Mayor Tracy Tollefson  
Justin Schreiber  
Bryant DeVries  
Patrick McCoy  
Steven Ring

## **Glyndon City Council Packet** January 10<sup>th</sup>, 2024, at 7:00 a.m. **City Hall Council Chambers**



**Monday, January 15th**

**Agenda for Glyndon City Council**  
**1/10/2024 – 7:00 a.m.**  
Regular Council Meeting  
City Hall Council Chambers

1. **Call to Order:** Mayor Tracy Tollefson
2. **Roll Call**
3. **Motion to Approve Consent Agenda**
  - a. **12/27/2023 – Council Meeting Minutes**
  - b. **Approve Resolution of Payments**
    - **Approve Gaming Application for UC Hope - Bingo on February 4, 2024, at the Glyndon Community Center**
4. **Any Additions to the Agenda** (*urgent items only please*)
5. **Motion to Approve Agenda**
6. **Open Forum – Public Comments/Concerns** - *\*this is the time for the General Public to address the Council regarding a City Business item that is not on the agenda. Typically, decisions will not be made at this meeting but will be referred to staff for further research. The Open Forum shall not be used to make political statements, political endorsements or for any political campaign purposes.*
7. **Mayor/Department Reports**
  - a. **Justin Vogel, Police Chief**
  - b. **Travis Braton, Maintenance Supervisor**
  - c. **Bob Cuchna, Fire Chief**
  - d. **Wendy Affield, City Clerk**
    - **City Hall Closed Monday, January 15<sup>th</sup> for Martin Luther King, Jr. Day**
  - e. **Tracy Tollefson, Mayor**
8. **Committee Reports**
9. **New Business**
  - a. **Annual Organizations**
    1. **Official Depositories** (*Northwestern Bank in Dilworth*)
    2. **Official Newspaper for Publication and Public Notices** (*Clay County Union and FM Extra*)
    3. **Vice Mayor – *Justin Schreiber***
    4. **2024 Council Committee Appointments**
      - **City Hall, Accountability, Efficiency – *Tracy Tollefson***
      - **Human Resources – *Tracy Tollefson & Justin Schreiber***
      - **Finance, Economic Development, Planning & Zoning – *Tracy Tollefson & Steven Ring***
      - **Police Committee – *Tracy Tollefson & Justin Schreiber***
      - **Fire/Rescue Committee – *Patrick McCoy & Steven Ring***
      - **Maintenance Committee – *Tracy Tollefson & Bryant DeVries***
      - **Public Relations, Glyndon Days & Parks – *Mayor & Full Council***  
(*with community membership*)

- Capital Improvement Committee – *Mayor & Full Council*
- 5. 2024 IRS Mileage Rate is Set at .67 Cents Per Mile

*(Please make a motion to approve the Annual Organizations)*

- b. December 2023 Expense/Revenue Budget Sheets for Review *(informational only)*
- 10. Time to Discuss the Additions to the Agenda *(only discuss if added and approved in #4 above)*
- 11. Old Business / Unfinished Business Updates
- 12. Miscellaneous Announcements & Recognitions
- 13. Adjournment

*The next Council Meeting is Scheduled for Wednesday January 24<sup>th</sup>, 2024, at 6:00 p.m.*



**Glyndon City Council**  
**12/27/2023 – 6:00 PM**  
**Regular Council Meeting**  
**City Hall Council Chambers**

1. **Call to Order:** Mayor Tracy Tollefson

2. **Roll Call:** Council Members Present: Justin Schreiber, Patrick McCoy, and Steven Ring; Police Chief Justin Vogel; Public Works Superintendent Travis Braton; Fire Chief Bob Cuchna and Clerk/Treasurer Wendy Affield.

**As Per Sign in Sheet:** Shaun Erickson

**Virtual Attendees:** None

**Absent:** Council Member Bryant DeVries

3. **Motion to Approve Consent Agenda** – Braton would like to add a receipt from Fleet Farm for a jacket he purchased himself as part of his 2023 clothing allowance totaling \$120.36. A motion to approve the consent agenda was made by Justin Schreiber, seconded by Steven Ring. All in Favor.  
Motion Carried.

a. **12/13/2023 – Budget Meeting Minutes**

b. **12/13/2023 – Truth in Taxation Hearing Minutes**

c. **12/13/2023 – Council Meeting Minutes**

d. **Approve Resolution of Payments**

- **Approve Wendy Affield’s Vacation Payout of 62.41 Hours @ \$35.75 (\$2,231.16)**
- **Approve 1-Day Liquor Permit & Charitable Gaming Permit for Glyndon Rod & Gun Club’s Fishing Derby on January 27, 2024, at the Glyndon Community Center**
- **Approve Hiring Matthew Soli for the Maintenance Worker Position**

4. **Any Additions to the Agenda** - None at this time.

5. **Motion to Approve the Agenda** – A motion to approve the agenda was made by Patrick McCoy and seconded by Steven Ring. All in Favor.  
Motion Carried.

6. **Mayor/Department Reports** –

a. **Justin Vogel, Police Chief** – The UC Hope Christmas event last Thursday December 21<sup>st</sup> had a showing of twenty plus (20+) kids with Santa and fun was had by all. The body cameras will arrive in March, and he is working on the policy and procedure manual for that right now. A public notification will need to be made in January or February to meet state guidelines. We will also post the policy on our City website. We have had about 4,500 ICR’s this year.

b. **Travis Braton, Public Works/Maintenance** – Braton informed Council they have turned on some pumps for the storm ponds today to try and get them back down where they should be before spring, we tried to open the skating rink and was only able to have one (1) weekend before it started to melt because of the warm weather so it will be locked up for now. Matthew Soli will start on January 2<sup>nd</sup>, 2024, and has experience with plow trucks and has his CDL. Ty leaves January 9-11 to take his Class D water test, so he will be gone those three (3) days in St. Cloud. We have caught seven (7) muskrats in the Southview



pond lift station area so next year he will purchase more live traps to keep the number down because they do a lot of damage. Next spring, we will be working with Kris Carlson from Ulteig to see if there is some funding left from the Charleswood project to redo sections of the pond in Southview. We may need to rip some of the grass up and smooth it back down because there is a huge sink hole around the pond from the muskrats. We are trying to get back in control of the pond area by mowing down the cattails and cleaning out the weeds and keeping the water level where it belongs. The building for the Recycling Center has not started yet. Braton has a trouble ticket in for the lights north of 9<sup>th</sup> Street, explaining that 9<sup>th</sup> Street is the cut off between Xcel and Red River. Braton informed Council that Xcel is having problems getting people out here to fix the lights. Red River Coop did send out a map showing a number for each pole so if we have one that is out, we can give them the pole number. Schreiber asked if they were going to fix the lights that are still blue. Braton has not called yet to see if those can be replaced but he will and thinks it has something to do with light pollution as to why they are blue. The light was changed from a halogen to an LED at the skating rink. Schreiber asked if they are going to do the same lighting in Charleswood as they did in Southview. Affield believes they are.

**c. Bob Cuchna, Fire Chief** – Cuchna has not had a chance to get together with Chief Vogel yet to see if there are any safety funds left for the Fire Department because there are a few projects they would like to complete.

**d. Wendy Affield, City Clerk** – City Hall will be closed Monday, January 1<sup>st</sup> for New Years Day. This week should be my last week coming in early and staying late, I need to make sure everything is transferred between bank accounts prior to the end of the year.

**e. Tracy Tollefson, Mayor** – Mayor Tollefson visited with Kelly Richards today and it sounded like he sold a majority of the lots in Southview, ten (10) to one gentleman and thirteen (13) to another, some will close this Friday and some in a few weeks. Conversations were also had with Ken Norman concerning this topic. Affield informed Council Christopher Leigh who owns twenty (20) lots in Charleswood called today and is working with others to purchase his lots and build this coming year.

**7. Committee Reports** – None at this time

**8. New Business** –

**a. Received Dividend Check from the League of MN Cities for \$1,929** – Affield stated, this is something we receive if there are extra funds, we never know how much it will be or if we will even receive any.

**b. Approve Resolution 2023-12 - A Resolution Adjusting the Water Tower Utility Bill User Fee from \$15 to \$12 a Month** – Affield explained on Ordinance #166 there was a chart concerning the Water Tower amounts we should receive yearly that needed to be updated since we changed the rates. A motion to approve Resolution 2023-12 was made by Patrick McCoy, seconded by Steven Ring. All in favor. Motion Carried.

**c. Approve Changes to the Personnel Policy Handbook - Health Savings amount from \$3,000 to \$3,200 - Added New Minnesota Earned Sick Time Section** – Affield will have all employees resign the handbook signature page now that the earned sick and safe time has been added. Affield thinks this will only affect two (2) of our part-time employees. Half a day on Christmas Eve was added and Mayor Tollefson would like to review the handbook to see if there is anything else that needs to be cleaned up. Chief Cuchna wants to make sure the Glyndon Fire Department is included with the earned sick and safe time because they are paid per call and not technically volunteers. Affield will do some more checking

with the League of MN Cities. A motion to approve the changes to the Personnel Policy Handbook was made by Steven Ring, seconded by Justin Schreiber. All in Favor.  
Motion Carried.

