

City of Glyndon

Minnesota



City Council:

Mayor Tracy Tollefson
Justin Schreiber
Bryant DeVries
Patrick McCoy
Steven Ring

Glyndon City Council Packet **April 24th, 2024, at 6:00 p.m.** **City Hall Council Chambers**

Spring is here!



Agenda for Glyndon City Council
4/24/2024 – 6:00 p.m.
Regular Council Meeting
City Hall Council Chambers

1. **Call to Order:** Mayor Tracy Tollefson
2. **Roll Call**
3. **Motion to Approve Consent Agenda**
 - a. **4/10/2024 – Council Meeting Minutes**
 - b. **Approve Resolution of Payments**
 - **Approve 2024-2025 Maintenance Agreement for 12th Street SE Gravel Road from the Southcreek Entrance East to the Stop Sign** (*map included*)
 - **Approve Downpayment of \$180 to Jeffrey Salveson for Balloon Twisting at Glyndon Days**
 - **Approve Downpayment of \$2,777.80 to Games to Go for Inflatables and Activities for Glyndon Days**
 - **Approve Dividend Check from Petro Serve USA for \$189.95**
4. **Any Additions to the Agenda** (*urgent items only please*)
5. **Motion to Approve Agenda**
6. **Open Forum – Public Comments/Concerns** - **this is the time for the General Public to address the Council regarding a City Business item that is not on the agenda. Typically, decisions will not be made at this meeting but will be referred to staff for further research. The Open Forum shall not be used to make political statements, political endorsements or for any political campaign purposes.*
7. **Mayor/Department Reports**
 - a. **Justin Vogel, Police Chief**
 - b. **Travis Braton, Maintenance Supervisor**
 - c. **Bob Cuchna, Fire Chief**
 - d. **Wendy Affield, City Clerk**
 - e. **Tracy Tollefson, Mayor**
8. **Committee Reports**
 - a. **Fire / Rescue Committee**
 - b. **Maintenance Committee**
9. **New Business**
 - a. **Wheelage Tax Funds from Clay County – 2021 was \$11,502.68 – 2022 was \$11,074.05 – 2023 was \$11,117.81 Totaling \$33,694.54 for the City to use for Transportation Needs** (*informational only*)
 - b. **Look at Purchasing a Refrigerator/Freezer Combo for the Community Center** (*need a motion*)
 - c. **1st Reading of Ordinance #195 – An Ordinance Creating and Enacting Cannabis Regulations** (*need a motion*)
10. **Time to Discuss the Additions to the Agenda** (*only discuss if added and approved in #4 above*)

11. Old Business / Unfinished Business Updates

- a. **1st Reading of Ordinance #194 – A Nuisance Ordinance Regulating Health, Peace, and Safety, Residential Off-Street Parking and the Storage of Junk, Trash, and Rubbish within the City of Glyndon, Minnesota** *(need a motion)*
- b. **Approve Changes to Ordinance #166 – An Ordinance Adopting the 2024 City of Glyndon’s Fee Schedule** *(need a motion)*
- c. **Depot Discussion**
- d. **Gateway to the Lakes Advertisement** *(informational only)*

12. Miscellaneous Announcements & Recognitions

- a. **Yard of the Week Recognition will start in the middle of May**
- b. **CLEAN-UP WEEK** - North Side of the Tracks is Wednesday, May 1st
- c. **CLEAN-UP WEEK** - South Side of the Tracks is Wednesday, May 15th

13. Adjournment

The next Council Meeting is Scheduled for Wednesday May 8th, 2024, at 7:00 a.m.

Glyndon City Council
Wednesday, April 10, 2024 – 7:00 AM
Regular Council Meeting
City Hall Council Chambers

1. Call to Order: Mayor Tracy Tollefson called the meeting to order at 7:00 AM

2. Roll Call: Council Members Present: Steven Ring, Justin Schreiber, Bryan DeVries, and Patrick McCoy; Police Chief Justin Vogel; Fire Chief Bob Cuchna; Public Works Superintendent Travis Braton; City Clerk/Treasurer Wendy Affield and Administrative Assistant Kayla Nosal.

As Per Sign in Sheet: None

Virtual Attendees: None

Absent: Bob Cuchna

3. Motion to Approve Consent Agenda – A motion to approve the consent agenda was made by Steven Ring, seconded by Bryant DeVries. All in favor.
Motion Carried.

a. **3/21/2024 – Capital Improvement Meeting Minutes**

b. **3/21/2021 - Glyndon Days/Parks/Public Relations Meeting Minutes**

c. **3/27/2024 - Council Meeting Minutes**

d. **Approve Resolution of Payments**

- **Approve Hiring Carter DuBord as a new Glyndon Police Officer**
- **Accept Donation Check of \$200 from Green Leaf Nursery for the Community Outreach Program**
- **Accept Donation Check of \$500 from Randall’s Excavating for the Community Outreach Program**
- **Accept Donation Check of \$500 from UC Hope for the Community Outreach Program**
- **Accept \$1,500 Check from Liberty Business Systems for Printer Issues**
- **Approve Wiring Estimate for the Generator at the Glyndon Fire Department for \$3,870 from JDP Electric**
- **Approve Plumbing Proposal for a 50-gallon Low Boy Water Heater for the Police Department for \$2,541 from Legacy Plumbing**
- **Approve Change Order #2 from RL Larson Excavating, Inc. for the 2023 Street & Utility Improvements for Charleswood Addition**
- **Approve additional charge of \$325.14 to Jason Brennan’s Recycling Center Labor final Bill for Ez-Pour Fibre Foam**

4. Any Additions to the Agenda – None at this time.

5. Motion to Approve the Agenda – Motion to approve the agenda was made by Patrick McCoy, seconded by Justin Schreiber. All in favor.
Motion Carried.

6. Open Forum-Public Comments/Concerns – Nothing at this time.

7. Mayor/Department Reports

a. **Justin Vogel, Police Chief** – Chief Vogel stated it has been a busy couple of weeks with construction at full swing. He informed Council after turning the water on and off a few times the ten (10) year old water

heater quit working, explaining the water heater was installed years ago behind the furnace that is located in the closet, he talked to Mayor Tollefson concerning replacing the water heater, so the plumber will drain and cap the old one and leave it where it is. Chief Vogel stated the new water heater will be installed above the bathroom area which will make it easily accessible. He let Council know Axon came to install the squad and body cameras, there were some issues that were resolved; now the camera system is up and running. Chief Vogel stated he has been visiting with the school concerning the SRO (School Resource Officer) contract that is up next year 2025; he would like to make a proposal with the DGF School to see what the Glyndon Police Department can offer. Chief Vogel mentioned Coffee & Cards at the Glyndon Community Center seems to be having a good turn out; first it started out with just two (2) people attending and now there are about ten to eleven (10-11) coming regularly. Affield asked if Coffee & Cards would run through the summer? Chief Vogel responded yes, as long as the Community Center is available, Coffee & Cards will continue.

b. Travis Braton, Maintenance Supervisor – Braton stated the lean-to is almost finished, he is waiting for the Garage Door to be installed and the Maintenance Department is starting to prepare for the concrete. Braton informed Council the work detail crew will be here three days next week, they will help take out the flower bed in front of the Police Department and move it to the Fire Department; Maintenance Department will replace the flower bed with black dirt/grass for now and then next year they will figure a more permanent idea of what to do with the area in front of the Police Department. Braton explained the work crew will also be doing some spring cleaning around town, getting the Depot ready to be moved and cleaning out the building. Braton stated the tree at 606 Eglon was taken down without issue and he will get a quote for a stump grinder this week and hopefully the work crew can help remove them next week. Braton stated the spring discharge of water has been completed, and they will be transferring water over the next couple of weeks. RMB Laboratories have been scheduled to sonar the ponds in Glyndon which will inform us how much sludge is in the ponds; the service for RMB was approved in 2023 but never was completed. Braton informed Council all equipment used for snow removal has been put away for the season and the Maintenance Department will be pumping down some of the storm ponds; the ice-skating rink pond is not completely full but full enough to be pumped down and just a little bit in the Southview Pond will be done to get it where it needs to be in the spring. Braton is hoping to change out the banners this week. Mayor Tollefson asked about the Developer putting trees in Southview; Braton explained he did speak with the Developer and it looks like they will be planting forty-two (42) Evergreens on the North side of Southview and South of County Road 12; guessing the trees will already be four to six (4-6) feet when they will be planted.

c. Bob Cuchna, Fire Chief – Absent

d. Wendy Affield, City Clerk – Affield stated the Auditors are still working on the audit but are no longer requesting additional documents from the City Hall; last week was a constant of scanning items over to them and normally they come a for one day, but they received everything they needed remotely. Affield stated the audit will be presented during the meeting on May 22nd, 2024.

e. Tracy Tollefson, Mayor – Nothing at this time.

8. Committee Reports

a. Ordinance Committee Meeting – Mayor Tollefson let everyone know about the Ordinance Committee Meeting that was held with Schreiber, herself, Braton, Chief Vogel, and Affield. We went over ordinances #194 and #166; overall we took a lot of feedback and implemented it into the ordinances, like the number of vehicles in the driveway, which was excluded. Mayor Tollefson stated we really wanted to listen to the public to see what they wanted but still have something that also allows the City to have some backing when we get a call or concern. Mayor Tollefson explained if Chief Vogel takes a call or a concern, he will then check it out, do his valuation/view, if the concern is something that will warrant a letter from the City, then he will reach out to City staff and have them send a letter and pictures to the resident. Mayor Tollefson expressed the ordinances reads very well and we can discuss it further down below on the agenda. Chief Vogel stated around June 3, 2024, is when it will be published and go into effect. A question was asked if there was a

committee in mind for the new ordinances? Tollefson replied no, but maybe further down on the agenda we will decide, we will have two (2) Council Members and someone from the Community who would be interested in serving on the committee.

