Glyndon City Council Packet

November 12th, 2025, at 7:00 a.m.

City Hall Council Chambers

Agenda for Glyndon City Council
WEDNESDAY - 11/12/2025 – 7:00 a.m.
Regular Council Meeting
City Hall Council Chambers

1. **Call to Order:** Mayor Joe Olson

2. **Roll Call**

3. **Motion to Approve Consent Agenda**
   a. **10/22/2025 – Council Meeting Minutes**
   b. **Approve Resolution of Payments**
      - **Accept $1,000 Donation Check from UC Hope to the Glyndon Volunteer Fire Department**
      - **Approve the 6th Amendment to the License Agreement Between the City of Glyndon and F-M Ambulance Service, Inc.**

4. **Any Additions to the Agenda** *(urgent items only please)*

5. **Motion to Approve Agenda**

6. **Old Business / Unfinished Business Updates**
   a. **2026 Utility Bill Rate Increases** *(need a motion)*

7. **New Business**
   a. **Approve Resolution 2025-1 – Joint Resolution of the City of Dilworth, Hawley, Barnesville and Glyndon Minnesota, with Respect to Dispatch Services with Clay County, Minnesota** *(need a motion)*
   b. **Approve the City of Glyndon's Minnesota Paid Family and Medical Leave** ***(PFML)*** **Policy** *(need a motion)*
   c. **Approve 2026 Regular Council Meeting Schedule** *(need a motion)*
   d. **2026 Payroll Schedule** *(informational only)*
   e. **October 2025 Expense and Revenue Budget Sheets for Review** *(informational only)*

8. **Open Forum – Public Comments/Concerns -** **this is the time for the General Public to address the Council regarding a City Business item that is not on the agenda. Typically, decisions will not be made at this meeting but will be referred to staff for further research. The Open Forum shall not be used to make political statements, political endorsements or for any political campaign purposes.*

9. **Mayor/Department Reports**
   a. **Justin Vogel, Police Chief**
   b. **Jeff Berg, Maintenance Department**
   c. **Bob Cuchna, Fire Chief**
   d. **Wendy Affield, Clerk/Treasurer**
   e. **Justin Vogel, Administrator**

10. **Committee Reports**

11. **Time to Discuss the Additions to the Agenda** *(only discuss if added and approved in #4 above)*

12. Miscellaneous Announcements & Recognitions

- City Hall will be closed Thursday, November 27th and Friday, November 28th for the Thanksgiving Holiday

13. Adjournment

The next Council Meeting is Scheduled for ***TUESDAY****, November 25th, 2025, at 6:00 p.m.*

Glyndon City Council Minutes
WEDNESDAY - 10/22/2025 – 6:00 p.m.
Regular Council Meeting
City Hall Council Chambers

1. **Call to Order:** Mayor Joe Olson called the meeting to order at 6:00 pm.

2. **Roll Call:** Council Members Present: Shonna Severson, Steven Ring, Patrick McCoy, Byant DeVries; Administrator/Police Chief Justin Vogel; Maintenance Forman Jeff Berg, and City Clerk/Treasurer Wendy Affield.

   As Per Sign in Sheet: None
   Virtual Attendees: None
   Absent: Fire Chief Bob Cuchna; Administrative Assistant Hanna Dufault

3. **Motion to Approve Consent Agenda -** A motion to approve the consent agenda was made by Shonna Severson, seconded by Steven Ring. All in Favor.
   Motion Carried.
   a. **10/8/2025 – Council Meeting Minutes**
   b. **Approve Resolution of Payments**
      - **Approve Gaming Application for Glyndon Rod & Gun - Saturday, December 6, 2025, at the Glyndon Community Center**
      - **Approve 1-Day Liquor License Application for Glyndon Rod & Gun - Saturday, December 6, 2025, at the Glyndon Community Center**

4. **Any Additions to the Agenda** – Nothing at this time.

5. **Motion to Approve Agenda -** A motion to approve the consent agenda was made by Steven Ring, seconded by Bryant DeVries. All in Favor.
   Motion Carried.

6. **Old Business / Unfinished Business Updates**
   a. **West Central Regional Water District Memorandum of Understanding** – Vogel stated he is still gathering information and determining the best course of action. He noted the MOU will not take long to sign, but more information is being collected before moving forward with any decisions. There was some discussion back and forth among Council Members, but it was decided that no motion would be made tonight until additional information is gathered. Mayor Olson tabled the motion for a later time.

7. **New Business**
   a. **Community Center Rental Fee Discussion -** Vogel began a discussion with Council regarding the Glyndon Community Center. The building is outdated, and while efforts are being made to maintain it for as long as possible, the long-term goal is to construct a new Community Center. The Council was presented with proposed price increases for renting the Community Center for 2026. It was also suggested that, moving forward, a credit card should be kept on file for the cleaning deposit instead of collecting the deposit upfront. A thirty-five-dollar ($35.00) maintenance fee would be included in the rental cost to help fund repairs and upgrades. Currently, UC HOPE Kid's Club and Clay County Extension are the only groups being charged twenty-five dollars ($25.00) per meeting. This rate would be increased to thirty-five dollars ($35.00) and would extend to all the clubs who use the building. Vogel asked Council how they would like to proceed, whether to charge certain groups or categories differently, or if all clubs and meetings should be charged the same rate. Council agreed that all clubs and meetings would be charged a flat fee of thirty-five dollars ($35.00) per meeting. It was also determined that any

event outside of a regular meeting would be subject to the standard event rental fee. Mayor Olson stated these charges are necessary to support improvements and ongoing upgrades to the Community Center. Upgrades have not been made in recent years due to limited revenue, as rental rates have been low and clubs have not been charged. The goal is for the Community Center to try and be self-sustaining. Planned projects in the near future include replacing the flooring and repairing the parking lot. Vogel informed Council this will not start until January 2026, but we are now receiving rental applications for next year and want to have it in place. After further discussion Council decided if the Community Center doors were being opened for a meeting there will be a charge of thirty-five dollars ($35). Severson believes this is a reasonable expectation. Affield went through some of the changes stating residents will pay one hundred dollars ($100) for four hours of rent instead of thirty dollars ($30) and three hundred dollars ($300) instead of fifty dollars ($50) for a full day's rental. Non-resident amounts also went up. Vogel informed Council we have all new matching chairs, and he is looking into changing out some of the tables. Ring had questions concerning the refundable cleaning deposit. Affield read the section that was added to the Community Center Agreement, *"As part of the rental process, the City of Glyndon will retain a copy of the renter's credit card on file. By signing this agreement, the renter authorizes the City to charge a minimum of $200 to the card if any Community Center rules and regulations are violated, including but not limited to failure to complete required cleanup, damage to property, or other noncompliant behavior. Additional charges may apply based on the extent of the violation. Information will be shredded upon inspection of the Community Center."*

A motion to approve the thirty-five dollars ($35.00) Maintenance Fee and to update the Community Center rental fees were made by Shonna Severson, seconded by Bryant DeVries. All in Favor. Motion Carried.

b. **Discussion Concerning Construction Elevation Changes to Zoning Ordinance #181** – Information only at this time. Discussion of changing the building requirements elevation height from twenty-four inches (24") to thirty inches (30") based on recommendations from the City Engineer and Building Inspector. DeVries stated this height is standard procedure. Vogel mentioned that commercial property will be twenty-four inches (24").

8. **Open Forum – Public Comments/Concerns** – Nothing at this time.

9. **Mayor/Department Reports**

a. **Justin Vogel, Police Chief** – Vogel informed Council the door locks and keypad have been changed out at the Police Department. Tomorrow UC HOPE Kids Club will head to Jeff Berg's to pick pumpkins for the Halloween Trunk or Treat Party. He was notified that FM Animal Hospital will no longer be taking in animal impounds as of December 31, 2025, due to staffing issues and costs. He is working with other Chiefs to find another solution for impounded animals. He also stated the department has a squad that is out of commission and in the repair shop. It is currently unknown what is wrong with it. Mayor Olson asked about the BCA audit. He did not have an update regarding the BCA audit but suspects that it will be happening in the spring.

b. **Jeff Berg, Maintenance Department** – Berg updated the Council that Ty is working on obtaining his CDL license. The Maintenance Department has been winterizing Johnson Park and getting a quote for trading in the loader. Berg is installing a new water meter at the water plant for the wells. He is conducting another round of testing for lead and copper. He has been discussing with Justin where to place a Christmas tree in town for future holiday events. Jaden Argall and the Maintenance Department have been working on the community gardens located at Bud Anstadt Park, this is his Eagle Scout Project. They will also be working on placing a flagpole and a bench in that location.

c. **Bob Cuchna, Fire Chief** – Not present.

d. **Wendy Affield, Clerk/Treasurer** – Nothing at this time.

e. **Justin Vogel, Administrator** – Vogel has been working with Kris Carlson on the grant to complete the road in the Stockwood area and along 110th Street. He is working on obtaining letters of recommendation from the businesses in that area. He had a meeting with other administrators to discuss an exit strategy for moving away from cities covering dispatch services. The City is in contract until 2026. He stated a planning and zoning meeting will be needed in the coming weeks regarding the assisted living center project. Vogel noted progress has been going well, the land needs to be combined, rezoned and the Developers Agreement needs to be finalized.

10. **Committee Reports** – None at this time.

11. **Time to Discuss the Additions to the Agenda** – Nothing at this time.

12. **Miscellaneous Announcements & Recognitions** – Halloween Trunk or Treat is next Friday, October 31, 2025, from 6:00pm-8:00pm at the Glyndon Community Center.

13. **Adjournment -** A motion was made by Steven Ring to adjourn the meeting at 6:52 pm, seconded by Shonna Severson. All in Favor.
Motion Carried

Joe Olson, Mayor

Hanna Dufault
Hanna Dufault, Administrative Assistant

Wendy Affield
Wendy Affield, Clerk/Treasurer

CITY OF GLYNDON

RESOLUTION RECORD

11/12/2025

RESOLUTION ALLOWING CLAIMS & ORDERING PAYMENT THEREOF

WHEREAS, THE CITY CLERK HAS AUDITED AND THE DEPARTMENTS HAVE APPROVED THE FOLLOWING CLAIMS AGAINST THE CITY OF GLYNDON, AND HAVE CERTIFIED THAT SUCH CLAIMS ARE PROPERLY PAYABLE BY THE SAID CITY, AND THAT THE SAID CITY CLERK HAS VERIFIED SUCH CLAIMS TO BE PAID AND HAS SATISFIED HERSELF THAT SUCH BILLS AND CLAIMS ARE PROPER CHARGES AGAINST THE CITY OF GLYNDON;