**d. Approve Changes to the 2024 Utility Rates - Reducing the Water Tower Fee to \$12.00 from \$15.00 and Increasing Capital Projects to \$8.90 from \$5.90** - A motion to approve reducing the Water Tower fee and increasing the Capital Projects fee was made by Patrick McCoy, seconded by Justin Schreiber. All in favor.  
Motion Carried.

**e. Approve Updating Ordinance #166 and adopting it as the 2024 City of Glyndon's Fee Schedule** – Affield discussed the updates that were made from the utility rate sheet, added curbside recycling, and changed the non-resident cleaning deposit for the Community Center to two-hundred dollars (\$200.00). A motion to approve updating Ordinance #166 and adopting the 2024 City of Glyndon's Fee Schedule was made by Steven Ring, seconded by Patrick McCoy. All in Favor.  
Motion Carried.

**f. Approve 2024 Budget - Few changes:** Increased Xcel electric bill, increased professional services, added the labor portion of the lien-to fee of seven thousand six hundred forty-nine dollars (\$7,649) since that will be paid in 2024, we have already paid for the materials. Schreiber asked about the solar gardens we are part of, does that help our electrical bills. Affield stated, we are still part of that, but Xcel took a jump in their fees this past year. *Revenue levy amount:* a portion will go to general property tax and the other portion will go to the 2018A Bond payment. The water tower decrease will move to capital projects, so that will even out. Undistributed receipts is a negative number because that is where the funds come from when we give the one-thousand-dollar (\$1,000) utility credit, the computer does not know where to code it. Sewer sales are lower because I feel people are paying more attention to how much water they use, and more are installing yard meters. Affield discussed the surplus and how part of that is the abatement revenue that we more than likely will not receive but it still needs to be included. A motion was made by Justin Schreiber, seconded by Patrick McCoy. All in Favor.  
Motion Carried.

**9. Old Business/Unfinished Business Update** – Nothing at this time.

**10. Time to Discuss Additions to the Agenda** – Nothing at this time.

**11. Open Forum – Public Comments/Concerns** – Nothing at this time.

**12. Miscellaneous Announcements & Recognitions** –

- Holiday Lights Winners – 1<sup>st</sup> Place was located at 1012 Southcreek Ave, 2<sup>nd</sup> Place was located at 1120 Southcreek Ave, and 3<sup>rd</sup> Place was 11 9<sup>th</sup> St SE.

**13. Adjournment** – A motion was made by Steven Ring, seconded by Patrick McCoy to adjourn the meeting at 6:21 PM. All in Favor.  
Motion Carried.

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Tracy Tollefson, Mayor

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Wendy Affield, City Clerk/Treasurer

December 13, 2023, Council Meeting Minutes



**CITY OF GLYNDON**

**RESOLUTION RECORD**

1/10/2024

**RESOLUTION ALLOWING CLAIMS & ORDERING PAYMENT THEREOF**

**WHEREAS**, THE CITY CLERK HAS AUDITED AND THE DEPARTMENTS HAVE APPROVED THE FOLLOWING CLAIMS AGAINST THE CITY OF GLYNDON, AND HAVE CERTIFIED THAT SUCH CLAIMS ARE PROPERLY PAYABLE BY THE SAID CITY, AND THAT THE SAID CITY CLERK HAS VERIFIED SUCH CLAIMS TO BE PAID AND HAS SATISFIED HERSELF THAT SUCH BILLS AND CLAIMS ARE PROPER CHARGES AGAINST THE CITY OF GLYNDON;

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GLYNDON, MINNESOTA,

FUNDS:			
Wednesday, January 10th, 2024			
Vendor	Description	Code	Amount
702 Communications	Computer Server, Backups & IT Support	Coded Separate	\$636.50
Affield, Wendy	Notary Renewal Fee	101-41000-300	\$120.00
AFLAC - <b>ACH</b>	Employee Extra Insurance	G 101-29000	\$111.48
Aramark	Community Center Mops	101-43000-210	\$41.38
Arvig	Telephone Bill for December	Coded Separate	
BCA Training	Police Dept Training for Chief Vogel	101-42000-208	\$250.00
Braton, Travis	Cell Phone Reimbursement - Oct/Nov/Dec	Coded Separate	\$135.00
City of Moorhead	Prosecuting Services for Jan-April	101-41000-305	\$3,731.68
D & S Construction	Building Permit Quarterly Invoice	101-41000-307	\$164.50
Dollar General	Police Dept Supplies	101-42000-200	\$131.50
Elan Financial Service	Credit Card Statement for Nov/Dec	Coded Separate	\$1,118.20
First Independent Bank	2021A Bond Payment & Interest	Coded Separate	\$80,090.50
Fuch's Sanitation	City Contracts/Recycling for December	401-41000-384	\$12,705.51
Galls	Finger Print Kit	101-42000-	\$123.68
Gopher State One Call	Locating Fee for December	101-41000-300	\$4.05
Great American Financial	Copy Machine Rental-City Hall/Police	Coded Separate	
Holiday Companies	Car Washes for Police Dept	101-42000-211	\$27.50
Jet-way	Clean Lift Station in Stockwood	301-44000-300	\$1,135.00
League of MN Cities	Peace Officer Accredited Training	101-42000-208	\$360.00
Liberty Business Systems	Copy Charges for Oct/Nov/Dec	101-41000-413	\$111.70
Menards	Fire/Maintenance Supplies	Coded Separate	\$122.71
Minnesota Dept of Public Safe	Tags for Vehicles	101-47000-550	\$101.25
Minnesota Life Ins	City Life Insurance Premium/Extra	Coded Separate	
MinnKota Recycling	Recycling Charge for December	401-41000-384	\$95.95
MN Public Facilities Authority	PFA Sewer Loan 2010 Payment	301-56000-611	\$2,172.56
MN Public Facilities Authority	PFA Water Loan 2018 Payment	201-66000-611	\$435.00
Norman Law Office	Legal Services for December	101-41000-304	
Northland Trust Services	2014A Bond Payment	Coded Separate	\$191,120.00
Northland Trust Services	2017A Bond Payment	Coded Separate	\$185,084.38
Northland Trust Services	2019A Bond Payment	Coded Separate	\$185,982.51
Oasis	Fuel Statements - All Departments	101-42000-212	\$1,769.44
Petro Serve	Fuel Statements - All Departments	Coded Separate	\$495.61
Premium Water	Water Jug for Police Dept	101-42000-210	
Red River Valley Co <b>ACH</b>	Shelter House Lights/City Wide Lights	Coded Separate	
RMB	Wastewater Testing on 12/20/23	301-44000-300	\$178.60
Sanford Health OccMed	Matthew's Employee Screening	101-47000-300	\$239.00
Verizon	Cell Phone Bill for December	Coded Separate	
Wegenast, Ty	Cell Phone Reimbursement - Oct/Nov/Dec	Coded Separate	\$135.00



Xcel Energy

Electric/Natural Gas for December

Coded Separate

**TOTAL**

**\$668,930.19**

**AS CERTIFIED BY WENDY AFFIELD CITY CLERK**

**GRAND TOTAL**

**\$668,930.19**

LG240B Application to Conduct Excluded Bingo

No Fee

ORGANIZATION INFORMATION

Organization Name: UC Hope Previous Gambling Permit Number: XB-94855-23-005
Minnesota Tax ID Number, if any: Federal Employer ID Number (FEIN), if any: 84-4220380
Mailing Address: 218 Eglon Ave SE
City: Glyndon State: MN Zip: 56547 County: Clay
Name of Chief Executive Officer (CEO): Cynthia Henriksen
CEO Daytime Phone: 701-361-8336 CEO Email: cindy@uchopedgf.com
Email permit to (if other than the CEO):

NONPROFIT STATUS

Type of Nonprofit Organization (check one):
[ ] Fraternal [ ] Religious [ ] Veterans [x] Other Nonprofit Organization

Attach a copy of at least one of the following showing proof of nonprofit status:

(DO NOT attach a sales tax exempt status or federal employer ID number, as they are not proof of nonprofit status.)
[ ] Current calendar year Certificate of Good Standing
[ ] Internal Revenue Service-IRS income tax exemption 501(c) letter in your organization's name
[ ] Internal Revenue Service-Affiliate of national, statewide, or international parent nonprofit organization (charter)

EXCLUDED BINGO ACTIVITY

Has your organization held a bingo event in the current calendar year? [ ] Yes [x] No
If yes, list the dates when bingo was conducted:
The proposed bingo event will be:
[x] one of four or fewer bingo events held this year. Dates: 02/04/2024
-OR-
[ ] conducted on up to 12 consecutive days in connection with a:
[ ] county fair Dates:
[ ] civic celebration Dates:
[ ] Minnesota State Fair Dates:
Person in charge of bingo event: Stacy Pritchard Daytime Phone:
Name of premises where bingo will be conducted: Glyndon Community Center
Premises street address: 212 Partridge Ave
City: Glyndon If township, township name: County: Clay

