



Glyndon City Council Packet
September 22nd, 2025, at 6:00 p.m.
City Hall Council Chambers



Agenda for Glyndon City Council
MONDAY - 9/22/2025 – 6:00 p.m.
Regular Council Meeting
City Hall Council Chambers

1. Call to Order: Mayor Joe Olson
2. Roll Call
3. Motion to Approve Consent Agenda
 - a. 9/10/2025 – Council Meeting Minutes
 - b. Approve Resolution of Payments
4. Any Additions to the Agenda (*urgent items only please*)
5. Motion to Approve Agenda
6. Old Business / Unfinished Business Updates
 - a. Approve the First and Final Reading of Ordinance #196 – An Ordinance to Regulate Cannabis Business within the City of Glyndon and to Update a Section of the 2025 Fee Schedule, Ordinance #166 and Sections of the Zoning Ordinance #181 (*need a motion*)
 - b. Set the Preliminary Tax Levy Percentage for 2026 – Budget Sheets - Prior Years Percentages - Letter to the County (*need a motion*)
 - c. Health Insurance Increase from \$877.94 to \$985.44 (*informational only*)
 - d. Health Savings Increase from \$3,300 to \$3,400 (*informational only*)
7. New Business
 - a. Approve Parcel Split for Kurt & Sharon Baker – Parcel #20.034.3002 located at 90th St N Glyndon – Within the City's 1-Mile Extraterritorial Jurisdiction (*need a motion*)
8. Open Forum – Public Comments/Concerns - **this is the time for the General Public to address the Council regarding a City Business item that is not on the agenda. Typically, decisions will not be made at this meeting but will be referred to staff for further research. The Open Forum shall not be used to make political statements, political endorsements or for any political campaign purposes.*
9. Mayor/Department Reports
 - a. Justin Vogel, Police Chief
 - b. Jeff Berg, Maintenance Department
 - c. Bob Cuchna, Fire Chief
 - d. Wendy Affield, Clerk/Treasurer
 - e. Justin Vogel, Administrator
10. Committee Reports
11. Time to Discuss the Additions to the Agenda (*only discuss if added and approved in #4 above*)
12. Miscellaneous Announcements & Recognitions
13. Adjournment

The next Council Meeting is Scheduled for Wednesday, October 8th, 2025, at 7:00 a.m.

Glyndon City Council
Wednesday, September 10, 2025 – 7:00 a.m.
Regular Council Meeting
City Hall Council Chambers

1. **Call to Order:** Mayor Joe Olson called the meeting to order at 7:00 am.
2. **Roll Call:** Council Members Present: Patrick McCoy, Steven Ring, Bryant DeVries; Administrator/Police Chief Justin Vogel; Maintenance Forman Jeff Berg, City Clerk/Treasurer Wendy Affield, and Administrative Assistant Hanna Dufault.

As Per Sign in Sheet: None
Virtual Attendees: None
Absent: Council Member Shonna Severson; Fire Chief Bob Cuchna
3. **Motion to Approve Consent Agenda** – A motion to approve the consent agenda was made by Bryant DeVries, seconded by Steven Ring. All in Favor.
Motion Carried.
4. **Any Additions to the Agenda** – Nothing at this time.
5. **Motion to Approve Agenda** – A motion to approve the agenda was made by Patrick McCoy, seconded by Bryant DeVries. All in Favor.
Motion Carried.
6. **Old Business / Unfinished Business Updates**
 - a. **Approve the City of Glyndon and Glyndon Volunteer Fire Department Township Agreement for Fire Services – 10 Year Contract** – Vogel explained how the Townships requested to change the three (3) year contract to a ten (10) year contract to follow the same time frame as the Fire Apparatus Agreement. Vogel informed Council all four (4) Townships have signed both contracts. Mayor Olson stated, now the fire truck can be ordered. A motion to approve the contract was made by Steven Ring, seconded by Bryant DeVries. All in Favor.
Motion Carried.
7. **New Business**
 - a. **Review Ordinance No. 196 – An Ordinance to Regulate Cannabis Business within the City of Glyndon** - Vogel stated this is for the sale of Cannabis and Low-hemp items within the City limits of Glyndon, he wanted to make sure the footage for a Mezzobusiness or Microbusiness was accurate to what Council approves. The distance discussed was four hundred feet (400') from any residential dwelling for indoor growth which limits it to a few lots in the Stockwood Industrial Park. Vogel stated that the Agricultural/Commercial District C-2 will be the only area allowed for outdoor growth, and the only location at this time zoned C-2 is a field on the southeast area of town owned by Bayer Crop Science. The first and final reading will be on September 22, 2025. Vogel has been receiving phone calls regarding opening businesses in town. Based on zoning, it limits the business to the industrial area of town. Affield informed Council there will be changes to the Fee Schedule, Ordinance #166 and the Zoning Ordinance #181. Vogel mentioned this ordinance will be updated frequently when the state makes changes and the maximum fees are set by the state. The Glyndon Police Department will be doing the yearly inspections. There is currently one business in town selling low hemp and THC drinks which will need to get a license from the City. Vogel will notify the business once the Council has approved the Ordinance on September 22, 2025. Businesses will not receive a license from the City until they are registered with the state.

b. August 2025 Expense & Revenue Budget sheets for Review (*informational only*)

- c. Preliminary Tax levy Percentages for 2026 – Prior Years Percentages – Jason Murray’s Summary** (*needs to be decided at next meeting on 9/22/25*) – Vogel explained to Council that Bayer Crop Science’s TIF District will be finalized this year so the City needs to take advantage of that, this means the City can have a higher levy percentage but it will not feel like a large increase because the funds are coming from the TIF District. Financial Advisor Jason Murray suggests a fifteen percent (15%) increase to keep up with budget increases. McCoy states it would be approximately around one hundred dollars (\$100) for a home valued at three-hundred thousand dollars (\$300,000). Vogel mentioned there is an increase in employees’ health insurance along with Minnesota Earned Safe and Sick Time Law that goes into effect January 1, 2026. Vogel talked about how the utility rates will also need to be adjusted to help balance the water and sewer portions of the budget.

8. Open Forum – Public Comments/Concerns – Nothing at this time.

9. Mayor/Department Reports

- a. Justin Vogel, Chief of Police** – Vogel reported his staffing will change at the end of this month. An officer will be on light duty through the end of the year, followed by FMLA leave, with an expected return to active duty in April or May of 2026. He noted the addition of the last officer has been a significant asset to the department. He also shared that preparations are underway for the annual Halloween event, scheduled for Friday, October 31, 2025, from 6:00 p.m. to 8:00 p.m. at the Community Center. He encouraged City Staff and Council Members to participate and assist with the event. Looking ahead, Chief Vogel is preparing for a Bureau of Criminal Apprehension (BCA) audit in the spring, while the previous audit focused primarily on ordinances. This upcoming review will emphasize on the infrastructure of City Police buildings. Mayor Olson mentioned some of the things they are looking at are alarm systems and the security of the building.
- b. Jeff Berg, Maintenance Department** – Jeff Berg reported that fire hydrant repairs are underway in the Charleswood area, with one (1) left to fix. In preparation for the upcoming winter season, the department has also been servicing the plow truck and performing routine maintenance to ensure it's ready for snow removal operations.
- c. Wendy Affield, Clerk/Treasurer** – Affield has been working on the budget and updating ordinances.
- d. Justin Vogel, City Administrator** – City Administrator Justin Vogel shared that he will be attending a critical incident planning meeting this Friday. The purpose of the meeting is to coordinate emergency response strategies in the event of a citywide disaster, such as flooding. Additionally, Vogel has been collaborating with other City Administrators in the region to address concerns related to their dispatch contract with Clay County. He noted that Clay County is one of only two counties in Minnesota that do not cover the cost of dispatch services. Vogel informed Council we will still need to pay our New World fees which are for their computer system. State Representatives are looking into what may need to be changed with the dispatch billing process. McCoy asked about the critical incident planning meeting and what it consists of. Vogel stated Gabe Tweeton from the County will be discussing options for cities concerning locations for residents to go in case of an emergency and if there are any grants we can get to help fund these ideas.

10. Committee Reports – Planning and Zoning discussed Ordinance #196.

11. Time to Discuss the Additions to the Agenda – Nothing at this time.

12. Miscellaneous Announcements & Recognitions – Mayor Olson mentioned the Halloween Event that will be at the Community Center on Friday, October 31st from 6:00 pm to 8:00 pm.

13. Adjournment – A motion was made by Steven Ring to adjourn the meeting at 7:26 am, seconded by

Bryant DeVries. All in Favor.
Motion Carried.

Joe Olson, Mayor

Hanna Dufault, Administrative Assistant

Wendy Affield, Clerk/Treasurer

September 10, 2025, Council Meeting Minutes

CITY OF GLYNDON**RESOLUTION RECORD****9/22/2025****RESOLUTION ALLOWING CLAIMS & ORDERING PAYMENT THEREOF**

WHEREAS, THE CITY CLERK HAS AUDITED AND THE DEPARTMENTS HAVE APPROVED THE FOLLOWING CLAIMS AGAINST THE CITY OF GLYNDON, AND HAVE CERTIFIED THAT SUCH CLAIMS ARE PROPERLY PAYABLE BY THE SAID CITY, AND THAT THE SAID CITY CLERK HAS VERIFIED SUCH CLAIMS TO BE PAID AND HAS SATISFIED HERSELF THAT SUCH BILLS AND CLAIMS ARE PROPER CHARGES AGAINST THE CITY OF GLYNDON;

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GLYNDON, MINNESOTA,

FUNDS:**Monday, September 22nd, 2025**

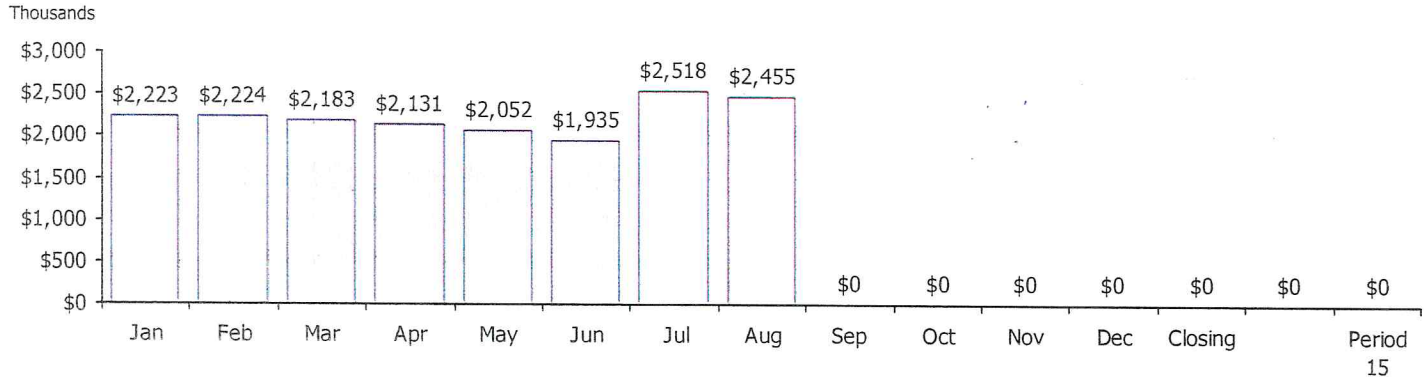
Vendor	Description	Code	Amount
Ameritas Life Ins/Vision	Vision Insurance for Employees	101-41000-133	\$57.84
Beam Dental Card ACH	Employee Dental & Extra Coverage	Coded Separate	\$359.48
Clay County Auditor	Specials on City Property - 2nd Half of 2025	Coded Separate	\$3,612.00
Clay County Auditor	Stockwood Assessments - 2nd Half of 2025	101-51000-671	\$2,176.00
Clay County Auditor	Ditch Assessment-BRRWD-2nd Half of 2025	301-44000-510	\$9,816.13
D & S Construction of DL	Building Inspector Retainer for September	101-41000-300	\$500.00
David Drown & Associates	2024 Continuing Disclosure Reporting	101-41000-300	\$2,500.00
Electric Pump	Southview Lift & NE Storm Lift	301-44000-300	\$685.00
Ferguson Waterworks	6" Rosemount Flow Meter - Water	201-44000-300	\$8,495.52
Grand Forks Equipment	4 Pt Harness - Fire Dept		\$459.00
Hanna Dufault	Recording of Notary Stamp	101-41000-300	\$20.00
Lakes Country Service ACH	Health Insurance for Employees - MEDICA	G 101-21706	
Law Enforcement Labor	Union Dues for Ryan, Annie, Carter & Teryn	G 101-21707	\$292.00
Menards	Maintenance Dept Supplies	101-47000-210	\$36.40
Northwest Tire Inc.	Fire & Rescue Tire Replacement	Coded Separate	\$2,466.92
O'Reilly Auto Parts	Maintenance Dept Supplies	101-47000-211	\$18.88
RMB	Water Testing on 9/16/25	201-44000-300	\$57.48
Runnings	Painting Hydrants/Tractor Parts	Coded Separate	\$34.96
SSI Crestmark	US Solar Xcel Payment for August	Coded Separate	\$2,004.93
Superior Sales & Service	Lawn Mower Parts	101-47000-211	\$56.99
Vestis	Community Center Mops	101-43000-210	\$54.04