9. New Business

a. March 2024 Expense and Revenue Budget Sheets for Review – Mayor Tollefson stated if anyone has any questions, they can contact Affield at a later date.

b. Discuss Community Center Rental Rates for Non-Residents - Affield mentioned the Dilworth Community Center is now closed and we are expecting to have more people wanting to rent the Glyndon center that are not residents of Glyndon. Affield stated our rental fees are on the lower side and she was wondering if we should increase them for non-residents. Mayor Tollefson asked Affield if she had a recommendation for an amount? Affield replied maybe double the original amount, from sixty dollars (\$60.00) for under four (4) hours to one-hundred and twenty dollars (\$120.00). Chief Vogel asked Affield if this was increased last year? Affield replied the City increased the refundable cleaning deposit to two hundred dollars (\$200) instead of one-hundred dollars (\$100). Mayor Tollefson asked Affield, are you suggesting only increasing the Category 2 on the rental sheet? Affield confirmed with yes, only the Category 2. Affield suggested maybe even going to one-hundred dollars (\$100) for up to four (4) hours and one-hundred fifty dollars (\$150) for over four (4) hours. A motion to approve the rental rates mentioned above for non-residents was made by Steven Ring and seconded by Justin Schreiber. All in favor.
Motion Carried.

c. Checking to see if City Hall can be closed Friday, July 5th for the 4th of July Holiday – Affield explained the 4th of July falls on a Thursday so Kayla and I were wondering if it would be possible for City Hall to be closed Friday July 5th and we would use a vacation day? Affield stated you do not need to decide today, we can talk about it at a later date. Ring expressed not seeing an issue unless there is something going on during that day where City Hall would need to be open. Mayor Tollefson stated if there was enough advanced notice, she does not see an issue. A motion to allow the City Hall to be closed Friday July 5th was made by Patrick McCoy and seconded by Bryant DeVries. All in Favor.
Motion Carried.

10. Time to Discuss the Additions to the Agenda – Nothing at this time.

11. Old Business / Unfinished Business Updates

a. Rejection Letter for Grant Funding from the Competitive 2023 Local Road Improvement Program from the State of Minnesota Concerning Constructing 7th Street Southwest to County 17 – Mayor Tollefson informed Council we did not receive any grant funding and there was a lot of applicants who were not approved as well, we will just keep trying.

b. Review Draft Copy of Ordinance #194 – A Nuisance Ordinance Regulating Health, Peace and Safety, Resident Off-Street parking and Storage of Junk, Trash, and Rubbish within the City of Glyndon, Minnesota – Mayor Tollefson informed Council the first reading will be Wednesday, April 24th. Since everyone has had a chance to review this, we will not be reading page by page but there have been some descriptors added with definitions. Mayor Tollefson explained the different changes to Ordinance #194, emphasized the importance of the right of way sections, mentioned how we took out the number of vehicles a resident can have in their driveway, and stated this is to help clean up the problem areas of town. McCoy asked regarding the first reading April 24th, is the Council going to try and stay on topic, so the conversation does not just go in a circle and is nonproductive? Mayor Tollefson stated when you get to this point you can listen to the feedback that was provided and take it under advisement but at the end of the day the City must stand by an ordinance as a City Council and continue with business. Affield will add the draft copy of the ordinance to the City's website.

c. Review Draft Copy of Ordinance #166 – 2024 Fee Schedule – Adding Nuisance Fees and Penalties
– Mayor Tollefson explained the ordinance focuses on our fees for first, second and third offenses and when you get that first notice you would want to start cleaning up or you should be contacting the City to visit about your situation. Affield informed Council the numbers she added where the ones discussed last year at the meeting. Affield asked if nothing is done after the thirty (30) day notice is there going to be an additional fee every thirty (30) days? Mayor Tollefson stated the goal is to get things cleaned up, not to make money. Ring thinks fifteen hundred dollars (\$1,500) each additional month is excessive, stating you would hope after a two-hundred and fifty dollar (\$250) fine, a seven-hundred and fifty dollar (\$750) fine and a fifteen-hundred dollar (\$1,500) fine you would want to take care of the problem. Chief Vogel explained how it helps because at that point we may be looking at abating the property or adding attorney fees to help clean it up. Mayor Tollefson feels it would be nice to have some idea of what to charge after the thirty (30) days before the next meeting on Wednesday, April 24th. Schreiber stated he would be ok with every thirty (30) days after the third offense a five-hundred-dollar (\$500) fine. Council mentioned this is only for residential, not businesses. A question was asked regarding the time frame between the 1st offense and the 3rd offense? Affield replied to the 1st offense would be seven (7) days, 2nd offense is fourteen (14) days, and the 3rd offense would be thirty (30) days and if they still have not followed the ordinance, they will be fined five-hundred-dollars (\$500) every thirty (30) days until followed. Affield discussed the few other changes to Ordinance #166. Braton asked if compost has ever been charged on the utility bill. Affield has not seen it on there since she came but we do now pay the City of Moorhead for handling the compost once Fuchs drops it off there. A motion to adjust the fees on Ordinance #166 was made by Steven Ring and seconded by Justin Schreiber. All in favor
Motion Carried.

12. Miscellaneous Announcements & Recognitions –

- a. **Clean-up Week - Northside of the Tracks is Wednesday, May 1st.**
- b. **Clean-up Week - Southside of the Tracks is Wednesday, May 15th.**

13. Adjournment – A motion was made by Steven Ring to adjourn the meeting at 6:35 am, seconded by Bryant DeVries. All in favor.
Motion Carried.

Tracy Tollefson, Mayor

Kayla Nosal, Administrative Assistant

Wendy Affield, City Clerk/Treasurer

April 10, 2024, Council Meeting Minutes

**CITY OF GLYNDON
RESOLUTION RECORD**

4/24/2024

RESOLUTION ALLOWING CLAIMS & ORDERING PAYMENT THEREOF

WHEREAS, THE CITY CLERK HAS AUDITED AND THE DEPARTMENTS HAVE APPROVED THE FOLLOWING CLAIMS AGAINST THE CITY OF GLYNDON, AND HAVE CERTIFIED THAT SUCH CLAIMS ARE PROPERLY PAYABLE BY THE SAID CITY, AND THAT THE SAID CITY CLERK HAS VERIFIED SUCH CLAIMS TO BE PAID AND HAS SATISFIED HERSELF THAT SUCH BILLS AND CLAIMS ARE PROPER CHARGES AGAINST THE CITY OF GLYNDON;

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GLYNDON, MINNESOTA,

FUNDS:

Wednesday, April 24th, 2024

Vendor	Description	Code	Amount
Acme Tools	Fire Dept Supplies - Donation Funds/Misc	Coded Separate	\$2,084.18
Alex Air Apparatus	Fire Dept Supplies - Donation Funds	501-45000-635	\$5,615.00
Ameritas Life Ins/Vision	Vision Insurance for Employees	101-41000-133	\$41.16
Aramark	Community Center Mops	101-43000-210	\$45.14
Beam Dental Card ACH	Employee Dental & Extra Coverage	Coded Separate	\$211.82
Carr's Tree Service	Removed Tree at 606 Eglon Ave	101-47000-219	\$1,750.00
Clay County Auditor	Specials on City Property - 1st Half of 2024	Coded Separate	\$3,612.00
Clay County Auditor	Stockwood Assessments - 1st Half of 2024	101-51000-671	\$2,176.00
Clay County Auditor	Ditch Assessment-BRRWD-1st Half of 2024	301-44000-510	\$7,815.66
Clay County Sheriff	2nd Quarter 2024 RRRDC Dispatch Fee	101-42000-324	\$4,552.25
Colonial Life Insurance	Employee Extra Insurance Premium	G 101-29000	\$63.04
Core & Main	Software Support for Sensus Water Gun	201-44000-403	\$2,340.00
Craftech	Computer IT Support - City Hall / Police	Coded Separate	\$600.00
D & S Construction of DL	Building Inspector Retainer for March	101-41000-300	\$500.00
Ferguson	Water Dept Supplies - County Repair	Coded Separate	\$763.18
Games to Go	Glyndon Days Inflatables - 1/2 Payment	101-41000-665	\$2,777.80
JDP Electric	Generator Installation at Fire Hall	501-45000-401	
Lakes Country Service ACH	Health Insurance for Employees - MEDICA	G 101-21706	\$6,509.28
Law Enforcement Labor	Police Union Dues for Ryan, Annie & Teryn	G 101-21707	\$211.50
Legacy Plumbing	Police Dept Remodeling - Plumbing	101-41000-401	\$4,350.00
Legacy Plumbing	Police Dept Water Heater	101-41000-401	\$2,541.00
Legacy Plumbing	Generator Installation at Fire Hall	501-45000-401	
Liberty Business Systems	City Hall & Police Dept Copy Machine Rent	Coded Separate	\$579.52
Menards	City Hall/Recycling/Maintenance/W & S	Coded Separate	\$1,294.56
Minnesota Firefighters	MSFDA Fire Dept Magazine for Volunteers	501-45000-433	\$140.00
Minnesota State Community	Firefighter II Training for Matt Ober	501-45000-206	\$300.00
Napa	Water Pump - Sewer Dept	301-44000-210	\$25.09
Norman Law Firm	Legal Services for March 2024	101-41000-304	\$555.00
O'Reilly's Auto Parts	Capsule For Maintenance Dept	101-47000-211	\$43.92
RMB Environmental Lab	Waste Water Testing on 4/1 & 4/3 2024	301-44000-300	\$906.02
Runnings	Community Center/Maintenance Supplies	Coded Separate	\$257.21
Sherwin Williams	Paint for Community Center Kitchen	101-43000-401	\$93.10
SSI Crestmark	US Solar Xcel Payment for March	Coded Separate	\$1,390.42
Strata	Class 5 for Recycling Center Ground Work	401-41000-401	\$862.71
William E Young Co	Meter Verification of 8" flow Metre	301-44000-300	\$325.00
		TOTAL	\$55,331.56

Transfer from Charleswood Funds

National Flood Ins. Program	Application Fee - 22 Lots out of Flood Area	601-69000-710	\$900.00
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AS CERTIFIED BY WENDY AFFIELD CITY CLERK

GRAND TOTAL

\$56,231.56

Justin P. Sorum, PE, County Engineer
Highway Department
P (218) 299-5099



April 3, 2024

City Officials
City of Glyndon

Re: **2024 – 2025 Maintenance Agreement**

Ladies and Gentlemen:

Enclosed please find two maintenance agreements and two maintenance maps. Please review the present maintenance maps. We will be maintaining the roads according to these maps, so please update them accordingly. **Please return one map and one signed maintenance agreement to our office by May 15, 2024.** If you wish to change the map, you can note the changes on the map or contact me and we will meet to discuss the changes.

The current 2023 – 2024 Maintenance Agreement for full time maintenance is at \$973.00 per mile and this agreement runs through June 30, 2024.

On March 12th the County Board of Commissioners approved the 2024-2025 Maintenance Agreement for full time maintenance at \$1,040.00 per mile. The agreement will run from July 1, 2024 - June 30, 2025.

If you have any questions, please feel free to contact me any time.

Sincerely,

Justin P. Sorum
Clay County Engineer
Enclosures

MAINTENANCE AGREEMENT

THIS AGREEMENT, entered into this ____ day of _____, 2024 between Clay County, Minnesota (“Clay County”), and the City of Glyndon, Glyndon, Minnesota (the “City”), for the period of July 1, 2024 through June 30, 2025.

It is hereby agreed that Clay County will, insofar as practical, using Clay County equipment, perform roadway blading and snow plowing on those township roads agreed upon and shown on the attached township map which is incorporated herein by reference.