**LOCAL UNIT OF GOVERNMENT ACKNOWLEDGMENT (required before submitting application to the Minnesota Gambling Control Board)**

<p style="text-align: center;"><b>CITY APPROVAL</b> <b>for a gambling premises</b> <b>located within city limits</b></p> <p>On behalf of the city, I approve this application for excluded bingo activity at the premises located within the city's jurisdiction.</p> <p>Print City Name: <u>City of Glyndon</u></p> <p>Signature of City Personnel: _____</p> <p>_____ Title: _____ Date: _____</p> <div style="border: 1px solid black; padding: 5px; text-align: center; margin-top: 20px;"> <p><b>The city or county must sign before submitting application to the Gambling Control Board.</b></p> </div>	<p style="text-align: center;"><b>COUNTY APPROVAL</b> <b>for a gambling premises</b> <b>located in a township</b></p> <p>On behalf of the county, I approve this application for excluded bingo activity at the premises located within the county's jurisdiction.</p> <p>Print County Name: _____</p> <p>Signature of County Personnel: _____</p> <p>_____ Title: _____ Date: _____</p> <p><b>TOWNSHIP (if required by the county)</b> On behalf of the township, I acknowledge that the organization is applying for excluded bingo activity within the township limits. (A township has no statutory authority to approve or deny an application, per Minnesota Statutes, Section 349.213.)</p> <p>Print Township Name: _____</p> <p>Signature of Township Officer: _____</p> <p>_____ Title: _____ Date: _____</p>
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**CHIEF EXECUTIVE OFFICER'S SIGNATURE (required)**

The information provided in this application is complete and accurate to the best of my knowledge.

Chief Executive Officer's Signature: Cindy Henrikson Date: 1-8-2024  
(Signature must be CEO's signature; designee may not sign)

Print Name: Cindy Henrikson

**MAIL OR FAX APPLICATION & ATTACHMENTS**

<p>Mail or fax application and a copy of your proof of nonprofit status to:</p> <p style="padding-left: 20px;">Minnesota Gambling Control Board 1711 West County Road B, Suite 300 South Roseville, MN 55113 Fax: 651-639-4032</p> <p>An excluded bingo permit will be mailed to your organization. Your organization must keep its bingo records for 3-1/2 years.</p> <p><b>Questions?</b> Call a Licensing Specialist at 651-539-1900.</p>	<p>Bingo hard cards and bingo number selection devices may be borrowed from another organization authorized to conduct bingo. Otherwise, bingo hard cards, bingo paper, and bingo number selection devices must be obtained from a distributor licensed by the Minnesota Gambling Control Board. To find a licensed distributor, go to <a href="http://www.mn.gov/gcb">www.mn.gov/gcb</a> and click on <b>Distributors</b> under the <b>LIST OF LICENSEES</b> tab, or call 651-539-1900.</p> <p style="text-align: center;">This form will be made available in alternative format (i.e. large print, braille) upon request.</p>
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Data privacy notice: The information requested on this form (and any attachments) will be used by the Gambling Control Board (Board) to determine your organization's qualifications to be involved in lawful gambling activities in Minnesota. Your organization has the right to refuse to supply the information; however, if your organization refuses to supply this information, the Board may not be able to determine your organization's qualifications and, as a consequence, may refuse to issue a permit. If your organization supplies the information requested, the Board will be able to process the application. Your organization's name and address will be public information when received by the Board. All other information provided will be private data about your organization until the Board issues the permit. When the Board issues the permit, all information provided will become public. If the Board does not issue a permit, all information provided remains private, with the exception of your organization's name and address which will remain public. Private data about your organization are available to Board members, Board staff whose work requires access to the information; Minnesota's Department of Public Safety; Attorney General; Commissioners of Administration, Minnesota Management & Budget, and Revenue; Legislative Auditor, national and international gambling regulatory agencies; anyone pursuant to court order; other individuals and agencies specifically authorized by state or federal law to have access to the information; individuals and agencies for which law or legal order authorizes a new use or sharing of information after this notice was given; and anyone with your written consent.



Committees	Council Member (2024)	Council Member (2024)
City Hall, Accountability, Efficiency	Tracy Tollefson	
Vice Mayor	Justin Schreiber	
Human Resources	Tracy Tollefson	Justin Schreiber
Finance, Economic Development, Planning & Zoning	Tracy Tollefson	Steven Ring
Police Department	Tracy Tollefson	Justin Schreiber
Fire/Rescue Department	Patric McCoy	Steven Ring
Maintenance Department	Tracy Tollefson	Bryant DeVries
Public Relations, Glyndon Days, Parks	Mayor and Full Council	
Capital Improvement Committee	Mayor and Full Council	

# 67 cents per mile

Beginning on January 1, 2024, the standard mileage rates for the use of a car (also vans, pickups or panel trucks) are: 67 cents per mile driven for business use, up 1.5 cents from 2023.

December 2023

CITY OF GLYNDON  
Expenditure Budget Worksheet 2

Account Descr	2023 Budget	2023 YTD Amt	2022 Amt	Comment
<b>101 GENERAL FUND</b>				
E 101-41000-100 Salaries	\$24,790.00	\$26,187.73	\$23,113.48	33.3% Clerk - 2/% 5yrs - 2% 10yrs
E 101-41000-101 Full-Time Hourly	\$8,550.00	\$7,402.39	\$7,051.36	10% Assist-Clean CH&PD-Elisha
E 101-41000-102 Full-Time Hourly/Overtime	\$200.00	\$47.07	\$31.38	10% Admin Assistant
E 101-41000-104 Council Members	\$16,800.00	\$14,550.00	\$14,550.00	150/meeting+12 Spec Mts
E 101-41000-105 Mayor	\$6,000.00	\$5,850.00	\$5,700.00	200/meeting+24 Spec Mts
E 101-41000-111 Other - EB Uses this Account	\$0.00	\$0.00	\$2,110.28	Election Judges & Meals
E 101-41000-121 PERA	\$3,750.00	\$3,268.75	\$3,074.82	Council 5% - Employee 7.5%
E 101-41000-122 FICA	\$4,860.00	\$4,540.93	\$4,798.54	All 7.65%
E 101-41000-130 Employer Paid Premium Health	\$0.00	\$0.00	\$0.00	Transfer Twice a Year July/Dec
E 101-41000-132 Employer Paid Benefit Payout	\$6,000.00	\$6,000.04	\$5,999.76	Wendy Cap at \$500.00 - Ins Reimbursement
E 101-41000-133 Employer Paid Vision Coverage	\$627.00	\$385.56	\$367.20	\$6.12 Eye Insurance (9)
E 101-41000-134 Employer Paid Life Insurance	\$510.00	\$445.00	\$500.60	\$25,000 Life Coverage (9) \$5.00
E 101-41000-135 Employer Paid Health Savings	\$0.00	\$0.00	\$0.00	Transfer Twice a Year July/Dec
E 101-41000-142 Unemployment Benefit Payments	\$0.00	\$7,450.88	\$3,494.90	Unemployment (Luke's)
E 101-41000-151 LOMC-Workers Comp Insurance	\$45,000.00	\$39,596.00	\$47,700.00	LOMC Workmans Comp (2018 Claim Off)
E 101-41000-200 Office Supplies	\$2,100.00	\$2,467.91	\$1,910.39	Office Supplies
E 101-41000-207 Computer Technology	\$2,900.00	\$3,002.54	\$1,667.07	702 IT Bill - Server-1/3 1/3 1/3
E 101-41000-208 General Training	\$2,000.00	\$2,025.28	\$1,804.77	Conferences/Educa Classes/Mileage
E 101-41000-210 Operating Supplies	\$2,400.00	\$2,480.71	\$1,811.11	Operating Supplies
E 101-41000-270 Abatement Expense	\$0.00	\$0.00	\$55,506.05	Prop/House Abatement Expenses
E 101-41000-300 Professional Services	\$17,000.00	\$17,838.55	\$13,868.11	Inspector,Drown,Web,Loffler,MetroCog Study
E 101-41000-301 Auditing/Accounting Services	\$24,100.00	\$26,065.00	\$23,589.00	Eide Bailey \$23,500/County Assessment fee \$4
E 101-41000-302 2-Year Tax Abatement Fee	\$10,000.00	\$11,575.87	\$7,857.78	Pay County for New Homes 2yr Abatement
E 101-41000-304 Legal Fees	\$25,000.00	\$9,903.50	\$12,105.00	Attorney/Norman/Pemberton
E 101-41000-305 Criminal Legal Fees-Moorhead	\$11,195.00	\$11,085.04	\$10,758.36	Prosecuting Attorneys
E 101-41000-307 Building Inspector 50% Fee	\$5,000.00	\$7,742.94	\$5,752.35	50% of Permits to Building Inspector
E 101-41000-308 Building State Surcharge	\$2,000.00	\$522.40	\$4,652.47	State Permit Surcharge Fee
E 101-41000-321 Telephone	\$2,800.00	\$2,169.59	\$2,589.43	Separated Each Dept 2022
E 101-41000-322 Postage	\$100.00	\$94.00	\$84.00	Box Fee/Misc Mailings
E 101-41000-331 Travel/Mileage Expense	\$1,000.00	\$1,016.34	\$841.78	Mileage to Bank, Post Office, Misc
E 101-41000-333 ARPA Funds from COVID-19	\$0.00	\$150,257.55	\$0.00	ARPA-Generator/Squad/Fire/Park/Vboss
E 101-41000-340 Advertising	\$11,000.00	\$1,105.00	\$1,031.31	Gateway Ad - Hwy 10 Sign
E 101-41000-351 Legal Notice Publication	\$1,600.00	\$967.00	\$913.00	Legal Notices/Public Hearings
E 101-41000-361 General Liability Insurance	\$100.00	\$100.00	\$100.00	CNA Surety-Utility Permit Renewal
E 101-41000-381 Xcel-Electric/Gas Bill	\$34,000.00	\$39,203.56	\$32,107.96	All General
E 101-41000-383 Red River Co-Op	\$12,000.00	\$10,294.02	\$10,535.65	All Departments/City
E 101-41000-401 Repairs/Maintenance Buildings	\$14,000.00	\$7,406.65	\$6,287.23	City/Maint/Police-No Fire/Water/Sewer/CC
E 101-41000-413 Office Equipment Rental	\$6,400.00	\$6,327.64	\$5,983.40	Copy Machine Lease - City Hall \$426.84
E 101-41000-433 Dues and Subscriptions	\$1,900.00	\$1,784.05	\$1,885.77	Dues & Subscriptions
E 101-41000-434 Awards and Indemnities	\$0.00	\$44.76	\$202.80	Former Council Recognition
E 101-41000-560 Furniture and Fixtures	\$700.00	\$680.73	\$561.86	Chairs CH