TOTAL**\$33,703.57****AS CERTIFIED BY WENDY AFFIELD CITY CLERK****GRAND TOTAL****\$33,703.57**

CITY OF GLYNDON
***Check Reconciliation©**
Northwestern State
10100 CASH
August 2025

09/15/25 4:25 PM

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Account Summary

Beginning Balance o	8/1/2025	\$2,647,909.82
+	Receipts/Deposits	\$117,122.62
-	Payments (Checks and Withdrawals)	\$206,074.32
Ending Balance as of	8/31/2025	\$2,558,958.12

Cleared	\$2,558,958.12
Statement	\$2,558,958.12
Difference	\$0.00

Cash Balance

Active	101-10100 GENERAL FUND	-\$269,255.90
Active	201-10100 WATER FUND	\$280,078.86
Active	301-10100 SEWER FUND	\$1,208,918.84
Active	401-10100 GARBAGE & RECYCLING FUND	\$255,469.47
Active	501-10100 FIRE & RESCUE FUND	\$223,478.22
Active	601-10100 PROJECTS FUND - BONDS	\$638,941.92
Active	602-10100 CAPITAL PROJECTS	\$126,520.51
Active	603-10100 TAX ABATEMENT NOTE FUND 2016A	-\$0.22
Active	801-10100 MN DOT RD REPAIR-RECONST ASST	-\$9,254.12
	Cash Balance	\$2,454,897.58

Beginng Balance	\$2,647,909.82
+ Total Deposits	\$116,962.33
- Checks Written	\$309,974.57
Check Book Balance	\$2,454,897.58
Difference	\$0.00

**CITY OF GLYNDON, MINNESOTA
COUNTY OF CLAY**

ORDINANCE NO. 196

**AN ORDINANCE TO REGULATE CANNABIS BUSINESS
WITHIN THE CITY OF GLYNDON**

THE CITY COUNCIL OF THE CITY OF GLYNDON HEREBY ORDAINS:

SECTIONS:

- 1 Administration
- 2 Definitions
- 3 Registration of Cannabis Businesses
- 4 Requirements for Cannabis Businesses
- 5 Temporary Cannabis Events
- 6 Lower-Potency Hemp Edibles
- 7 City of Glyndon Government as a Cannabis Retailer
- 8 Use in Public Places

SECTION 1 - ADMINISTRATION

Subd. 1. Findings and Purpose

The City of Glyndon makes the following legislative findings:

The purpose of this ordinance is to implement the provisions of Minnesota Statutes, Chapter 342, which authorizes the City of Glyndon to protect the public health, safety, and welfare of the City of Glyndon residents by regulating cannabis businesses within the legal boundaries of the City of Glyndon.

The City of Glyndon finds and concludes that the proposed provisions are appropriate and lawful land use regulations for the City of Glyndon, that the proposed amendments will promote the community's interest in reasonable stability in zoning for now and in the future, and that the proposed provisions are in the public interest and for the public good.

Subd. 2. Authority & Jurisdiction

The City of Glyndon has the authority to adopt this ordinance pursuant to:

A.) Minn. Stat. 342.13(c), regarding the authority of a local unit of government to adopt reasonable restrictions upon the time, place, and manner of the operation of a cannabis business, provided that such restrictions do not prohibit the establishment or operation of cannabis businesses.

B.) Minn. Stat. 342.22, regarding the local registration and enforcement requirements of state-licensed cannabis retail businesses and lower-potency hemp edible retail businesses.

C.) Minn. Stat. 152.0263, Subd. 5, regarding the use of cannabis in public places.

D.) Minn. Stat. 462.357, regarding the authority of a local jurisdiction to adopt zoning ordinances.

This ordinance shall be applicable within the legal boundaries of the City of Glyndon.

Subd. 3. Severability

If any section, clause, provision, or portion of this ordinance is adjudged unconstitutional or invalid by a court of competent jurisdiction, the remainder of this ordinance shall not be affected thereby.

Subd. 4. Enforcement

The City Administrator for the City of Glyndon is responsible for the administration and enforcement of this ordinance. Any violation of the provisions of this ordinance or failure to comply with any of its requirements constitutes a misdemeanor and is punishable as defined by law. Violations of this ordinance can occur regardless of whether or not a permit is required for a regulated activity listed in this ordinance.

SECTION 2 - DEFINITIONS

Unless otherwise noted in this section, words and phrases contained in Minn. Stat. 342.01 and the rules promulgated pursuant to any of these acts, shall have the same meaning in this ordinance.

1. **Cannabis:** As defined in Minn. Stat. 342.01.
2. **Cannabis Cultivation:** A cannabis business licensed to grow cannabis plants within the approved amount of space from seed or immature plant to mature plant, harvest cannabis flower from mature plant, package and label immature plants and seedlings and cannabis flower for sale to other cannabis businesses, transport cannabis flower to a cannabis manufacturer located on the same premises, and perform other actions approved by the office.
3. **Cannabis Retail Businesses:** A retail location and the retail location(s) of a mezzobusinesses with a retail operations endorsement, microbusinesses with a retail operations endorsement, medical combination businesses operating a retail location, and lower-potency hemp edible retailers.
4. **Cannabis Retailer:** Any person, partnership, firm, corporation, or association, foreign or domestic, selling cannabis product to a consumer and not for the purpose of resale in any form.
5. **Daycare:** A location licensed with the Minnesota Department of Human Services to provide the care of a child in a residence outside the child's own home for gain or otherwise, on a regular basis, for any part of a 24-hour day.
6. **Lower-potency Hemp Edible:** As defined in Minn. Stat. 342.01.
7. **Office of Cannabis Management:** Minnesota Office of Cannabis Management, referred to as "OCM" or the "Office" in this ordinance.
8. **Place of Public Accommodation:** A business, accommodation, refreshment, entertainment, recreation, or transportation facility of any kind, whether licensed or not, whose goods, services, facilities, privileges, advantages or accommodation are extended, offered, sold, or otherwise made available to the public.
9. **Preliminary License Approval:** OCM pre-approval for a cannabis business license for applicants who qualify under Minn. Stat. 342.17.
10. **Public Place:** A public park or trail, public street or sidewalk; any enclosed, indoor area used by the general public, including, but not limited to, restaurants; bars; any other food or liquor establishment; hospitals; nursing homes; auditoriums; arenas; gyms; meeting rooms; common areas of rental apartment buildings, and other places of public accommodation.

11. Residential Treatment Facility: As defined in Minn. Stat. 245.462.

12. Retail Registration: An approved registration issued by the City of Glyndon to a state-licensed cannabis retail business.

13. School: A public school as defined under Minn. Stat. 120A.05 or a nonpublic school that must meet the reporting requirements under Minn. Stat. 120A.24.

14. State License: An approved license issued by the State of Minnesota's Office of Cannabis Management to a cannabis retail business.

SECTION 3 - REGISTRATION OF CANNABIS BUSINESSES

Subd. 1. Consent to Registering of Cannabis Businesses

No individual or entity may operate a state-licensed cannabis retail business within The City of Glyndon without first registering with the City of Glyndon.

Any state-licensed cannabis retail business that sells to a customer, consumer or patient without valid retail registration shall incur a civil penalty not to exceed \$2,000 for each violation.

Subd. 2. Compliance Checks Prior to Retail Registration

Prior to issuance of a cannabis retail business registration, the City of Glyndon shall conduct a preliminary compliance check to ensure compliance with local ordinances.

Pursuant to Minn. Stat. 342, within 30 days of receiving a copy of a state license application from OCM, the City of Glyndon shall certify on a form provided by OCM whether a proposed cannabis retail business complies with local zoning ordinances and, if applicable, whether the proposed business complies with the state fire code and building code.

Subd. 3. Registration & Application Procedure

A.) Fees

A registration fee shall be charged to applicants depending on the type of retail business license applied for.

An initial retail registration fee shall not exceed \$500 or half the amount of an initial state license fee under Minn. Stat. 342.11, whichever is less. The initial registration fee shall include the initial retail registration fee and the first annual renewal fee.

Any renewal of retail registration fee imposed by the City of Glyndon shall be charged at the time of the second renewal and each subsequent renewal thereafter.

A renewal retail registration fee shall not exceed \$1,000 or half the amount of a renewal state license fee under Minn. Stat. 342.11, whichever is less.

A medical combination business operating an adult-use retail location may only be charged a single registration fee, not to exceed the lesser of a single retail registration fee, defined under this section, for the adult-use retail business.

B.) Registration Submittal

The City of Glyndon shall issue a retail registration to a state-licensed cannabis retail business that adheres to the requirements of Minn. Stat. 342.22.

1. An applicant for a retail registration shall fill out the Minnesota Office of Cannabis Management Retail Registration Form and Checklist, as provided by the City of Glyndon. Said form shall include, but is not limited to:

- a. Full name of applicant.
- b. The address for the property on which the retail registration is sought.
- c. Verification that property taxes are paid in full.
- d. Certification that the applicant complies with the requirements of local ordinances established pursuant to Minn. Stat. 342.13.

2. The applicant shall include with the form:

- a. The registration fee as required.
- b. A copy of a valid state license or written notice of OCM license preapproval.
- c. A map showing that the retail store is 1,000 feet or more from any school; 500 feet or more from any daycare; 500 feet or more from any public park, playground, athletic field; 500 feet or more from any residential treatment facility, 500 feet or more from any other cannabis retail business and 400 feet or more from a dwelling on an adjacent property. (Section 4 Subd. 1)

3. Once an application is considered complete, the City Administrator shall inform the applicant as such, process the application, and forward the application to the City Council for approval or denial.

4. The registration fee shall be non-refundable.

C.) Application Approval

1. A state-licensed cannabis retail business registration shall not be approved if the cannabis retail business would exceed the maximum number of registered cannabis retail businesses permitted under Section 3 Subd. 6.

2. A state-licensed cannabis retail business registration shall not be approved or renewed if the applicant is unable to meet the requirements of this ordinance.

3. A state-licensed cannabis retail business registration that meets the requirements of this ordinance shall be approved.

D.) Annual Compliance Checks

Any failures under this section must be reported to the Office of Cannabis Management.

1. A local unit of government shall conduct compliance checks of every cannabis business and hemp business with a retail registration issued by the local unit of government. The checks shall assess compliance with age verification requirements and with any applicable local ordinance.

2. The local unit of government must conduct unannounced age verification compliance checks at least once each calendar year. Age verification compliance checks must involve persons at least seventeen (17) years of age but under the age of twenty-one (21) who, with the prior written consent of a parent or guardian if the

person is under the age of eighteen (18), attempt to purchase adult-use cannabis flower, adult-use cannabis products, lower-potency hemp edibles, or hemp-derived consumer products under the direct supervision of a law enforcement officer or an employee of the local unit of government.

E.) Location Change

A state-licensed cannabis retail business shall be required to submit a new application for registration under Section 3 Subd. 3B if it seeks to move to a new location that is within the legal boundaries of the City of Glyndon.

Subd. 4. Renewal of Registration

The City of Glyndon shall renew an annual registration of a state-licensed cannabis retail business at the same time OCM renews the cannabis retail business' license.

A state-licensed cannabis retail business shall apply to renew registration on Minnesota Office of Cannabis Management Retail Registration Form and Checklist.

A cannabis retail registration issued under this ordinance shall not be transferred.