The City agrees to defend, indemnify and hold harmless Clay County from any and all liability, loss, or damage Clay County may suffer as a result of claims, demands, costs, or judgments against it arising out of operations to be carried out pursuant to this Agreement, consisting of the following maintenance operations: City road graveling, adequate turn-around on dead end roads, road and bridge signing, removal of rocks, trees, limbs or other work necessary to prevent equipment damage or reduce the possibility of highway accidents. However, this paragraph will not apply to suits arising out of Clay County’s negligence or intentional acts, or those of its employees, agents or designees. Nothing herein will be deemed a waiver by the City of the limitations on liability set forth in Minnesota Statutes, Section 466.04, and the City’s obligation to indemnify, hold harmless and defend Clay County will be limited by the limitations on liability set forth in Minnesota Statutes Section 466.04, less any amounts which the City is required to pay on its own account, or on account of the City’s officers, agents or employees.

The City also agrees to mow, or cause to be mowed, all City roadways and ditches which are included within this Agreement, a minimum of four swathes (two per side), as deemed necessary by the Clay County Engineer for weed and brush control and snow plowing.

The City agrees to pay to Clay County the sum of \$1,040.00 per mile for the miles agreed upon, and as per a resolution duly adopted by the Clay County Board of Commissioners on March 12th, 2024, which is attached hereto and incorporated herein by reference. The \$1,040.00 per mile is based on the actual cost for full time township maintenance the previous calendar year, which is inclusive of administration and bookkeeping.

For the purpose of this Agreement, all dead-end roads of less than one mile in length shall be counted as one mile and all other fractions of a mile less than one-half mile will be counted as one-half mile and over one-half mile will be counted as one mile.

This Agreement contains the entire agreement between the parties, and supersedes any and all prior agreements or understandings, written or oral, with respect to each matter hereof. No other agreements, oral or written, will be deemed to exist or bind any of the parties hereto.

The failure or delay of any party to insist on the performance of any of the terms of this Agreement, or the waiver of any breach of any of the terms of this Agreement, will not be construed as a waiver of those terms, and those terms will continue and remain in full force and effect as if no forbearance or waiver had occurred and will not affect the validity of this Agreement, or the right to enforce each and every term of this Agreement.

This Agreement has been made and entered into under the laws of the State of Minnesota, and said laws will control its interpretation.

CITY OF GLYNDON

Date: _____

by: _____
Mayor of the City of Glyndon

ATTEST:

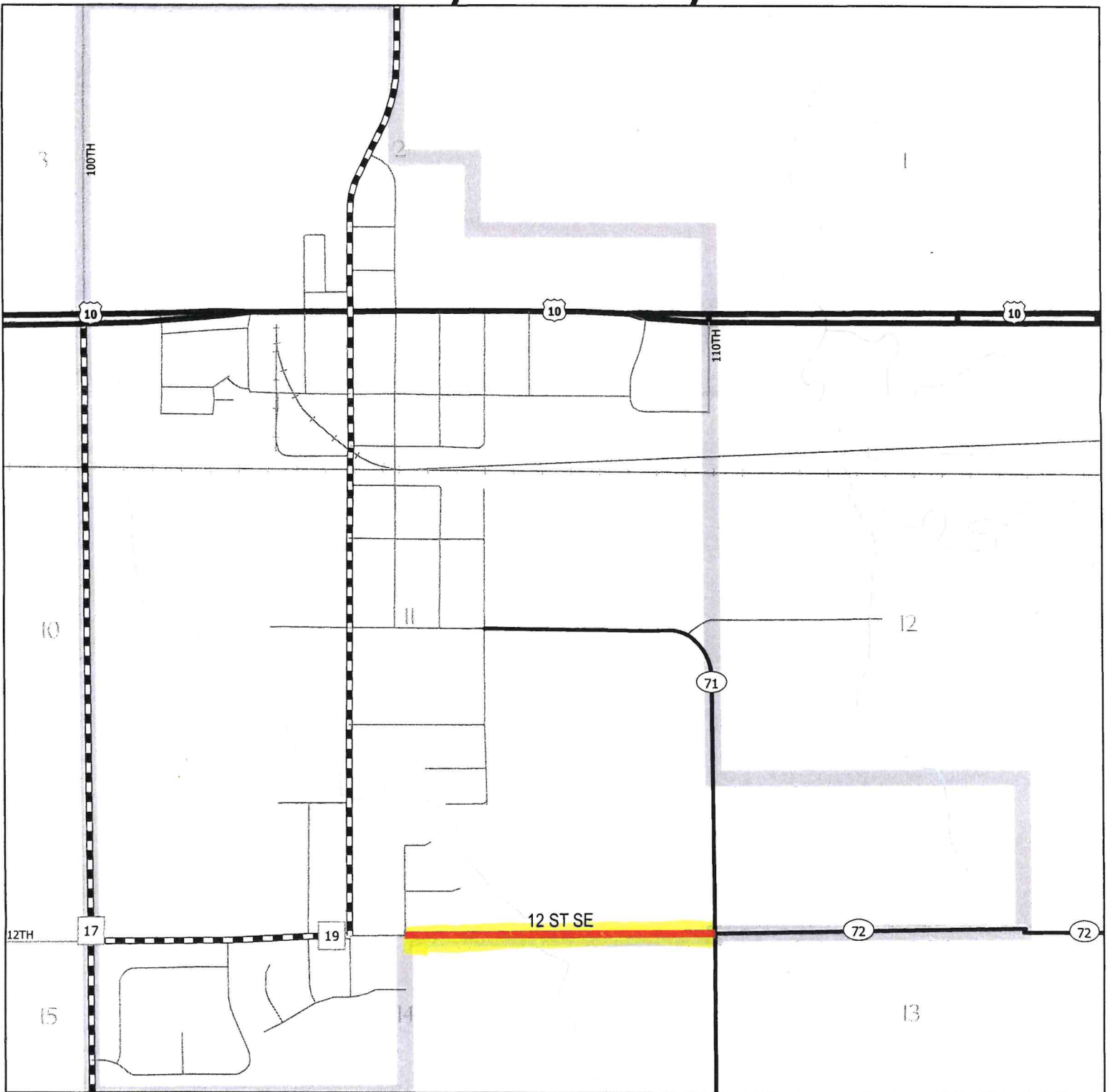
Clerk

CLAY COUNTY

Date: _____

by: _____
Justin P. Sorum
Clay County Engineer

Glyndon City



- Legend**
- US Highways
 - State Highways
 - County-State Highways
 - County Highways
 - Township Roads
 - City Roads
 - <all other values>
 - Railroads
 - Lakes
 - Rivers & Streams
 - Township Border

- Township Road Maintenance**
- Legend**
- Full Maintenance (1.0)
 - Hourly Maintenance (0.0)
 - No Winter Maintenance (0.0)

Total Miles: 1.0

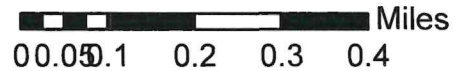


THIS MAP IS FOR REFERENCE PURPOSES ONLY. CLAY COUNTY, MN IS NOT RESPONSIBLE FOR ANY INACCURACIES HEREIN CONTAINED. THIS MAP IS IN THE PUBLIC DOMAIN AND MAY BE COPIED WITHOUT PERMISSION; CITATION OF THE SOURCE IS APPRECIATED.

Clay County GIS

Monday, August 2, 2021

G:\Staff\Highway\Twp Maintenance Contracts.aprx



Jeffrey Salveson

Comedy Magician, Illusionist, Balloon Twister, Entertainer

Jeffrey Salveson P.O. Box 9104 Fargo, North Dakota 58106	www.jeffreysalveson.com	Phone 701-235-5798
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Contract/Invoice

- This is to confirm that the Performer agrees with City of Glyndon/Glyndon Days
to present the Show of entertainment entitled Balloon Twisting
- The Organization booking the Show is City of Glyndon/Glyndon Days
- The Address of the Organization is Glyndon, Minnesota
- The Location of the Show is Glyndon Community Center
- The Day and Date of the Show is Saturday, August 10th, 2024
- The Time of the Show is 11:00 AM to 2:00 PM
- The Performer agrees to provide: 3 hours minutes of entertainment,
including 3 hours of Balloon Twisting.
- The Organization agrees to provide: Return 1 signed contract and deposit within 2 weeks.
- The Total due is \$ 360.00. Please remit a deposit of \$ 180.00, along with signed contract,
the remaining balance of \$ 180.00, is due immediately following the engagement.
Please make payments out to: Jeffrey Salveson
- 10. Publicity Policy:** The Organization agrees that any printed material developed by the Organization to promote or advertise the Show, including, but not limited to, newspaper advertisements, press releases, fliers, posters, programs, announcements, and brochures will include the name of the Performer and specifically mention "magic" or "magician."
Example (1) Comedy Magician Jeffrey Salveson Example (3) Magician Jeffrey Salveson
Example (2) Magic Show by Jeffrey Salveson Example (4) Balloon Twister Jeffrey Salveson
- 11. Cancellation Policy:** Should the person or Organization booking the Show decide to cancel it with less than thirty (30) days' notice to the Performer, except in the case of natural disasters such as fire, flood, snowstorm or tornado, that person or Organization agrees to pay the Performer one-half the Fee stated in Item 9 above. Should postponement of the Show to a mutually agreeable date be necessary, a new contract, superseding this contract, will be issued.
- Please sign and date a copy of this contract and return it to the Performer at the address above. Retain a copy for your files. If you have any questions regarding the Show or this agreement, please contact the Performer by mail or by telephone.
- X _____ 14. Jeffrey Salveson 4-17-24
Organization Representative Date Performer

Please make payments out to: Jeffrey Salveson



Games to Go

1655 Main Ave SE, Moorhead, MN 56560
Phone: 701-271-0378

Website: www.gamestogofm.com Email: brian@gamestogofm.com

City of Glyndon

Wendy Affield

Billing Address

PO Box 223

Glyndon, MN 56547

Phone: 218.498.2578

Cell Phone: (218)443-6916

Email: waffield@glyndonmn.com

Delivery Location

City Park

Glyndon, MN 56547

Order No: O10058

Order Date: April 12, 2024

Written by: Brian Bach

Start Date & Time: Aug 10, 2024 8:00 am

End Date & Time: Aug 10, 2024 11:59 pm

Delivery method: Manage Contract

Surface type: Outdoor Grass

Additional Notes:

Rental Contract:

Waiver Form:

Travel Time:

Leave Time:

Set Up Time:

Actual Event Times: 11a - 2p

Event Contact Person:

Event Contact Cell Phone:

#Volunteers to help Set Up:

Volunteers to supervise games:

#Volunteers to help Tear Down:

GTG Employees: supervise all

InvNo	Name	Qty	Total
BO88	70' Ultimate Obstacle Black/Yellow	1	\$899.00
AO77	Human Gyroscope	1	\$1,195.00
PCWS22	Purple Crush Waterslide	1	\$1,150.00
WG002	Towable Dunk Tank	1	\$150.00
T004	Bounce N Splash	1	\$225.00
I003	Tugga Touchdown	1	\$499.00
AO182	Criss-Cross BBall Challenge	1	\$349.00
BLUE	Blue Bounce House	1	\$199.00
TINYSHAR	Tiny Shark Toddler Playland	1	\$375.00
Order subtotal			\$5,041.00
Discount	15.00 %		\$554.40
Damage Waiver	10.00 %		\$0.00
Sales Tax	0.00 %		\$0.00
Delivery			\$1,069.00
Total			\$5,555.60
Amount Paid			\$0.00
Balance Due			\$5,555.60

101-41000-665 =

\$2,777.80

Pay 1/2 - Down Payment

Thank You for choosing Games to Go!