Account Descr	2023 Budget	2023 YTD Amt	2022 Amt	Comment
E 101-41000-610 Interest - EB	\$0.00	\$0.00	\$0.00	EB Uses
E 101-41000-622 LOMC General/Liability Ins.	\$52,000.00	\$51,669.00	\$48,583.00	Ins. Policies Bldgs/Vehicles
E 101-41000-623 LOMC Membership Dues/Training	\$3,500.00	\$2,751.49	\$2,713.04	Dues & New Council Training
E 101-41000-624 BANYON	\$1,300.00	\$1,144.66	\$1,144.66	Software Support
E 101-41000-630 City Specials Principal	\$4,500.00	\$4,816.00	\$4,648.00	Sp Ass - City Property
E 101-41000-631 City Specials Interest	\$2,800.00	\$2,408.00	\$2,576.00	Sp Ass Interest - City Property
E 101-41000-635 Miscellaneous Income/Expense	\$0.00	\$0.00	-\$748.00	Misc Income/Expense
E 101-41000-637 Bank Fees/Penalties	\$320.00	\$180.00	\$313.18	Bank/Penalty Fees
E 101-41000-663 Transfer In/Out - EB	\$0.00	\$0.00	\$0.00	EB Uses
E 101-41000-665 Glyndon Days/Ice Cr Social	\$6,000.00	\$12,372.77	\$9,262.00	Glyndon Days/Ice Cream/Donations
E 101-42000-100 Salaries	\$96,616.00	\$96,616.00	\$90,168.00	Police Chief
E 101-42000-102 Full-Time Hourly/Overtime	\$209,610.00	\$175,741.52	\$165,247.60	Full-time Officers/TZD/Holiday(\$14,000)
E 101-42000-103 Part-Time Employees	\$14,000.00	\$10,276.24	\$10,465.83	Part-time Employees
E 101-42000-106 Stipend Pay	\$12,077.00	\$12,077.00	\$11,271.00	Was 5hrs/wk x \$46.45 (260 hrs) Capped @ \$1
E 101-42000-121 PERA	\$58,000.00	\$51,115.80	\$47,988.49	PERA 17.7%
E 101-42000-122 FICA	\$6,100.00	\$4,910.62	\$4,667.57	No SS for Full Time Officers-1.45%
E 101-42000-130 Employer Paid Premium Health	\$41,334.00	\$39,802.88	\$35,844.96	\$813.66 Health Ins (4) Police
E 101-42000-135 Employer Paid Health Savings	\$13,500.00	\$13,000.00	\$12,000.00	\$3200 Bremer HS (4) Police
E 101-42000-136 Employer Paid Dental Coverage	\$1,575.00	\$1,396.80	\$0.00	\$30.26 ea (4) Police
E 101-42000-170 Special Purch/Other Equip	\$13,000.00	\$12,397.53	\$10,315.48	Watch Guard/Radar/Guns/Body Cams/Taser
E 101-42000-200 Office Supplies	\$2,500.00	\$1,607.19	\$888.55	MISC Supplies
E 101-42000-201 Uniforms	\$5,000.00	\$4,052.78	\$3,025.24	\$600.00 per union contract
E 101-42000-207 Computer Technology	\$4,400.00	\$4,267.46	\$0.00	Computer Equipment
E 101-42000-208 General Training	\$8,000.00	\$6,432.42	\$5,624.93	Train/Ammo/Travel-RO
E 101-42000-210 Operating Supplies	\$7,000.00	\$5,939.60	\$6,303.05	Misc/Siren1600/PBT/Lidar/WG Cloud 1500
E 101-42000-211 Vehicle Repair/Maintenance	\$8,000.00	\$2,665.46	\$7,110.80	Wash/Repairs/Tires
E 101-42000-212 Motor Fuels	\$20,000.00	\$15,183.99	\$16,387.58	Gas
E 101-42000-300 Professional Services	\$8,600.00	\$5,470.17	\$4,580.19	702/BCA/Eval/Medical/Trans
E 101-42000-319 Cell Phone	\$2,000.00	\$1,975.52	\$2,479.16	Cell Phones (4)
E 101-42000-320 Air Cards Squad WiFi	\$1,850.00	\$2,340.60	\$2,071.98	Squad Wi Fi
E 101-42000-321 Telephone	\$24,000.00	\$1,876.26	\$1,859.71	Telephone - Office
E 101-42000-324 New World	\$1,200.00	\$23,595.51	\$20,170.52	RR Dispatch Services/Part Fire&Rescue
E 101-42000-413 Office Equipment Rental	\$1,200.00	\$1,200.00	\$1,200.00	Copy Machine Lease - \$100 @ month
E 101-42000-490 Community Outreach Donations	\$500.00	\$4,766.02	\$1,564.19	Picnic/ShopCop Donations-RO
E 101-42000-512 Misc Income/Expense	\$0.00	\$0.00	\$0.00	Auction Charges/Donation Purchases
E 101-42000-550 Motor Vehicles	\$30,000.00	\$24,469.95	\$47,397.04	Squad Purchase
E 101-42000-627 Police Dept Escrow - RO	\$13,500.00	\$13,500.00	\$0.00	Escrow Transfer-RO
E 101-43000-210 Operating Supplies	\$3,500.00	\$3,028.41	\$4,013.21	Mats/Mops/Misc at Community Center
E 101-43000-280 Community Center Enforcement	\$300.00	\$232.00	\$232.00	ASP Security Company
E 101-43000-321 Telephone	\$500.00	\$482.70	\$0.00	Telephone
E 101-43000-381 Xcel-Electric/Gas Bill	\$13,000.00	\$15,421.53	\$12,789.19	Community Center Elec/Gas
E 101-43000-401 Repairs/Maintenance Buildings	\$0.00	\$0.00	\$624.00	Use Escrow Funds if Needed
E 101-47000-200 Office Supplies	\$150.00	\$118.86	\$22.89	Maintenance Dept
E 101-47000-209 Safety Equipment/Training	\$0.00	\$0.00	\$0.00	Safety Equip/Training