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GLYNDON, MINNESOTA,

FUNDS: **Wednesday, November 12th, 2025**

Vendor	Description	Code	Amount
AFLAC - **ACH**	Employee Extra Insurance	G 101-29000	$223.94
Arvig	Telephone Bill for October	Coded Separate	
Berg, Jeff	Mileage to Training in Rosemount MN	101-47000-218	$354.20
City of Moorhead	August Compost Charge	401-41000-386	$522.00
City of Moorhead	September Compost Charge	401-41000-386	$414.00
Colonial Life Ins. - **ACH**	Employee Extra Insurance Premium	G 101-29000	$169.52
Craftech	IT Monthly for City Hall - 1/3 1/3 1/3	Coded Separate	$327.25
Craftech	IT Monthly/Support for Police Dept	101-42000-300	$360.25
Dollar General	Police Dept Supplies	101-42000-200	$9.75
Dufault, Hanna	Mileage Expense for Post Office/Bank	101-41000-331	$16.10
Elan Financial Service	Credit Card Statement for October	Coded Separate	$2,131.99
Fuch's Sanitation	City Contracts/Recycling for September	Coded Separate	$17,832.91
Galls	Police Dept Uniform Allowance	101-42000-201	
Gopher State One Call	Locating Fee for October	101-41000-300	$33.75
Hawkins	Water Plant Chemicals	201-44000-216	
Holiday Gas Station	Police Dept Car Washes - 7 @ $5.50	101-42000-211	$38.50
Johnsons Auto Repair	2019 Ford Police Squad Repairs	101-42000-211	$2,398.55
Liberty Business Systems	Copy Machine Rental for City Hall/Police	Coded Separate	$595.37
Loffler	City Hall Security Monitoring	101-41000-300	$83.85
Mark's Electric	Wire New Water Meter - Water Plant	201-44000-401	$2,318.35
Menards	Maint/Parks/CH/CC/Water Dept Supplies	Coded Separate	$770.65
Minnesota Life Insurance	City Life Insurance Premium/Extra	Coded Separate	$151.50
MinnKota Recycling	Recycling Charge for October	401-41000-384	
Municipal Service Co	Water Meter Insdtall - Water Plant	201-44000-401	$1,900.00
Napa Central	New Batteries - Fire Truck	501-45000-211	$718.04
Norman Law Office	Legal Services for October	101-41000-304	$300.00
Oasis	Fuel Statements - All Departments	Coded Separate	$1,546.65
Personal Touch	Wendy's Clothing Allowance 1/2 W 1/2 S	Coded Separate	$193.00
Petro Serve	Fuel Statements - All Departments	Coded Separate	$240.20
Premium Waters	Water Jugs for Police Dept	101-42000-210	
Red River Valley CDL	CDL Training for Ty Wegenast		$4,250.00
Red River Valley Co **ACH**	Shelter House Lights/City Wide Lights	Coded Separate	
Runnings	Clothing/Maint/Misc Supplies	Coded Separate	$394.56
RMB Enviromental Lab	Wastewater Testing on 10/15/25	301-44000-300	$689.70
RMB Enviromental Lab	Water Testing on 10/15/25	201-44000-300	$57.48
Rob Bentz Lock & Key	New Keypads at the Police Dept	101-41000-401	$2,916.00
Sign Pro	8' Tablethrow Glyndon Police	101-42000-210	$295.00
SRD Auto Repair	2019 Oil Change - Police Squad	101-42000-211	$90.85

Tedder Industries	3 - Duty Holsters - Police	101-42000-210	$524.97
Tri-State Diving	Professional Services - Fire Dept	501-45000-300	$325.20
USA Blue Book	Water Dept Supplies	201-44000-210	$359.62
Veseris	Mosquito Spray - Chemicals	101-47000-218	$2,475.00
Verizon	Cell Phone Bill for September	Coded Separate	$507.20
Vestis	Community Center Mops & Mats	101-43000-210	$153.00
Wallwork Truck Center	Ford Plow Truck Repairs - Maintenance	101-47000-211	$533.36
Xcel Energy	Electric/Natural Gas for October	Coded Separate	
		TOTAL	**$47,222.26**
AS CERTIFIED BY WENDY AFFIELD CITY CLERK		**GRAND TOTAL**	**$47,222.26**

5104

77-1052
913 124

UC HOPE
218 EGLON AVE SE
GLYNDON, MN 56547

DATE 10.08.2025

PAY TO THE ORDER OF Glyndon Fire Department $1000 00/xx

One Thousand & 00/xx DOLLARS

Security Features Included. Details on Back.

Bell Bank
bell.bank

MEMO in appreciation

Karleen Mjolsness MP

⑆091310521⑆ ⑈652162248⑈ 05104

SIXTH AMENDMENT TO LICENSE AGREEMENT

THIS **SIXTH AMENDMENT TO LICENSE AGREEMENT** (this " Amendment") is entered into as of January 1, 2026 (the "Effective Date"), by and between CITY OF GLYNDON, MINNESOTA ("Grantor") and F-M AMBULANCE SERVICE, INC. ("Grantee").

WHEREAS, the parties entered into that certain License Agreement, dated October 23, 2019 (as amended, the "Agreement"); and,

WHEREAS, the parties now desire to extend the term of the Agreement.

NOW, THEREFORE, the parties agree as follows:

1. The term of the Agreement is hereby extended through and until December 31, 2026.

2. This Amendment may be executed and delivered electronically and in any number of counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same instrument.

3. Except as modified by this Amendment, the terms and conditions of the Agreement shall remain in full force and effect.

IN WITNESS WHEREOF, this Amendment is executed as of the date set forth above.

CITY OF GLYNDON, MINNESOTA

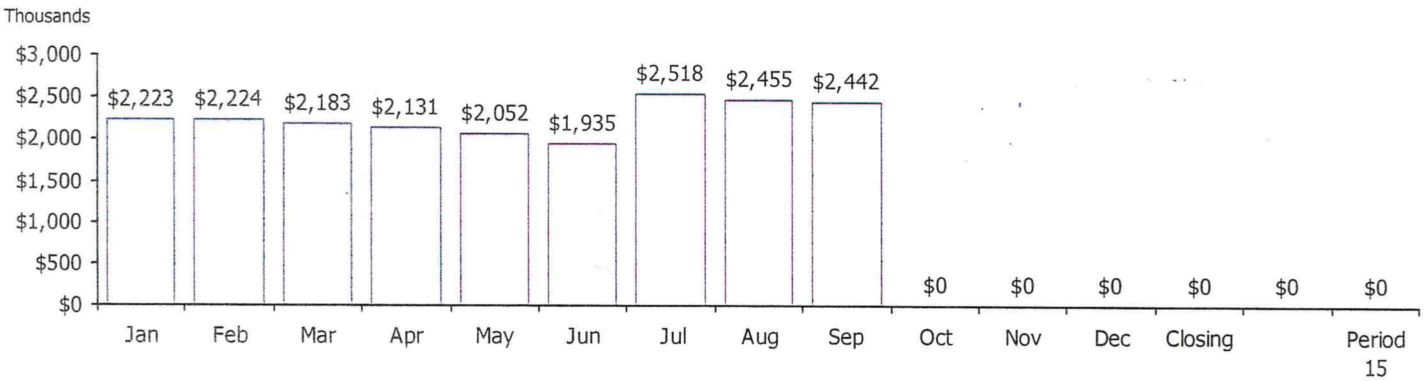
By____________________________
Its____________________________

F-M AMBULANCE SERVICE, INC.

By____________________________
Its____________________________

Contract No. CITY_OF_GLYNDON__MIN_AMEND_071136

CITY OF GLYNDON
*Check Reconciliation©
Northwestern State
10100 CASH
September 2025



Account Summary

Beginning Balance o	9/1/2025	$2,558,958.12
+ Receipts/Deposits		$99,179.59
- Payments (Checks and Withdrawals)		$201,688.99
Ending Balance as of	9/30/2025	$2,456,448.72

Cleared	$2,456,448.72
Statement	$2,456,448.72
Difference	$0.00

Cash Balance

Active	101-10100 GENERAL FUND	-$279,848.57
Active	201-10100 WATER FUND	$289,452.71
Active	301-10100 SEWER FUND	$1,204,554.78
Active	401-10100 GARBAGE & RECYCLING FUND	$258,339.24
Active	501-10100 FIRE & RESCUE FUND	$207,992.49
Active	601-10100 PROJECTS FUND - BONDS	$638,941.92
Active	602-10100 CAPITAL PROJECTS	$131,728.21
Active	603-10100 TAX ABATEMENT NOTE FUND 2016A	-$0.22
Active	801-10100 MN DOT RD REPAIR-RECONST ASST	-$9,254.12
	Cash Balance	$2,441,906.44

Beginng Balance	$2,558,958.12
+ Total Deposits	$165,569.91
- Checks Written	$282,621.59
Check Book Balance	$2,441,906.44
Difference	$0.00

City of Glyndon Utility Rates for 2026

	2023		2024		2025		2026 Residential	2026 Commercial
Water	$27.00		$30.00		$30.00		$35.00	$35.00
change		$3.00		$0.00		$5.00	plus $5.50/1,000 gal	plus $6.50/1,000 gal
Sewer	$18.00		$18.00		$18.00		$25.00	$25.00
change		$0.00		$0.00		$7.00	plus $5.50/1,000 gal	plus $6.50/1,000 gal
Pump Station	$5.00		$5.00		$5.00		$5.00	$10.00
change		$0.00		$0.00		$0.00		
Storm Water	$8.00		$8.00		$8.00		$8.00	$8.00
change		$0.00		$0.00		$0.00		
Curb Recycling	$0.00		$7.00		$7.00		$7.00	$0.00
change		$7.00		$0.00		$0.00		
Clean-up Week	$1.90		$1.90		$1.90		$2.40	-
change		$0.00		$0.00		$0.50		
Garbage	$19.95		$17.95		$19.77		$19.77	varies w/dumpster size
change		-$2.00		$1.82		$0.00		
Garbage Tax	$1.95		$1.75		$1.93		$1.93	
tax change		-$0.20		$0.18		$0.00	9.75% State Sales Tax	17% State Sales Tax
Forestry	$0.50		$1.10		$1.10		$2.00	$2.00
change		$0.60		$0.00		$0.90		
Mosquito	$1.05		$0.15		$0.15		$0.15	$0.15
change		-$0.90		$0.00		$0.00		
Water Looping	$1.25		$1.25		$1.25		$1.25	$1.25
change		$0.00		$0.00		$0.00		
Water Tower	$15.00		$12.00		$12.00		$12.00	$22.00
change		-$3.00		$0.00		$0.00		
Capital Project	$5.90		$8.90		$8.90		$10.00	$10.00
change		$3.00		$0.00		$1.10		
MONTHLY BASE	**$105.50**		**$113.00**		**$115.00**		**$129.50**	varies w/garbage
change		$7.50		$2.00		$14.50		

Unit refers to one water meter - Estimated water usage is 2,000 gallons per person per month.