A.) Renewal Fees

The City of Glyndon may charge a renewal fee for the registration starting at the second renewal, which shall not exceed \$1,000 or half the amount of a renewal state license fee under Minn. Stat. 342.11, whichever is less.

B.) Renewal Application

The application for renewal of a retail registration shall include but is not limited to the items required under Section 3 Subd. 3B.

Subd. 5. Suspension of Registration

A.) When Suspension is Warranted

The City of Glyndon may suspend a cannabis retail business's registration if it violates the ordinance of the City of Glyndon or poses an immediate threat to the health or safety of the public. The City of Glyndon shall immediately notify the cannabis retail business in writing the grounds for the suspension.

B.) Notification to OCM

The City of Glyndon shall in writing immediately notify the OCM of the grounds for the suspension. OCM will provide City of Glyndon and cannabis business retailer a response to the complaint within seven (7) calendar days and perform any necessary inspections within thirty (30) calendar days.

C.) Length of Suspension

The suspension of a cannabis retail business registration may be for up to thirty (30) calendar days, unless OCM suspends the license for a longer period. The business may not make sales to customers if their registration is suspended.

The City of Glyndon may reinstate a registration if it determines that the violation(s) have been resolved.

The City of Glyndon shall reinstate a registration if OCM determines that the violation(s) have been resolved.

D.) Civil Penalties

Subject to Minn. Stat. 342.22, subd. 5(e) the City of Glyndon may impose a civil penalty, as specified below.

For a first violation, a civil penalty of \$250.00 shall be imposed. For a second violation, a civil penalty of \$500.00 shall be imposed. For a third violation, a civil penalty of \$750.00 shall be imposed. Payment of civil penalties may be enforced by Civil Action.

Subd. 6. Limiting of Registrations

The City of Glyndon may limit the number of cannabis retail businesses by zoning and land use restrictions and minimum buffer requirements. Cannabis retailers, cannabis mezzobusinesses with a retail operations endorsement, and cannabis microbusinesses with a retail operations endorsement to no fewer than one registration for every 12,500 residents.

SECTION 4 - REQUIREMENTS FOR CANNABIS BUSINESSES

Subd. 1. Minimum Buffer Requirements

The City of Glyndon shall prohibit the operation of a cannabis business within 1,000 feet of a school.

The City of Glyndon shall prohibit the operation of a cannabis business within 500 feet of a church, daycare, or library.

The City of Glyndon shall prohibit the operation of a cannabis business within 400 feet of a dwelling on an adjacent property.

The City of Glyndon shall prohibit the operation of a cannabis business within 500 feet of a residential treatment facility.

The City of Glyndon shall prohibit the operation of a cannabis business within 500 feet of an attraction within a public park that is regularly used by minors, including a playground or athletic field.

The City of Glyndon shall prohibit the operation of a cannabis retail business within 500 feet of another cannabis retail business.

Nothing in Section 4 Subd. 1 shall prohibit an active cannabis business or a cannabis business seeking renewal of its registration from continuing operation at the same site if a (school/daycare/residential treatment facility/attraction within a public park that is regularly used by minors) moves within the minimum buffer zone after the business is established.

Lower potency hemp edible retailers are exempt from these buffer requirements.

Subd. 2. Zoning and Land Use

A.) Cultivation

Indoor Cultivation of cannabis-by-Cannabis businesses licensed or endorsed for cultivation is a conditional use, by a conditional use permit, and only in the following zoning districts:

1. "C-1" General Commercial District (Indoor)

Outdoor Cultivation of cannabis-by-Cannabis businesses licensed or endorsed for cultivation is a conditional use, by a conditional use permit, and only in the following zoning district:

1. “C-2” Agricultural/Commercial District (Indoor/Outdoor)

B.) Cannabis Manufacturer

Manufacture of cannabis products by Cannabis businesses licensed or endorsed for cannabis manufacturer is a conditional use, by a conditional use permit, and only in the following zoning districts:

1. “C-1” General Commercial District

C.) Hemp Manufacturer

Manufacture of low-potency hemp edible products by businesses licensed or endorsed for low-potency hemp edible manufacturer is a permitted use only in the following zoning district:

1. “C-1” General Commercial District

D.) Wholesale

Wholesale of products authorized by Minn. Stat. Section 342.34 by Cannabis businesses licensed or endorsed for wholesale is a conditional use, by a conditional use permit, and only in the following zoning districts:

1. “C-1” General Commercial District

E.) Cannabis Retail

Retail sale of cannabis flower or cannabis products and other products authorized by Minn. Stat. Section 342.27 by Cannabis businesses licensed or endorsed for cannabis retail is a conditional use, by a conditional use permit, and only in the following zoning districts:

1. “C-1” General Commercial District

Subd. 3. Hours of Operation

Cannabis businesses are limited to retail sale of cannabis, cannabis flower, and cannabis products between the hours of 10:00 a.m. and 9:00 p.m.

Subd. 4. Advertising

Cannabis businesses are permitted to erect signs on the exterior of the building or on the property of the business in accordance with the City’s sign regulations in Ordinance #181, Chapter 23 of the Glyndon City Code.

SECTION 5 - TEMPORARY CANNABIS EVENTS

Subd. 1. License or Permit Required for Temporary Cannabis Events

A cannabis event organizer license entitles the license holder to organize a temporary cannabis event lasting no more than four (4) days.

A license or permit is required to be issued and approved by the City of Glyndon prior to holding a Temporary Cannabis Event.

Subd. 2. Registration & Application Procedure

A.) Fees

A registration fee, as established in the City of Glyndon's fee schedule, Ordinance #166, shall be charged to applicants for Temporary Cannabis Events.

B.) Application Submittal & Review

The City of Glyndon shall require an application for Temporary Cannabis Events.

1. An applicant for a Temporary Cannabis Event shall fill out an application form, as provided by the City of Glyndon. Said form shall include, but is not limited to:

- a. Full name of the property owner and applicant.
- b. Address, email address, and telephone number of the applicant.
- c. Address of the event location.
- d. Description of the event including dates and hours.

2. The applicant shall include with the form:

- a. The application fee as required by Section 5 Subd. 2A.
- b. A copy of the OCM cannabis event license application submitted pursuant to Minn. Stat. 342.39 Subd. 2.

3. The application shall be submitted to the City Administrator, or other designee for review. If the designee determines that a submitted application is incomplete, they shall return the application to the applicant with the notice of deficiencies.

4. Once an application is considered complete, the City Administrator shall inform the applicant as such, process the application fees, and forward the application to the City Council for approval or denial.

5. The application fee is non-refundable.

C.) Application Approval

The application for a license for a Temporary Cannabis Event shall meet the following standards:

1. No on-site consumption of cannabis products is allowed.
2. No more than 25 people can attend the temporary cannabis event at the same time.
3. A temporary cannabis event shall only be held indoors at a licensed cannabis retail business.
4. A temporary cannabis event cannot last more than four (4) days.
5. A temporary cannabis event can only be held between the hours of 10:00 a.m. and 9:00 p.m.

A request for a Temporary Cannabis Event that meets the requirements of this section shall be approved.

A request for a Temporary Cannabis Event that does not meet the requirements of this section shall be denied. The City of Glyndon shall notify the applicant of the standards not met and basis for denial.

SECTION 6 - LOWER-POTENCY HEMP EDIBLES

Subd. 1. Sale of Low-Potency Hemp Edibles

The sale of Low-Potency Hemp Edibles is permitted by registered lower potency hemp edible retailers.

Subd. 2. Zoning Districts

Low-Potency Hemp Edible business is a conditional use, by a conditional use permit, and only in the following zoning districts:

1. "C-1" General Commercial District

Subd. 3. Sales within a Municipal Liquor Store

The sale of Low-Potency Edibles is permitted in a Municipal Liquor Store.

SECTION 7 - CITY OF GLYNDON GOVERNMENT AS A CANNABIS RETAILER

The City of Glyndon may establish, own, and operate one municipal cannabis retail business, subject to the restrictions in this chapter.

The municipal cannabis retail store shall not be included in any limitation of the number of registered cannabis retail businesses under Section 3 Subd. 6.

The City of Glyndon shall be subject to all of the same retail license requirements and procedures applicable to all other applicants.

SECTION 8 - USE IN PUBLIC PLACES

As detailed in Ordinance No. 195 of the Glyndon City Code, no person shall use cannabis flower, cannabis products, lower-potency hemp edibles, or hemp-derived consumer products in a public place as defined therein, unless the premises is an establishment or an event licensed to permit on-site consumption of adult-use cannabis products.

Changes made to the City of Glyndon's 2025 Fee Schedule Ordinance #166:

Cannabis and Lower-Potency Hemp Products *INITIAL* Registration Fee – 1ST Time – Covers 2 Years

<i>Cannabis Microbusiness</i>	<i>up to \$0.00 + \$1,000.00 = \$1,000</i>
<i>Cannabis Mezzobusiness</i>	<i>up to \$500.00 + \$1,000.00 = \$1,500</i>
<i>Cannabis Retailer</i>	<i>up to \$500.00 + \$1,000.00 = \$1,500</i>
<i>Cannabis Retailer: Municipal Cannabis Store</i>	<i>up to \$500.00 + \$1,000.00 = \$1,500</i>
<i>Medical Cannabis Combination Business</i>	<i>up to \$500.00 + \$1,000.00 = \$1,500</i>
<i>Lower-Potency Hemp Edible Retailer</i>	<i>up to \$125.00 + \$125.00 = \$250</i>

Cannabis and Lower-Potency Hemp Products *RENEWAL* Registration Fee – Yearly after the 2nd Year

<i>Cannabis Microbusiness</i>	<i>up to \$1,000.00</i>
<i>Cannabis Mezzobusiness</i>	<i>up to \$1,000.00</i>
<i>Cannabis Retailer</i>	<i>up to \$1,000.00</i>
<i>Cannabis Retailer: Municipal Cannabis Store</i>	<i>up to \$1,000.00</i>
<i>Medical Cannabis Combination Business</i>	<i>up to \$1,000.00</i>
<i>Lower-Potency Hemp Edible Retailer</i>	<i>up to \$125.00</i>

<u>Temporary Cannabis Event</u>	<i>\$500.00 per event</i>
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Violation Administrative Penalties

<i>Sale of Cannabis or Lower-Potency Hemp Products without a valid retail registration</i>	<i>\$2,000.00 per offense</i>
<i>Cannabis Ordinance Violations</i>	<i>\$2,000.00 per offense and/or registration suspension not to exceed 30 days</i>

Changes made to the City of Glyndon's Zoning Ordinance #181:

Article 2 Chapter 3.02 Definitions

Cannabis: *The words and phrases and definitions contained in Section 2 of this Code and Minn. Stat. 342.01, and the rules promulgated pursuant to any of these acts, shall have the same meanings in this ordinance.*

Cannabis Cultivation: *A cannabis business licensed to grow cannabis plants within the approved amount of space from seed or immature plant to mature plant, harvest cannabis flower from mature plant, package and label immature plants and seedlings and cannabis flower for sale to other cannabis businesses, transport cannabis flower to a cannabis manufacturer located on the same premises, and perform other actions approved by the office.*

Cannabis Retail Businesses: *A retail location and the retail location(s) of a mezzobusinesses with a retail operations endorsement, microbusinesses with a retail operations endorsement, medical combination businesses operating a retail location, and lower-potency hemp edible retailers.*

Cannabis Retailer: *Any person, partnership, firm, corporation, or association, foreign or domestic, selling cannabis product to a consumer and not for the purpose of resale in any form.*

Lower-potency Hemp Edible: *As defined in Minn. Stat. 342.01.*

Office of Cannabis Management: *Minnesota Office of Cannabis Management, referred to as "OCM" or the "Office" in this ordinance.*

Public Place: *A public park or trail, public street or sidewalk; any enclosed, indoor area used by the general public, including, but not limited to, restaurants; bars; any other food or liquor establishment; hospitals; nursing homes; auditoriums; arenas; gyms; meeting rooms; common areas of rental apartment buildings, and other places of public accommodation.*

Residential Treatment Facility: *As defined in Minn. Stat. 245.462.*

Add this sentence under "School" in Ordinance #181: *A public school as defined under Minn. Stat. 120A.05 or a nonpublic school that must meet the reporting requirements under Minn. Stat. 120A.24.*

Chapter 16 Section 16.02 of the Glyndon City Code is hereby amended to add the following to the identified Section:

General Commercial District (C-1)

Section 16.02. Permitted Uses.