Account Descr	2023		2022 Amt	2022 Amt	Comment
	Budget	YTD Amt			
E 101-47000-210 Operating Supplies	\$9,000.00	\$8,985.90	\$9,883.11		Merged 220/221
E 101-47000-211 Vehicle Repair/Maintenance	\$6,000.00	\$10,713.02	\$18,153.68		Repairs/Wash/Tires-1/2 1/4 1/4
E 101-47000-212 Motor Fuels	\$5,600.00	\$7,872.69	\$6,240.69		Mowers/Plow/Tractor
E 101-47000-216 Chemicals and Chem Products	\$4,200.00	\$471.64	\$1,206.71		Spraying weeds ourselves
E 101-47000-218 Mosquito Spraying - RO	\$7,000.00	\$48.99	\$2,811.00		Mosquito Spray/Aerial-RO
E 101-47000-219 Forestry - RO	\$2,600.00	\$2,565.00	\$3,600.00		Trees-RO
E 101-47000-224 Street Maintenance Materials	\$14,000.00	\$9,096.70	\$15,181.98		Class 5/Pot Hole Filler/Sweeping Streets
E 101-47000-225 Landscaping Materials	\$2,000.00	\$2,487.57	\$1,964.05		Flowers/Landscaping
E 101-47000-228 Street Seal Coating - RO	\$16,000.00	\$16,000.00	\$63,042.00		Seal Coat-RO
E 101-47000-300 Professional Services	\$5,200.00	\$2,726.47	\$17,813.25		Snow/Permits/Sign/Banners
E 101-47000-321 Telephone	\$870.00	\$709.56	\$742.30		Telephone - Office
E 101-47000-550 Motor Vehicles	\$0.00	\$0.00	\$96.25		Tabs - some every other year 2024
E 101-47000-629 Maintenance Escrow - RO	\$13,500.00	\$15,004.24	\$0.00		Snow Pusher/Salt Sander
E 101-47000-633 Parks - Yearly Repairs	\$6,000.00	\$4,267.75	\$3,873.61		Repair/Maintaining/Wood Chips/Removal
E 101-47000-636 Park Equipment - RO	\$15,000.00	\$15,000.00	\$11,640.00		Replacing Equipment - RO
E 101-47000-651 Equipment Purchases	\$0.00	\$0.00	\$49,934.00		L85 Bobcat Loader (\$89,598.32)
E 101-51000-601 Debt Srv Bond Principal - EB	\$0.00	\$0.00	\$24,000.00		EB Uses
E 101-51000-611 Debt Srv Bond Interest	\$0.00	\$0.00	\$1,418.00		EB Uses
E 101-51000-671 Stockwood Sp Assessment Expen	\$4,500.00	\$4,352.00	\$4,352.00		4 Lots Left/Need Road/Water & Sewer
101 GENERAL FUND	\$1,110,584.00	\$1,163,489.25	\$1,153,656.64		
201 WATER FUND					
E 201-44000-100 Salaries	\$57,700.00	\$58,197.71	\$53,802.83		33% Clerk 2% 5yr-2% 10yr/50% Supervisor
E 201-44000-101 Full-Time Hourly	\$57,000.00	\$47,198.23	\$53,557.76		50% Maint/45% Admin
E 201-44000-102 Full-Time Hourly/Overtime	\$1,500.00	\$211.78	\$284.73		Ty/New/Kayla
E 201-44000-106 Stipend Pay	\$4,120.00	\$1,249.39	\$3,838.90		No more Stipend
E 201-44000-121 PERA	\$8,400.00	\$7,735.55	\$7,468.63		PERA 7.5%
E 201-44000-122 FICA	\$9,300.00	\$8,175.08	\$8,528.91		FICA 7.65%
E 201-44000-130 Employer Paid Premium Health	\$13,778.00	\$11,098.88	\$13,215.47		\$813.66-1/2 water (4) Travis, Ty, New, Kayla
E 201-44000-135 Employer Paid Health Savings	\$6,000.00	\$5,062.50	\$5,875.00		HS Bremer \$3200 (5) 1/2 water
E 201-44000-136 Employer Paid Dental Coverage	\$525.00	\$305.55	\$0.00		\$30.26 x 4 - 1/2 Water
E 201-44000-200 Office Supplies	\$600.00	\$863.49	\$753.47		Billing Paper/Envelopes
E 201-44000-201 Uniforms	\$500.00	\$602.34	\$520.89		\$500 each-(3) 1/2 Water-W & K \$200
E 201-44000-207 Computer Technology	\$2,900.00	\$3,099.60	\$1,649.04		702 IT Bill / Server-1/3 1/3 1/3
E 201-44000-208 General Training	\$1,000.00	\$501.50	\$0.00		Training/Mileage/Food/Motel
E 201-44000-209 Safety Equipment/Training	\$0.00	\$0.00	\$0.00		Safety Equip/Training
E 201-44000-210 Operating Supplies	\$10,000.00	\$9,126.79	\$10,843.05		Merged 220/221
E 201-44000-211 Vehicle Repair/Maintenance	\$3,000.00	\$4,404.68	\$0.00		Repairs/Wash/Tires 1/2 1/4 1/4
E 201-44000-212 Motor Fuels	\$5,000.00	\$3,034.36	\$4,679.98		Gas
E 201-44000-216 Chemicals and Chem Products	\$12,000.00	\$10,880.32	\$10,846.35		Hawkins/Hach
E 201-44000-300 Professional Services	\$30,000.00	\$49,952.46	\$85,721.23		Water Testing/Hydrant Repairs
E 201-44000-319 Cell Phone	\$700.00	\$622.61	\$751.19		Reimburse Employees \$45/Mifi \$120 yr
E 201-44000-322 Postage	\$2,300.00	\$2,251.85	\$2,145.95		Billing Stamps/Samples
E 201-44000-331 Travel/Mileage Expense	\$1,000.00	\$391.25	\$0.00		Training-Delete combined in 208
E 201-44000-381 Xcel-Electric/Gas Bill	\$13,000.00	\$9,179.74	\$11,717.18		Elec/Gas



Account Descr	2023		2022 Amt	2022 Amt Comment
	Budget	YTD Amt		
E 201-44000-401 Repairs/Maintenance Buildings	\$4,000.00	\$727.79	\$11,549.96	WTP Isolation Valve in 2022
E 201-44000-402 Infrastructure Repairs	\$0.00	\$0.00	\$0.00	Hydrants/Parts
E 201-44000-403 Water & Yard Meters	\$8,000.00	\$12,375.49	\$11,651.17	New Meters/\$2500.00 Support
E 201-44000-405 Depreciation (GENERAL)	\$0.00	\$0.00	\$116,868.00	EB Uses
E 201-44000-411 Land Rental	\$646.00	\$645.43	\$586.75	BNSF Lease Under Tracks
E 201-44000-415 Generator Lease - Water Dept	\$6,543.89	\$6,543.89	\$563.89	Pd Off-Generator Water Treatment Plant
E 201-44000-417 Well Head Certificate	\$0.00	\$0.00	\$0.00	Every 10 Yrs 2015 (2025)
E 201-44000-550 Motor Vehicles	\$0.00	\$0.00	\$0.00	If Vehicle is Purchased 1/2 Water
E 201-44000-624 BANYON	\$1,300.00	\$1,144.67	\$1,144.67	Software Support
E 201-44000-635 Miscellaneous Income/Expense	\$0.00	\$0.00	\$0.00	EB
E 201-44000-640 Tower Const & Maintenance	\$4,000.00	\$0.00	\$3,500.00	Tower Maint - 2025 - RO
E 201-44000-663 Transfer In/Out - EB	\$0.00	\$0.00	\$0.00	EB Uses
E 201-58000-601 Debt Srv Bond Principal - EB	\$0.00	\$0.00	-\$0.22	Pd Off - 2002 PFA Bond dw01
E 201-58000-611 Debt Srv Bond Interest	\$0.00	\$0.00	\$1,286.88	Pd Off - 2002 PFA Interest dw01
E 201-66000-611 Debt Srv Bond Interest	\$930.00	\$930.00	\$990.00	2018 PFA Looping Interest dw02
E 201-66000-690 Water Looping Project	\$6,000.00	\$6,000.00	\$0.00	2018 PFA Looping dw02
E 201-67000-601 Debt Srv Bond Principal - EB	\$0.00	\$0.00	\$0.00	2019A Parke Ave-Water Revenue Portion of Bo
E 201-68000-601 Debt Srv Bond Principal - EB	\$72,000.00	\$72,000.00	\$0.00	2021A Refund Principle WT
E 201-68000-606 Issuance Expenses for Bonds	\$0.00	\$0.00	\$5,000.00	2021A Drown/Fryberger Payment
E 201-68000-611 Debt Srv Bond Interest	\$16,323.00	\$12,649.00	\$17,054.88	2021A Refund Interest WT
201 WATER FUND	\$360,065.89	\$347,161.93	\$446,396.54	
301 SEWER FUND				
E 301-44000-100 Salaries	\$57,700.00	\$58,274.28	\$53,872.25	33% Clerk 2% 5yr-2% 10yr/50% Supervisor
E 301-44000-101 Full-Time Hourly	\$57,000.00	\$47,198.23	\$53,557.75	50% Maint/45% Admin
E 301-44000-102 Full-Time Hourly/Overtime	\$1,500.00	\$211.77	\$284.73	Ty/New/Kayla
E 301-44000-106 Stipend Pay	\$4,120.00	\$1,249.39	\$3,838.90	No Stipend Pay
E 301-44000-121 PERA	\$8,400.00	\$7,741.16	\$7,474.34	PERA 7.5%
E 301-44000-122 FICA	\$9,300.00	\$8,180.39	\$8,533.44	FICA 7.65%
E 301-44000-130 Employer Paid Premium Health	\$13,778.00	\$11,098.88	\$13,215.46	\$813.66-1/2 Sewer (4) Travis, Ty, New, Kayla
E 301-44000-135 Employer Paid Health Savings	\$6,000.00	\$5,062.50	\$5,875.00	HS Bremer \$3200-(5)1/2 Sewer
E 301-44000-136 Employer Paid Dental Coverage	\$525.00	\$305.55	\$0.00	\$30.26 mo x 4 - 1/2 Sewer
E 301-44000-200 Office Supplies	\$500.00	\$751.89	\$431.76	Billing Paper/Envelopes
E 301-44000-201 Uniforms	\$500.00	\$602.38	\$520.91	\$500ea-(3)1/2 Sewer-W & K \$200
E 301-44000-207 Computer Technology	\$2,900.00	\$3,099.61	\$1,649.08	702 IT Bill / Server 1/3 1/3 1/3
E 301-44000-208 General Training	\$1,000.00	\$759.40	\$0.00	New 2021 Training/Mileage/Food/Motel
E 301-44000-209 Safety Equipment/Training	\$0.00	\$0.00	\$0.00	Safety Equip/Training
E 301-44000-210 Operating Supplies	\$6,000.00	\$6,144.97	\$5,622.88	Merged 220/227
E 301-44000-211 Vehicle Repair/Maintenance	\$3,000.00	\$4,682.48	\$0.00	Repairs/Wash/Tires 1/2 1/4 1/4
E 301-44000-212 Motor Fuels	\$5,000.00	\$3,409.50	\$4,680.12	Gas
E 301-44000-216 Chemicals and Chem Products	\$3,800.00	\$2,922.18	\$1,264.88	BlueBook USA Invoices
E 301-44000-300 Professional Services	\$20,000.00	\$23,293.41	\$52,300.45	RMB Testing/Lift Station/Beavers
E 301-44000-319 Cell Phone	\$700.00	\$622.48	\$751.31	Reimburse Employee \$45.00/Miff \$120 yr
E 301-44000-322 Postage	\$2,200.00	\$2,187.00	\$2,030.00	Billing Stamps
E 301-44000-331 Travel/Mileage Expense	\$900.00	\$636.80	\$0.00	Training-Delete combined in 208