Residential Units w/apartments = XXX was 451 was 447

Commercial Units = 40

Trailer Park = 49

School Units = 1 541 Total

CITY OF GLYNDON
CLAY COUNTY, MINNESOTA
November 12, 2025

RESOLUTION 2025-1

JOINT RESOLUTION OF THE CITY OF DILWORTH, MINNESOTA, THE CITY OF HAWLEY, MINNESOTA, THE CITY OF BARNESVILLE, MINNESOTA, AND THE CITY OF GLYNDON, MINNESOTA, WITH RESPECT TO DISPATCH SERVICES WITH CLAY COUNTY, MN

WHEREAS, Fargo, North Dakota, Moorhead, Minnesota, Cass County, North Dakota, Clay County Minnesota and West Fargo, North Dakota have entered into a Joint Powers Agreement, most recently amended January 1, 2023 as the Fourth Amended and reconstituted Joint Powers Agreement, hereinafter referred to as the "JPA," to jointly establish and administer a joint emergency and law enforcement dispatch center and related dispatch service; and

WHEREAS, pursuant to the JPA, the joint dispatch center was established, known as "Red River Regional Dispatch Center", hereinafter referred to as "RRRDC;" and

WHEREAS, Clay County's current obligation under the JPA is to pay 8.3% of the operating costs for the RRRDC; and

WHEREAS, the Clay County municipalities of Dilworth, Minnesota, Hawley, Minnesota, Barnesville, Minnesota and Glyndon, Minnesota, collectively referred to herein as "Cities," and the County of Clay, Minnesota, hereinafter called "Clay County," have entered into a Memorandum of Understanding, hereinafter referred to as the "MOU," related to the Cities sharing of Clay County's costs, obligations and benefits under "JPA;" and

WHEREAS, the MOU prorates Clay County's obligations under the JPA, based on the respective population of each of the Cities according to the 2020 census, in which Clay County pays 48% of its obligation under the JPA, and the Cities each separately pay an allocated share of the remaining 52% of Clay County's obligation; and

WHEREAS, the term of the MOU is for three (3) years, from January 1, 2024, through December 31, 2026; and

WHEREAS, the stated reason for the MOU is to allow the Cities the benefit of and access to a regional Computer Aided Dispatch and Records Management System, hereinafter referred to as "CAD/RMS," and to maximize the efficiency of which emergency and dispatch services are delivered in the geographic area of the Cities, for the benefit of the parties; and

WHEREAS, the MOU's formula for financial obligations states that Cities are to pay 52% of Clay County's obligation of the RRRDC operating budget; and

WHEREAS, the effect of the MOU's requirement to pay 52% of Clay County's obligation of the RRRDC operating budget is that taxpayers within the Cities pay twice for the services provided pursuant to the JPA, paying taxes to their respective city for their city's allocated obligation under the MOU, and again paying taxes to Clay County for Clay County's allocated 48% share of the obligation under the MOU; and

WHEREAS, the Cities find the MOU to be unfair to their taxpayers, as residents of unincorporated areas of Clay County pay less for the same services provided by the JPA while receiving equal benefits to those of city residents, thereby creating an inequity; and

WHEREAS, it is commonplace for Minnesota Counties to provide and pay for all emergency dispatch services, without separate and additional payments from municipalities located within those Counties for those services; and

WHEREAS, in addition to the sums paid by the Cities to Clay County toward Clay County's obligation under the JPA, each of the Cities incurs and pays additional costs for its own hardware, software, and maintenance fees necessary for the law enforcement and emergency response personnel of each city to utilize the CAD/RMS used by the Joint Dispatch Center; and

WHEREAS, residents of the Cities not only pay the hardware, software, and maintenance costs for their respective Cities to use the CAD/RMS used by the Joint Dispatch Center, but through their County taxes also share in the costs of Clay County for Clay County's hardware, software, and maintenance fees necessary for the utilization of its CAD/RMS.

NOW, THEREFORE, BE IT RESOLVED jointly by the City Councils of Dilworth, Minnesota, Hawley, Minnesota, Barnesville, Minnesota, and Glyndon, Minnesota, as follows:

1. The Cities hereby request that, on conclusion of the current MOU, a new MOU be signed, reducing the obligations of the Cities to contribute toward payment of Clay County's operational obligations to the RRRDC under the JPA to 75%, 50%, and 25% in years 2027, 2028, and 2029, respectively. With the intention of any executed contract, beginning in 2030, be 0%.

2. The Cities will continue to pay for all CAD/RMS for their respective cities.

3. Each municipality should have meaningful consultation regarding the utilization by the Cities and Clay County of the benefits of and access to the CAD/RMS.

ADOPTED by the City of Dilworth the ____ day of ______________, 2025.

MAYOR: ______________________________
Chad Olson, Mayor

ATTEST:
____
L. Peyton Mastera, City Administrator

ADOPTED by the City of Hawley the ____ day of ______________, 2025.

MAYOR: ______________________________
Sean Mork, Mayor

ATTEST:
____
Lonnie Neuner, City Administrator

ADOPTED by the City of Barnesville the ____ day of ______________, 2025.

MAYOR: ______________________________
Jason Rick, Mayor

ATTEST:
____
Jeremy Cossette, City Administrator

ADOPTED by the City of Glyndon the ____ day of ______________, 2025.

MAYOR: ______________________________
Joe Olson, Mayor

ATTEST:
____
Justin Vogel, City Administrator

City of Glyndon Policy

Minnesota Paid Family and Medical Leave (PFML) – Leave and Intermittent Pay Options

Effective Date: January 1, 2026
Applies To: All City of Glyndon Employees

1. Purpose

The purpose of this policy is to provide consistent guidelines for administering employee leave under the Minnesota Paid Family and Medical Leave (PFML) program in compliance with state law. This includes provisions for employees who elect PFML with or without supplemental pay, as well as those who utilize intermittent leave.

2. Policy Statement

Beginning January 1, 2026, all eligible employees may apply for PFML benefits through the State of Minnesota's Department of Employment and Economic Development (DEED). PFML provides partial wage replacement for qualifying family, medical, or bonding events.

Employees of the City of Glyndon may choose one of the following options:
1. PFML without supplemental pay (state benefit only);
2. PFML with supplemental pay (using accrued City leave to offset unpaid portions); or
3. PFML on an intermittent basis, either with or without supplemental pay.

Qualifying employees are not required to exhaust their accrued vacation and/or sick leave and/or compensatory time before applying for or receiving PFML benefits.

3. Eligibility

Eligibility and benefit determination are governed by the State of Minnesota under Minn. Stat. §268B. Employees must apply directly to DEED for PFML approval and benefit payment.

4. Leave Without Supplemental Pay

Employees may elect to take PFML without receiving any supplemental wages from the City.
- The employee receives PFML benefits directly from the State.
- No City wages are paid during this period.
- Accruals for vacation, sick leave, or comp time are paused during unpaid status.
- PERA Retirement will not be paid by the Employer during PFML.
- City benefits (such as health insurance) may continue in accordance with applicable law.

5. Supplemental Pay (using accrued City leave to offset unpaid portions)

Employees may elect to take PFML with supplemental pay using accrued City leave.
- The employee receives PFML benefits directly from the State.
- Qualifying employees may use accrued vacation, sick, and/or accrued compensatory time as "supplemental benefits" during PFML to allow employees the option to receive up to, but not to exceed, a full salary continuation during their leave.
- Employee will accrual vacation and sick leave during this time.
- PERA Retirement will be paid to employees during PFML for only the amount of the supplemental pay from the City.

6. Intermittent PFML Leave

Employees may take PFML on an intermittent or reduced schedule basis, as allowed under state law and subject to DEED approval.

a. Scheduling

- Intermittent leave must be scheduled in advance whenever possible and approved by the employee's Supervisor and the City Clerk/Administrator.
- Employees must provide reasonable notice and documentation from DEED showing intermittent leave approval.

b. Recording Time

- Employees must accurately record the hours of intermittent PFML leave taken.
- The City will coordinate time reporting to ensure compliance with both City payroll and DEED reporting requirements.

c. Pay Options During Intermittent Leave

Employees using intermittent PFML may choose one of the following:

1. Intermittent Leave Without Supplemental Pay: The employee receives partial wage replacement from the State only.
2. Intermittent Leave With Supplemental Pay: The employee may use accrued City leave (sick, vacation, or comp) to supplement PFML benefits.

The employee must declare their pay choice before intermittent leave begins and may update it only once per leave period.

7. Coordination with FMLA and Other Leaves

- PFML will run concurrently with federal Family and Medical Leave Act (FMLA) leave, if applicable.
- Employees must coordinate PFML requests with the City Clerk/Administrator.
- Employees may not receive double wage replacement for the same period.

8. Benefits Continuation

During PFML (including intermittent leave):

- Employees may continue participation in City-sponsored health insurance and other benefits consistent with City policy and applicable law.
- Employees are responsible for their share of insurance premiums during any unpaid periods; the City will notify employees of payment arrangements.

9. Return to Work

Employees returning from PFML leave—continuous or intermittent—will be reinstated to their same or equivalent position as required by state law.

10. Administration

The City Clerk/Administrator is responsible for implementing and monitoring PFML compliance, including coordination with department heads, payroll, and DEED reporting.

11. References

- Minnesota Statutes Chapter 268B – Paid Family and Medical Leave
- Minnesota Department of Employment and Economic Development (DEED) PFML Program
- Federal Family and Medical Leave Act (FMLA)
- City of Glyndon's Personnel Policy Manual

12. Policy Review

This policy shall be reviewed and updated as needed to remain consistent with Minnesota PFML law and state guidance.

The statute requires employers and employees to split the cost of the premiums for this new program, which will allow employees to apply for paid leave benefits through the State of Minnesota. The Minnesota Department of Labor determines the exact amount of the premiums; however, the default employee portion, pursuant to Minn. Stat. § 268B.14, is 50% of the total premium amount. To cover the employee portion of the premium amount, as required by the statute, the City of Glyndon will begin deducting 50% of the total amount from each employee's wages starting in January 2026.

Appendix A: Employee PFML Election Form

Employee Name: ______________________________

Department: ______________________________

Date of Request: ______________________________

Please select your PFML pay option during your approved leave period (choose one):

☐ Option 1: PFML without supplemental pay – I will receive only the State PFML benefit.

☐ Option 2: PFML with supplemental pay – I request to use my accrued City leave to supplement my PFML benefit.

☐ Option 3: Intermittent PFML leave – I will use PFML intermittently as approved by DEED:
  ☐ Without supplemental pay
  ☐ With supplemental pay

Employee Signature: ______________________________ Date: ________________

Supervisor/Administrator Approval: ______________________________ Date: ________________

2026 Regular Scheduled Glyndon Council Meetings

January 14th, 2026, at 7:00 a.m.
January 28th, 2026, at 6:00 p.m.

February 11th, 2026, at 7:00 a.m.
February 25th, 2026, at 6:00 p.m.

March 11th, 2026, at 7:00 a.m.
March 25th, 2026, at 6:00 p.m.

April 8th, 2026, at 7:00 a.m.
April 22nd, 2026, at 6:00 p.m.

May 13th, 2026, at 7:00 a.m.
May 27th, 2026, at 6:00 p.m.

June 10th, 2026, at 7:00 a.m.
June 24th, 2026, at 6:00 p.m.

July 8th, 2026, at 7:00 a.m.
July 22nd, 2026, at 6:00 p.m.

August 12th, 2026, at 7:00 a.m.
August 26th, 2026, at 6:00 p.m.

September 9th, 2026, at 7:00 a.m.
September 23rd, 2026, at 6:00 p.m.

October 14th, 2026, at 7:00 a.m.
October 28th, 2026, at 6:00 p.m.

