

City of Glyndon

Minnesota



City Council:

Mayor Tracy Tollefson
Justin Schreiber
Bryant DeVries
Patrick McCoy
Steven Ring

**Council Packet for
Glyndon Days / Parks / Public
Relations Meeting
March 21st, 2024, at 6:00 p.m.
City Hall Council Chambers**



Glyndon City Council 3/21/2024
Glyndon Days/Parks/Public Relations Meeting Agenda - 6:00 p.m.
Glyndon City Hall – Council Chambers

1. **Call to Order:** Mayor Tollefson
2. **Roll Call:**
3. **Glyndon Days – GRAND MARSHAL IDEAS**
 - a. **Monday, August 5th**
 -
 - b. **Tuesday, August 6th**
 - **Nite to Unite Community Picnic** – Chief Vogel
 - **DGF Alumni Softball Game** – Not sure who does this?
 - c. **Wednesday, August 7th**
 - **Morty's Bar & Grill Golf Scramble** – Morty's Bar?
 - d. **Thursday, August 8th**
 - **City-Wide Rummage Sale** – Kayla Nosal
 - **3 on 3 Basketball Tournament** – Mayor Tollefson
 - **The Hill Lounge Golf Scramble** – The Hill Lounge?
 - e. **Friday, August 9th**
 - **City-Wide Rummage Sale** – Kayla Nosal
 - **Bingo & Free Will Donation Meal** – UC Hope & Police & Council
 - f. **Saturday, August 10th**
 - **City-Wide Rummage Sale** – Kayla Nosal
 - **Car Cruise/Color Guard/Parade** - Council
 - **Bouncy Houses** – Wendy Affield & Council & Helpers
 - **Vendor Show** – Kayla Nosal & Council & Helpers
 - **Food Trucks** – Wendy & Kayla
 - **Activities** – UC Hope
 - **Tollefson Car Show** – Tracy Tollefson
 - **Bean Bag Tournament** – Morty's Bar?
 - **Karaoke** – Morty's Bar?
4. **City Parks**
 - a. **Glyndon City Park** – Pickle Ball Courts
 - b. **Anstadt Park** – Gazebo & Pollinator Garden
 - c. **Skating Rink/Sledding Hill Area** –
 - d. **Johnson Park** – Painting of bathrooms & seating area – Christmas Tree Decorated
 - e. **Southview Park** – Shelter Area & Parking Lot
5. **Public Relations**
6. **Open Forum** - **this is the time for the General Public to address the Council regarding this topic. The Open Forum shall not be used to make political statements, political endorsements or for any political campaign purposes.*
7. **Adjournment:**



2024
GLYNDON DAYS 2023 SCHEDULE OF EVENTS
 August 7th - 12th (Schedule Subject to Change)
 5th - 10th



TUESDAY, AUGUST 8TH

7:00 pm - Done
 DGF Alumni Softball Game



SATURDAY, AUGUST 12TH

All Day
 City-Wide Garage Sale



9:30 am - Car Cruise



10:00 am - Color Guard / Parade



***Grand Marshal:** DGF Girls State AA Softball Champions

9:00 am
 Glyndon Lutheran Church Bake Sale



10:00 am
 Glyndon Lutheran Church Meal
 (Nathan's Hot Dogs, Chips, Dessert & Water)



11:00 am - 2:00 pm (Glyndon City Park by Community Center)

Inflatables (**BRING TOWELS**)
 Wristbands \$15 each or family max of \$30
IN ADVANCE AT CITY HALL \$10 EACH



Balloon Sculpting



Face Painting



Caricature Pictures



Dippin Dots (Donated by Bayer)



Food Trucks / Concessions



Vendor & Craft Show



11:00 am - 2:00 pm - Located at Johnson Park
 Ted Tollefson Classic Car Show



2:30 pm - Done
 Bean Bag Tournament - Morty's Bar & Grill



8:30 pm - 12:30 am
 Karaoke with Bill Dally - Morty's Bar & Grill



WEDNESDAY, AUGUST 9TH

3:30 pm - Done
 Morty's Bar & Grill Golf Scramble



5:00 pm - 7:30 pm
 DGF Rebels Fish Fry (Buffalo River Speedway)



THURSDAY, AUGUST 10TH

All Day
 City-Wide Garage Sale



4:00 pm - Done
 Golf Scramble - The Hill Lounge



6:00 pm - 10:00 pm
 3-on-3 Basketball Tournament (H.S. Gym)



FRIDAY, AUGUST 11TH

All Day
 City-Wide Garage Sale



6:00 pm - Free Will Donation Meal Served before
 BINGO at the Community Center



6:30 pm - 8:30 pm
 Bingo Night at the Community Center



**GLYNDON
 DAYS**

CHECK FACEBOOK
 FOR UPDATES

COME AND ENJOY!