A. NON-RESIDENTIAL USES.

g. General Retail:

xxvii. Cannabis and Low Potency Hemp Retail - Cannabis Cultivation (indoor), Cannabis and Hemp Manufacturing, Cannabis Wholesale and Cannabis and Low Potency Hemp Edible Retail.

Chapter 17 Section 17.04 of the Glyndon City Code is hereby amended to add the following to the identified Section:

Agriculture/Commercial District (C-2)

Section 17.04. Conditional Uses.

A. NON-RESIDENTIAL USES.

h. Outdoor cultivation of cannabis-by-cannabis business licensed or endorsed for cultivation.

Adopted by the City Council of the City of Glyndon, Minnesota this _____ day of _____, 2025.

Joe Olson, Mayor

ATTEST:

Justin Vogel, City Administrator

2026 Levy
Percentage Amounts

2026 Levy Amount	Percentage	Amount of %	Total 2026 Levy
\$700,511.71	1.00%	\$7,005.12	\$707,516.83
\$700,511.71	2.00%	\$14,010.23	\$714,521.94
\$700,511.71	3.00%	\$21,015.35	\$721,527.06
\$700,511.71	4.00%	\$28,020.47	\$728,532.18
\$700,511.71	5.00%	\$35,025.59	\$735,537.30
\$700,511.71	6.00%	\$42,030.70	\$742,542.41
\$700,511.71	7.00%	\$49,035.82	\$749,547.53
\$700,511.71	8.00%	\$56,040.94	\$756,552.65
\$700,511.71	9.00%	\$63,046.05	\$763,557.76
\$700,511.71	10.00%	\$70,051.17	\$770,562.88
\$700,511.71	11.00%	\$77,056.29	\$777,568.00
\$700,511.71	12.00%	\$84,061.41	\$784,573.12
\$700,511.71	13.00%	\$91,066.52	\$791,578.23
\$700,511.71	14.00%	\$98,071.64	\$798,583.35
\$700,511.71	15.00%	\$105,076.76	\$805,588.47
\$700,511.71	16.00%	\$112,081.87	\$812,593.58
\$700,511.71	17.00%	\$119,086.99	\$819,598.70
\$700,511.71	18.00%	\$126,092.11	\$826,603.82
\$700,511.71	19.00%	\$133,097.22	\$833,608.93
\$700,511.71	20.00%	\$140,102.34	\$840,614.05

% - needs to be figured into the Levy for the 2-year Tax Abatement on all new homes completed at least \$26,000+

% - needs to be figured into the Levy for the City's portion of the road extension for Charleswood at least \$12,000 Kris Carlson stated

Remember: Bayer Crop Science TIF will be decertified this year so the City needs to grasp those funds

Jason Murray suggests 15% to maintain the budget

Utility Rate increases will help balance the Water & Sewer portions of the budget

CITY OF GLYNDON

Expenditure Budget Worksheet 2026

Account Descr	2026 Budget	2025 Adopted	2025 YTD Amt	2024 Amt	Comment
101 GENERAL FUND					
E 101-41000-100 Salaries	\$67,180.55	\$29,578.00	\$21,837.74	\$27,561.73	33.3% Clerk-2% 5yrs-2% 10yrs-Admin 25%
E 101-41000-101 Full-Time Hourly	\$9,420.00	\$9,072.00	\$6,325.44	\$8,092.85	10% Assist-Clean CH&PD-Elisha/Holly
E 101-41000-102 Full-Time Hourly/Overtime	\$200.00	\$200.00	\$58.41	\$24.94	10% Admin Assistant
E 101-41000-104 Council Members	\$16,800.00	\$16,800.00	\$11,050.00	\$14,500.00	150/meeting+12 Spec Mts
E 101-41000-105 Mayor	\$6,000.00	\$6,000.00	\$4,500.00	\$5,450.00	200/meeting+24 Spec Mts
E 101-41000-111 Other - EB Uses this Account	\$2,200.00	\$0.00	\$0.00	\$2,086.96	Election Judges & Meals - Even Years
E 101-41000-121 PERA	\$10,555.00	\$4,054.00	\$2,714.53	\$3,440.34	Council 5% Employee 7.5% Justin 17.7%
E 101-41000-122 FICA	\$5,860.00	\$5,176.00	\$3,665.69	\$4,715.31	All 7.65% Justin 1.45%
E 101-41000-130 Employer Paid Premium Health	\$0.00	\$0.00	\$63,778.65	\$0.00	Transfer in December
E 101-41000-132 Employer Paid Benefit Payout	\$6,000.00	\$6,000.00	\$4,384.82	\$6,000.02	Wendy Cap at \$500.00 - Ins Reimbursement
E 101-41000-133 Employer Paid Vision Coverage	\$735.00	\$662.00	\$373.32	\$501.84	\$6.12 Eye Insurance (10)
E 101-41000-134 Employer Paid Life Insurance	\$600.00	\$540.00	\$377.00	\$530.00	\$25,000 Life Coverage (10) \$5.00
E 101-41000-135 Employer Paid Health Savings	\$0.00	\$0.00	\$22,531.80	\$0.00	Transfer in December
E 101-41000-137 Employer Paid New MN Pd Leave	\$1,950.00	\$0.00	\$0.00	\$0.00	MN Paid Leave .44%
E 101-41000-142 Unemployment Benefit Payments	\$0.00	\$0.00	\$4,433.64	\$0.00	Unemployment (Travis)
E 101-41000-151 LOMC-Workers Comp Insurance	\$35,000.00	\$35,000.00	\$34,775.00	\$31,614.00	LOMC Workmans Comp (2018 Claim Off)
E 101-41000-200 Office Supplies	\$2,400.00	\$2,400.00	\$2,057.06	\$1,731.27	Office Supplies
E 101-41000-207 Computer Technology	\$3,500.00	\$3,300.00	\$2,466.10	\$2,262.01	Craftech IT Bill - Server-1/3 1/3 1/3
E 101-41000-208 General Training	\$2,200.00	\$2,200.00	\$1,704.29	\$1,864.79	Conferences/Educa Classes/Mileage
E 101-41000-210 Operating Supplies	\$3,500.00	\$2,500.00	\$2,284.50	\$3,514.45	Operating Supplies
E 101-41000-270 Abatement Expense	\$0.00	\$0.00	\$0.00	\$0.00	Prop/House Abatement Expenses
E 101-41000-300 Professional Services	\$25,000.00	\$23,000.00	\$14,742.83	\$25,393.53	Inspector, Drown, Web, Loffler, MetroCog, TIF 7328.64
E 101-41000-301 Auditing/Accounting Services	\$33,800.00	\$31,500.00	\$32,946.82	\$29,508.00	Eide Bailey \$29,000/County Assess \$4,793
E 101-41000-302 2-Year Tax Abatement Fee	\$26,000.00	\$26,000.00	\$0.00	\$26,586.00	Pay Cty for New Homes 2yr Abatement Levy Funds
E 101-41000-304 Legal Fees	\$16,000.00	\$16,000.00	\$6,537.50	\$6,434.10	Attorney/Norman/Pemberton
E 101-41000-305 Criminal Legal Fees-Moorhead	\$12,245.00	\$11,885.00	\$11,768.36	\$11,421.68	Prosecuting Attorneys
E 101-41000-307 Building Inspector 50% Fee	\$5,000.00	\$5,000.00	\$161.25	\$4,308.75	50% of Permits to Building Inspector
E 101-41000-308 Building State Surcharge	\$1,300.00	\$1,200.00	\$1,245.46	\$1,012.38	State Permit Surcharge Fee
E 101-41000-321 Telephone	\$910.00	\$900.00	\$725.48	\$1,359.87	Separated in 2022 - \$73.82 @ mo
E 101-41000-322 Postage	\$300.00	\$300.00	\$103.81	\$264.63	Box Fee/Nuisance Notices/Misc Mailings
E 101-41000-331 Travel/Mileage Expense	\$1,000.00	\$1,000.00	\$137.43	\$584.11	Mileage to Bank, Post Office, Misc
E 101-41000-333 ARPA Funds from COVID-19	\$0.00	\$0.00	\$0.00	\$0.00	ARPA-Generator/Squad/Fire/Park/Vboss
E 101-41000-340 Advertising	\$2,000.00	\$11,100.00	\$1,150.00	\$1,100.00	Gateway Ad & Misc
E 101-41000-351 Legal Notice Publication	\$1,000.00	\$1,500.00	\$780.00	\$1,762.40	Legal Notices/Public Hearings
E 101-41000-361 General Liability Insurance	\$100.00	\$100.00	\$100.00	\$100.00	CNA Surety-Utility Permit Renewal
E 101-41000-381 Xcel-Electric/Gas Bill	\$35,000.00	\$35,000.00	\$25,932.84	\$32,516.40	All General
E 101-41000-383 Red River Co-Op	\$11,500.00	\$11,500.00	\$8,408.50	\$10,119.34	All Departments/City
E 101-41000-401 Repairs/Maintenance Buildings	\$14,000.00	\$14,000.00	\$3,279.40	\$30,520.10	City/Maint/Police-No Fire/CC/Water/Sewer-TRANSFER
E 101-41000-413 Office Equipment Rental	\$6,215.00	\$5,650.00	\$4,480.94	\$5,575.98	Copy Machine Lease - City Hall \$470.00