November 9th, 2026, at 7:00 a.m. - **MONDAY**
November 23rd, 2026, at 6:00 p.m. – **MONDAY**

December 9th, 2026, at 6:00 p.m. Truth in Taxation Hearing
December 9th, 2026, at 6:10 p.m.
December 21ST, 2026, at 6:00 p.m. – **MONDAY**

PAYROLL SCHEDULE FOR 2026

Pay Periods for 2026		Drop off Sheets		Pay Date		Hours		Period
Dec. 22 - Jan. 4		Jan. 5th		Jan. 9th		80		1 of 26
Jan. 5 - Jan. 18		Jan. 19th		Jan. 23rd		80		2 of 26
Jan. 19 - Feb. 1		Feb. 2nd		Feb. 6th		80		3 of 26
Feb. 32 - Feb. 15		Feb. 16th		Feb. 20th		80		4 of 26
Feb. 16 - Mar. 1		Mar. 2nd		Mar. 6th		80		5 of 26
Mar. 2 - Mar. 15		Mar. 16th		Mar. 20th		80		6 of 26
Mar. 16 - Mar 29		Mar. 30th		Apr. 3rd		80		7 of 26
Mar. 30 - Apr. 12		Apr. 13th		Apr. 17th		80		8 of 26
Apr. 13 - April 26		Apr. 27th		May 1st		80		9 of 26
April 27 - May 10		May 11th		May 15th		80		10 of 26
May 11 - May 24		May 25th		May 29th		80		11 of 26
May 25 - June 7		June 8th		June 12th		80		12 of 26
June 8 - June 21		June 22nd		June 26th		80		13 of 26
June 22 - July 5		July 6th		July 10th		80		14 of 26
July 6 - July 19		July 20th		July 24th		80		15 of 26
July 20 - Aug. 2		Aug. 3rd		Aug. 7th		80		16 of 26
Aug. 3 - Aug. 16		Aug. 17th		Aug. 21st		80		17 of 26
Aug. 17 - Aug. 30		Aug. 31st		Sept. 4th		80		18 of 26
Aug. 31 - Sept. 13		Sept. 14th		Sept. 18th		80		19 of 26
Sept. 14 - Sept. 27		Sept. 28th		Oct. 2nd		80		20 of 26
Sept. 28 - Oct. 11		Oct. 12th		Oct. 16th		80		21 of 26
Oct. 12 - Oct. 25		Oct. 26th		Oct. 30th		80		22 of 26
Oct 26 - Nov. 8		Nov. 9th		Nov. 13th		80		23 of 26
Nov. 9 - Nov. 22		Nov. 23rd		Nov. 27th		80		24 of 26
Nov. 23 - Dec. 6		Dec. 7th		Dec. 11th		80		25 of 26
Dec. 7 - Dec. 20		Dec. 21st		Dec. 25th		80		26 of 26
					Hours	2080		
HOLIDAYS:								
Thursday, Jan 1st, 2026		New Year's Day						
Monday, Jan 19th, 2026		M.L. King Jr. Day						
Monday, Feb 16th, 2026		President's Day						
Monday, May 25th, 2026		Memorial Day						
Friday, June 19th, 2026		Juneteenth						
Friday, July 3rd, 2026		Independence Day						
Monday, Sept 7th, 2026		Labor Day						
Wednesday, Nov 11th, 2026		Veterans Day						
Thursday, Nov 26th, 2026		Thanksgiving Day						
Friday, Nov 27th, 2026		Day After Thanksgiving						
Thursday, Dec 24th, 2026		Christmasmas Eve						
Friday, Dec 25th, 2026		Christmas Day						

CITY OF GLYNDON

Expenditure Budget Worksheet 2026

October 2025
Expense

Account	Descr	2026 Budget	2025 Adopted	2025 YTD Amt	2024 Amt	Comment
101 GENERAL FUND						
E 101-41000-100	Salaries	$67,180.55	$29,578.00	$25,247.12	$27,561.73	33.3% Clerk-2% 5yrs-2% 10yrs-Admin 25%
E 101-41000-101	Full-Time Hourly	$9,420.00	$9,072.00	$7,343.40	$8,092.85	10% Assist-Clean CH&PD-Elisha/Holly
E 101-41000-102	Full-Time Hourly/Overtime	$200.00	$200.00	$58.41	$24.94	10% Admin Assistant
E 101-41000-104	Council Members	$16,800.00	$16,800.00	$12,850.00	$14,500.00	150/meeting+12 Spec Mts
E 101-41000-105	Mayor	$6,000.00	$6,000.00	$4,900.00	$5,450.00	200/meeting+24 Spec Mts
E 101-41000-111	Other - EB Uses this Account	$2,200.00	$0.00	$0.00	$2,086.96	Election Judges & Meals - Even Years
E 101-41000-121	PERA	$10,555.00	$4,054.00	$3,126.21	$3,440.34	Council 5% Employee 7.5% Justin 17.7%
E 101-41000-122	FICA	$5,860.00	$5,176.00	$4,225.73	$4,715.31	All 7.65% Justin 1.45%
E 101-41000-130	Employer Paid Premium Health	$0.00	$0.00	$71,569.12	$0.00	Transfer in December
E 101-41000-132	Employer Paid Benefit Payout	$6,000.00	$6,000.00	$5,077.16	$6,000.02	Wendy Cap at $500.00 - Ins Reimbursement
E 101-41000-133	Employer Paid Vision Coverage	$735.00	$662.00	$495.72	$501.84	$6.12 Eye Insurance (10)
E 101-41000-134	Employer Paid Life Insurance	$600.00	$540.00	$435.50	$530.00	$25,000 Life Coverage (10) $5.00
E 101-41000-135	Employer Paid Health Savings	$0.00	$0.00	$25,281.80	$0.00	Transfer in December
E 101-41000-137	Employer Paid New MN Pd Leave	$1,950.00	$0.00	$0.00	$0.00	MN Paid Leave .44%
E 101-41000-142	Unemployment Benefit Payments	$0.00	$0.00	$4,433.64	$0.00	Unemployment (Travis)
E 101-41000-151	LOMC-Workers Comp Insurance	$35,000.00	$35,000.00	$34,775.00	$31,614.00	LOMC Workmans Comp (2018 Claim Off)
E 101-41000-200	Office Supplies	$2,400.00	$2,400.00	$2,243.25	$1,731.27	Office Supplies
E 101-41000-207	Computer Technology	$3,500.00	$3,300.00	$2,575.18	$2,262.01	Craftech IT Bill - Server-1/3 1/3 1/3
E 101-41000-208	General Training	$2,200.00	$2,200.00	$1,704.29	$1,864.79	Conferences/Educa Classes/Mileage
E 101-41000-210	Operating Supplies	$3,500.00	$2,500.00	$2,548.49	$3,514.45	Operating Supplies
E 101-41000-270	Abatement Expense	$0.00	$0.00	$0.00	$0.00	Prop/House Abatement Expenses
E 101-41000-300	Professional Services	$25,000.00	$23,000.00	$18,287.13	$25,393.53	Inspector,Drown,Web,Loffler,MetroCog,TIF 7328.64
E 101-41000-301	Auditing/Accounting Services	$33,800.00	$31,500.00	$32,946.82	$29,508.00	Eide Bailey $29,000/County Assess $4,793
E 101-41000-302	2-Year Tax Abatement Fee	$26,000.00	$26,000.00	$0.00	$26,586.00	Pay Cty for New Homes 2yr Abatement Levy Funds
E 101-41000-304	Legal Fees	$13,000.00	$16,000.00	$8,187.50	$6,434.10	Attorney/Norman/Pemberton
E 101-41000-305	Criminal Legal Fees-Moorhead	$12,245.00	$11,885.00	$11,768.36	$11,421.68	Prosecuting Attorneys
E 101-41000-307	Building Inspector 50% Fee	$5,000.00	$5,000.00	$1,409.25	$4,308.75	50% of Permits to Building Inspector
E 101-41000-308	Building State Surcharge	$1,300.00	$1,200.00	$1,245.46	$1,012.38	State Permit Surcharge Fee
E 101-41000-321	Telephone	$910.00	$900.00	$820.03	$1,359.87	Separated in 2022 - $73.82 @ mo
E 101-41000-322	Postage	$300.00	$300.00	$103.81	$264.63	Box Fee/Nuisance Notices/Misc Mailings
E 101-41000-331	Travel/Mileage Expense	$1,000.00	$1,000.00	$158.43	$584.11	Mileage to Bank, Post Office, Misc
E 101-41000-333	ARPA Funds from COVID-19	$0.00	$0.00	$0.00	$0.00	ARPA-Generator/Squad/Fire/Park/Vboss
E 101-41000-340	Advertising	$2,000.00	$11,100.00	$1,150.00	$1,100.00	Gateway Ad & Misc
E 101-41000-351	Legal Notice Publication	$1,000.00	$1,500.00	$2,292.00	$1,762.40	Legal Notices/Public Hearings
E 101-41000-361	General Liability Insurance	$100.00	$100.00	$100.00	$100.00	CNA Surety-Utility Permit Renewal
E 101-41000-381	Xcel-Electric/Gas Bill	$35,000.00	$35,000.00	$30,917.26	$32,516.40	All General
E 101-41000-383	Red River Co-Op	$11,500.00	$11,500.00	$9,301.50	$10,119.34	All Departments/City
E 101-41000-401	Repairs/Maintenance Buildings	$14,000.00	$14,000.00	$3,470.65	$30,520.10	City/Maint/Police-No Fire/CC/Water/Sewer-TRANSFER
E 101-41000-413	Office Equipment Rental	$6,215.00	$5,650.00	$4,976.31	$5,575.98	Copy Machine Lease - City Hall $470.00