I agree to pay the above agreed to amount in full.

WA

E-Signed

A 50% non-refundable deposit is due with a Signed Contract (\$50 for the Indoor Party Room). In the event that your party is cancelled or postponed the deposit will be kept on file for up to 1 year to use when you reschedule. The balance will be due prior to the start of the event unless other arrangements have been made. If we have a card on file from the deposit we will run the balance on that.

If event payment is made in full and event is cancelled that entire payment will be credited towards your rescheduled date.

WA

E-Signed

For customer pickup and private party set ups: Your game will be clean when you pick it up. It is expected to be returned in the same condition. There will be up to a \$100 refundable deposit on all customer pickups. This can be returned after game is returned and inspected.

PETRO SERVE USA

Helping America Fuel Better®

Car Washes • Travel Centers • Convenience Stores

CITY OF GLYNDON
FUOC ID: 0298644

TIN: *****1026

Check No: 92659

Date: 3/18/2024

FY: 11/30/2023

YTD PURCHASES: \$10,071.21

	<u>REFUND</u>	<u>EQUITY</u>	<u>CASH</u>
2023 QUALIFIED PATRONAGE SUMMARY (3.77%)	\$ 379.89	\$ 189.94	\$ 189.95
2023 NON-QUALIFIED PATRONAGE SUMMARY (0.18%)	\$ 18.28	\$ 18.28	\$ 0.00

EQUITY RECAP

<u>EQUITY TYPE</u>	<u>PREVIOUS BALANCE</u>	<u>CHANGE</u>	<u>CURRENT BALANCE</u>
PS-USA Qualified Equity (taxed upon issuance)	\$2,560.37	\$ 189.94	\$2,750.31
Non-Qualified Equity (taxed upon redemption)	\$ 618.11	\$ 18.28	\$ 636.39
TOTAL EQUITY	\$3,178.48	\$ 208.22	\$3,386.70

Thank you for doing business with Petro Serve USA this past year. The opportunity to earn patronage and equity for doing business with the company you own is unique to cooperatives and we value your trust in the cooperative system. The enclosed dividend check is for 50% of the total **Petro Serve USA Stock** you earned in FY2023. Petro Serve USA retains the remaining 50% in stock to fund operations, and this retained stock is then retired to you as a stock retirement at a future date. This summer Petro Serve USA will have retired retained stock earned up to the year 2011.

Avg. 2023 Gas Dividend Per Gal. 13.3¢ Avg. Fuel Div. Per Gal. 16.0¢ Avg. LP Gas Div. Per Gal. 7.0¢

Please call Jody our Capital Manager, Dillon our Controller or Kent our CEO, at 701-282-3201 if you have questions.

Justin P. Sorum, PE, County Engineer

Highway Department

P (218) 299-5099



April 4, 2024

City of Glyndon

PO Box 223

Glyndon, MN 56547

RE: Clay County Wheelage Tax

Dear Council Chairperson/City Engineer:

This is a reminder of the Wheelage Tax funds available to the cities within Clay County. These funds are to be used for construction or maintenance projects on city streets. Snow removal, sidewalk, lighting, etc. are not eligible for these funds.

The current Wheelage Tax funds available for the City of Glyndon is: \$33,694.54

The last Wheelage Tax payment made to the City of Glyndon was April 21, 2021, for \$77,445.22.

All funds not requested by the City in the fiscal year will be carried over for a period of 7 years. Additional information is available on our website at <https://www.claycountymn.gov/618/Wheelage-Tax-Policy>. A copy of the Wheelage Tax Funding Policy is enclosed.

If you have any questions, feel free to contact our office at 218-299-5099 or email us at highway.department@claycountymn.gov.

Sincerely,

Terri Grinde

Office Manager

Highway Department

What is a wheelage tax in MN?

Minnesota law (Minnesota Statute 163.051) allows counties to levy a tax on vehicles that are primarily kept in the county. This tax is referred to as a wheelage tax. It is added to the vehicle registration fee (license plate tabs), and is paid directly to the county to provide funding for transportation needs.



Amazon



SKU: WESTLAKE-72RF
Availability: Many in stock

Commercial Refrigerator and Freezer Combo, WESTLAKE 72" 3 door Reach-In Commercial Fridge and Freezer Combination

\$3,699.00 ~~\$3,999.00~~
Shipping calculated at checkout.

[Ask about this product](#)

Size: 72" Fridge and Freezer Combo



1 Door 27"W 23 Cu.ft Freezer 2 door 48"W 36 Cu.ft Freezer 48" Fridge and Freezer Combo 2 door 54"W 49 Cu.ft Freezer
3 door 72"W 54 Cu.ft Freezer 72" Fridge and Freezer Combo 3 door 82"W 72 Cu.ft Freezer

ADD TO CART

[I agree with the terms and conditions](#)

BUY NOW

[ADD TO WISHLIST](#) [ADD TO COMPARE](#)

Vendor: WESTLAKE
Product Type: Commercial Fridge and Freezer

Description

Commercial Fridge and Freezer Combo, WESTLAKE 72" 3 door Reach-In Commercial Refrigerator Freezer Combination 54 Cu.ft for Restaurant, Bar, Shop, etc.

Warranty:

6-year Warranty Compressor, 2-year Warranty Parts, Manual Door-to-door Service.

Brand: WESTLAKE

Material: Stainless Steel Fridge Freezer (interior And Exterior)

Approvals: cETLus, ETL-S, NSF

1, Heavy Duty Compressor

This Upright Combo Refrigerator And Freezer Equipped With 2 Pcs "cubigel" compressors, It Circulates Eco-friendly R290 Refrigerant. This Specialized Refrigerant Has An Ozone Depletion Potential (odp) Of 0 And Making It An Environmentally-responsible Choice For Your Business. Fan Cooling Precised Refrigeration System, Automatic Defrost Cycle, Keeps Food At Safe Temperature.

2, Digital Temperature Display

Italian Brand "carel" Digital Temperature Control Allows You To Easily Adjust The Temperature Of Your Refrigerator's Cabinet Within Its 33 To 41 Degree Fahrenheit Range And Your Freezer's Cabinet Within Its -8 To 0 Degree Fahrenheit Range Defrost Frequency. The Clear Lcd Readout Also Helps Keep Track Of The Unit's Temperature.

3, Large Storage Room And Corrosion-resistant Shelves

Reach In Refrigerator And Freezer Equipped With 9 Shelves And 36 Shelf Clips, Allowing You To Place Your Shelves Exactly Where You Need Them To Accommodate Your Small Or Large Food Products. Shelves Coated With Corrosion-



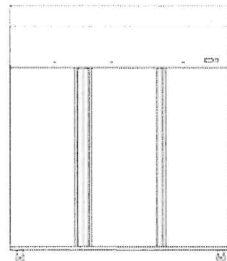
Size



800mm/31.5inch



1850mm/72.8inch



1910mm/77.9inch



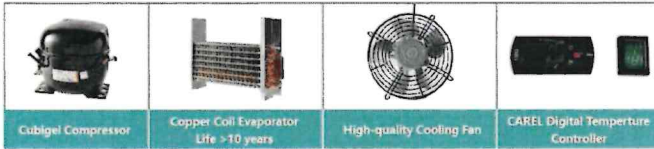
Why choose us



Top Mounted Series Reach In Refrigerator and Freezer Combo (WK-72RF)

Features

- Precision ventilated refrigeration system keeps food fresh
- Electronic control system make it easy to adjust temperature set point and defrost frequency
- Self closing door with 90 degree stay open feature, locks and keys included
- Preinstalled heavy duty casters with brakes
- Removeable installation board makes it easy to access condenser coil for cleaning
- Stainless steel exterior and interior, guaranteed to last up to 10 years and beyond
- Top mounted LED light, goes on when door open, goes off when door closed
- Paired with a durable copper coil evaporator, Westlake products are ensure surpassing 10 years of reliable performance
- 9 epoxy coated steel wire shelves, 90 lbs loading capacity each



Sturdy Construction



Magnetic Gasket

Stainless Steel Interior

9 Steel Corrosin-resistant Loading Shelves Coated With Plastic

Stainless Steel Exterior

resistant Plastic, And The Loading Capacity Is Maximum 90 Lbs.half For Refrigerator And Half For Freezer.

4, Outside And Inside Stainless Steel

This 2 Solid Door 36 Cu.ft Combo Refrigerator And Freezer Is Designed Specially For Restaurants, Bars, Shops And Residential With Both Exterior And Interior Stainless Steel, And Exterior Stainless Steel Is Designed With Anti Fingerprint Treatment. Ensure Longer Life And Easier Cleaning Work.

5, Products Packing

This Product Packing Contains Corner Protection Foam, Plastic Waterproof Bag, Double Layer Corrugated Carton And Enhanced Wooden Pallet. Plus, Four Wheels Are Preinstalled.(2 With Brakes)

WESTLAKE Commercial Fridge and Freezer Standard Features:

- Precision Ventilated Refrigeration System Keeps Food At Safe Temperature.
- Electronic Control System Make It Easy To Adjust Temperature Set Point And Defrost Frequency.
- Self Closing Door With 90 Degree Stay Open Feature,locks Andkeys Included.
- Preinstalled Heavy Duty Casters With Brakes.
- Top Installation Board Makes It Easy To Access Condenser Coil For Cleaning And Service.
- Stainless Steel Exterior And Interior, Ensure Longer Life.
- Top Led Light,goes On When Door Open, Goes Off When Door Closed.
- Anti-corrosion Coated Copper Coil Evaporator Ensure 10 Years Life Of Westlake Products.
- 9 Epoxy Coated Steel Wire Shelves, 90 Lbs Loading Capacity Each.
- R290 Hydro Carbon Refrigerant That Has Zero(0) Ozone Depletionpotential(odp) & Three(3) Global Warming Potential(gwp).