Games to Go

1655 Main Ave SE, Moorhead, MN 56560

Phone: 701-271-0378

Website: www.gamestogofm.com Email: brian@gamestogofm.com

August 6th
Nite to Unite

City of Glyndon

Wendy Affield

Billing Address

PO Box 223

Glyndon, MN 56547

Phone: 218.498.2578

Cell Phone: (218)443-6916

Email: waffield@glyndonmn.com

Delivery Location

City Park

Glyndon, MN 56547

Order No: O9496

Order Date: August 14, 2023

Written by: Brian Bach

Start Date & Time: Aug 6, 2024 7:00 am

End Date & Time: Aug 6, 2024 11:59 pm

Delivery method: Set up and Tear Down

Surface type: Outdoor Concrete

| InvNo | Name | Qty | Total |
|-----------------------|--------------------------|-----|-------------------|
| PCWS22 | Purple Crush Waterslide | 1 | \$1,150.00 |
| T004 | Bounce N Splash | 1 | \$225.00 |
| C004 | Party Pad Bounce N Slide | 1 | \$299.00 |
| Order subtotal | | | \$1,674.00 |
| Discount | 0.00 % | | \$0.00 |
| Damage Waiver | 10.00 % | | \$0.00 |
| Sales Tax | 0.00 % | | \$0.00 |
| Delivery | | | \$0.00 |
| Total | | | \$1,674.00 |
| Amount Paid | | | \$0.00 |
| Balance Due | | | \$1,674.00 |

Additional Notes:

Rental Contract:

Waiver Form:

Travel Time:

Leave Time:

Set Up Time:

Event Times: 5 - 7p

Event Contact Person:

Event Contact Cell Phone:

#Volunteers to help Set Up:

Volunteers to supervise games:

#Volunteers to help Tear Down:

GTG Employees:

Thank You for choosing Games to Go!

I agree to pay the above agreed to amount in full. Credit Card payments, the balance will be run on your card prior to your party.

x _____ (Signature)

CREDIT CARD PAYMENTS

Your Order Subtotal is based on your cash/check/or ACH payment. If using a credit card and your total is over \$1000 there will be a 3% processing fee added. Please let me know if you need that fee removed

DELIVERY FEES :

Delivery fees for contracts set for 2023 may need to be adjusted with the fluctuating fuel prices. Prices are based on fuel costs during the Fall of 2022. We will evaluate in the Spring of 2023 and determine any changes that need to be made.

x _____ (Signature)

CLEANING SUPPLIES: If customer chooses to disinfect/clean the game between participants and their cleaning supplies damage the game in any way, you will be responsible for repairs and/or replacements. We do have a disinfectant/cleaner specifically for inflatables that can be provided free of charge if you request.









INVOICE AND SERVICE AGREEMENT **EVENTS**



INVOICE # 24-0002

TODAY'S DATE August 8, 2023 (2-28-24)

Pam Kinneberg

17460 69th St SE • Wahpeton, ND 58075

pnk@rrt.net

pikadillyfacepainting.com

701 553 9229
701 640 2169

CLIENT INFORMATION

CLIENT NAME Wendy Affield

ADDRESS NA

CITY

ZIP

EMAIL waffield@glyndonmn.com

PHONE Work: 218-498-2578

CONTACT PERSON DAY OF EVENT

CELL PHONE 218-443-6916

EVENT INFORMATION

EVENT Night to Unite

THEME

EVENT DATE August 6, 2024

PAINTING: START TIME 5:00

END TIME 8:00

NAME / COMPANY EVENT IS FOR

EVENT LOCATION Community Center

ADDRESS 212 Partridge Avenue

CITY Glyndon

ZIP 56547

PAINT CHILDREN AND ADULTS OR JUST CHILDREN?

LIST SPECIAL DESIGN REQUESTS IF APPLICABLE

INDOOR OUTDOOR SHELTER OR TENT PROVIDED YES NO PIKADILLY PROVIDES TENT YES NO

PARKING DETAILS (SECURITY GATES, LOADING AREAS, ETC.) (a parking spot close to the event is preferable)

OTHER DETAILS Table Provided

FEES

PAINTER FEE QUOTED WITH TIP JAR NO TIP JAR \$ 375.00

SECOND PAINTER \$

MILEAGE: # OF MILES: 45 x .655 /MILE = \$ 30.00

TENT FEE (\$75 IF PIKADILLY PROVIDES) \$

TOTAL BALANCE DUE UPON ARTIST'S ARRIVAL \$ 405.00

Client agrees to the terms of this contract and to pay in full the amount due even if less time is used and/or event is cancelled or postponed. In case of postponement, PiKadilly Face Painting will work with you to accommodate an alternative date based upon availability.