Account Descr		2026 Budget	2025 Adopted	2025 YTD Amt	2024 Amt	Comment
E 101-41000-433	Dues and Subscriptions	$3,300.00	$3,000.00	$3,021.21	$2,842.23	Dues & Subscriptions
E 101-41000-434	Awards and Indemnities	$0.00	$0.00	$270.31	$0.00	Former Council Recognition
E 101-41000-560	Furniture and Fixtures	$1,000.00	$1,000.00	$2,073.68	$701.58	File Cabinets/Admin Office
E 101-41000-610	Interest - EB	$0.00	$0.00	$261.27	$0.00	EB Uses
E 101-41000-622	LOMC General/Liability Ins.	$53,000.00	$53,000.00	$48,210.00	$52,708.00	Ins. Policies Bldgs/Vehicles
E 101-41000-623	LOMC Membership Dues/Training	$3,500.00	$3,500.00	$2,182.86	$627.00	Dues $1,881 & Council Training
E 101-41000-624	BANYON	$1,200.00	$1,200.00	$1,169.67	$1,144.67	Software Support
E 101-41000-630	City Specials Principal	$5,000.00	$5,000.00	$4,990.00	$4,990.00	Sp Assessment - City Property
E 101-41000-631	City Specials Interest	$2,410.00	$2,410.00	$2,234.00	$2,234.00	Sp Assessment Interest - City Property
E 101-41000-635	Miscellaneous Income/Expense	$0.00	$0.00	$0.00	$0.00	Misc Income/Expense
E 101-41000-637	Bank Fees/Penalties	$280.00	$280.00	$215.00	$289.00	Bank/Penalty Fees
E 101-41000-663	Transfer In/Out - EB	$0.00	$0.00	$0.00	$0.00	EB Uses
E 101-41000-665	Glyndon Days/Ice Cr Social	$6,000.00	$6,000.00	$19,167.99	$15,059.00	Glyndon Days/Ice Cream/Night to Unite
E 101-42000-100	Salaries	$107,425.00	$113,048.00	$67,112.96	$103,438.40	Police Chief 75%
E 101-42000-102	Full-Time Hourly/Overtime	$312,515.00	$294,000.00	$240,798.36	$247,189.97	Full-time Officers/TZD/Holiday($17,000)
E 101-42000-103	Part-Time Employees	$12,000.00	$14,000.00	$7,170.32	$8,856.29	Part-time Employees
E 101-42000-106	Stipend Pay	$0.00	$12,000.00	$2,769.24	$12,000.04	No longer using
E 101-42000-121	PERA	$75,230.00	$75,063.00	$55,514.01	$64,849.37	PERA 17.7%
E 101-42000-122	FICA	$7,010.00	$7,135.00	$5,053.60	$5,935.43	No SS for Full Time Officers-1.45%
E 101-42000-130	Employer Paid Premium Health	$59,235.00	$52,785.00	$0.00	$45,825.78	Health Ins (5) Police-$985.44 & 1.80 for E
E 101-42000-135	Employer Paid Health Savings	$17,000.00	$16,500.00	$0.00	$14,933.68	$3,400 Bremer HS (5) Police
E 101-42000-136	Employer Paid Dental Coverage	$2,132.60	$1,961.00	$1,634.00	$1,694.56	$32.68 ea (5) Police
E 101-42000-137	Employer Paid New MN Pd Leave	$0.00	$0.00	$0.00	$0.00	MN Paid Leave .44%
E 101-42000-170	Special Purch/Other Equip	$13,000.00	$13,000.00	$14,526.83	$12,578.66	Watch Guard/Radar/Guns/Body Cams/Taser
E 101-42000-200	Office Supplies	$2,000.00	$2,000.00	$494.23	$1,517.67	MISC Supplies
E 101-42000-201	Uniforms	$5,000.00	$5,000.00	$2,098.37	$3,043.21	$600.00 per union contract
E 101-42000-207	Computer Technology	$4,400.00	$4,400.00	$113.19	$3,796.55	Computer Equipment - RO
E 101-42000-208	General Training	$8,000.00	$8,000.00	$6,140.63	$8,522.00	Train/Ammo/Travel-RO
E 101-42000-210	Operating Supplies	$7,000.00	$7,000.00	$2,050.13	$5,270.58	Misc/Siren1600/PBT/Lidar/WG Cloud 1500
E 101-42000-211	Vehicle Repair/Maintenance	$8,000.00	$8,000.00	$6,622.94	$7,678.64	Wash/Repairs/Tires/Oil Changes
E 101-42000-212	Motor Fuels	$22,000.00	$20,000.00	$15,472.51	$16,436.45	Gas
E 101-42000-300	Professional Services	$8,600.00	$8,600.00	$7,900.50	$7,248.50	Craftech IT/BCA/Eval/Medical/Trans
E 101-42000-319	Cell Phone	$2,700.00	$2,700.00	$2,017.65	$2,627.51	Cell Phones (5)
E 101-42000-320	Air Cards Squad WiFi	$4,000.00	$4,000.00	$3,159.46	$3,182.62	Squad Wi Fi/Cradlepoint/Aircard
E 101-42000-321	Telephone	$910.00	$900.00	$820.04	$1,622.94	Telephone - Office - $73.82 @ mo
E 101-42000-324	New World	$30,000.00	$27,298.06	$23,060.79	$25,872.81	RR Dispatch Services/Part Fire&Rescue
E 101-42000-413	Office Equipment Rental	$1,200.00	$1,200.00	$1,000.00	$1,200.00	Copy Machine Lease - $100 @ month
E 101-42000-490	Community Outreach Donations	$500.00	$500.00	$8,739.78	$5,334.00	Picnic/ShopCop Donations-RO
E 101-42000-512	Misc Income/Expense	$0.00	$0.00	$0.00	$0.00	Auction Charges/Donation Purchases
E 101-42000-550	Motor Vehicles	$0.00	$0.00	$0.00	$0.00	Squad Purchase
E 101-42000-627	Police Dept Escrow - RO	$10,000.00	$13,500.00	$0.00	$13,500.00	Escrow Transfer-RO -
E 101-43000-210	Operating Supplies	$6,000.00	$4,000.00	$5,516.94	$4,123.98	Mats/Mops/Misc at Community Center

Account Descr		2026 Budget	2025 Adopted	2025 YTD Amt	2024 Amt	Comment
E 101-43000-280	Community Center Enforcement	$300.00	$300.00	$192.00	$1,051.25	ASP Security Company - Revenue Offsets
E 101-43000-321	Telephone	$0.00	$0.00	$0.00	$161.94	No Telephone
E 101-43000-381	Xcel-Electric/Gas Bill	$15,000.00	$15,000.00	$13,178.32	$11,961.37	Community Center Elec/Gas
E 101-43000-401	Repairs/Maintenance Buildings	$0.00	$0.00	$8,030.79	$5,677.00	Use Escrow Funds if Needed-TRANSFER
E 101-47000-200	Office Supplies	$400.00	$400.00	$69.12	$247.06	Maintenance Dept
E 101-47000-208	General Training	$1,000.00	$0.00	$240.56	$0.00	Training
E 101-47000-209	Safety Equipment/Training	$0.00	$1,000.00	$803.79	$109.94	Delete
E 101-47000-210	Operating Supplies	$10,000.00	$10,000.00	$9,239.24	$8,194.60	Merged 220/221
E 101-47000-211	Vehicle Repair/Maintenance	$9,000.00	$9,000.00	$4,450.68	$2,786.00	Repairs/Wash/Tires/Oil Changes-1/3 1/3 1/3
E 101-47000-212	Motor Fuels	$8,000.00	$8,000.00	$4,168.62	$5,756.31	Mowers/Plow/Tractor/Loader
E 101-47000-216	Chemicals and Chem Products	$3,000.00	$3,000.00	$19.98	$546.72	Spray weeds all City Property
E 101-47000-218	Mosquito Spraying - RO	$1,500.00	$1,500.00	$6,267.98	$3,173.17	Mosquito Spray/Aerial-RO-TRANSFER
E 101-47000-219	Forestry - RO	$13,000.00	$7,000.00	$6,515.96	$1,950.00	Trees - RO
E 101-47000-224	Street Maintenance Materials	$15,000.00	$17,000.00	$9,018.26	$15,091.97	Class 5/Pot Hole Filler/Sweeping Streets
E 101-47000-225	Landscaping Materials	$2,000.00	$2,000.00	$1,565.79	$1,214.46	Flowers/Landscaping
E 101-47000-228	Street Seal Coating - RO	$16,000.00	$16,000.00	$0.00	$0.00	Seal Coat - RO
E 101-47000-300	Professional Services	$5,000.00	$5,200.00	$3,633.32	$924.80	Snow/Permits/Sign/Banners
E 101-47000-321	Telephone	$910.00	$900.00	$820.04	$784.11	Telephone - Office - $73.82 @ mo
E 101-47000-540	Heavy Machinery Escrow	$25,000.00	$0.00	$0.00	$0.00	Loader Lease
E 101-47000-550	Motor Vehicles	$110.00	$0.00	$0.00	$101.25	Tabs - some every other year 2026
E 101-47000-629	Maintenance Escrow - RO	$15,000.00	$13,500.00	$0.00	$0.00	Escrow Transfer - RO
E 101-47000-633	Parks - Yearly Repairs	$6,000.00	$6,000.00	$1,234.34	$4,940.46	Repair/Maintaining/Wood Chips/Removal
E 101-47000-636	Park Equipment - RO	$10,000.00	$15,000.00	$0.00	$0.00	Replacing Equipment - RO
E 101-47000-651	Equipment Purchases	$0.00	$0.00	$2,624.31	$0.00	Visto Trailer
E 101-51000-601	Debt Srv Bond Principal - EB	$0.00	$0.00	$0.00	$0.00	EB Uses
E 101-51000-611	Debt Srv Bond Interest	$0.00	$0.00	$0.00	$0.00	EB Uses
E 101-51000-671	Stockwood Sp Assessment Expen	$4,352.00	$4,352.00	$4,352.00	$4,352.00	4 Lots Left/Need Road/Water & Sewer
101 GENERAL FUND		$1,324,590.15	$1,246,249.06	$976,032.10	$1,080,357.31	
201 WATER FUND						
E 201-44000-100	Salaries	$73,817.00	$70,793.00	$76,091.50	$76,623.33	33%Clerk/50%Foreman/25%Admin
E 201-44000-101	Full-Time Hourly	$94,650.00	$68,000.00	$60,339.23	$63,015.14	50% Maint/45% AdminAssist/Seasonal $5,000
E 201-44000-102	Full-Time Hourly/Overtime	$1,500.00	$1,500.00	$989.09	$359.07	Ty/Bradey/Hanna
E 201-44000-106	Stipend Pay	$0.00	$0.00	$0.00	$0.00	Delete
E 201-44000-121	PERA	$12,750.00	$10,500.00	$11,683.69	$9,203.92	PERA 7.5%
E 201-44000-122	FICA	$13,005.00	$10,700.00	$9,225.09	$9,900.14	FICA 7.65%
E 201-44000-130	Employer Paid Premium Health	$23,700.00	$16,000.00	$0.00	$16,396.20	$985.44+$1.80-1/2 W (4) Jeff/Ty/Bradey/Hanna
E 201-44000-135	Employer Paid Health Savings	$8,500.00	$6,600.00	$0.00	$6,400.00	Health Savings $3,400 (5) 1/2 W
E 201-44000-136	Employer Paid Dental Coverage	$836.48	$600.00	$343.14	$363.12	Dental - $32.68 (4) 1/2 W
E 201-44000-137	Employer Paid New MN Pd Leave	$0.00	$0.00	$0.00	$0.00	MN Paid Leave .44%
E 201-44000-200	Office Supplies	$900.00	$900.00	$474.40	$580.88	Billing Paper/Envelopes
E 201-44000-201	Uniforms	$950.00	$700.00	$387.88	$674.57	$500 each (3) 1/2 W - W & H $200