WESTLAKE Commercial Refrigerator Freezer model number: WESTLAKE-72RF

WESTLAKE Commercial Refrigerator Freezer Part Number: WESTLAKE-72RF

WESTLAKE Commercial Refrigerator and Freezer Package Dimensions: 75*33*84.6 inch

Fast Shipping and Delivery:

To ensure fast delivery, Westlake has 4 warehouses in the United States, the 4 warehouses located in:

- (1) 85 Metro Way, Secaucus, NJ, 07094
- (2) 475 Eagles Landing Pkwy, Stockbridge, GA, 30281
- (3) 10320 6th St, Rancho Cucamonga, CA, 91730
- (4) 8630 Fallbrook Dr #200, Houston, TX, 77064

**CITY OF GLYNDON, MINNESOTA
COUNTY OF CLAY**

ORDINANCE NO. 195

AN ORDINANCE CREATING AND ENACTING CANNABIS REGULATIONS

THE CITY COUNCIL OF THE CITY OF GLYNDON HEREBY ORDAINS:

CANNABIS REGULATIONS

Section 1	Purpose and intent
Section 2	Definitions
Section 3	Prohibition of cannabis use in public spaces
Section 4	Penalty

Section 1: PURPOSE AND INTENT

- a. The City recognizes that, based on the most reliable and up-to-date scientific evidence, the introduction of new legalized adult-use cannabis products presents a significant potential threat to the public health, safety, and welfare of the residents of Glyndon, and particularly to youth.
- b. The City has the opportunity to be proactive and make decisions that will mitigate this threat and reduce exposure of young people to cannabis and related products and improve compliance among cannabis users.

Section 2: DEFINITIONS

PRIVATE PROPERTY: means private residences, including curtilage and yard, not generally accessible by the public; unless a person is explicitly prohibited from consuming cannabis flower, cannabis products, lower-potency hemp edibles or hemp derived consumer products on the property by the owner of the property. Usage must be in accordance with Minn. Statutes §342.09, PERSONAL ADULT USE OF CANNABIS.

PUBLIC PLACE: means property that is generally open or accessible to the public, except those premises licensed by the State of Minnesota to permit on-site consumption.

PUBLIC PROPERTY: means property, real or personal, that is owned, managed, or controlled by the City, including, but not limited to: City buildings and all land therein, parking lots, parks, golf courses, pathways and trails, and city rights of way consisting of the traveled portion and abutting boulevard, sidewalks and trails, and any City personal property, such as motor vehicles, city equipment and the like.

CANNABIS FLOWER, CANNABIS PRODUCTS, LOWER-POTENCY HEMP EDIBLES, AND HEMP DERIVED CONSUMER PRODUCTS: shall have the meanings as defined in Minn. Stat. §342.01 (enacted under Minnesota Laws 2023).

Section 3: PROHIBITION OF CANNABIS USE IN PUBLIC PLACES

a. It is unlawful to use cannabis flower, cannabis products, lower-potency hemp edibles and hemp derived consumer products in public places or public property in the City of Glyndon.

b. Exceptions:

1. Private property as defined in this chapter.
2. The premises of an establishment or event licensed to permit on-site consumption of cannabis flower, cannabis products, lower-potency hemp edibles or hemp-derived consumer products.

Section 4: PENALTY

Any person violating any provision of this chapter shall, upon conviction thereof, be guilty of a misdemeanor and shall be punished by a fine as provided by law.

This ordinance shall take effect and be in force from and after its passage and publication, and all other ordinances, resolutions, and acts and proceedings of the City and of the Council which are inconsistent with the terms of this ordinance are hereby amended or repealed to the extent necessary to give full force and effect to this ordinance.

APPROVED AND ADOPTED this ____ day of _____, 2024 in the City of Glyndon, Minnesota.

MAYOR: _____
Tracy Tollefson, Mayor

ATTEST: _____
Wendy Affield, City Clerk/Treasurer

**CITY OF GLYNDON, MINNESOTA
COUNTY OF CLAY**

ORDINANCE NO. 194

A NUISANCE ORDINANCE REGULATING HEALTH, PEACE AND SAFETY, RESIDENTIAL OFF-STREET PARKING AND THE STORAGE OF JUNK, TRASH, AND RUBBISH WITHIN THE CITY OF GLYNDON, MINNESOTA

BE IT ENACTED AND ORDAINED BY THE CITY COUNCIL OF THE CITY OF GLYNDON AS FOLLOWS:

Ordinances No. 12 and 77 are hereby repealed and in their place and stead the following ordinance is adopted.

Section:

- 1-1-1. Definitions**
- 1-1-2. General Provisions**
- 1-1-3. Nuisance Penalties and Abatement**

1-1-1 DEFINITIONS - For purposes of this chapter, the following definitions shall apply unless the context clearly indicates or requires a different meaning:

Alley: A public right-of-way primarily designed to serve as secondary access to the side or rear of those properties whose principle frontage is on the street.

Article: A particular item or object, a piece of merchandise.

Carport: A canopy supported by posts either ornamental or solid and completely open on one or more sides.

Public Right-of-Way: The right of way (ROW) is the City owned space between private property lines in which public infrastructure facilities are located.

Building Materials: Shall include, without limitation, lumber, bricks, cinder blocks, plumbing materials, electric wiring or equipment, heating ducts or equipment, shingles, mortar, concrete or cement, nails, screws, or any other materials used in constructing any structure.

Demolition Materials: Shall include, without limitation, debris resulting from the demolition of buildings, such as concrete, stone, plaster, bricks, concrete blocks, and other materials that are a result of the demolition and construction operations.

Derby Car: Means a motor vehicle designed or intended to be used in a Demolition Derby.

Dilapidated Fences: Any fence, in whole or in part, which has fallen on the ground, or because of decay or disrepair has deteriorated to such an extent that it presents a danger of imminent collapse on its own, or as a result of normal weather conditions.

Dwelling: A building or portion thereof, designated exclusively for residential occupancy, including one-family, two-family, and multiple-family dwellings, but not including hotels, motels, or boarding houses.

Enforcement Officer: All persons appointed as enforcement personnel or acting as inspectors for the city, or any other city employee designated by the City Council to enforce the provisions of the City Code.

Exterior Storage: The storage of goods, materials, equipment, manufactured products, and similar items not fully enclosed by a building.

Fence: A fence is defined for the purpose of this Ordinance as any partition, structure, wall, or gate erected as a dividing mark, barrier, or enclosure.

Garage, Private: An accessory building or accessory portion of the principal building which is intended for and used to store the private passenger vehicles and noncommercial trucks not exceeding twelve thousand (12,000) pounds gross weight of the family or families residing upon the premises, and which no business service or industry is carried on except for home occupations.

Inoperable Motor Vehicles: Shall include, without limitation, any vehicle, for which, for a period of at least seven (7) days for unregistered and thirty (30) days for currently registered, the engine, transmission, wheels, or other parts have been removed, or on which the engine, wheels, transmission, or other parts have been altered, damaged, or otherwise treated so that the vehicle is incapable of being driven under its own power. Any vehicle which does not display current license plates or have proof of current registration if license and registration are required by law for the vehicle to travel on public roads in the State of Minnesota.

Interested Party: Any owner of record, occupying tenant, or lien holder of record.

Junk: Shall include, without limitation, parts of machinery or motor vehicles, unused furniture, furniture which is manufactured and intended to be used exclusively indoors but is kept outdoors, stoves, refrigerators or other appliances, remnants of wood, metal, or any other cast-off material of any kind, whether or not the same could be put to any reasonable use.

Last Known Address: The address shown on the records of Clay County, or a more recent address known to the Enforcement Officer. In the case of parties not listed in these records, the last known address shall be that address obtained by the Enforcement Officer after a reasonable search.

Mail: Service by mail shall mean by depositing the item with the United States Postal Service addressed to the intended recipient at his or her last known address with first class postage prepaid thereon.

Owner: Those shown to be owner or owners on the records of Clay County.

Parking Space, Off-Street: Parking your vehicle anywhere but on the streets. These are usually parking facilities like garages and lots. It can be both indoors and outdoors. It also includes private lots, garages, and driveways. Space for maneuvering incidental to parking or unparking shall not encroach upon any public way. Every off-street parking space shall be accessible from a public way.

Personal Service: Service by personally handing a copy to the intended recipient or by leaving a copy at the intended recipient's residence or place of business with a person of suitable age and discretion.

Racecar: A vehicle designed and built for speed, performance, and competition. These cars are made for racing and are found at racetracks or racing circuits rather than on the street.

Recreational Motor Vehicle: Any vehicle propelled or drawn by a self-propelled vehicle used for recreational purposes, including but not limited to a snowmobile, trail bike or other all-terrain vehicle,

hovercraft, or motor vehicle licensed for highway operation which is being used for off-road recreational purposes.

Responsible Party: Any one or more of the following: agent; assignee or collector of rents; holder of a contract for deed; a mortgagee or vendee in possession; receiver of executor or trustee; lessee; those known to the Enforcement Officer as having an ownership interest; or other person, firm, or corporation exercising apparent control over a property.

Refuse, Trash and Rubbish: Shall include, without limitation, putrescible and non-putrescible and combustible and non-combustible waste, including paper, garbage, material resulting from the handling, processing, storage, preparation, serving, and consumption of food, vegetable or animal matter, offal (organs of a butchered animal), plant wastes such as tree trimmings or grass cuttings, ashes or incinerator residue, street cleanings, detached vehicle parts, furniture, or solid industrial and market waste. Shall include any and all forms of debris not herein otherwise classified.

State Defined Nuisance: Any nuisance so defined by applicable Minnesota Statutes or by the common law of the state is also a public nuisance under this chapter.

Structure: Anything which is built, constructed, or erected; an edifice or building of any kind; or any piece of work artificially built up and/or composed of parts joined together in some definite manner whether temporary or permanent in character. Among other things, structures including buildings, manufactured homes, walls, fences, towers, antennas, swimming pools, billboards, and poster panels.

Trailer: A wheeled vehicle that cannot move on its own – it needs to be pulled by a car, truck, or other vehicle.

Travel Trailer: Means a trailer, mounted on wheels that is designed to provide temporary living quarters during recreation, camping, or travel; does not require a special highway movement permit based on its size or weight when towed by a motor vehicle.