Account Descr	2023 Budget	2023 YTD Amt	2022 Amt	2022 Comment
E 301-44000-381 Xcel-Electric/Gas Bill	\$10,000.00	\$4,023.30	\$7,745.74	Lift Stations - Xcel
E 301-44000-383 Red River Co-Op	\$6,000.00	\$3,734.59	\$4,685.37	Lift Stations - RRVC
E 301-44000-401 Repairs/Maintenance Buildings	\$0.00	\$650.00	\$0.00	Fencing at Ponds
E 301-44000-405 Depreciation (GENERAL)	\$0.00	\$0.00	\$71,623.00	EB Uses
E 301-44000-410 Rentals (GENERAL)	\$0.00	\$0.00	\$0.00	Equipment Rental/Ditching/Ponds
E 301-44000-411 Land Rental	\$10,711.00	\$10,572.38	\$9,736.48	BNSF Lease Underground
E 301-44000-510 Water Shed District-BRRWD	\$11,601.00	\$11,630.40	\$4,030.42	Project #51 & #82 - Ditch 68 & East Tributary
E 301-44000-550 Motor Vehicles	\$0.00	\$0.00	\$0.00	If Vehicle is Purchased - 1/2 Sewer
E 301-44000-624 BANYON	\$1,300.00	\$1,144.67	\$1,144.67	Software Support
E 301-44000-651 Equipment Purchases	\$0.00	\$0.00	\$0.00	L85 Bobcat Loader (89,598.32)
E 301-44000-663 Transfer In/Out - EB	\$0.00	\$0.00	\$0.00	EB Uses
E 301-56000-601 Debt Srv Bond Principal - EB	\$54,000.00	\$54,000.00	\$0.00	2010B PFA cw02
E 301-56000-611 Debt Srv Bond Interest	\$4,933.00	\$4,933.18	\$5,309.24	2010B PFA Interest cw02
E 301-67000-601 Debt Srv Bond Principal - EB	\$0.00	\$0.00	\$0.00	2019A Parke Ave-Sewer Revenue for Bond
301 SEWER FUND	\$303,368.00	\$279,122.77	\$320,178.18	
401 GARBAGE & RECYCLING FUND				
E 401-41000-103 Part-Time Employees	\$4,350.00	\$2,932.27	\$3,829.54	County Reimburses the City
E 401-41000-121 PERA	\$330.00	\$0.00	\$0.00	No - Does not make enough
E 401-41000-122 FICA	\$335.00	\$224.37	\$292.90	County Reimburses the City
E 401-41000-210 Operating Supplies	\$300.00	\$305.46	\$42.25	County Reimburses the City
E 401-41000-384 Refuse/Garbage Disposal	\$157,000.00	\$155,348.38	\$155,050.21	Garbage/Recycling//Compost/\$2.00 Decrease
E 401-41000-385 Clean Up Week	\$13,000.00	\$11,145.85	\$11,703.70	Clean-up Week
E 401-41000-386 Compost - City of Moorhead	\$4,200.00	\$3,234.90	\$4,118.58	City of Moorhead Compost Invoices
E 401-41000-387 Curbside Recycling	\$0.00	\$0.00	\$0.00	Curbside Recycling \$7.00 x 530 residents
E 401-41000-401 Repairs/Maintenance Buildings	\$0.00	\$21,101.26	\$0.00	Jason Brennen Labor-Recycling Building
E 401-41000-635 Miscellaneous Income/Expense	\$0.00	\$0.00	\$2,388.00	EB Uses
E 401-41000-651 Equipment Purchases	\$0.00	\$0.00	\$6,171.53	L85 Bobcat Loader (\$89,598.32)
401 GARBAGE & RECYCLING FUND	\$179,515.00	\$194,292.49	\$183,596.71	
501 FIRE & RESCUE FUND				
E 501-45000-110 Other Pay (GENERAL)	\$12,450.00	\$12,962.50	\$11,007.50	Fire & Rescue Payroll
E 501-45000-122 FICA	\$1,100.00	\$1,146.54	\$949.97	FICA 7.65%
E 501-45000-124 Fire Pension Contributions	\$21,200.00	\$23,437.87	\$22,516.90	Fire Relief Association 2023
E 501-45000-153 Charges for Standby Services	\$2,160.00	\$2,025.00	\$1,410.00	Race Park Hours
E 501-45000-200 Office Supplies	\$1,000.00	\$401.84	\$254.40	Fire
E 501-45000-201 Uniforms	\$10,150.00	\$9,508.77	\$10,356.90	Uniforms
E 501-45000-206 State Training (Refunded Cost)	\$2,500.00	\$5,926.00	\$1,715.00	Training Reimbursement-Brock
E 501-45000-208 General Training	\$2,600.00	\$1,734.28	\$1,000.00	Fire
E 501-45000-211 Vehicle Repair/Maintenance	\$7,000.00	\$5,923.45	\$3,229.80	Fire
E 501-45000-212 Motor Fuels	\$1,600.00	\$1,750.91	\$2,161.01	Fire
E 501-45000-300 Professional Services	\$1,400.00	\$2,021.81	\$1,791.47	SCBA Testing/Air Quality Materials
E 501-45000-321 Telephone	\$1,400.00	\$1,239.80	\$1,259.54	Fire
E 501-45000-323 Radio Units	\$1,000.00	\$1,679.90	\$0.00	ARMER Radio
E 501-45000-401 Repairs/Maintenance Buildings	\$6,000.00	\$2,486.58	\$13,060.86	Sanford Rent-\$500 @ month