Account Descr		2026 Budget	2025 Adopted	2025 YTD Amt	2024 Amt	Comment
E 201-44000-207	Computer Technology	$3,500.00	$3,300.00	$2,231.32	$1,739.78	Craftech IT Bill / Server-1/3 1/3 1/3
E 201-44000-208	General Training	$3,500.00	$2,500.00	$2,619.66	$1,709.57	Training/Mileage/Food/Motel
E 201-44000-209	Safety Equipment/Training	$0.00	$1,000.00	$1,000.00	$0.00	Delete
E 201-44000-210	Operating Supplies	$10,000.00	$10,000.00	$6,100.72	$1,707.94	Merged 220/221 to 210
E 201-44000-211	Vehicle Repair/Maintenance	$3,200.00	$3,200.00	$520.22	$1,376.11	Repairs/Wash/Tires/Oil Changes 1/3 1/3 1/3
E 201-44000-212	Motor Fuels	$5,000.00	$5,000.00	$2,233.56	$2,775.01	Gas
E 201-44000-216	Chemicals and Chem Products	$12,000.00	$12,000.00	$6,861.75	$9,742.49	Hawkins/Hach
E 201-44000-220	Repair/Maintenance Supplies	$0.00	$0.00	$0.00	$8.00	Delete
E 201-44000-300	Professional Services	$37,500.00	$35,000.00	$34,134.71	$3,883.79	State Fee $6,331/Water Testing/Hydrant Repairs
E 201-44000-319	Cell Phone	$810.00	$540.00	$440.37	$827.74	Reimburse Employee $45 @ mo 1/2 W (3)
E 201-44000-322	Postage	$2,800.00	$2,800.00	$2,562.58	$2,737.54	Billing Stamps/Samples
E 201-44000-331	Travel/Mileage Expense	$0.00	$0.00	$0.00	$0.00	Delete combined in 208
E 201-44000-381	Xcel-Electric/Gas Bill	$10,000.00	$10,000.00	$6,165.51	$6,700.54	Elec/Gas
E 201-44000-401	Repairs/Maintenance Buildings	$5,000.00	$5,000.00	$8,495.52	$646.06	Water Treatment Plant
E 201-44000-402	Infrastructure Repairs	$3,500.00	$3,500.00	$3,596.72	$2,462.70	Hydrants/Parts-RO
E 201-44000-403	Water & Yard Meters	$8,000.00	$8,000.00	$9,854.36	$9,966.04	Meters/Support $2500/Some revenue offsets
E 201-44000-405	Depreciation (GENERAL)	$0.00	$0.00	$0.00	$117,757.00	EB Uses
E 201-44000-411	Land Rental	$859.00	$781.00	$780.97	$709.97	BNSF Lease Under Tracks $ - $
E 201-44000-415	Generator Lease - Water Dept	$0.00	$0.00	$0.00	$0.00	Pd Off - Generator Water Treatment Plant
E 201-44000-417	Well Head Certificate	$0.00	$10,000.00	$0.00	$0.00	Every 10 Yrs 2015 (2025)
E 201-44000-550	Motor Vehicles	$0.00	$0.00	$0.00	$0.00	If Vehicle is Purchased 1/2 Water
E 201-44000-624	BANYON	$1,200.00	$1,200.00	$1,169.67	$1,144.67	Software Support 1/3 1/3 1/3
E 201-44000-635	Miscellaneous Income/Expense	$0.00	$0.00	$0.00	$0.00	EB
E 201-44000-640	Tower Const & Maintenance	$4,000.00	$4,000.00	$0.00	$0.00	Tower Maintenance - 2025 - RO
E 201-44000-663	Transfer In/Out - EB	$0.00	$0.00	$0.00	$0.00	EB Uses
E 201-66000-611	Debt Srv Bond Interest	$750.00	$810.00	$810.00	$827.00	2018 PFA Water Looping Interest dw02
E 201-66000-690	Water Looping Project	$6,000.00	$6,000.00	$6,000.00	$0.00	2018 PFA Water Looping dw02
E 201-67000-601	Debt Srv Bond Principal - EB	$42,961.00	$44,221.00	$44,221.00	$0.00	2019A Parke Ave-Water Revenue Portion of Bond
E 201-68000-601	Debt Srv Bond Principal - EB	$77,000.00	$73,000.00	$73,000.00	$0.00	2021A Refund Principle Water Tower
E 201-68000-611	Debt Srv Bond Interest	$10,270.00	$11,219.00	$10,744.50	$10,916.00	2021A Refund Interest Water Tower
201 WATER FUND		$478,458.48	$439,364.00	$383,077.16	$361,154.32	
301 SEWER FUND						
E 301-44000-100	Salaries	$73,817.00	$70,793.00	$76,166.34	$76,705.97	33%Clerk/50%Foreman/25%Admin
E 301-44000-101	Full-Time Hourly	$94,650.00	$68,000.00	$60,339.22	$63,015.09	50% Maint/45% AdminAssist/Seasonal $5,000
E 301-44000-102	Full-Time Hourly/Overtime	$1,500.00	$1,500.00	$989.06	$359.02	Ty/Bradey/Hanna
E 301-44000-106	Stipend Pay	$0.00	$0.00	$0.00	$0.00	Delete
E 301-44000-121	PERA	$12,750.00	$10,500.00	$11,688.94	$9,210.15	PERA 7.5%
E 301-44000-122	FICA	$13,005.00	$10,700.00	$9,230.26	$9,904.86	FICA 7.65%
E 301-44000-130	Employer Paid Premium Health	$23,700.00	$16,000.00	$0.00	$16,396.20	$985.44+$1.80-1/2 S (4) Jeff/Ty/Bradey/Hanna
E 301-44000-135	Employer Paid Health Savings	$8,500.00	$6,600.00	$0.00	$6,400.00	Health Savings $3,400 (5) 1/2 S
E 301-44000-136	Employer Paid Dental Coverage	$836.48	$600.00	$343.14	$363.12	Dental - $32.68 (4) 1/2 S

Account Descr		2026 Budget	2025 Adopted	2025 YTD Amt	2024 Amt	Comment
E 301-44000-137	Employer Paid New MN Pd Leave	$0.00	$0.00	$0.00	$0.00	MN Paid Leave .44%
E 301-44000-200	Office Supplies	$900.00	$900.00	$474.40	$1,105.16	Billing Paper/Envelopes
E 301-44000-201	Uniforms	$950.00	$700.00	$387.88	$674.53	$500 each (3) 1/2 S - W & H $200
E 301-44000-207	Computer Technology	$3,500.00	$3,300.00	$2,231.33	$1,739.83	Craftech IT Bill / Server 1/3 1/3 1/3
E 301-44000-208	General Training	$3,500.00	$2,500.00	$1,170.34	$0.00	Training/Mileage/Food/Motel
E 301-44000-209	Safety Equipment/Training	$0.00	$1,000.00	$1,000.00	$0.00	Delete
E 301-44000-210	Operating Supplies	$17,500.00	$10,000.00	$7,404.02	$7,653.40	Merged 220/227/401/410 to 210
E 301-44000-211	Vehicle Repair/Maintenance	$3,200.00	$3,200.00	$1,138.45	$1,370.43	Repairs/Wash/Tires/Oil Changes 1/3 1/3 1/3
E 301-44000-212	Motor Fuels	$5,000.00	$5,000.00	$2,233.53	$2,774.90	Gas
E 301-44000-216	Chemicals and Chem Products	$4,000.00	$4,000.00	$379.68	$2,922.54	BlueBook USA Invoices
E 301-44000-220	Repair/Maintenance Supplies	$0.00	$0.00	$0.00	$58.00	Delete
E 301-44000-300	Professional Services	$35,000.00	$30,000.00	$84,347.27	$30,925.33	RMB Testing/Lift Station/Generator
E 301-44000-319	Cell Phone	$810.00	$540.00	$440.38	$827.80	Reimburse Employee $45 @ mo 1/2 S (3)
E 301-44000-322	Postage	$2,800.00	$2,800.00	$2,265.00	$2,656.40	Billing Stamps
E 301-44000-331	Travel/Mileage Expense	$0.00	$0.00	$0.00	$0.00	Delete combined in 208
E 301-44000-381	Xcel-Electric/Gas Bill	$5,000.00	$5,000.00	$3,165.65	$4,081.07	Lift Stations - Xcel
E 301-44000-383	Red River Co-Op	$5,000.00	$5,000.00	$2,996.05	$3,622.21	Lift Staions - RRVC
E 301-44000-401	Repairs/Maintenance Buildings	$0.00	$2,500.00	$0.00	$690.71	Delete
E 301-44000-405	Depreciation (GENERAL)	$0.00	$0.00	$0.00	$73,490.00	EB Uses
E 301-44000-410	Rentals (GENERAL)	$0.00	$5,000.00	$0.00	$225.00	Delete
E 301-44000-411	Land Rental	$13,318.80	$12,108.00	$11,361.91	$11,006.86	BNSF Land Lease - $ - $ - $
E 301-44000-510	Water Shed District-BRRWD	$19,601.50	$19,601.00	$19,632.26	$15,631.32	Project #51 & #82 - Ditch 68 & East Tributary
E 301-44000-550	Motor Vehicles	$0.00	$0.00	$0.00	$0.00	If Vehicle is Purchased - 1/2 Sewer
E 301-44000-624	BANYON	$1,200.00	$1,200.00	$1,169.66	$1,144.66	Software Support 1/3 1/3 1/3
E 301-44000-651	Equipment Purchases	$0.00	$0.00	$0.00	$0.00	
E 301-44000-663	Transfer In/Out - EB	$0.00	$0.00	$0.00	$0.00	EB Uses
E 301-56000-601	Debt Srv Bond Principal - EB	$56,000.00	$56,000.00	$56,000.00	$0.00	2010 PFA Sewer cw02 - Part Assessments
E 301-56000-611	Debt Srv Bond Interest	$3,136.00	$3,746.00	$3,746.16	$3,916.12	2010 PFA Sewer Interest cw02
E 301-67000-601	Debt Srv Bond Principal - EB	$13,428.00	$13,953.00	$13,953.00	$0.00	2019A Parke Ave-Sewer Revenue for Bond
301 SEWER FUND		$422,602.78	$372,741.00	$374,253.93	$348,870.68	
401 GARBAGE & RECYCLING FUND						
E 401-41000-103	Part-Time Employees	$3,500.00	$3,120.00	$2,898.75	$2,775.12	County Reimburses the City Worker
E 401-41000-121	PERA	$0.00	$0.00	$0.00	$0.00	No - Does not make enough
E 401-41000-122	FICA	$270.00	$239.00	$221.74	$212.30	County Reimburses the City Worker
E 401-41000-210	Operating Supplies	$400.00	$400.00	$114.67	$867.85	County Reimburses the City
E 401-41000-384	Refuse/Garbage Disposal	$162,000.00	$160,000.00	$137,765.29	$144,425.16	Garbage/Recycling//Compost/$2.00 Increase
E 401-41000-385	Clean Up Week	$16,000.00	$13,000.00	$15,163.27	$12,574.46	Clean-up Week (NEED TO INCREASE)
E 401-41000-386	Compost - City of Moorhead	$4,200.00	$4,200.00	$2,370.00	$4,896.00	City of Moorhead Compost Invoices
E 401-41000-387	Curbside Recycling	$38,000.00	$38,000.00	$31,507.00	$31,255.00	Curbside Recycling $7.00 x 444 residents
E 401-41000-401	Repairs/Maintenance Buildings	$0.00	$0.00	-$343.59	$11,234.30	Recycling Addition on Building-TRANSFER
E 401-41000-635	Miscellaneous Income/Expense	$0.00	$0.00	$0.00	$1,567.00	EB Uses