Account Descr	2026 Budget	2025 Adopted	2025 YTD Amt	2024 Amt	Comment
E 101-41000-433 Dues and Subscriptions	\$3,300.00	\$3,000.00	\$3,021.21	\$2,842.23	Dues & Subscriptions
E 101-41000-434 Awards and Indemnities	\$0.00	\$0.00	\$270.31	\$0.00	Former Council Recognition
E 101-41000-560 Furniture and Fixtures	\$1,000.00	\$1,000.00	\$2,023.69	\$701.58	File Cabinets/Admin Office
E 101-41000-610 Interest - EB	\$0.00	\$0.00	\$261.27	\$0.00	EB Uses
E 101-41000-622 LOMC General/Liability Ins.	\$53,000.00	\$53,000.00	\$48,210.00	\$52,708.00	Ins. Policies Bldgs/Vehicles
E 101-41000-623 LOMC Membership Dues/Training	\$3,500.00	\$3,500.00	\$2,182.86	\$627.00	Dues \$1,881 & Council Training
E 101-41000-624 BANYON	\$1,200.00	\$1,200.00	\$1,169.67	\$1,144.67	Software Support
E 101-41000-630 City Specials Principal	\$5,000.00	\$5,000.00	\$2,495.00	\$4,990.00	Sp Assessment - City Property
E 101-41000-631 City Specials Interest	\$2,410.00	\$2,410.00	\$1,117.00	\$2,234.00	Sp Assessment Interest - City Property
E 101-41000-635 Miscellaneous Income/Expense	\$0.00	\$0.00	\$0.00	\$0.00	Misc Income/Expense
E 101-41000-637 Bank Fees/Penalties	\$280.00	\$280.00	\$195.00	\$289.00	Bank/Penalty Fees
E 101-41000-663 Transfer In/Out - EB	\$0.00	\$0.00	\$0.00	\$0.00	EB Uses
E 101-41000-665 Glyndon Days/Ice Cr Social	\$6,000.00	\$6,000.00	\$18,491.37	\$15,059.00	Glyndon Days/Ice Cream/Night to Unite
E 101-42000-100 Salaries	\$107,425.00	\$113,048.00	\$59,324.48	\$103,438.40	Police Chief 75%
E 101-42000-102 Full-Time Hourly/Overtime	\$312,515.00	\$294,000.00	\$208,274.70	\$247,189.97	Full-time Officers/TZD/Holiday(\$17,000)
E 101-42000-103 Part-Time Employees	\$12,000.00	\$14,000.00	\$6,264.07	\$8,856.29	Part-time Employees
E 101-42000-106 Stipend Pay	\$0.00	\$12,000.00	\$2,769.24	\$12,000.04	No longer using
E 101-42000-121 PERA	\$75,230.00	\$75,063.00	\$48,310.78	\$64,849.37	PERA 17.7%
E 101-42000-122 FICA	\$7,010.00	\$7,135.00	\$4,399.72	\$5,935.43	No SS for Full Time Officers-1.45%
E 101-42000-130 Employer Paid Premium Health	\$59,235.00	\$52,785.00	\$0.00	\$45,825.78	Health Ins (5) Police-\$985.44 & 1.80 for E
E 101-42000-135 Employer Paid Health Savings	\$17,000.00	\$16,500.00	\$0.00	\$14,933.68	\$3,400 Bremer HS (5) Police
E 101-42000-136 Employer Paid Dental Coverage	\$1,961.00	\$1,961.00	\$1,470.60	\$1,694.56	\$32.68 ea (5) Police
E 101-42000-137 Employer Paid New MN Pd Leave	\$0.00	\$0.00	\$0.00	\$0.00	MN Paid Leave .44%
E 101-42000-170 Special Purch/Other Equip	\$13,000.00	\$13,000.00	\$12,424.14	\$12,578.66	Watch Guard/Radar/Guns/Body Cams/Taser
E 101-42000-200 Office Supplies	\$2,000.00	\$2,000.00	\$494.23	\$1,517.67	MISC Supplies
E 101-42000-201 Uniforms	\$5,000.00	\$5,000.00	\$1,718.73	\$3,043.21	\$600.00 per union contract
E 101-42000-207 Computer Technology	\$4,400.00	\$4,400.00	\$79.00	\$3,796.55	Computer Equipment - RO
E 101-42000-208 General Training	\$8,000.00	\$8,000.00	\$5,350.64	\$8,522.00	Train/Ammo/Travel-RO
E 101-42000-210 Operating Supplies	\$7,000.00	\$7,000.00	\$2,035.68	\$5,270.58	Misc/Siren1600/PBT/Lidar/WG Cloud 1500
E 101-42000-211 Vehicle Repair/Maintenance	\$8,000.00	\$8,000.00	\$5,930.77	\$7,678.64	Wash/Repairs/Tires/Oil Changes
E 101-42000-212 Motor Fuels	\$22,000.00	\$20,000.00	\$13,952.68	\$16,436.45	Gas
E 101-42000-300 Professional Services	\$8,600.00	\$8,600.00	\$6,940.25	\$7,248.50	Craftech IT/BCA/Eval/Medical/Trans
E 101-42000-319 Cell Phone	\$2,700.00	\$2,700.00	\$1,825.60	\$2,627.51	Cell Phones (5)
E 101-42000-320 Air Cards Squad WiFi	\$4,000.00	\$4,000.00	\$2,844.31	\$3,182.62	Squad Wi Fi/Cradlepoint/Aircard
E 101-42000-321 Telephone	\$910.00	\$900.00	\$725.47	\$1,622.94	Telephone - Office - \$73.82 @ mo
E 101-42000-324 New World	\$30,000.00	\$27,298.06	\$17,520.68	\$25,872.81	RR Dispatch Services/Part Fire&Rescue
E 101-42000-413 Office Equipment Rental	\$1,200.00	\$1,200.00	\$900.00	\$1,200.00	Copy Machine Lease - \$100 @ month
E 101-42000-490 Community Outreach Donations	\$500.00	\$500.00	\$6,606.31	\$5,334.00	Picnic/ShopCop Donations-RO
E 101-42000-512 Misc Income/Expense	\$0.00	\$0.00	\$0.00	\$0.00	Auction Charges/Donation Purchases
E 101-42000-550 Motor Vehicles	\$0.00	\$0.00	\$0.00	\$0.00	Squad Purchase
E 101-42000-627 Police Dept Escrow - RO	\$15,000.00	\$13,500.00	\$0.00	\$13,500.00	Escrow Transfer-RO - Remodel
E 101-43000-210 Operating Supplies	\$6,000.00	\$4,000.00	\$5,363.94	\$4,123.98	Mats/Mops/Misc at Community Center

Account Descr		2026 Budget	2025 Adopted	2025 YTD Amt	2024 Amt	Comment
E 101-43000-280	Community Center Enforcement	\$300.00	\$300.00	\$192.00	\$1,051.25	ASP Security Company - Revenue Offsets
E 101-43000-321	Telephone	\$0.00	\$0.00	\$0.00	\$161.94	No Telephone
E 101-43000-381	Xcel-Electric/Gas Bill	\$15,000.00	\$15,000.00	\$10,272.69	\$11,961.37	Community Center Elec/Gas
E 101-43000-401	Repairs/Maintenance Buildings	\$0.00	\$0.00	\$2,490.88	\$5,677.00	Use Escrow Funds if Needed-TRANSFER
E 101-47000-200	Office Supplies	\$400.00	\$400.00	\$69.12	\$247.06	Maintenance Dept
E 101-47000-208	General Training	\$1,000.00	\$0.00	\$240.56	\$0.00	Training
E 101-47000-209	Safety Equipment/Training	\$0.00	\$1,000.00	\$803.79	\$109.94	Delete
E 101-47000-210	Operating Supplies	\$10,000.00	\$10,000.00	\$8,818.78	\$8,194.60	Merged 220/221
E 101-47000-211	Vehicle Repair/Maintenance	\$9,000.00	\$9,000.00	\$3,851.32	\$2,786.00	Repairs/Wash/Tires/Oil Changes-1/3 1/3 1/3
E 101-47000-212	Motor Fuels	\$8,000.00	\$8,000.00	\$3,791.32	\$5,756.31	Mowers/Plow/Tractor/Loader
E 101-47000-216	Chemicals and Chem Products	\$3,000.00	\$3,000.00	\$19.98	\$546.72	Spray weeds all City Property
E 101-47000-218	Mosquito Spraying - RO	\$1,500.00	\$1,500.00	\$6,267.98	\$3,173.17	Mosquito Spray/Aerial-RO-TRANSFER
E 101-47000-219	Forestry - RO	\$13,000.00	\$7,000.00	\$6,515.96	\$1,950.00	Trees - RO
E 101-47000-224	Street Maintenance Materials	\$17,000.00	\$17,000.00	\$8,046.04	\$15,091.97	Class 5/Pot Hole Filler/Sweeping Streets
E 101-47000-225	Landscaping Materials	\$2,000.00	\$2,000.00	\$1,513.05	\$1,214.46	Flowers/Landscaping
E 101-47000-228	Street Seal Coating - RO	\$16,000.00	\$16,000.00	\$0.00	\$0.00	Seal Coat - RO
E 101-47000-300	Professional Services	\$5,000.00	\$5,200.00	\$1,332.32	\$924.80	Snow/Permits/Sign/Banners
E 101-47000-321	Telephone	\$910.00	\$900.00	\$725.47	\$784.11	Telephone - Office - \$73.82 @ mo
E 101-47000-540	Heavy Machinery Escrow	\$25,000.00	\$0.00	\$0.00	\$0.00	Loader Lease
E 101-47000-550	Motor Vehicles	\$110.00	\$0.00	\$0.00	\$101.25	Tabs - some every other year 2026
E 101-47000-629	Maintenance Escrow - RO	\$15,000.00	\$13,500.00	\$0.00	\$0.00	Escrow Transfer - RO
E 101-47000-633	Parks - Yearly Repairs	\$6,000.00	\$6,000.00	\$1,234.34	\$4,940.46	Repair/Maintaining/Wood Chips/Removal
E 101-47000-636	Park Equipment - RO	\$15,000.00	\$15,000.00	\$0.00	\$0.00	Replacing Equipment - RO
E 101-47000-651	Equipment Purchases	\$0.00	\$0.00	\$2,624.31	\$0.00	
E 101-51000-601	Debt Srv Bond Principal - EB	\$0.00	\$0.00	\$0.00	\$0.00	EB Uses
E 101-51000-611	Debt Srv Bond Interest	\$0.00	\$0.00	\$0.00	\$0.00	EB Uses
E 101-51000-671	Stockwood Sp Assessment Expen	\$4,352.00	\$4,352.00	\$2,176.00	\$4,352.00	4 Lots Left/Need Road/Water & Sewer
101 GENERAL FUND		\$1,339,418.55	\$1,246,249.06	\$857,767.92	\$1,080,357.31	
201 WATER FUND						
E 201-44000-100	Salaries	\$73,817.00	\$70,793.00	\$64,171.48	\$76,623.33	33% Clerk/50% Foreman
E 201-44000-101	Full-Time Hourly	\$94,650.00	\$68,000.00	\$49,333.71	\$63,015.14	50% Maint/45% Admin Assist/Seasonal \$5,000
E 201-44000-102	Full-Time Hourly/Overtime	\$1,500.00	\$1,500.00	\$989.09	\$359.07	Ty/Bradey/Hanna
E 201-44000-106	Stipend Pay	\$0.00	\$0.00	\$0.00	\$0.00	Delete
E 201-44000-121	PERA	\$12,750.00	\$10,500.00	\$9,661.24	\$9,203.92	PERA 7.5%
E 201-44000-122	FICA	\$13,005.00	\$10,700.00	\$7,712.66	\$9,900.14	FICA 7.65%
E 201-44000-130	Employer Paid Premium Health	\$23,700.00	\$16,000.00	\$0.00	\$16,396.20	\$985.44+\$1.80-1/2 W (4) Jeff/Ty/Bradey/Hanna
E 201-44000-135	Employer Paid Health Savings	\$8,500.00	\$6,600.00	\$0.00	\$6,400.00	Health Savings \$3,400 (5) 1/2 W
E 201-44000-136	Employer Paid Dental Coverage	\$785.00	\$600.00	\$294.12	\$363.12	Dental - \$32.68 (4) 1/2 W
E 201-44000-137	Employer Paid New MN Pd Leave	\$0.00	\$0.00	\$0.00	\$0.00	MN Paid Leave .44%
E 201-44000-200	Office Supplies	\$900.00	\$900.00	\$327.36	\$580.88	Billing Paper/Envelopes
E 201-44000-201	Uniforms	\$950.00	\$700.00	\$349.90	\$674.57	\$500 each (3) 1/2 W - W & H \$200