Account Descr	2023		2022 Amt	Comment
	Budget	YTD Amt		
E 501-45000-433 Dues and Subscriptions	\$1,875.00	\$1,668.00	\$1,143.50	Fire
E 501-45000-435 Books and Pamphlets	\$400.00	\$52.45	\$0.00	Fire
E 501-45000-580 Other Equipment	\$6,400.00	\$3,872.98	\$8,324.31	Fire
E 501-45000-626 Fire Dept Escrow - RO	\$0.00	\$0.00	\$0.00	Escrow Rollover
E 501-45000-635 Miscellaneous Income/Expense	\$0.00	\$9,178.73	\$0.00	Use Moland Township Donation
E 501-45000-638 Mutual Aid Reimbursement	\$0.00	\$7,925.00	\$900.00	Mutual Aid Help
E 501-46000-201 Uniforms	\$400.00	\$0.00	\$522.00	Rescue
E 501-46000-208 General Training	\$1,800.00	\$0.00	\$0.00	Rescue
E 501-46000-211 Vehicle Repair/Maintenance	\$1,600.00	\$0.00	\$141.51	Rescue
E 501-46000-212 Motor Fuels	\$900.00	\$1,084.83	\$1,041.52	Rescue
E 501-46000-580 Other Equipment	\$2,000.00	\$4,456.93	\$2,483.91	Rescue
<b>501 FIRE &amp; RESCUE FUND</b>	<b>\$86,935.00</b>	<b>\$100,484.17</b>	<b>\$85,270.10</b>	
<b>601 PROJECTS FUND - BONDS</b>				
E 601-41000-635 Miscellaneous Income/Expense	\$0.00	\$0.00	\$0.00	EB Uses-418 2nd St Purchase
E 601-55500-601 Debt Srv Bond Principal - EB	\$50,000.00	\$60,339.24	\$49,160.92	Bayer/Monsanto TIF - 2025
E 601-61000-601 Debt Srv Bond Principal - EB	\$180,000.00	\$180,000.00	\$195,000.00	2014A Bond/Stkwd/2004 Bond/Equip/C Hall/St
E 601-61000-611 Debt Srv Bond Interest	\$16,650.00	\$13,950.00	\$19,087.50	2014A Interest/Northland Trust
E 601-65000-611 Debt Srv Bond Interest	\$82,969.00	\$81,568.76	\$84,863.76	2017A Interest Southview
E 601-65000-680 2017A Bond Southview Addition	\$140,000.00	\$140,000.00	\$140,000.00	2017A Southview Bond - Kelly Richards
E 601-67000-601 Debt Srv Bond Principal - EB	\$0.00	\$0.00	\$70,000.00	EB Uses
E 601-67000-611 Debt Srv Bond Interest	\$122,575.00	\$121,775.02	\$123,275.02	2019A Interest Parke Ave
E 601-67000-663 Transfer In/Out - EB	\$0.00	\$0.00	\$0.00	EB Uses
E 601-67000-700 2019A Parke Avenue Project	\$80,000.00	\$80,000.00	\$58,183.84	2019A Parke Ave-Water/Sewer Revenues for P
E 601-69000-601 Debt Srv Bond Principal - EB	\$0.00	\$0.00	\$0.00	
E 601-69000-606 Issuance Expenses for Bonds	\$0.00	\$9,250.00	\$0.00	
E 601-69000-611 Debt Srv Bond Interest	\$0.00	\$0.00	\$0.00	
E 601-69000-710 2023A Charleswood Project	\$0.00	\$1,644,798.13	\$0.00	2023A Charleswood Project
<b>601 PROJECTS FUND - BONDS</b>	<b>\$672,194.00</b>	<b>\$2,331,681.15</b>	<b>\$739,571.04</b>	
<b>603 TAX ABATEMENT NOTE FUND 2016A</b>				
E 603-63000-500 Capital Outlay (GENERAL)	\$26,585.00	\$25,573.75	-\$0.50	Paid-2016A Bond Tax Abatement
<b>603 TAX ABATEMENT NOTE FUND 2016A</b>	<b>\$26,585.00</b>	<b>\$25,573.75</b>	<b>-\$0.50</b>	
<b>801 MN DOT RD REPAIR-RECONST ASST</b>				
E 801-41000-664 Bridge/Street Repair - RO	\$10,000.00	\$0.00	\$20,185.50	MN DOT Aid-RO-Parke/Hwy 10
<b>801 MN DOT RD REPAIR-RECONST ASST</b>	<b>\$10,000.00</b>	<b>\$0.00</b>	<b>\$20,185.50</b>	
	<b>\$2,749,246.89</b>	<b>\$4,441,805.51</b>	<b>\$2,948,854.21</b>	



CITY OF GLYNDON

Revenue Budget WorksheetBDS/Current

December 2023

Account Descr	2023 Budget	2023 YTD Amt	2022 Amt	Comment
<b>101 GENERAL FUND</b>				
R 101-41000-31000	\$307,700.00	\$302,989.72	\$301,187.79	General Property Taxes/Levy
R 101-41000-31005	\$108,500.00	\$108,500.00	\$112,909.59	Stockwood Specials Pd/Selling Lots
R 101-41000-31020	\$5,000.00	\$5,725.83	\$9,743.38	Delinq Gen Prop Taxes
R 101-41000-32000	\$700.00	\$885.00	\$1,055.00	Burning/ATV/Snowmobile/Parking Fines
R 101-41000-32110	\$4,600.00	\$5,210.00	\$5,210.00	Hill & Morty's Liquor License
R 101-41000-32210	\$12,000.00	\$11,135.95	\$14,148.72	50% Goes to Building Inspector
R 101-41000-32215	\$1,600.00	\$1,566.02	\$1,713.18	State Surcharge from Building Permits
R 101-41000-32240	\$400.00	\$324.00	\$518.00	Pet Tags/Danger Dog \$500
R 101-41000-32270	\$35,664.55	\$0.00	\$25,000.00	Lugo Abatement/2022 Fuchs 418 Property
R 101-41000-32280	\$0.00	\$0.00	\$0.00	2-Year Tax Abatement Program\
R 101-41000-33400	\$0.00	\$149,185.74	\$75,235.00	PERA Aid/Safety Aid/Am Rescue
R 101-41000-33401	\$416,738.00	\$416,738.00	\$412,432.00	LGA Funds
R 101-41000-34103	\$200.00	\$200.00	\$0.00	Any Land Changes - Plat/Zone/Split
R 101-41000-34700	\$1,500.00	\$6,434.22	\$3,262.00	Glyndon Days Donations
R 101-41000-36200	\$75.00	\$46.97	\$73.81	Copies/Misc
R 101-41000-36210	\$300.00	\$4,635.89	\$1,246.87	Northwestern Bank
R 101-41000-36220	\$550.00	\$550.00	\$1,650.00	Water Tower Lease-School
R 101-41000-36225	\$16,000.00	\$16,410.16	\$15,909.07	Xcel/Midco/RRVC
R 101-41000-39203	\$0.00	\$0.00	\$0.00	Garbage Transfer/Restricted Savings Transfer
R 101-41000-46000	\$0.00	\$1,929.00	\$6,272.00	Not Sure Each Year
R 101-41000-50000	\$0.00	\$10,335.98	\$0.00	LOMC if we have a claim/Lakes Coop Hlth Ins Reim
R 101-41000-50102	\$150.00	-\$3,416.82	\$8,427.30	Petro Dividend Ck/Southview Parcel
R 101-42000-33400	\$34,000.00	\$43,557.69	\$38,396.33	MN Police Aid Granted
R 101-42000-33416	\$5,000.00	\$4,040.79	\$4,059.27	Training Reimburse - RO
R 101-42000-35000	\$25,000.00	\$21,854.82	\$24,378.06	Merged 35104/35201
R 101-42000-35202	\$50.00	\$89.25	\$60.00	Copies of Reports
R 101-42000-39203	\$0.00	\$0.00	\$0.00	BNSF/Randall's 2022
R 101-42000-45000	\$0.00	\$0.00	\$16,933.00	Picnic/ShopCop-RO
R 101-42000-45100	\$500.00	\$4,766.02	\$5,867.19	TZD Reimbursement
R 101-42000-50100	\$3,000.00	\$3,130.93	\$1,409.65	Transfer to Restricted - Auction
R 101-42000-50102	\$0.00	\$0.00	\$0.00	ASP of Moorhead is doing CC
R 101-43000-34001	\$300.00	\$410.00	\$0.00	Comm Center Private Rentals
R 101-43000-34101	\$2,000.00	\$3,630.00	\$3,090.00	Comm Center
R 101-43000-39203	\$0.00	\$0.00	\$0.00	Mosquito fee-RO
R 101-47000-32150	\$7,000.00	\$48.99	\$13,554.14	Clay Cty Street Repair Reimbursement
R 101-47000-33610	\$5,000.00	\$0.00	\$7,607.00	Forestry fee-RO
R 101-47000-35204	\$2,600.00	\$2,565.00	\$2,594.00	Mowing Charges
R 101-47000-36200	\$0.00	\$0.00	\$75.00	Pynt for Vehicle Damage
R 101-47000-36201	\$0.00	\$0.00	\$1,577.55	Restricted Savings Purchase
R 101-47000-39203	\$0.00	\$0.00	\$0.00	
R 101-47000-48000	\$0.00	\$0.00	\$0.00	