Account Descr	2026 Budget	2025 Adopted	2025 YTD Amt	2024 Amt	Comment
E 401-41000-651 Equipment Purchases	$0.00	$0.00	$0.00	$0.00	
401 GARBAGE & RECYCLING FUND	$224,370.00	$218,959.00	$189,697.13	$209,807.19	
501 FIRE & RESCUE FUND					
E 501-45000-110 Other Pay (GENERAL)	$12,450.00	$12,450.00	$0.00	$15,397.50	Fire & Rescue Payroll
E 501-45000-122 FICA	$1,100.00	$1,100.00	$0.00	$1,275.46	FICA 7.65%
E 501-45000-124 Fire Pension Contributions	$28,000.00	$27,000.00	$31,920.47	$28,208.79	Fire Relief Association
E 501-45000-153 Charges for Standby Services	$2,100.00	$2,100.00	$0.00	$1,200.00	Race Park Hours
E 501-45000-200 Office Supplies	$800.00	$800.00	$7.99	$502.91	Fire
E 501-45000-201 Uniforms	$5,000.00	$10,150.00	$3,588.49	$1,728.08	Uniforms
E 501-45000-206 State Training (Refunded Cost)	$2,500.00	$2,500.00	$3,491.00	$3,072.00	Training Reimbursement from the State
E 501-45000-208 General Training	$1,800.00	$1,800.00	$225.00	$164.97	Fire
E 501-45000-211 Vehicle Repair/Maintenance	$7,500.00	$7,500.00	$8,789.82	$5,371.14	Fire
E 501-45000-212 Motor Fuels	$2,400.00	$2,400.00	$1,336.63	$2,014.05	Fire
E 501-45000-300 Professional Services	$3,700.00	$3,700.00	$3,986.16	$2,800.47	SCBA Testing/Air Quality/Materials/Physicals
E 501-45000-321 Telephone	$910.00	$900.00	$820.03	$966.01	Telephone - Office - $73.82 @ mo
E 501-45000-323 Radio Units	$1,500.00	$1,500.00	$0.00	$0.00	ARMER Radio
E 501-45000-401 Repairs/Maintenance Buildings	$5,000.00	$6,000.00	$818.82	$14,388.00	Sanford Rent-$500 @ month-TRANSFER
E 501-45000-433 Dues and Subscriptions	$1,800.00	$1,400.00	$1,411.50	$1,732.50	Fire
E 501-45000-435 Books and Pamphlets	$400.00	$400.00	$15.00	$354.45	Fire
E 501-45000-550 Motor Vehicles	$135,000.00	$0.00	$0.00	$0.00	Fire Truck - City Portion
E 501-45000-580 Other Equipment	$6,400.00	$6,400.00	$2,129.75	$8,295.68	Fire/Donation Funds
E 501-45000-626 Fire Dept Escrow - RO	$15,000.00	$13,500.00	$13,500.00	$0.00	Escrow RolloverFire Truck Deposit
E 501-45000-632 Equipment Loan Payments	$54,480.00	$0.00	$0.00	$0.00	Township Fire Truck Payments
E 501-45000-635 Miscellaneous Income/Expense	$0.00	$0.00	$0.00	$10,275.08	Used Moland Township Donation
E 501-45000-638 Mutual Aid Reimbursement	$0.00	$0.00	$0.00	$16,293.07	Mutual Aid Help Payout
E 501-46000-201 Uniforms	$400.00	$400.00	$0.00	$0.00	Rescue
E 501-46000-208 General Training	$1,800.00	$1,800.00	$774.68	$0.00	Rescue
E 501-46000-211 Vehicle Repair/Maintenance	$1,600.00	$1,600.00	$387.82	$102.92	Rescue
E 501-46000-212 Motor Fuels	$1,100.00	$1,100.00	$426.72	$829.89	Rescue
E 501-46000-580 Other Equipment	$0.00	$2,000.00	$13,333.84	$2,538.21	Spreader Donation Funds
501 FIRE & RESCUE FUND	$292,740.00	$108,500.00	$86,963.72	$117,511.18	
601 PROJECTS FUND - BONDS					
E 601-41000-635 Miscellaneous Income/Expense	$0.00	$0.00	$0.00	$0.00	EB Uses
E 601-55500-601 Debt Srv Bond Principal - EB	$0.00	$57,000.00	$0.00	$56,676.46	Bayer TIF-Done 2025-10% Admin Fee Kept
E 601-55500-666 Township Payments	$0.00	$0.00	$0.00	$0.00	
E 601-61000-601 Debt Srv Bond Principal - EB	$0.00	$190,000.00	$190,000.00	$185,000.00	2014A StkWd/2004 Bond/Equip/C Hall/St Recon
E 601-61000-611 Debt Srv Bond Interest	$0.00	$5,700.00	$2,850.00	$8,475.00	2014A Interest/Northland Trust-Pd Off 2025
E 601-65000-611 Debt Srv Bond Interest	$74,369.00	$77,269.00	$75,818.76	$78,718.76	2017A Southview Interest
E 601-65000-680 2017A Bond Southview Addition	$150,000.00	$145,000.00	$145,000.00	$145,000.00	2017A Southview Principle
E 601-67000-601 Debt Srv Bond Principal - EB	$278,611.00	$96,826.00	$96,826.00	$0.00	2019A Parke Ave Principle-W/S Helps Payment

Account Descr	2026 Budget	2025 Adopted	2025 YTD Amt	2024 Amt	Comment
E 601-67000-611 Debt Srv Bond Interest	$115,375.00	$118,475.00	$116,925.02	$119,725.02	2019A Parke Ave Interest
E 601-67000-700 2019A Parke Avenue Project	$0.00	$0.00	$0.00	$125,000.00	2019A Parke Ave-W/S Revenues for Payment
E 601-69000-601 Debt Srv Bond Principal - EB	$105,000.00	$0.00	$0.00	$0.00	2023A Charleswood Principal
E 601-69000-606 Issuance Expenses for Bonds	$0.00	$0.00	$0.00	$0.00	2023A Charleswood Issuance
E 601-69000-611 Debt Srv Bond Interest	$121,694.00	$163,610.00	$121,693.76	$0.00	2023A Charleswood Interest
E 601-69000-710 2023A Charleswood Project	$0.00	$0.00	$0.00	$1,124,083.35	2023A Charleswood Project
601 PROJECTS FUND - BONDS	$845,049.00	$853,880.00	$749,113.54	$1,842,678.59	
602 CAPITAL PROJECTS					
E 602-69000-606 Issuance Expenses for Bonds	$0.00	$0.00	$0.00	$0.00	
E 602-69000-710 2023A Charleswood Project	$0.00	$0.00	$0.00	$0.00	
602 CAPITAL PROJECTS	$0.00	$0.00	$0.00	$0.00	
603 TAX ABATEMENT NOTE FUND 2016A					
E 603-63000-500 Capital Outlay (GENERAL)	$0.00	$0.00	$0.00	$0.00	Paid Off - 2016A Bond Tax Abatement
603 TAX ABATEMENT NOTE FUND 2016A	$0.00	$0.00	$0.00	$0.00	
801 MN DOT RD REPAIR-RECONST ASST					
E 801-41000-664 Bridge/Street Repair - RO	$10,000.00	$10,000.00	$0.00	$83,087.60	MN DOT Aid-RO
801 MN DOT RD REPAIR-RECONST ASST	$10,000.00	$10,000.00	$0.00	$83,087.60	
	$3,597,810.41	$3,249,693.06	$2,759,137.58	$4,043,466.87	

CITY OF GLYNDON

Revenue Budget Worksheet 2 / 2026

October 2025
Revenue

Account	Descr	2026 Budget	2025 Budget	2025 YTD Amt	2024 Amt	Comment
101 GENERAL FUND						
R 101-41000-31000	General Property Taxes	$345,000.00	$345,000.00	$184,760.21	$327,868.29	General Property Taxes/Add Levy % Funds
R 101-41000-31005	Stockwood Revenue	$108,500.00	$108,500.00	$59,100.81	$91,131.61	Stockwood Specials Pd/Selling Lots
R 101-41000-31020	Delinquent Taxes	$6,000.00	$6,000.00	$5,530.42	$5,427.23	Delinquent General Property Taxes
R 101-41000-32000	Tickets / Permits / Licenses	$1,100.00	$1,100.00	$764.00	$1,280.00	Burning/ATV/Snowmobile/Parking Fines
R 101-41000-32110	Liquor License/Permit	$4,600.00	$4,600.00	$4,160.00	$3,905.00	Hill & Morty's Liquor License
R 101-41000-32210	Building Permits	$10,000.00	$10,000.00	$4,515.00	$12,404.50	50% Goes to Building Inspector
R 101-41000-32215	Building Permit State Surcharg	$1,200.00	$1,200.00	$586.77	$1,339.48	State Surcharge from Building Permits
R 101-41000-32240	Animal Licenses	$300.00	$300.00	$312.00	$360.00	Pet Tags
R 101-41000-32270	Abatement Revenue	$35,664.35	$35,664.35	$0.00	$0.00	Lugo Abatement Charge
R 101-41000-32280	2-Year Tax Abatement Revenu	$26,000.00	$26,000.00	$0.00	$11,575.87	2-Year Tax Abate Program/Levy Funds 31000
R 101-41000-33400	State Grants & Aids	$0.00	$0.00	$111.86	$218.63	PERA Aid/Safety Aid/Am Rescue
R 101-41000-33401	Local Government Aid	$455,662.00	$454,883.00	$227,441.50	$454,449.00	LGA Funds
R 101-41000-34103	Zoning and Subdivision Fees	$100.00	$100.00	$100.00	$0.00	Any Land Changes - Plat/Zone/Split
R 101-41000-34700	Glyndon Day Donation/Craft Fe	$4,000.00	$4,000.00	$10,599.00	$8,405.00	Glyndon Days Donations/Vendor/Wristbands
R 101-41000-36200	Miscellaneous Revenues	$40.00	$40.00	$26.05	$43.85	Copies/Misc
R 101-41000-36210	Interest Earnings	$4,000.00	$4,000.00	$3,585.90	$13,568.88	Northwestern Bank Interest
R 101-41000-36220	Other Rents and Royalties	$550.00	$550.00	$0.00	$550.00	Water Tower Lease-School
R 101-41000-36225	Franchise Fees	$17,000.00	$16,000.00	$16,992.06	$16,987.48	Xcel/Midco/RRVC
R 101-41000-39203	Transfer from Other Fund	$0.00	$0.00	$0.00	$0.00	Garbage Transfer/Restricted Savings Transfer
R 101-41000-46000	LOMC Insurance Dividend	$0.00	$0.00	$0.00	$5,757.00	Not Sure Each Year
R 101-41000-50000	Insurance Reimbursement	$0.00	$0.00	$0.00	$0.00	LOMC if we have a claim/Lakes Coop Hlth Ins Reimb
R 101-41000-50102	Misc Income/Expense	$200.00	$200.00	$292.49	-$1,338.74	Petro Dividend Check
R 101-42000-33400	State Grants & Aids	$50,000.00	$43,000.00	$64,185.20	$50,344.89	MN Police Aid Granted
R 101-42000-33416	Police Training Reimbursement	$5,000.00	$5,000.00	$4,972.15	$4,054.57	Training Reimbursement - RO
R 101-42000-35000	Fines-Clay County-Monthly	$20,000.00	$25,000.00	$14,755.21	$18,836.37	Merged 35104/35201
R 101-42000-35202	Reports/Permits	$30.00	$30.00	$30.00	$22.50	Copies of Reports
R 101-42000-39203	Transfer from Other Fund	$0.00	$0.00	$0.00	$0.00	
R 101-42000-45000	Donations	$0.00	$0.00	$0.00	$1,000.00	Fargo Force Donation 2024
R 101-42000-45100	Donations Community Outreach	$500.00	$500.00	$7,130.00	$7,851.00	Picnic/ShopCop-RO
R 101-42000-50100	Safe & Sober - TZD	$1,000.00	$3,000.00	$0.00	$452.58	TZD Reimbursement
R 101-42000-50102	Misc Income/Expense	$0.00	$0.00	$0.00	$0.00	Transfer to Restricted - Auction Vehicles
R 101-43000-34001	Community Center Security	$300.00	$300.00	$210.00	$1,080.00	ASP of Moorhead is doing CC Security
R 101-43000-34101	Building Rental Revenue	$4,000.00	$4,000.00	$5,190.00	$4,965.00	Community Center Rentals
R 101-43000-34102	Community Center Escrow	$3,500.00	$0.00	$0.00	$0.00	
R 101-43000-39203	Transfer from Other Fund	$0.00	$0.00	$0.00	$0.00	Comm Center Escrow Funds
R 101-47000-32150	Mosquito Fee - RO	$1,200.00	$1,500.00	$817.29	$1,514.17	Mosquitoe Fee-RO
R 101-47000-33610	County Grants/Aid for Hwy	$9,000.00	$7,000.00	$9,475.77	$9,512.60	Clay Cty Street Repair Reimbursement
R 101-47000-35204	Forestry Fee - RO	$7,000.00	$7,000.00	$6,000.05	$6,783.00	Forestry Fee-RO
R 101-47000-36200	Miscellaneous Revenues	$0.00	$0.00	$1,025.00	$150.00	Mowing Charges
R 101-47000-36201	Vehicle Insurance Rev	$0.00	$0.00	$0.00	$0.00	Payment for Vehicle Damage
R 101-47000-39203	Transfer from Other Fund	$0.00	$0.00	$0.00	$0.00	Restricted Savings Purchase