Account Descr	2026 Budget	2025 Adopted	2025 YTD Amt	2024 Amt	Comment
E 201-44000-207 Computer Technology	\$3,500.00	\$3,300.00	\$2,122.24	\$1,739.78	Craftech IT Bill / Server-1/3 1/3 1/3
E 201-44000-208 General Training	\$3,500.00	\$2,500.00	\$1,723.82	\$1,709.57	Training/Mileage/Food/Motel
E 201-44000-209 Safety Equipment/Training	\$0.00	\$1,000.00	\$0.00	\$0.00	Delete
E 201-44000-210 Operating Supplies	\$10,000.00	\$10,000.00	\$5,962.94	\$1,707.94	Merged 220/221 to 210
E 201-44000-211 Vehicle Repair/Maintenance	\$3,200.00	\$3,200.00	\$510.78	\$1,376.11	Repairs/Wash/Tires/Oil Changes 1/3 1/3 1/3
E 201-44000-212 Motor Fuels	\$5,000.00	\$5,000.00	\$1,968.64	\$2,775.01	Gas
E 201-44000-216 Chemicals and Chem Products	\$12,000.00	\$12,000.00	\$5,327.43	\$9,742.49	Hawkins/Hach
E 201-44000-220 Repair/Maintenance Supplies	\$0.00	\$0.00	\$0.00	\$8.00	Delete
E 201-44000-300 Professional Services	\$37,500.00	\$35,000.00	\$17,672.62	\$3,883.79	State Fee \$6,331/Water Testing/Hydrant Repairs
E 201-44000-319 Cell Phone	\$810.00	\$540.00	\$253.12	\$827.74	Reimburse Employee \$45 @ mo 1/2 W (3)
E 201-44000-322 Postage	\$2,800.00	\$2,800.00	\$1,307.98	\$2,737.54	Billing Stamps/Samples
E 201-44000-331 Travel/Mileage Expense	\$0.00	\$0.00	\$0.00	\$0.00	Delete combined in 208
E 201-44000-381 Xcel-Electric/Gas Bill	\$10,000.00	\$10,000.00	\$5,878.85	\$6,700.54	Elec/Gas
E 201-44000-401 Repairs/Maintenance Buildings	\$5,000.00	\$5,000.00	\$0.00	\$646.06	Water Treatment Plant
E 201-44000-402 Infrastructure Repairs	\$3,500.00	\$3,500.00	\$3,396.44	\$2,462.70	Hydrants/Parts-RO
E 201-44000-403 Water & Yard Meters	\$8,000.00	\$8,000.00	\$9,854.36	\$9,966.04	Meters/Support \$2500/Some revenue offsets
E 201-44000-405 Depreciation (GENERAL)	\$0.00	\$0.00	\$0.00	\$117,757.00	EB Uses
E 201-44000-411 Land Rental	\$859.00	\$781.00	\$780.97	\$709.97	BNSF Lease Under Tracks \$ - \$
E 201-44000-415 Generator Lease - Water Dept	\$0.00	\$0.00	\$0.00	\$0.00	Pd Off - Generator Water Treatment Plant
E 201-44000-417 Well Head Certificate	\$0.00	\$10,000.00	\$0.00	\$0.00	Every 10 Yrs 2015 (2025)
E 201-44000-550 Motor Vehicles	\$0.00	\$0.00	\$0.00	\$0.00	If Vehicle is Purchased 1/2 Water
E 201-44000-624 BANYON	\$1,200.00	\$1,200.00	\$1,169.67	\$1,144.67	Software Support 1/3 1/3 1/3
E 201-44000-635 Miscellaneous Income/Expense	\$0.00	\$0.00	\$0.00	\$0.00	EB
E 201-44000-640 Tower Const & Maintenance	\$4,000.00	\$4,000.00	\$0.00	\$0.00	Tower Maintenance - 2025 - RO
E 201-44000-663 Transfer In/Out - EB	\$0.00	\$0.00	\$0.00	\$0.00	EB Uses
E 201-66000-611 Debt Srv Bond Interest	\$750.00	\$810.00	\$405.00	\$827.00	2018 PFA Water Looping Interest dw02
E 201-66000-690 Water Looping Project	\$6,000.00	\$6,000.00	\$6,405.00	\$0.00	2018 PFA Water Looping dw02
E 201-67000-601 Debt Srv Bond Principal - EB	\$42,961.00	\$44,221.00	\$44,221.00	\$0.00	2019A Parke Ave-Water Revenue Portion of Bond
E 201-68000-601 Debt Srv Bond Principal - EB	\$77,000.00	\$73,000.00	\$73,000.00	\$0.00	2021A Refund Principle Water Tower
E 201-68000-611 Debt Srv Bond Interest	\$10,270.00	\$11,219.00	\$10,744.50	\$10,916.00	2021A Refund Interest Water Tower
201 WATER FUND	\$478,407.00	\$439,364.00	\$325,544.92	\$361,154.32	
301 SEWER FUND					
E 301-44000-100 Salaries	\$73,817.00	\$70,793.00	\$64,236.12	\$76,705.97	33% Clerk/50% Foreman
E 301-44000-101 Full-Time Hourly	\$94,650.00	\$68,000.00	\$49,333.70	\$63,015.09	50% Maint/45% Admin Assist/Seasonal \$5,000
E 301-44000-102 Full-Time Hourly/Overtime	\$1,500.00	\$1,500.00	\$989.06	\$359.02	Ty/Bradey/Hanna
E 301-44000-106 Stipend Pay	\$0.00	\$0.00	\$0.00	\$0.00	Delete
E 301-44000-121 PERA	\$12,750.00	\$10,500.00	\$9,665.77	\$9,210.15	PERA 7.5%
E 301-44000-122 FICA	\$13,005.00	\$10,700.00	\$7,717.19	\$9,904.86	FICA 7.65%
E 301-44000-130 Employer Paid Premium Health	\$23,700.00	\$16,000.00	\$0.00	\$16,396.20	\$985.44+\$1.80-1/2 S (4) Jeff/Ty/Bradey/Hanna
E 301-44000-135 Employer Paid Health Savings	\$8,500.00	\$6,600.00	\$0.00	\$6,400.00	Health Savings \$3,400 (5) 1/2 S
E 301-44000-136 Employer Paid Dental Coverage	\$785.00	\$600.00	\$294.12	\$363.12	Dental - \$32.68 (4) 1/2 S

Account Descr	2026 Budget	2025 Adopted	2025 YTD Amt	2024 Amt	Comment
E 301-44000-137 Employer Paid New MN Pd Leave	\$0.00	\$0.00	\$0.00	\$0.00	MN Paid Leave .44%
E 301-44000-200 Office Supplies	\$900.00	\$900.00	\$327.36	\$1,105.16	Billing Paper/Envelopes
E 301-44000-201 Uniforms	\$950.00	\$700.00	\$349.90	\$674.53	\$500 each (3) 1/2 S - W & H \$200
E 301-44000-207 Computer Technology	\$3,500.00	\$3,300.00	\$2,122.24	\$1,739.83	Crafterch IT Bill / Server 1/3 1/3 1/3
E 301-44000-208 General Training	\$3,500.00	\$2,500.00	\$1,170.34	\$0.00	Training/Mileage/Food/Motel
E 301-44000-209 Safety Equipment/Training	\$0.00	\$1,000.00	\$0.00	\$0.00	Delete
E 301-44000-210 Operating Supplies	\$17,500.00	\$10,000.00	\$7,359.38	\$7,653.40	Merged 220/227/401/410 to 210
E 301-44000-211 Vehicle Repair/Maintenance	\$3,200.00	\$3,200.00	\$1,129.01	\$1,370.43	Repairs/Wash/Tires/Oil Changes 1/3 1/3 1/3
E 301-44000-212 Motor Fuels	\$5,000.00	\$5,000.00	\$1,968.63	\$2,774.90	Gas
E 301-44000-216 Chemicals and Chem Products	\$4,000.00	\$4,000.00	\$379.68	\$2,922.54	BlueBook USA Invoices
E 301-44000-220 Repair/Maintenance Supplies	\$0.00	\$0.00	\$0.00	\$58.00	Delete
E 301-44000-300 Professional Services	\$35,000.00	\$30,000.00	\$80,242.81	\$30,925.33	RMB Testing/Lift Station
E 301-44000-319 Cell Phone	\$810.00	\$540.00	\$253.13	\$827.80	Reimburse Employee \$45 @ mo 1/2 S (3)
E 301-44000-322 Postage	\$2,800.00	\$2,800.00	\$1,095.00	\$2,656.40	Billing Stamps
E 301-44000-331 Travel/Mileage Expense	\$0.00	\$0.00	\$0.00	\$0.00	Delete combined in 208
E 301-44000-381 Xcel-Electric/Gas Bill	\$5,000.00	\$5,000.00	\$2,278.99	\$4,081.07	Lift Stations - Xcel
E 301-44000-383 Red River Co-Op	\$5,000.00	\$5,000.00	\$2,632.67	\$3,622.21	Lift Stations - RRVC
E 301-44000-401 Repairs/Maintenance Buildings	\$0.00	\$2,500.00	\$0.00	\$690.71	Delete
E 301-44000-405 Depreciation (GENERAL)	\$0.00	\$0.00	\$0.00	\$73,490.00	EB Uses
E 301-44000-410 Rentals (GENERAL)	\$0.00	\$5,000.00	\$0.00	\$225.00	Delete
E 301-44000-411 Land Rental	\$13,318.80	\$12,108.00	\$11,361.91	\$11,006.86	BNSF Land Lease - \$ - \$ - \$
E 301-44000-510 Water Shed District-BRRWD	\$19,601.50	\$19,601.00	\$9,816.13	\$15,631.32	Project #51 & #82 - Ditch 68 & East Tributary
E 301-44000-550 Motor Vehicles	\$0.00	\$0.00	\$0.00	\$0.00	If Vehicle is Purchased - 1/2 Sewer
E 301-44000-624 BANYON	\$1,200.00	\$1,200.00	\$1,169.66	\$1,144.66	Software Support 1/3 1/3 1/3
E 301-44000-651 Equipment Purchases	\$0.00	\$0.00	\$0.00	\$0.00	EB Uses
E 301-44000-663 Transfer In/Out - EB	\$0.00	\$0.00	\$0.00	\$0.00	2010 PFA Sewer cw02 - Part Assessments
E 301-56000-601 Debt Srv Bond Principal - EB	\$56,000.00	\$56,000.00	\$56,000.00	\$0.00	2010 PFA Sewer Interest cw02
E 301-56000-611 Debt Srv Bond Interest	\$3,136.00	\$3,746.00	\$3,746.16	\$3,916.12	2019A Parke Ave-Sewer Revenue for Bond
E 301-67000-601 Debt Srv Bond Principal - EB	\$13,428.00	\$13,953.00	\$13,953.00	\$0.00	
301 SEWER FUND	\$422,551.30	\$372,741.00	\$329,591.96	\$348,870.68	
401 GARBAGE & RECYCLING FUND					
E 401-41000-103 Part-Time Employees	\$3,500.00	\$3,120.00	\$2,516.25	\$2,775.12	County Reimburses the City Worker
E 401-41000-121 PERA	\$0.00	\$0.00	\$0.00	\$0.00	No - Does not make enough
E 401-41000-122 FICA	\$270.00	\$239.00	\$192.48	\$212.30	County Reimburses the City Worker
E 401-41000-210 Operating Supplies	\$400.00	\$400.00	\$114.67	\$867.85	County Reimburses the City
E 401-41000-384 Refuse/Garbage Disposal	\$162,000.00	\$160,000.00	\$123,492.06	\$144,425.16	Garbage/Recycling/Compost/\$2.00 Increase
E 401-41000-385 Clean Up Week	\$16,000.00	\$13,000.00	\$15,163.27	\$12,574.46	Clean-up Week (NEED TO INCREASE)
E 401-41000-386 Compost - City of Moorhead	\$4,200.00	\$4,200.00	\$2,370.00	\$4,896.00	City of Moorhead Compost Invoices
E 401-41000-387 Curbside Recycling	\$38,000.00	\$38,000.00	\$28,301.00	\$31,255.00	Curbside Recycling \$7.00 x 444 residents
E 401-41000-401 Repairs/Maintenance Buildings	\$0.00	\$0.00	-\$343.59	\$11,234.30	Recycling Addition on Building-TRANSFER
E 401-41000-635 Miscellaneous Income/Expense	\$0.00	\$0.00	\$0.00	\$1,567.00	EB Uses