Yard Type:

1. **Front Yard:** The space extending between side lot lines from the front property line and the building setback line.
2. **Rear Yard:** A space extending between the rear line of the principal structure and the rear line of the lot and extending the full width of the lot.
3. **Side Yard:** A space between the building and the sideline of the lot extending from the lot line to the rear yard. In the case of through lots, side yards shall extend from the rear lines of the front yards required. In the case of corner lots with normal frontage, there will be only one side yard, adjacent to the interior lot. In the case of the corner lots with reversed frontage, the yards remaining after the full and half-depth front yards have been established shall be considered to be side yards. Width of required side yards shall be measured at right angles to a straight line joining the ends of front and rear lot lines on the same side of the lot. The inner side yard line of a required side yard shall be parallel to the straight line so established.

Vehicle: A thing used for transporting people or goods on a public roadway such as a car, truck, or SUV.

1-1-2 GENERAL PROVISIONS

A. Public Nuisance Prohibited – A person must not act, or fail to act, in a manner that is or causes a public nuisance.

B. Public Nuisances Defined

- 1. Generally** – A public nuisance is a thing, act, occupation, condition, or use of property which shall continue for such length of time to:
 - a) Unreasonably annoy, injure, or endanger the safety, health, morals, comfort, or repose of any considerable number of members of the public; or
 - b) Interfere with, obstruct, or render dangerous for passage any public highway or right-of-way, or waters used by the public; or
 - c) Greatly offend the public morals or decency; or
 - d) In any way renders the public insecure in life or in the use of property.

- 2. Public Nuisances Affecting Peace, Health, and Safety** – The following are hereby declared to be public nuisances affecting peace, health, and safety but shall not be construed to exclude other nuisances affecting peace, health, and safety coming within the definition of division (1-1-1) above:
 - a) Exposed accumulation of decayed or unwholesome food or vegetable matter; or
 - b) All diseased animals running at large; or
 - c) All residential ponds or pools of stagnant water; or
 - d) Carcasses of animals not buried or destroyed within twenty-four (24) hours after death; or
 - e) Accumulations of decaying animal or vegetable matter, trash, manure, refuse, rotting lumber, bedding, packing material, scrap metal, or other debris; or
 - f) Privy vaults and garbage cans which are not rodent-free or fly-tight or which are so maintained as to constitute a health hazard or to emit foul and disagreeable odors; or
 - g) The pollution of any public well or cistern, stream or lake, canal, or body of water by sewage, industrial waste, or other substances; or
 - h) Dense smoke, noxious fumes, gas and soot, or cinders, in unreasonable quantities; or
 - i) All fences, walls, shrubbery, or other obstructions more than thirty inches (30”) in height above established street grades within the triangular area formed at the intersection of any street right-of-way lines by a straight line drawn between said right-of-way lines at a distance along each line of twenty-five (25) feet from their point of intersection.

- 3. Other Public Nuisances** – It is hereby determined that dilapidated fences and the storage or accumulation of trash, rubbish, junk, refuse, inoperable vehicles, building materials, and demolition materials upon any private property within the city tends to result in blighted and deteriorated neighborhoods, the spread of vermin and disease, and is contrary to the public peace, health, safety, and general welfare of the community.

C. Nuisance Parking and Storage of Junk, Trash and Rubbish

- 1. Declaration of nuisance.** The outside parking and storage on residentially zoned property of large numbers of vehicles, materials, supplies, or equipment not customarily used for residential purposes in violation of the requirements set forth below is declared to be a public nuisance because it:
 - a) Obstructs views on streets and private property; or
 - b) Creates cluttered and otherwise unsightly areas; or
 - c) Prevents the full use of residential streets for residential parking; or
 - d) Introduces commercial advertising signs into areas where commercial advertising signs are otherwise prohibited; or
 - e) Decreases adjoining landowners' and occupants' use and enjoyment of their property and neighborhood; or
 - f) Otherwise adversely affects property values and neighborhood patterns; or
 - g) All abandoned refrigerators, iceboxes, washers, or dryers from which the doors and other covers have not been removed or which are not equipped with a device for opening from the inside by pushing only.

2. Unlawful Parking and Storage

- a) A person must not place, store, or allow the placement or storage of ice fishing houses, campers, watercraft, trailers, vehicles, travel trailers, or non-permanent structures outside within the City's right of way.
- b) A person must not place, store, or allow the placement or storage of pipe, lumber, forms, steel, machinery, or similar materials, including all materials used in conjunction with a business, outside on residential property, unless shielded from public view by an opaque cover or fence.
- c) A person must not cause, undertake, permit, or allow the outside parking and storage of vehicles on residential property unless it complies with the following requirements:
 - i. Vehicles or trailers that are parked or stored outside in the front yard must be on a paved, concrete, or graveled parking surface or driveway area and must have current license and registration.
 - ii. A recreational motor vehicle, travel trailer or trailer that is parked or stored outside in the side or rear yard must not exceed two (2) in combination. The weeds and grass must be maintained under and around not to exceed eight (8) inches in height. Must have current license and registration.
 - iii. Vehicles, watercraft, and other articles stored outside on residential property must be owned by a person who resides on that property. Students who are away from school for periods of time but still claim the property as their legal residence will be considered residents on the property.
 - iv. Vehicles will not be allowed in the backyard unless under a carport or in an enclosed trailer or building.

3. Unlawful to Accumulate Junk, Refuse, Inoperable Vehicles, Trash, and Rubbish – It shall be a nuisance and an offense for any person to store or permit the storage of accumulation of junk, refuse, inoperable vehicles, trash, or rubbish on any private property within the city, except within a completely enclosed building.

4. Unlawful to Dismantle Automobiles or Machinery; *Exception* – It shall be a nuisance and an offense for any person to dismantle, cut up, remove parts from, or otherwise disassemble an automobile, whether or not the same be a junk automobile, abandoned vehicle, or otherwise, or any appliance or machinery, or store such parts, except in a completely enclosed building.

5. Unlawful to Store Building Materials or Demolition Materials; *Exception* – It shall be a nuisance and an offense for any person to store or permit the storage or accumulation of building materials or demolition materials on any private property, except in a completely enclosed building, or except when such materials are being used in the construction of a structure on the property in accordance with a valid building permit issued by the city, and unless that construction is completed within a reasonable period of time.

6. Unlawful to Park or Store a Racecar or Derby Car; *Exception* – A person must not place, store, or allow the placement or storage of racecars or derby cars unless within an enclosed trailer or a building.

7. Unlawful to Permit Dilapidated Fences – It shall be a nuisance and offense for any person to allow or permit a dilapidated fence on their property.

1-1-3 NUISANCE PENALTIES AND ABATEMENT

- A. Declaration of Policy** – The purpose of this subchapter is to protect the public health, safety, and welfare by enactment of provisions which:
1. Define Class I and Class II nuisances.
 2. Determine the responsibilities of owners and operators of dwellings and property for correction of nuisance conditions.
 3. Provide remedies to eliminate public nuisances.
 4. Provide for administration, enforcement, and penalties.
 5. Promote the stabilization and maintenance of neighborhoods.
 6. Unless otherwise specified in the City Code, the abatement processes in this subchapter are to be used to abate and resolve nuisance conditions within the city.
- B. Disclosure of Responsible Party** – Upon the request of the Enforcement Officer, the responsible party or owner shall disclose the name of any other responsible party or owner known to them. This shall include, but not be limited to, the person for whom they are acting, from whom they are leasing the property, to whom they are leasing the property, with whom they share joint ownership, or with whom they have any contact pertaining to the property.
- C. Order To Cease** – In the event that an Enforcement Officer observes a person creating or allowing a nuisance, the officer may order that the person cease and desist creating or allowing the nuisance.
- D. Service** – When service of an order or notice is required, any one or more of the following methods of service shall be adequate:
1. By personal service; or
 2. By certified mail, through the U.S. Postal Service; or
 3. By U.S. Mail, unless it is a written order which gives three (3) days or less for the completion of any act it requires; or
 4. If the appropriate party or address cannot be determined after reasonable effort, by posting a copy of the order in a conspicuous place on the property; or
 5. If a mailed order or notice is returned by the U.S. Postal Service, a good faith effort shall be made to determine the correct address, unless the order or notice orders abatement and that abatement has been completed.
- E. Administrative Penalties** – The City Council may, by resolution or ordinance, establish a schedule of administrative penalties for Class I and Class II nuisances. Administrative penalties shall be imposed in accordance with the fee/penalty schedule adopted by the City Council in ordinance #166, as that ordinance may be amended from time to time.
- F. Class I and Class II Nuisances**
1. **Class I Nuisances.** For purposes of this subchapter, the following public nuisances, when existing or allowed to exist in the city shall be designated as “Class I Nuisances.”
 - a) **Dangerous Structure.** A structure which is potentially hazardous to persons or property including, but not limited to:
 - 1) A structure which is in danger of partial or complete collapse; or
 - 2) A structure with any exterior parts which are broken, loose or in danger of falling; or
 - 3) A structure with any parts such as floors, porches, railings, stairs, ramps, balconies, decks or roofs which are accessible and which are either collapsed, in danger of collapsing or unable to support the weight of normally imposed loads.
 - b) **Fire Hazards.** Anything or condition on the property which, in the opinion of the Enforcement Officer, creates a fire hazard or which is a violation of the fire code.

- c) **Hazards.** Anything or conditions on the property which in the opinion of the Enforcement Officer, may contribute to injury of any person present on the property, which shall include but not be limited to, open holes, open foundations, open wells, dangerous trees or limbs, or abandoned appliances.
- d) **Health Hazards.** Anything or condition on the property which, in the opinion of the Enforcement Officer, creates a health hazard or which is a violation of any health or sanitation law.
- e) **Insects, Rodents, or Pest Harborage.** Conditions which are conducive to the presence, harborage, or breeding of insects, rodents, or other pests.
- f) **Nuisance Building.** A vacant building or portion of a vacant building which has multiple housing codes or building code violations or has been ordered vacated by the city or city Building Inspector or which has a documented and confirmed history as a blighting influence on the community.
- g) **Sight Triangle Obstructions.** A fence, wall, shrubbery, or other obstruction to vision above a height of thirty (30) inches from the established street grades within the triangular area formed at the intersection of any street right-of-way lines by a straight line drawn between said right-of-way lines at a distance along each line of twenty-five (25) feet from their point of intersection.
- h) **Unsecured Unoccupied Buildings.** Unoccupied buildings or unoccupied portions of buildings which are unsecured. Owners may be required to replace coverings over broken or missing windows or doors with the appropriately sized windows or doors.
- i) **Occupations or Commercial Activity.** Operated, maintained, or permitted in violation of City Code.
- j) **Spoil Piles of Fill.** Excavations and/or construction debris existing for periods longer than seven (7) days unless otherwise approved by the city.
- k) **Any Other Conditions.** Whereby a substance, matter, emission, or thing which creates a dangerous or unhealthy condition or which threatens the public peace, health, safety, or sanitary condition of the city or which is offensive or has a blighting influence on the community and which is found upon, being discharged, or flowing from any street, alley, highway, railroad right-of-way, vehicle, railroad car, water, excavation, building, erection, lot, grounds, or other property located within the city exists or is allowed to exist.