CLIENT SIGNATURE (Type name) Wendy Affield DATE 2-28-24

2023 Glyndon Days Expense Sheet - Saturday Parade & Activities

| ITEMS/DESCRIPTION | PAY OR CREDIT | PAID |
|---|---------------|-----------------|
| Saturday Parade & Activities | | |
| <i>Inflatables - Games to Go</i> | 6,696.60 | 2,000.00 |
| <i>Wrist Band Sales for Saturday</i> | (2,715.00) | - |
| <i>Football Team Dunk Tank Check</i> | (150.00) | (150.00) |
| <i>Vendor Revenue (\$25 a spot) - 35</i> | (875.00) | - |
| <i>Dauber Sales for Bingo</i> | (58.00) | |
| <i>Dip-n-Dots/Spoons (288)</i> | Donated | Bayer/Monsanto |
| <i>Cash Box Funds - Deposit Back \$300</i> | - | - |
| <i>Treats for Parade -</i> | - | - |
| <i>Golf Cart Transport</i> | 193.50 | |
| <i>Supplies for Glyndon Days</i> | 954.16 | |
| <i>Sold 9 Towels on Saturday</i> | (45.00) | |
| <i>Grand Marshall/Parking/Banners</i> | 1,095.00 | |
| <i>Porta Potty Rental - Moen - 3</i> | 375.10 | |
| <i>Advertising - Facebook Marketing</i> | 32.00 | |
| <i>Advertising - KFGO Radio - Arvig</i> | - | \$500 Donated |
| <i>Advertising - KFGO Radio - City</i> | 500.00 | |
| <i>Advertising - Radio FM Media - Midco</i> | - | \$1,050 Donated |
| <i>Sponsors "Thank You" Banner</i> | 72.50 | |
| <i>Glyndon Days Staff T-Shirts</i> | 384.00 | |
| <i>Sold 2 Glyndon Days Shirts</i> | (30.00) | |

| | | |
|---|-------------------------------|-----------------------------|
| <i>Feeding STS Workers for their help</i> | | |
| <i>Cash Donations from Below:</i> | <i>(2,150.00)</i> | |
| TOTAL | 4,279.86 | |
| DONATIONS | | |
| <i>Cash Donations from:</i> | | |
| <i>Northwestern Bank</i> | <i>(150.00)</i> | <i>Check</i> |
| <i>Green Leaf Nursery</i> | <i>(100.00)</i> | <i>Check</i> |
| <i>UC Hope Thrift Store</i> | <i>(1,000.00)</i> | <i>Check</i> |
| <i>Ulteig Engineering</i> | <i>(400.00)</i> | <i>Check</i> |
| <i>Fuchs Sanitation</i> | <i>(500.00)</i> | <i>Check</i> |
| | <i>(2,150.00)</i> | TOTAL CASH DONATIONS |
| <i>Gift Card Donations</i> | | |
| <i>Hornbacher's</i> | <i>50.00</i> | <i>Gift Card</i> |
| <i>Walmart</i> | <i>40.00</i> | <i>Gift Card</i> |
| <i>Costco</i> | <i>30.00</i> | <i>Gift Card</i> |
| <i>Product Donation</i> | | |
| <i>Northwestern Bank (Qty 250)</i> | <i>Napkins</i> | |
| <i>MIDCO</i> | <i>Advertising (\$1,050)</i> | |
| <i>Arvig</i> | <i>Advertising (\$500)</i> | |
| <i>Scheels</i> | <i>Yard Games & Chalk</i> | |
| <i>Green Leaf Nursery (25 Dozen)</i> | <i>Corn</i> | |
| <i>Bayer/Monsanto (Qty 288)</i> | <i>Dippin' Dots</i> | |

| DONATED FROM: | AMOUNT | | WHAT FORM | ITEM | THANK YOU'S | SIGN |
|------------------------------|---------------|---|------------------|-----------------|--------------------|-------------|
| Walmart | \$40.00 | ✓ | Gift Card | - | | |
| Hornbachers | \$50.00 | ✓ | Gift Card | - | | |
| Costco | \$30.00 | ✓ | Gift Card | - | | |
| Scheel's | - | ✓ | - | Games/Chalk | | |
| Arvig | \$500.00 | ✓ | Check/Radio Ad | Advertising | | |
| MIDCO Communications | \$1,050.00 | ✓ | Radio Ad | Advertising | | |
| Bayer/Monsanto | \$540.00 | ✓ | Credit Card | 288 Dippin Dots | | |
| Fuchs Sanitation | \$500.00 | ✓ | Check | - | | |
| Green Leaf Nursery & Produce | \$100.00 | ✓ | Check | - | | |
| Ulteig Engineer | \$400.00 | ✓ | Check | - | | |
| UC Hope | \$1,000.00 | ✓ | Check | - | | |
| Northwestern Bank | \$150.00 | ✓ | Check | - | | |
| Northwestern Bank | - | ✓ | - | 250 Napkins | | |