Account Descr		2026 Budget	2025 Adopted	2025 YTD Amt	2024 Amt	2024 Amt	Comment
E 401-41000-651 Equipment Purchases							
401 GARBAGE & RECYCLING FUND		\$224,370.00	\$218,959.00	\$171,806.14	\$209,807.19		
501 FIRE & RESCUE FUND							
E 501-45000-110 Other Pay (GENERAL)		\$12,450.00	\$12,450.00	\$0.00	\$15,397.50		Fire & Rescue Payroll
E 501-45000-122 FICA		\$1,100.00	\$1,100.00	\$0.00	\$1,275.46		FICA 7.65%
E 501-45000-124 Fire Pension Contributions		\$28,000.00	\$27,000.00	\$31,920.47	\$28,208.79		Fire Relief Association
E 501-45000-153 Charges for Standby Services		\$2,100.00	\$2,100.00	\$0.00	\$1,200.00		Race Park Hours
E 501-45000-200 Office Supplies		\$800.00	\$800.00	\$7.99	\$502.91		Fire
E 501-45000-201 Uniforms		\$5,000.00	\$10,150.00	\$3,129.49	\$1,728.08		Uniforms
E 501-45000-206 State Training (Refunded Cost)		\$2,500.00	\$2,500.00	\$3,491.00	\$3,072.00		Training Reimbursement from the State
E 501-45000-208 General Training		\$1,800.00	\$1,800.00	\$1,075.00	\$164.97		Fire
E 501-45000-211 Vehicle Repair/Maintenance		\$7,500.00	\$7,500.00	\$2,533.06	\$5,371.14		Fire
E 501-45000-212 Motor Fuels		\$2,400.00	\$2,400.00	\$1,096.93	\$2,014.05		Fire
E 501-45000-300 Professional Services		\$3,700.00	\$3,700.00	\$3,907.41	\$2,800.47		SCBA Testing/Air Quality/Materials/Physicals
E 501-45000-321 Telephone		\$910.00	\$900.00	\$725.46	\$966.01		Telephone - Office - \$73.82 @ mo
E 501-45000-323 Radio Units		\$1,500.00	\$1,500.00	\$0.00	\$0.00		ARMER Radio
E 501-45000-401 Repairs/Maintenance Buildings		\$5,000.00	\$6,000.00	\$745.79	\$14,388.00		Sanford Rent-\$500 @ month-TRANSFER
E 501-45000-433 Dues and Subscriptions		\$1,800.00	\$1,400.00	\$1,397.50	\$1,732.50		Fire
E 501-45000-435 Books and Pamphlets		\$400.00	\$400.00	\$15.00	\$354.45		Fire
E 501-45000-550 Motor Vehicles		\$135,000.00	\$0.00	\$0.00	\$0.00		Fire Truck - City Portion
E 501-45000-580 Other Equipment		\$6,400.00	\$6,400.00	\$2,129.75	\$8,295.68		Fire/Donation Funds
E 501-45000-626 Fire Dept Escrow - RO		\$20,000.00	\$13,500.00	\$0.00	\$0.00		Escrow Rollover
E 501-45000-632 Equipment Loan Payments		\$54,480.00	\$0.00	\$0.00	\$0.00		Township Fire Truck Payments
E 501-45000-635 Miscellaneous Income/Expense		\$0.00	\$0.00	\$0.00	\$10,275.08		Used Moland Township Donation
E 501-45000-638 Mutual Aid Reimbursement		\$0.00	\$0.00	\$0.00	\$16,293.07		Mutual Aid Help Payout
E 501-46000-201 Uniforms		\$400.00	\$400.00	\$0.00	\$0.00		Rescue
E 501-46000-208 General Training		\$1,800.00	\$1,800.00	\$25.00	\$0.00		Rescue
E 501-46000-211 Vehicle Repair/Maintenance		\$1,600.00	\$1,600.00	\$0.00	\$102.92		Rescue
E 501-46000-212 Motor Fuels		\$1,100.00	\$1,100.00	\$426.72	\$829.89		Rescue
E 501-46000-580 Other Equipment		\$0.00	\$2,000.00	\$13,333.84	\$2,538.21		Rescue
501 FIRE & RESCUE FUND		\$297,740.00	\$108,500.00	\$65,960.41	\$117,511.18		
601 PROJECTS FUND - BONDS							
E 601-41000-635 Miscellaneous Income/Expense		\$0.00	\$0.00	\$0.00	\$0.00		EB Uses
E 601-55500-601 Debt Srv Bond Principal - EB		\$0.00	\$57,000.00	\$0.00	\$56,676.46		Bayer TIF-Done 2025-10% Admin Fee Kept
E 601-55500-666 Township Payments		\$0.00	\$0.00	\$0.00	\$0.00		
E 601-61000-601 Debt Srv Bond Principal - EB		\$0.00	\$190,000.00	\$190,000.00	\$185,000.00		2014A StkWd/2004 Bond/Equip/C Hall/St Recon
E 601-61000-611 Debt Srv Bond Interest		\$0.00	\$5,700.00	\$2,850.00	\$8,475.00		2014A Interest/Northland Trust-Pd Off 2025
E 601-65000-611 Debt Srv Bond Interest		\$74,369.00	\$77,269.00	\$75,818.76	\$78,718.76		2017A Southview Interest
E 601-65000-680 2017A Bond Southview Addition		\$150,000.00	\$145,000.00	\$145,000.00	\$145,000.00		2017A Southview Principle
E 601-67000-601 Debt Srv Bond Principal - EB		\$278,611.00	\$96,826.00	\$96,826.00	\$0.00		2019A Parke Ave Principle-W/S Helps Payment

Account Descr	2026 Budget	2025 Adopted	2025 YTD Amt	2024 Amt	Comment
E 601-67000-611 Debt Srv Bond Interest	\$115,375.00	\$118,475.00	\$116,925.02	\$119,725.02	2019A Parke Ave Interest
E 601-67000-700 2019A Parke Avenue Project	\$0.00	\$0.00	\$0.00	\$125,000.00	2019A Parke Ave-W/S Revenues for Payment
E 601-69000-601 Debt Srv Bond Principal - EB	\$105,000.00	\$0.00	\$0.00	\$0.00	2023A Charleswood Principal
E 601-69000-606 Issuance Expenses for Bonds	\$0.00	\$0.00	\$0.00	\$0.00	2023A Charleswood Issuance
E 601-69000-611 Debt Srv Bond Interest	\$121,694.00	\$163,610.00	\$121,693.76	\$0.00	2023A Charleswood Interest
E 601-69000-710 2023A Charleswood Project	\$0.00	\$0.00	\$0.00	\$1,124,083.35	2023A Charleswood Project
601 PROJECTS FUND - BONDS	\$845,049.00	\$853,880.00	\$749,113.54	\$1,842,678.59	
602 CAPITAL PROJECTS					
E 602-69000-606 Issuance Expenses for Bonds	\$0.00	\$0.00	\$0.00	\$0.00	
E 602-69000-710 2023A Charleswood Project	\$0.00	\$0.00	\$0.00	\$0.00	
602 CAPITAL PROJECTS	\$0.00	\$0.00	\$0.00	\$0.00	
603 TAX ABATEMENT NOTE FUND 2016A					
E 603-63000-500 Capital Outlay (GENERAL)	\$0.00	\$0.00	\$0.00	\$0.00	Paid Off - 2016A Bond Tax Abatement
603 TAX ABATEMENT NOTE FUND 2016A	\$0.00	\$0.00	\$0.00	\$0.00	
801 MN DOT RD REPAIR-RECONST ASST					
E 801-41000-664 Bridge/Street Repair - RO	\$10,000.00	\$10,000.00	\$0.00	\$83,087.60	MN DOT Aid-RO
801 MN DOT RD REPAIR-RECONST ASST	\$10,000.00	\$10,000.00	\$0.00	\$83,087.60	
	\$3,617,535.85	\$3,249,693.06	\$2,499,784.89	\$4,043,466.87	

3,412,617.35 Revenues

- 3,617,535.85 Expenses

- 204,918.50

Key Amount
Water / Sewer Increase on Utility Bill

CITY OF GLYNDON
Revenue Budget Worksheet 2 / 2026

Account Descr		2026 Budget	2025 Budget	YTD Amt	2024 Amt	Comment
101 GENERAL FUND						
R 101-41000-31000	General Property Taxes	\$345,000.00	\$345,000.00	\$184,760.21	\$327,868.29	General Property Taxes/Add Levy % Funds
R 101-41000-31005	Stockwood Revenue	\$108,500.00	\$108,500.00	\$59,100.81	\$91,131.61	Stockwood Specials Pd/Selling Lots
R 101-41000-31020	Delinquent Taxes	\$6,000.00	\$6,000.00	\$5,530.42	\$5,427.23	Delinquent General Property Taxes
R 101-41000-32000	Tickets / Permits / Licenses	\$1,100.00	\$1,100.00	\$671.00	\$1,280.00	Burning/ATV/Snowmobile/Parking Fines
R 101-41000-32110	Liquor License/Permit	\$4,600.00	\$4,600.00	\$1,305.00	\$3,905.00	Hill & Morty's Liquor License
R 101-41000-32210	Building Permits	\$10,000.00	\$10,000.00	\$2,936.00	\$12,404.50	50% Goes to Building Inspector
R 101-41000-32215	Building Permit State Surcharg	\$1,200.00	\$1,200.00	\$337.27	\$1,339.48	State Surcharge from Building Permits
R 101-41000-32240	Animal Licenses	\$300.00	\$300.00	\$306.00	\$360.00	Pet Tags
R 101-41000-32270	Abatement Revenue	\$35,664.35	\$35,664.35	\$0.00	\$0.00	Lugo Abatement Charge
R 101-41000-32280	2-Year Tax Abatement Revenue	\$26,000.00	\$26,000.00	\$0.00	\$11,575.87	2-Year Tax Abate Program/Levy Funds 31000
R 101-41000-33400	State Grants & Aids	\$0.00	\$0.00	\$0.00	\$218.63	PERA Aid/Safety Aid/Am Rescue
R 101-41000-33401	Local Government Aid	\$455,662.00	\$454,883.00	\$227,441.50	\$454,449.00	LGA Funds
R 101-41000-34103	Zoning and Subdivision Fees	\$100.00	\$100.00	\$0.00	\$0.00	Any Land Changes - Plat/Zone/Split
R 101-41000-34700	Glyndon Day Donation/Craft Fe	\$4,000.00	\$4,000.00	\$9,879.00	\$8,405.00	Glyndon Days Donations/Vendor/Wristbands
R 101-41000-36200	Miscellaneous Revenues	\$40.00	\$40.00	\$12.05	\$43.85	Copies/Misc
R 101-41000-36210	Interest Earnings	\$4,000.00	\$4,000.00	\$3,174.76	\$13,568.88	Northwestern Bank Interest
R 101-41000-36220	Other Rents and Royalties	\$550.00	\$550.00	\$0.00	\$550.00	Water Tower Lease-School
R 101-41000-36225	Franchise Fees	\$17,000.00	\$16,000.00	\$12,456.88	\$16,987.48	Xcel/Midco/RRVC
R 101-41000-39203	Transfer from Other Fund	\$0.00	\$0.00	\$0.00	\$0.00	Garbage Transfer/Restricted Savings Transfer
R 101-41000-46000	LOMC Insurance Dividend	\$0.00	\$0.00	\$0.00	\$5,757.00	Not Sure Each Year
R 101-41000-50000	Insurance Reimbursement	\$0.00	\$0.00	\$0.00	\$0.00	LOMC if we have a claim/Lakes Coop Hlth Ins Reimb
R 101-41000-50102	Misc Income/Expense	\$200.00	\$200.00	\$292.49	-\$1,338.74	Petro Dividend Check
R 101-42000-33400	State Grants & Aids	\$50,000.00	\$43,000.00	\$0.00	\$50,344.89	MN Police Aid Granted
R 101-42000-33416	Police Training Reimbursement	\$5,000.00	\$5,000.00	\$4,972.15	\$4,054.57	Training Reimbursement - RO
R 101-42000-35000	Fines-Clay County-Monthly	\$20,000.00	\$25,000.00	\$12,414.43	\$18,836.37	Merged 35104/35201
R 101-42000-35202	Reports/Permits	\$30.00	\$30.00	\$30.00	\$22.50	Copies of Reports
R 101-42000-39203	Transfer from Other Fund	\$0.00	\$0.00	\$0.00	\$0.00	
R 101-42000-45000	Donations	\$0.00	\$0.00	\$0.00	\$1,000.00	Fargo Force Donation 2024
R 101-42000-45100	Donations Community Outreach	\$500.00	\$500.00	\$7,130.00	\$7,851.00	Picnic/ShopCop-RO
R 101-42000-50100	Safe & Sober - TZD	\$1,000.00	\$3,000.00	\$0.00	\$452.58	TZD Reimbursement
R 101-42000-50102	Misc Income/Expense	\$0.00	\$0.00	\$0.00	\$0.00	Transfer to Restricted - Auction Vehicles
R 101-43000-34001	Community Center Security	\$300.00	\$300.00	\$210.00	\$1,080.00	ASP of Moorhead is doing CC Security
R 101-43000-34101	Building Rental Revenue	\$4,000.00	\$4,000.00	\$4,430.00	\$4,965.00	Community Center Rentals
R 101-43000-39203	Transfer from Other Fund	\$0.00	\$0.00	\$0.00	\$0.00	Comm Center Escrow Funds
R 101-47000-32150	Mosquito Fee - RO	\$1,200.00	\$1,500.00	\$722.96	\$1,514.17	Mosquito Fee-RO
R 101-47000-33610	County Grants/Aid for Hwy	\$9,000.00	\$7,000.00	\$9,475.77	\$9,512.60	Clay Cty Street Repair Reimbursement
R 101-47000-35204	Forestry Fee - RO	\$7,000.00	\$7,000.00	\$5,307.09	\$6,783.00	Forestry Fee-RO
R 101-47000-36200	Miscellaneous Revenues	\$0.00	\$0.00	\$375.00	\$150.00	Mowing Charges
R 101-47000-36201	Vehicle Insurance Rev	\$0.00	\$0.00	\$0.00	\$0.00	Payment for Vehicle Damage
R 101-47000-39203	Transfer from Other Fund	\$0.00	\$0.00	\$0.00	\$0.00	Restricted Savings Purchase
101 GENERAL FUND		\$1,117,946.35	\$1,114,467.35	\$553,270.79	\$1,060,499.76	