- 2. **Class II Nuisances.** For purposes of this subchapter, all other public nuisances, existing or allowed to exist in the city and not defined above as a “Class I Nuisance” shall be designated as a “Class II Nuisance.”

G. Abatement Procedure, Class I Nuisances – Unless the nuisance is as described under the Emergency Abatement Procedure section the city may abate “Class I Nuisances” by the procedure described below:

- 1. **Order.** The Enforcement Officer shall serve a written order upon the owner. The written order shall also be served upon any responsible party known to the officer and may be served upon any party known to have caused the nuisance. The written order shall contain the following:
 - a) A description of the property sufficient for identification; and

- b) A description and location of the nuisance and the remedial action required to abate the nuisance; and
- c) A statement that the nuisance is to be abated within seven (7) days of the date of the order; and
- d) A statement that the order may be appealed and a hearing before the City Committee or designee may be obtained by filing a written request with the city before the appeal deadline which shall be the abatement deadline designated in the order or seven (7) calendar days after the date of the order, whichever comes first; and
- e) A statement that, if remedial action is not taken nor a request for a hearing filed with the city within the time specified, the city will abate the nuisance and charge all costs incurred therein against the owner of the property and if cost is unpaid by the owner or responsible party the costs will be charged against the property as a special assessment to be collected in the same manner as property taxes.

2. **Setting Hearing Date.** In the event that an appeal is filed, a notice shall be mailed to the owner and known responsible parties, stating the date, time, place, and subject of the hearing.
3. **Notice of Hearing Date.** In the event that an appeal is filed, a notice shall be mailed to the owner and known responsible parties, stating the date, time, place, and subject of the hearing.
4. **Designated Hearing Officer.** The City Committee or designated Hearing Officer shall convene a hearing at which time the property owner shall have an opportunity to present evidence and testimony to support the appeal of the abatement order. The Hearing Officer may receive evidence and testimony from the Enforcement Officer and other parties who wish to be heard. Upon receiving the evidence and testimony, the Hearing Officer shall make a written recommendation to the City Council which may confirm, modify, revoke, alter, or cancel the order of the Enforcement Officer. If the City Council determination requires abatement, the City Council shall, in the resolution, fix a time with which the nuisance must be abated and shall provide that, if the nuisance is not eliminated within the time specified, the city may abate the nuisance and assess the costs of the abatement to the property.
5. **Abatement.** If the remedial action is not taken nor an appeal filed within the time specified, the city may abate the nuisance.
6. **Assessment.** The city may assess charges against a property as a special assessment, pursuant to the provisions of M.S. Chapter 429, as it may be amended from time to time, for certification to the County Auditor and collection together with current taxes payable in the following year.

H. Abatement Procedure, Class II Nuisances – Unless the nuisance is as described under the Emergency Abatement Procedure section the city may abate “Class II Nuisances” by the procedure described below.

1. Notice.

- a) In the event any condition that is defined as a “Class II Nuisance” by the City Code is found to exist, the city may cause to be served upon the owner of the property upon which the condition exists, by registered or certified mail or by personal service, a notice ordering such owner to remove the nuisance within seven (7) days from the date of the notice and stating that in the event the owner does not comply with such order, the necessary work may be performed or caused to be performed by the city at the expense of the owner, and that if the owner does not pay for such expense, the cost of the work will be assessed against the property benefitted. The notice may also be posted on the property for a period of seven (7) days, after which period, the city may perform any necessary work.

b) The notice shall state that it is in effect for a period of twelve (12) months from the date of the notice and if the nuisance condition reoccurs within that twelve (12) month period the city shall abate the nuisance without further notification to the property owner.

2. **Performance of Work by City; Invoice.** If the owner of any property fails to comply with the notice, within the period allowed for compliance as stated in the notice, the city may cause to be performed such work as is ordered by such notice. The city shall prepare and maintain a record showing the cost of such work attributable to each separate lot and parcel and shall mail to the owner of each lot or parcel an invoice setting forth the charges for such work, which shall be immediately due and payable to the city.
3. **Assessment.** The city may assess charges against a property as a special assessment, pursuant to the provisions of M.S. Chapter 429, as it may be amended from time to time, for certification to the County Auditor and collection together with current taxes payable in the following year.

I. Emergency Abatement Procedure – When the Enforcement Officer determines that a nuisance exists which constitutes an immediate danger or hazard which is not immediately abated will endanger the health and safety of the public, and there does not exist sufficient time to follow the Abatement Procedure, Class I Nuisances and Abatement Procedure, Class II Nuisances, the city may abate the nuisance by the procedure described below:

1. **Order.** The city shall order emergency abatement by an Administrative Order to be signed by an Enforcement Officer.
2. **Notice of Abatement.**
 - a) Following an emergency abatement, a notice shall be mailed to the owner of the property and other responsible parties connected with the property that are known to the city. The notice shall contain:
 - 1) A description of the nuisance; and
 - 2) The action taken by the city; and
 - 3) The reasons for immediate action; and
 - 4) The costs incurred in abating the nuisance; and
 - 5) The date, time and place of a hearing.
 - b) Prior to the hearing, the City Committee who ordered the abatement shall provide the owner with an opportunity to meet and informally discuss the matter. The City Committee may make a recommendation to the City Council based on the information obtained at such a meeting.
3. **Hearing.** If the matter is not resolved at the informal meeting, the City Committee or a designated Hearing Officer shall hear from the Enforcement Officer and any other parties who wish to be heard. After the hearing, the Hearing Officer shall make a recommendation to the City Council regarding payment of the costs of abatement. The City Council may adopt a resolution levying an assessment for all or a portion of the costs incurred by the city in abating the nuisance payable in a single payment or by equal annual installments as the City Council may provide.

J. Penalty.

1. **General.** Any person violating any provision of this chapter, for which no other penalty is provided, shall be subject to the penalty provisions of this ordinance. Any criminal or civil penalty imposed pursuant to this section may be imposed in addition to any costs incurred by the city for abatement.

2. **Sections 1-1-1 through 1-1-2.** Any person violating any provision of 1-1-1 through 1-1-2 shall be guilty of a misdemeanor and upon conviction thereof shall be punished by a fine and costs of prosecution or imprisonment not to exceed ninety (90) days, or both, in accordance with State Statute §609.03(3). In addition, any person found guilty of violating any provision of 1-1-1 through 1-1-2 shall be responsible civilly for all damages caused by such violation.
3. **Section 1-1-1 through 1-1-2.** Upon a finding of guilt upon a juvenile violating these sections, the penalty imposed shall be in accordance with Minnesota Statutes as it may be amended from time to time.
4. **Sections 1-1-1 through 1-1-2; Criminal Penalty or Civil Penalty.** Any person who violates any provision of this division or fails to comply with a lawful written order issued pursuant to 1-1-1 through 1-1-2, and/or a lawful order issued pursuant to 1-1-3, shall be guilty of a misdemeanor and subject to the penalty provisions of 1-1-3, or alternatively, may be charged with an Administrative Offense and subject to the civil penalty provisions of 1-1-3-F. Each day during which noncompliance or violation continues shall constitute a separate offense.

Passed by the City Council of the City of Glyndon, Minnesota, this _____ day of _____, 2024.

Tracy Tollefson, Mayor

ATTEST:

Wendy Affield, Clerk/Treasurer

Repeals Ordinance No. 12 and 77

1st Reading – April 24th, 2024

2nd Reading – May 8th, 2024

Published – June 3rd, 2024

ORDINANCE #166

AN ORDINANCE ADOPTING THE 2024 CITY OF GLYNDON FEE SCHEDULE AND PROVIDING FOR THE ISSUANCE OF LICENSES, PERMITS AND COLLECTION OF FEES THEREOF; REPEALS ALL ORDINANCES, PARTS OF ORDINANCES AND PREVIOUS FEE SCHEDULES THAT CONFLICT THEREWITH.

The City of Glyndon City Council does ordain the following:

Section 1. Findings: Pursuant to Minnesota Statutes, §462.353, subd. 4, Glyndon City Ordinances and upon a review of a study conducted by City Staff, a fee schedule for city services and licensing is hereby adopted as follows:

2024 FEE SCHEDULE

Alcoholic Beverages

3.2 Beer Off-Sale	\$50.00/Year
3.2 Beer On-Sale	\$100.00/Year
3.2 Beer On-Sale Temporary	\$5.00/Day
Liquor On-Sale License	\$2,000.00/Year
Liquor Off-Sale License	\$100.00/Year
Liquor On-Sale Temporary	\$25.00/Day
Sunday On-Sale Liquor	\$200.00/Year
Wine On-Sale	\$300.00/Year

Planning and Zoning Fees

Building Permit	see 2020 MN State Building Codes
Variance Application	\$200.00
Conditional Use Permit	\$200.00
Rezoning Application	\$200.00
Plan Review Fee	25% of the Building Permit Fee
Vacation (<i>right of way easements</i>)	\$200.00
Major Subdivision Preliminary	\$100.00
Major Subdivision Final	\$250.00
Minor Subdivision	\$100.00
Minor Subdivision within Extraterritorial Boundary	\$100.00
Final Plat	\$500.00
Single Parcel Split (<i>Twin-home</i>)	\$100.00 (Multiple splits on the same survey - \$25.00 per additional split)
Recording Fee at Clay County Courthouse	\$46.00 (Subject to change)

Capital Project

\$8.90 per Month per housing unit

Flat Rate Permit Fees

Re-roofing	\$25.00 + State surcharge
Re-siding	Permit Fee Schedule + State surcharge
Windows replacement	Permit Fee Schedule + State surcharge
Manufactured Homes	\$35.00 (Moved into the courts)
Moving Permits	\$15.00 (To be obtained by a licensed mover)
Demolition Permits	\$15.00
Wood Burning Appliances	\$15.00
Building Sprinkler System	\$75.00 (To be obtained by the installer)
Sound Amplification Permit	\$25.00
Pet License	\$6.00 (Annual – Yearly)
Dangerous Dog License	\$500.00 (Additional to Pet License - Annual)
Charge for Lost Animal Rescued	\$25.00 (Cage at Police Department)
Burning Permit	\$5.00 (for 7 days)
Fax Service	\$2.00 first page, \$1.00 additional page
Copy Service	\$.15 per page (Black & White)
Copy Service	\$.30 per page (Color)

Nuisance Fees

Clean-up – Disposal Fees	Actual Cost
Clean-up – Hourly Rate per Worker	\$45.00 (1-hour increments)
Mowing – Hourly Rate	\$75.00 (One Hour Minimum)
Towing Fees	Actual Cost
Noise Nuisance Fee	\$150.00

Fines & Penalties

Administrative Offenses (except Violations of Chapter 94)	\$250.00	1 st Offense	after 7 days
	\$750.00	2 nd Offense	after 14 days
	\$1,500.00	3 rd Offense	after 30 days
	\$500.00		every 30 days until resolved
Nuisance Violations (Administrative offense process)	\$250.00	1 st Offense	after 7 days
	\$750.00	2 nd Offense	after 14 days
	\$1,500.00	3 rd Offense	after 30 days
	\$500.00		every 30 days until resolved

Police Department Fees

Accident Reports	\$7.50
Recreational Vehicle Permits	\$10.00/per year (After application is approved)
Gun Permit	No Charge

Government Data

All public government data is available for viewing at no charge at City Hall during normal business hours, Monday through Friday 8:00 a.m. to 4:30 p.m. The City has an established fee for making copies of requested data. Date requests for more than 100 pages may result in charges for staff time in addition to the cost of the actual copies. If the data request is maintained electronically and the data takes less than one hour to complete, that data will be released free of charge.