Account Descr	2026 Budget	2025 Budget	2025 YTD Amt	2024 Amt	Comment
101 GENERAL FUND	$1,121,446.35	$1,114,467.35	$632,668.74	$1,060,499.76	
201 WATER FUND					
R 201-44000-37000 PFA System Replacement Fund	$18,000.00	$19,000.00	$0.00	$16,000.00	2018A PFA (UB) RO-from 201-44000-37100
R 201-44000-37100 Water Sales	$265,000.00	$262,000.00	$276,201.58	$260,295.75	Transfer to 2018 PFA Replace / 2019A Parke
R 201-44000-37150 Water Connect/Reconnect Fee	$100.00	$100.00	$347.85	$50.00	Utility Bill
R 201-44000-37160 Water Penalty	$1,600.00	$1,700.00	$1,336.38	$1,802.50	Utility Bill
R 201-44000-37161 Water Looping (Service Fee)	$8,000.00	$8,000.00	$6,810.99	$8,171.45	2018A PFA Water Looping
R 201-44000-39343 Water Sales Commercial	$100.00	$100.00	$5,519.00	$0.00	Bulk Water Sales
R 201-44000-50101 Water Meter Sales	$2,000.00	$2,000.00	$2,070.00	$1,875.00	New Meters Purchased
R 201-44000-50104 NSF Charge	$100.00	$100.00	$361.42	$250.30	Resident's NSF
R 201-44000-50600 Repair Reimbursements	$0.00	$0.00	$647.95	$635.18	Hydrant Repair Reimbursement
R 201-44000-99999 Undistributed Receipts	$0.00	$0.00	-$646.34	$0.00	- New House Credit/ If + Transfer to Water Sales
R 201-67000-37100 Water Sales	$41,622.00	$42,961.00	$0.00	$44,221.00	2019A Parke Ave - from 201-44000-37100
R 201-68000-37163 Water Tower User Fee	$89,532.00	$91,634.00	$70,003.99	$85,630.60	2021A Refund Water Tower
201 WATER FUND	$426,054.00	$427,595.00	$362,652.82	$418,931.78	
301 SEWER FUND					
R 301-44000-34408 Other Sanitation Charges	$35,000.00	$34,500.00	$29,261.12	$35,002.02	Utility Pump Station Fee
R 301-44000-37200 Sewer Sales	$205,000.00	$205,000.00	$194,018.13	$198,278.19	2010B & 2019A Transfers Below
R 301-44000-37250 Sewer Connect/Reconnect Fee	$500.00	$500.00	$400.00	$700.00	
R 301-44000-37260 Sewer Penalty	$1,700.00	$1,500.00	$1,180.29	$1,956.29	Utility Bill Sewer Penalty
R 301-44000-37261 Storm Water	$43,000.00	$43,000.00	$36,614.91	$43,666.60	Utility Bill Storm Water
R 301-44000-39203 Transfer from Other Fund	$0.00	$0.00	$0.00	$0.00	Restricted Savings Acct
R 301-53000-36100 Special Assessments	$0.00	$0.00	$0.00	$0.00	1998 Sewer Cty Coded S-550120
R 301-56000-36100 Special Assessments	$41,549.00	$41,549.00	$21,119.60	$10,293.93	2010 PFA Cty Coded 55001-2012
R 301-56000-37200 Sewer Sales	$17,587.00	$18,197.00	$0.00	$17,796.00	Transfer to pay 2010 PFA Bond-301-44000-37200
R 301-67000-37200 Sewer Sales	$12,870.00	$13,428.00	$0.00	$13,953.00	Transfer to pay 2019A Bond-301-44000-37200
301 SEWER FUND	$357,206.00	$357,674.00	$282,594.05	$321,646.03	
401 GARBAGE & RECYCLING FUND					
R 401-41000-33620 Other County Grants/Aid	$24,000.00	$24,000.00	$15,802.01	$21,994.30	Staff Wage/Recycle Reimburse
R 401-41000-34403 Clean-up Week Charges	$13,000.00	$13,000.00	$10,388.88	$12,466.02	Clean-up Week
R 401-41000-37310 Residential Garbage Charge	$110,000.00	$110,000.00	$92,440.08	$102,416.91	Residential Garbage $2.00 Increase
R 401-41000-37311 Commercial Garbage Charge	$60,000.00	$60,000.00	$55,855.53	$56,472.81	Commercial Garbage - Increase
R 401-41000-37315 Curbside Recycling	$38,000.00	$38,000.00	$31,571.51	$31,538.71	Curbside Recycling $7.00 /2024 Mar-Dec
R 401-41000-39203 Transfer from Other Fund	$0.00	$0.00	$0.00	$0.00	Transfer to General Fund
401 GARBAGE & RECYCLING FUND	$245,000.00	$245,000.00	$206,058.01	$224,888.75	
501 FIRE & RESCUE FUND					
R 501-45000-31000 General Property Taxes	$15,000.00	$15,000.00	$7,715.14	$15,129.45	Fire Dept
R 501-45000-33100 General Grants & Aids	$0.00	$0.00	$0.00	$0.00	
R 501-45000-33300 Fire Relief Association Funds	$28,000.00	$27,000.00	$31,920.47	$28,208.79	Fire Pension Contribution
R 501-45000-33400 State Grants & Aids	$0.00	$0.00	$0.00	$0.00	SBR Reimbursement State
R 501-45000-34000 Charges for Services	$5,000.00	$5,000.00	$4,127.50	$16,808.57	Charges for Service

Account Descr	2026 Budget	2025 Budget	2025 YTD Amt	2024 Amt	Comment
R 501-45000-34002 Charges for Standby Services	$2,100.00	$2,100.00	$1,672.50	$2,850.00	Standby Services - Buffalo River Race Track
R 501-45000-34101 Building Rental Revenue	$6,000.00	$6,000.00	$5,000.00	$5,500.00	Sanford Building Rental - $500 @ month
R 501-45000-34202 Mutual Aid Services	$2,000.00	$2,000.00	$0.00	$22,869.00	Helping Dept from other towns
R 501-45000-34205 State Training Reimbursement	$2,500.00	$2,500.00	$3,576.00	$734.97	Training Reimbursement from the State
R 501-45000-34207 Township Contract 1st Half	$14,000.00	$14,712.00	$14,710.00	$14,422.00	1st Township Payment in June
R 501-45000-34208 Township Contract 2nd Half	$14,000.00	$14,712.00	$11,032.50	$21,492.00	2nd Township Payment in December
R 501-45000-39203 Transfer from Other Fund	$135,000.00	$0.00	$0.00	$0.00	Restricted Savings
R 501-45000-43000 Township Equipment Bond Fun	$54,480.00	$0.00	$0.00	$0.00	Township Equipment Revenu
R 501-45000-45000 Donations	$0.00	$0.00	$2,000.00	$1,425.00	Felton & UC Hope Donation
R 501-45000-50102 Misc Income/Expense	$0.00	$0.00	$0.00	$0.00	Materials Used on Calls
R 501-46000-31000 General Property Taxes	$8,000.00	$10,000.00	$5,143.44	$10,086.30	Rescue
R 501-46000-33400 State Grants & Aids	$0.00	$0.00	$0.00	$0.00	Rescue
R 501-46000-36230 Contributions and Donations	$0.00	$0.00	$15,000.00	$0.00	Fargo Force Donation 24 & 25-Spreader
R 501-46000-50102 Misc Income/Expense	$0.00	$0.00	$0.00	$0.00	Rescue
501 FIRE & RESCUE FUND	$286,080.00	$99,024.00	$101,897.55	$139,526.08	
601 PROJECTS FUND - BONDS					
R 601-41000-50102 Misc Income/Expense	$0.00	$0.00	$48.09	$14.82	
R 601-55500-31050 Tax Increments	$0.00	$63,700.00	$0.00	$63,623.83	Bayer TIF-We keep 10% Admin-Done 2025
R 601-61000-31000 General Property Taxes	$0.00	$0.00	$0.00	$145,698.73	2014A-Consolidated-Levy Done Last Pay 2025
R 601-61000-36100 Special Assessments	$7,469.00	$42,158.00	$19,413.50	$27,893.69	2014A-Lyndon,Lund,9 Reconst Coded 550161-16
R 601-65000-36700 Southview Addition 2017A	$237,597.00	$237,597.00	$157,006.12	$189,126.96	2017A Southview Assessments
R 601-67000-31000 General Property Taxes	$291,527.00	$291,855.00	$149,419.40	$136,088.33	2019A Levy Funds-Parke Ave-Extra Murray
R 601-67000-36100 Special Assessments	$124,649.00	$124,649.00	$96,284.54	$108,778.31	2019A Parke Ave Assessments
R 601-69000-31000 General Property Taxes	$12,000.00	$12,000.00	$6,000.00	$0.00	Levy Amt for City's Portion Charleswood
R 601-69000-36100 Special Assessments	$239,089.00	$239,089.00	$38,738.89	$0.00	2023A Charleswood Assessments
R 601-69000-36103 Bond Proceeds	$0.00	$0.00	$0.00	$0.00	
R 601-69000-50800 Transfer In/Out - EB	$0.00	$0.00	$0.00	$0.00	2023A Charleswood Project
601 PROJECTS FUND - BONDS	$912,331.00	$1,011,048.00	$466,910.54	$671,224.67	
602 CAPITAL PROJECTS					
R 602-64000-50900 Capital Projects	$58,000.00	$55,000.00	$48,609.52	$56,505.11	Funds from Utility Bill
R 602-69000-36103 Bond Proceeds	$0.00	$0.00	$0.00	$0.00	2023A Charleswood-EB put under 602 should be 601
R 602-69000-50301 Bond Premium 2023A	$0.00	$0.00	$0.00	$0.00	
602 CAPITAL PROJECTS	$58,000.00	$55,000.00	$48,609.52	$56,505.11	
603 TAX ABATEMENT NOTE FUND 2016A					
R 603-51000-50800 Transfer In/Out - EB	$0.00	$0.00	$0.00	$0.00	2023A-Charleswood Project
R 603-63000-31000 General Property Taxes	$0.00	$0.00	$0.00	$0.00	Paid-Levy 2016A-Tax Abatement
603 TAX ABATEMENT NOTE FUND 2016A	$0.00	$0.00	$0.00	$0.00	
801 MN DOT RD REPAIR-RECONST ASST					
R 801-41000-33400 State Grants & Aids	$10,000.00	$10,000.00	$7,218.00	$22,457.00	State Aid for Street Maintenance - RO
801 MN DOT RD REPAIR-RECONST ASST	$10,000.00	$10,000.00	$7,218.00	$22,457.00	

Account Descr	2026 Budget	2025 Budget	2025 YTD Amt	2024 Amt	Comment
	$3,416,117.35	$3,319,808.35	$2,108,609.23	$2,915,679.18	