Account Descr	2023 Budget	2023 YTD Amt	2022 Amt	Comment
R 101-51000-31000 General Property Taxes	\$0.00	\$0.00	\$26,149.00	Stockwood moved to 101-41000-31005
101 GENERAL FUND	\$996,127.55	\$1,123,479.15	\$1,141,743.90	
201 WATER FUND				
R 201-44000-37000 PFA System Replacement	\$18,000.00	\$0.00	\$0.00	2018A PFA (UB) RO-from 201-44000-37100
R 201-44000-37100 Water Sales	\$240,000.00	\$268,687.60	\$220,531.90	Transfer to 2018 PFA / 2019A
R 201-44000-37150 Water Connect/Reconnect	\$100.00	\$0.00	\$100.00	Utility Bill
R 201-44000-37160 Water Penalty	\$1,500.00	\$1,742.69	\$1,575.24	Utility Bill
R 201-44000-37161 Water Looping (Service Fe	\$7,300.00	\$7,939.50	\$7,802.40	2018A PFA Water Looping
R 201-44000-39343 Water Sales Commercial	\$0.00	\$828.00	\$85.00	Bulk Water Sales
R 201-44000-50101 Water Meter Sales	\$3,000.00	\$2,590.00	\$3,710.00	New Meters Purchased
R 201-44000-50104 NSF Charge	\$100.00	\$105.20	\$124.80	Resident's NSF
R 201-44000-99999 Undistributed Receipts	\$6,000.00	-\$8,979.96	-\$0.37	-New House Credit/ If + Transfer to Water Sales
R 201-58000-37100 Water Sales	\$0.00	\$0.00	\$55,358.00	Pd Off-2002A Bond-from 201-44000-37100
R 201-67000-37100 Water Sales	\$22,807.00	\$22,807.00	\$0.00	2019A Parke Ave - from 201-44000-37100
R 201-68000-37163 Water Tower User Fee	\$100,000.00	\$99,854.90	\$100,044.16	2021A Refund Water Tower
201 WATER FUND	\$398,807.00	\$395,574.93	\$389,331.13	
301 SEWER FUND				
R 301-44000-34408 Other Sanitation Charges	\$34,500.00	\$34,073.92	\$34,245.52	Utility Pump Station Fee
R 301-44000-37200 Sewer Sales	\$211,160.00	\$207,415.88	\$232,308.65	2010B & 2019A Transfers Below
R 301-44000-37250 Sewer Connect/Reconnect	\$1,500.00	\$400.00	\$1,300.00	
R 301-44000-37260 Sewer Penalty	\$1,400.00	\$1,516.56	\$1,462.07	Utility Bill Sewer Penalty
R 301-44000-37261 Storm Water	\$40,540.00	\$43,080.92	\$48,157.68	Utility Bill Storm Water
R 301-44000-39203 Transfer from Other Fund	\$0.00	\$0.00	\$0.00	Restricted Savings Acct
R 301-53000-36100 Special Assessments	\$0.00	\$0.00	\$0.00	1998 Sewer Cty Coded S-550120
R 301-56000-36100 Special Assessments	\$41,549.00	\$37,961.96	\$30,724.73	Bond 2010B Cty Coded 55001-2012
R 301-56000-37200 Sewer Sales	\$17,384.00	\$17,384.00	\$17,972.00	Transfer to pay 2010B Bond - 301-44000-37200
R 301-67000-37200 Sewer Sales	\$14,478.00	\$14,478.00	\$15,003.00	Transfer to pay 2019A Bond - 301-44000-37200
301 SEWER FUND	\$362,511.00	\$356,311.24	\$381,173.65	
401 GARBAGE & RECYCLING FUND				
R 401-41000-33620 Other County Grants/Aid	\$22,000.00	\$24,759.55	\$23,534.50	Staff Wage/Recycle Reimburse
R 401-41000-34403 Clean-up Week Charges	\$13,000.00	\$11,900.49	\$9,598.54	Clean-up Week
R 401-41000-37310 Residential Garbage Char	\$106,500.00	\$107,554.31	\$106,824.04	Residential Garbage \$2.00 Decrease
R 401-41000-37311 Commercial Garbage Char	\$54,800.00	\$54,430.55	\$54,871.61	Commercial Garbage
R 401-41000-37315 Curbside Recycling	\$0.00	\$0.00	\$0.00	Curbside Recycling \$7.00 Increase
R 401-41000-39203 Transfer from Other Fund	\$0.00	\$0.00	\$0.00	Transfer to General Fund
401 GARBAGE & RECYCLING FUND	\$196,300.00	\$198,644.90	\$194,828.69	
501 FIRE & RESCUE FUND				
R 501-45000-31000 General Property Taxes	\$15,000.00	\$15,044.45	\$15,357.40	Fire Dept
R 501-45000-33100 General Grants & Aids	\$0.00	\$0.00	\$0.00	
R 501-45000-33300 Fire Relief Association Fun	\$21,200.00	\$23,437.87	\$22,516.90	Fire Pension 2021 Contribution
R 501-45000-33400 State Grants & Aids	\$0.00	\$0.00	\$0.00	SBR Reimbursement State

Account Descr	2023 Budget	2023 YTD Amt	2022 Amt	Comment
R 501-45000-34000 Charges for Services	\$4,000.00	\$15,362.20	\$4,315.00	Charges for Service
R 501-45000-34002 Charges for Standby Servi	\$2,160.00	\$2,075.00	\$2,160.00	Standby Services - Races
R 501-45000-34101 Building Rental Revenue	\$6,000.00	\$6,000.00	\$5,500.00	Sanford Building Rental - \$500 @ month
R 501-45000-34202 Mutual Aid Services	\$0.00	\$7,925.00	\$2,100.00	Helping Dept from other towns
R 501-45000-34205 State Training Reimburse	\$2,500.00	\$5,800.00	\$1,715.00	Training Reimbursement-Brock
R 501-45000-34207 Township Contract 1st Hal	\$14,140.00	\$14,140.00	\$13,864.00	June Payment
R 501-45000-34208 Township Contract 2nd H	\$14,140.00	\$7,070.00	\$13,864.00	December Payment
R 501-45000-39203 Transfer from Other Fund	\$0.00	\$0.00	\$0.00	Restricted Savings
R 501-45000-45000 Donations	\$0.00	\$10,000.00	\$0.00	Moland Township Donation
R 501-45000-50102 Misc Income/Expense	\$0.00	\$5.00	\$0.00	Materials Used on Calls
R 501-46000-31000 General Property Taxes	\$10,000.00	\$10,029.62	\$10,238.27	Rescue
R 501-46000-33400 State Grants & Aids	\$0.00	\$0.00	\$0.00	Rescue
R 501-46000-36230 Contributions and Donatio	\$0.00	\$0.00	\$0.00	ARPA Funds from County-RO
R 501-46000-50102 Misc Income/Expense	\$0.00	\$0.00	\$0.00	Rescue
501 FIRE & RESCUE FUND	\$89,140.00	\$116,889.14	\$91,630.57	
601 PROJECTS FUND - BONDS				
R 601-41000-50102 Misc Income/Expense	\$0.00	\$40.36	\$42,490.47	418 2nd Street Purchase back from County
R 601-55500-31050 Tax Increments	\$54,500.00	\$67,043.60	\$54,623.24	Monsanto TIF-Done 2025
R 601-61000-31000 General Property Taxes	\$152,200.00	\$158,720.05	\$206,519.05	2014A-Levy-Bond-Consolidated
R 601-61000-36100 Special Assessments	\$42,158.00	\$37,949.37	\$34,968.81	2014A-Lyndon,Lund,9 Reconst Coded 550161-16
R 601-65000-36700 Southview Addition 2017A	\$237,597.00	\$319,008.38	\$250,734.73	2017A Southview Addition
R 601-67000-31000 General Property Taxes	\$89,020.00	\$89,020.00	\$0.00	2019A-Levy-Parke Ave-Extra Murray
R 601-67000-36100 Special Assessments	\$124,649.00	\$113,380.62	\$180,111.26	2019A-Parke Ave Assessments
R 601-67000-36210 Interest Earnings	\$0.00	\$0.00	\$69.93	2019A Parke Ave Interest
R 601-67000-36900 Parke Ave Project 2019A	\$0.00	\$0.00	\$0.00	
R 601-69000-36100 Special Assessments	\$0.00	\$0.00	\$0.00	
R 601-69000-50800 Transfer In/Out - EB	\$0.00	\$0.00	\$0.00	2023A Charleswood Project
601 PROJECTS FUND - BONDS	\$700,124.00	\$785,162.38	\$769,517.49	
602 CAPITAL PROJECTS				
R 602-64000-50900 Capital Projects	\$39,931.20	\$31,186.37	\$0.00	Funds from Utility Bill-\$3.00 added
602 CAPITAL PROJECTS	\$39,931.20	\$31,186.37	\$0.00	
603 TAX ABATEMENT NOTE FUND 2016A				
R 603-51000-50800 Transfer In/Out - EB	\$0.00	\$0.00	\$0.00	2023A-Charleswood Project
R 603-63000-31000 General Property Taxes	\$26,585.00	\$26,585.00	-\$1.00	Paid-Levy 2016A-Tax Abatement
603 TAX ABATEMENT NOTE FUND 2016A	\$26,585.00	\$26,585.00	-\$1.00	
801 MN DOT RD REPAIR-RECONST ASST				
R 801-41000-33400 State Grants & Aids	\$10,000.00	\$0.00	\$0.00	State Aid for Street Maintenance - RO
801 MN DOT RD REPAIR-RECONST ASST	\$10,000.00	\$0.00	\$0.00	
	\$2,819,525.75	\$3,033,833.11	\$2,968,224.43	