Account Descr		2026	2025	2025	2024	2024	2025
		Budget	Budget	YTD Amt	Amt	Amt	Comment
201 WATER FUND							
R 201-44000-37000	PFA System Replacement Fund	\$18,000.00	\$19,000.00	\$0.00	\$16,000.00	\$16,000.00	2018A PFA (UB) RO-from 201-44000-37100
R 201-44000-37100	Water Sales	\$265,000.00	\$262,000.00	\$241,674.94	\$260,295.75	\$260,295.75	Transfer to 2018 PFA Replace / 2019A Parke
R 201-44000-37150	Water Connect/Reconnect Fee	\$100.00	\$100.00	\$162.03	\$50.00	\$50.00	Utility Bill
R 201-44000-37160	Water Penalty	\$1,600.00	\$1,700.00	\$1,145.39	\$1,802.50	\$1,802.50	Utility Bill
R 201-44000-37161	Water Looping (Service Fee)	\$8,000.00	\$8,000.00	\$6,030.26	\$8,171.45	\$8,171.45	2018A PFA Water Looping
R 201-44000-39343	Water Sales Commercial	\$100.00	\$100.00	\$5,519.00	\$0.00	\$0.00	Bulk Water Sales
R 201-44000-50101	Water Meter Sales	\$2,000.00	\$2,000.00	\$2,070.00	\$1,875.00	\$1,875.00	New Meters Purchased
R 201-44000-50104	NSF Charge	\$100.00	\$100.00	\$269.98	\$250.30	\$250.30	Resident's NSF
R 201-44000-50600	Repair Reimbursements	\$0.00	\$0.00	\$647.95	\$635.18	\$635.18	Hydrant Repair Reimbursement
R 201-44000-99999	Undistributed Receipts	\$0.00	\$0.00	-\$3,049.54	\$0.00	\$0.00	- New House Credit/ If + Transfer to Water Sales
R 201-67000-37100	Water Sales	\$41,622.00	\$42,961.00	\$0.00	\$44,221.00	\$44,221.00	2019A Parke Ave - from 201-44000-37100
R 201-68000-37163	Water Tower User Fee	\$89,532.00	\$91,634.00	\$61,979.94	\$85,630.60	\$85,630.60	2021A Refund Water Tower
201 WATER FUND		\$426,054.00	\$427,595.00	\$316,449.95	\$418,931.78	\$418,931.78	
301 SEWER FUND							
R 301-44000-34408	Other Sanitation Charges	\$35,000.00	\$34,500.00	\$25,908.18	\$35,002.02	\$35,002.02	Utility Pump Station Fee
R 301-44000-37200	Sewer Sales	\$205,000.00	\$205,000.00	\$171,033.10	\$198,278.19	\$198,278.19	2010B & 2019A Transfers Below
R 301-44000-37250	Sewer Connect/Reconnect Fee	\$500.00	\$500.00	\$400.00	\$700.00	\$700.00	
R 301-44000-37260	Sewer Penalty	\$1,700.00	\$1,500.00	\$1,036.10	\$1,956.29	\$1,956.29	Utility Bill Sewer Penalty
R 301-44000-37261	Storm Water	\$43,000.00	\$43,000.00	\$32,170.44	\$43,666.60	\$43,666.60	Utility Bill Storm Water
R 301-44000-39203	Transfer from Other Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	Restricted Savings Acct
R 301-53000-36100	Special Assessments	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	1998 Sewer Cty Coded S-550120
R 301-56000-36100	Special Assessments	\$41,549.00	\$41,549.00	\$21,119.60	\$10,293.93	\$10,293.93	2010 PFA Cty Coded 55001-2012
R 301-56000-37200	Sewer Sales	\$17,587.00	\$18,197.00	\$0.00	\$17,796.00	\$17,796.00	Transfer to pay 2010 PFA Bond-301-44000-37200
R 301-67000-37200	Sewer Sales	\$12,870.00	\$13,428.00	\$0.00	\$13,953.00	\$13,953.00	Transfer to pay 2019A Bond-301-44000-37200
301 SEWER FUND		\$357,206.00	\$357,674.00	\$251,667.42	\$321,646.03	\$321,646.03	
401 GARBAGE & RECYCLING FUND							
R 401-41000-33620	Other County Grants/Aid	\$24,000.00	\$24,000.00	\$0.00	\$21,994.30	\$21,994.30	Staff Wage/Recycle Reimburse
R 401-41000-34403	Clean-up Week Charges	\$13,000.00	\$13,000.00	\$9,196.48	\$12,466.02	\$12,466.02	Clean-up Week
R 401-41000-37310	Residential Garbage Charge	\$110,000.00	\$110,000.00	\$81,326.75	\$102,416.91	\$102,416.91	Residential Garbage \$2.00 Increase
R 401-41000-37311	Commercial Garbage Charge	\$60,000.00	\$60,000.00	\$50,342.28	\$56,472.81	\$56,472.81	Commercial Garbage - Increase
R 401-41000-37315	Curbside Recycling	\$38,000.00	\$38,000.00	\$27,804.04	\$31,538.71	\$31,538.71	Curbside Recycling \$7.00 /2024 Mar-Dec
R 401-41000-39203	Transfer from Other Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	Transfer to General Fund
401 GARBAGE & RECYCLING FUND		\$245,000.00	\$245,000.00	\$168,669.55	\$224,888.75	\$224,888.75	
501 FIRE & RESCUE FUND							
R 501-45000-31000	General Property Taxes	\$15,000.00	\$15,000.00	\$7,715.14	\$15,129.45	\$15,129.45	Fire Dept
R 501-45000-33100	General Grants & Aids	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
R 501-45000-33300	Fire Relief Association Funds	\$28,000.00	\$27,000.00	\$0.00	\$28,208.79	\$28,208.79	Fire Pension Contribution
R 501-45000-33400	State Grants & Aids	\$0.00	\$0.00	\$31,920.47	\$0.00	\$0.00	SBR Reimbursement State
R 501-45000-34000	Charges for Services	\$5,000.00	\$5,000.00	\$2,050.00	\$16,808.57	\$16,808.57	Charges for Service
R 501-45000-34002	Charges for Standby Services	\$2,100.00	\$2,100.00	\$1,050.00	\$2,850.00	\$2,850.00	Standby Services - Buffalo River Race Track
R 501-45000-34101	Building Rental Revenue	\$6,000.00	\$6,000.00	\$4,500.00	\$5,500.00	\$5,500.00	Sanford Building Rental - \$500 @ month

Account Descr		2026	2025	2025	2024	2024	2024
		Budget	Budget	YTD Amt	Amt	Amt	Comment
501 FIRE & RESCUE FUND							
601 PROJECTS FUND - BONDS							
R 501-41000-50102	Misc Income/Expense	\$0.00	\$0.00	\$48.09	\$14.82		Bayer TIF-We keep 10% Admin-Done 2025
R 601-55500-31050	Tax Increments	\$0.00	\$63,700.00	\$0.00	\$63,623.83		2014A-Consolidated-Levy Done Last Pay 2025
R 601-61000-31000	General Property Taxes	\$0.00	\$0.00	\$0.00	\$145,698.73		2014A-Lyndon,Lund,9 Reconst Coded 550161-16
R 601-61000-36100	Special Assessments	\$7,469.00	\$42,158.00	\$19,413.50	\$27,893.69		2017A Southview Assessments
R 601-65000-36700	Southview Addition 2017A	\$237,597.00	\$237,597.00	\$157,006.12	\$189,126.96		2019A Levy Funds-Parke Ave-Extra Murray
R 601-67000-31000	General Property Taxes	\$291,527.00	\$291,855.00	\$149,419.40	\$136,088.33		2019A Parke Ave Assessments
R 601-67000-36100	Special Assessments	\$124,649.00	\$124,649.00	\$96,284.54	\$108,778.31		Levy Amt for City's Portion Charleswood
R 601-69000-31000	General Property Taxes	\$12,000.00	\$12,000.00	\$6,000.00	\$0.00		2023A Charleswood Assessments
R 601-69000-36100	Special Assessments	\$239,089.00	\$239,089.00	\$38,738.89	\$0.00		2023A Charleswood Project
R 601-69000-36103	Bond Proceeds	\$0.00	\$0.00	\$0.00	\$0.00		
R 601-69000-50800	Transfer In/Out - EB	\$0.00	\$0.00	\$0.00	\$0.00		
601 PROJECTS FUND - BONDS		\$912,331.00	\$1,011,048.00	\$466,910.54	\$671,224.67		
602 CAPITAL PROJECTS							
R 602-64000-50900	Capital Projects	\$58,000.00	\$55,000.00	\$43,006.20	\$56,505.11		Funds from Utility Bill
R 602-69000-36103	Bond Proceeds	\$0.00	\$0.00	\$0.00	\$0.00		2023A Charleswood-EB put under 602 should be 601
R 602-69000-50301	Bond Premium 2023A	\$0.00	\$0.00	\$0.00	\$0.00		
602 CAPITAL PROJECTS		\$58,000.00	\$55,000.00	\$43,006.20	\$56,505.11		
603 TAX ABATEMENT NOTE FUND 2016A							
R 603-51000-50800	Transfer In/Out - EB	\$0.00	\$0.00	\$0.00	\$0.00		2023A-Charleswood Project
R 603-63000-31000	General Property Taxes	\$0.00	\$0.00	\$0.00	\$0.00		Paid-Levy 2016A-Tax Abatement
603 TAX ABATEMENT NOTE FUND 2016A		\$0.00	\$0.00	\$0.00	\$0.00		
801 MN DOT RD REPAIR-RECONST ASST							
R 801-41000-33400	State Grants & Aids	\$10,000.00	\$10,000.00	\$7,218.00	\$22,457.00		State Aid for Street Maintenance - RO
801 MN DOT RD REPAIR-RECONST ASST		\$10,000.00	\$10,000.00	\$7,218.00	\$22,457.00		
		\$3,412,617.35	\$3,319,808.35	\$1,904,890.00	\$2,915,679.18		

YEAR PAYABLE	LEVY %
2009	4.76%
2010	9.00%
2011	7.00%
2012	3.00%
2013	4.00%
2014	0.00%
2015	0.00%
2016	3.00%
2017	3.00%
2018	4.00%
2019	1.75%
2020	2.00%
2021	5.00%
2022	6.00%
2023	8.00%
2024	8.00%
2025	8.00%

City of Glyndon



Minnesota

City Council:

Mayor Joe Olson
Patrick McCoy
Bryant DeVries
Steven Ring
Shonna Severson

September 23, 2025

Lori Johnson
Clay County Auditor
3510 12th Ave S
Moorhead, MN 56560

Lori Johnson,

The City of Glyndon has scheduled its "Truth in Taxation" Public Hearing to be held on December 10th, 2025, at 6:00 p.m. in the City Hall Council Chambers located at 36 3rd Street South, Glyndon, Minnesota.

The City of Glyndon's current Tax Levy is \$700,511.71

The proposed increase is - %

Total Preliminary Levy Request is \$

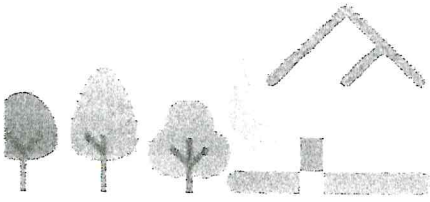
Residents may call 218-498-2578 or mail questions and comments to:

City of Glyndon
Wendy Affield
PO Box 223
Glyndon, MN 56547

Respectfully,

Wendy Affield, City Clerk/Treasurer

City of Glyndon



City Council
Mayor Joe Olson
Shonnia Severed
Bryant DeVries
Patrick McCoy
Steven Ring

REQUEST FOR PARCEL SPLIT

Date: September 17, 2025

Glyndon City Council,

I Sharon Baker am requesting a parcel split for parcel 20-034-3002 located within the City of Glyndon or 1 mile from. The parcel in question is located at 90th St N, Glyndon and is used for Agriculture. The legal description is: 126.40 Ac SW 1/4 & Pt W 1/2 NW 1/2 SE 1/4, 34 140 47 Section 34 township. Explain to Council what you are requesting and include pictures/maps of the parcel in question. Please show what it will look like if the request is approved. 19.5 acres. See map attached - yellow hi-lited area. For one single family home w/ out buildings - non business, with covenants.

Approval of the Glyndon City Council at its Sept. 22, 2025 meeting is requested.

Submitted by: Kurt & Sharon Baker

\$100.00 Single Parcel Split Fee is included

Kurt & Sharon Baker
P.O. Box 56
Vergas, MN 56587
#701.361.2702