Bulk Water Sales

\$25.00 Hook up Fee
 \$15.00 per 1000 gallons of water

Utility Fees

Sewer Rate	\$18.00 per Month per housing unit
Sewer Usage	\$5.00 per 1000 gallons – Commercial \$6.00
Water Rate	\$30.00 per Month per housing unit
Water Usage	\$5.00 per 1000 gallons – Commercial \$6.00
Water Service Reconnection Fee	\$50.00 (After disconnection for non-payment)
Water Service Reconnect after hours	\$100.00 (After disconnection for non-payment)
Sewer Access Charge	\$100.00 at time of connection (changed 9-22-21)
Water Access Charge (Meter & MXU)	\$275.00 at time of connection
New Construction Water Access Charge (2 Meters & Dual MXU)	\$265.00 at time of connection (changed 9-22-21)
2 nd Water Meter (Yard Meter)	\$275.00 Homeowner is responsible for Acquiring plumbing permit and having Meter plumbed in.
2 nd Water Meter (Yard Meter)	\$5.00 Minimum monthly fee for the months Of May, June, July, August, September and October regardless if meter is not in use.
Storm Water	\$8.00 per Month (Runoff Equivalent Factor)
Mosquito Control	\$.15 per Month per housing unit
Forestry	\$1.10 per Month per housing unit
Pump Station	\$5.00 per Month per housing unit
Water Looping	\$1.25 per Month per housing unit

Water User Fees

RESOLUTION APPROVING CREATING UTILITY BILL USER FEE COLLECTIBLE BEGINNING JANUARY 2024 Resolution 2023-12. BE IT RESOLVED BY THE COUNCIL OF THE CITY OF GLYNDON, CLAY COUNTY, MINNESOTA, that the following sum of money be levied beginning January 2024, collective until Obligation of Bond 2021A is fulfilled as a User Fee collectable monthly through the City of Glyndon’s Utility Billing System:

	UNITS	MONTHLY	TOTAL
RESIDENTIAL	447	\$12.00	\$64,368
COMMERCIAL	40	\$22.00	\$10,560
MOBILE HOME PARK	50	\$12.00	\$7,200
SCHOOL	<u>1</u>	\$95.00	<u>\$1,140</u>
	538 Total Units		\$82,268 Total

Garbage Rates

Curbside Recycling	\$7.00 per Month per housing unit <i>(Limit 1 – 96-gallon tote every other Monday)</i>
Compost	\$0.00 per Month per housing unit
Clean-up Week	\$1.90 per Month per housing unit
Residential Garbage	\$17.95 plus tax per Month
Rate Group 10	<i>(Limit 1 - 64-gallon tote per week)</i>
	\$19.95 plus tax per Month for 2 nd Tote
Rate Group 12	\$17.23 plus tax per month
Commercial Garbage	
Rate Group 20	\$31.23 plus tax per Month
Rate Group 21	\$43.59 plus tax per Month
Rate Group 22	\$51.88 plus tax per Month
Rate Group 23	\$56.69 plus tax per Month
Rate Group 24	\$62.24 plus tax per Month
Rate Group 25	\$228.41 plus tax per Month
Rate Group 26	\$108.52 plus tax per Month
Rate Group 27	\$141.92 plus tax per Month
Rate Group 28	\$206.79 plus tax per Month
Rate Group 29	\$299.56 plus tax per Month
Rate Group 30	\$573.99 plus tax per Month
Rate Group 31	\$998.98 plus tax per Month
Rate Group 32	\$133.24 plus tax per Month
Rate Group 33	\$193.19 plus tax per Month

GARBAGE RATES ARE SUBJECT TO CHANGE SHOULD STATE, COUNTY OR LOCAL FEES INCREASE

Community Center Fees – Residents of Glyndon

Damage Deposit	\$500.00
Dances/Receptions <i>(Residents)</i>	\$250.00
Law Enforcement Charge	\$140.00 minimum charge 4 hours \$35.00 per hour after 4 hours
Small Family Events or Parties	\$30.00 less than 4 hours
Small Family Events or Parties	\$50.00 for over 4 hours
Cleaning Deposit <i>(Refundable)</i>	\$100.00
Fund Raiser / Non-profit	\$100.00
Meetings	\$30.00
Local Non-Profit Organizations	FREE

Community Center Fees – Nonresidents of Glyndon

Damage Deposit	\$500.00
Dances/Receptions (<i>Nonresidents</i>)	\$400.00
Law Enforcement Charge	\$140.00 minimum charge 4 hours \$35.00 per hour after 4 hours
Small Family Events or Parties	\$100.00 less than 4 hours
Small Family Events or Parties	\$150.00 for over 4 hours
Cleaning Deposit (<i>Refundable</i>)	\$200.00
Non-Profit Organization (<i>Fund Raisers</i>)	\$200.00

See Glyndon Community Center Rental Application

Section 2. Effective Date of Ordinance:

This Ordinance shall be effective as of April 10th, 2024.
Adopted this 10th day of April 2024.

Tracy Tollefson, Mayor

Attest:

Wendy Affield, City Clerk/Treasurer

Revised January 2018 & June 2018
Revised January 2019
Revised January 2020 & May 2020 (Dangerous Dog & Noise Ordinance Fine)
Revised January 2021, February 2021, May 2021 & September 2021
Revised January 2022
Revised January 2023, September 2023 & December 2023
Revised April 2024



Glyndon

MINNESOTA

**A community on the grow and
a great place to call home!**

**RESIDENTIAL LOTS FOR SALE
WITH GREAT CITY INCENTIVES**

**NIGHT TO UNITE TUESDAY, AUGUST 6TH
GLYNDON DAYS AUGUST 5TH-10TH**

COME CHECK US OUT!

SOME OF THE GREAT AMENITIES GLYNDON HAS TO OFFER INCLUDE:

- Home of the Dilworth-Glyndon-Felton “Rebels”
- Dedicated Police Department
- Volunteer Fire/Rescue Department
- Four beautiful parks as well as a thriving pollinator garden
- A 10-foot wide walking/bike path that stretches the entire 1-mile length of Parke Avenue
- Conveniently located between I-94 and Hwy 10, Glyndon is also within a ten-minute drive from the F-M area
- Businesses include dining/nightlife venues, Dollar General variety store, greenhouse, gas stations, mechanics, lawn care, and UC Hope Thrift Store
- Community Center to rent for family gatherings

Glyndon, MN – A Community On The Grow

If you are looking for a great place to live close to the Fargo-Moorhead metro area that cherishes a small-town feel with an emphasis on family life, look no further than the City of Glyndon. Only a ten-minute commute from the metro, Glyndon is a perfect location for raising children, starting a business, or enjoying retirement life!

Prospective home buyers will find that Glyndon has great home values and several lots available in our two housing developments on the southwest edge of town. Southview Addition features larger lots, a park, and a wide walking path surrounding a pond with fountains. Charleswood Addition features 53 lots that will be ready this July to start adding homes, and it is within walking distance from Johnson Park that received new equipment last year. The City also offers new construction home buyers a 2-year tax abatement incentive (some restrictions apply), as well as a \$1,000-dollar utility bill credit to help you get started. Contact City Hall for more information at 218-498-2578.

Some of the great amenities Glyndon has to offer include:

- Home of the Dilworth-Glyndon-Felton “Rebels” School District, where Glyndon hosts grades 5 through 12, and Dilworth hosts K-4th grade.
- A dedicated Police Department & Volunteer Fire/Rescue Department.
- A SMS Text Alert System to help notify residents of any important City news or emergencies.
- Four beautiful parks (Johnson Park, Southview Park, City Park, and Anstadt Park) as well as a thriving Pollinator Garden.
- A 10-foot-wide walking/bike path that stretches the entire 1-mile length of Parke Avenue.
- A growing business district, including the Stockwood Business Park. Businesses include dining/nightlife venues, a Dollar General variety store, greenhouses, mechanics, lawn care, construction, our Community Center, non-profit UC HOPE Thrift Store and Lupe’s Tacos will be opening soon on Highway 10.
- Conveniently located between I-94 and Hwy 10, Glyndon is also within a ten-minute drive from the F-M area, a five-minute drive from the Buffalo River State Park and Buffalo River Speedway and is a handy pit-stop for folks on their way to lakes country.
- Local clubs and organizations include Cub Scouts, 4-H, Glyndon Rod & Gun Club, Glyndon Lions, DGF Trap Team, and DGF Rebels Fishing Team.

This summer Glyndon will again be hosting its annual Glyndon Days Festival, running August 5th - 10th. Activities and events include a Parade/Car Cruise, Classic Car Show, DGF Alumni Softball Game, Golf Scramble, 3-on-3 Basketball Tournament, Craft & Vendor Show, Food Trucks, Bouncy Houses/Games, and so much more. Everyone is encouraged to attend.

Our Police Department will be hosting its third annual “National Night To Unite” event on Tuesday, August 6th, and it will coincide with the Glyndon Community Picnic featuring a freewill donation meal where the proceeds benefit the Glyndon Cub Scouts Pack #641, fresh corn on the cob donated by our local Green Leaf Nursery, Party Pad Bounce-n-Slide, Bounce and Splash inflatable and the Purple Crush Waterslide. Fun for all!

For other fun summer activities, be sure to check out the DGF Schools Summer Rec schedule organized by the Community Education department. A list of activities can be found by visiting the Summer Rec website at www.dgf.k12.mn.us > Community Education > Summer Recreation.

If you think Glyndon might be the right community for you, come check us out! You can find important news and event information on our Facebook page under “City of Glyndon,” or by visiting our City’s website at www.glyndonmn.com. Call us with any questions at: 218-498-2578.