

City of Glyndon

Minnesota



City Council:

Mayor Joe Olson
Shonna Severson
Bryant DeVries
Patrick McCoy
Steven Ring

Glyndon City Council Packet

July 22nd, 2026, at 6:00 pm

City Hall Council Chambers

GLYNDON DAYS

August 4th – 8th

**CITY OF GLYNDON
REGULAR COUNCIL MEETING AGENDA**

Wednesday – July 22, 2026, at 6:00 p.m.

City Hall Council Chambers

1. **Call to Order:** Mayor Joe Olson
2. **Roll Call**
3. **Motion to Approve Consent Agenda**
 - a. 7/8/2026 – Council Meeting Minutes
 - b. 7/8/2026 – Parks/Events Committee Meeting Minutes
 - c. **Approve Resolution of Payments**
 - Accept \$300 Donation Check from Arrow Advisors for Glyndon Days
 - Accept \$1000 Donation Check from Sullivan Construction for Glyndon Days
 - Approve the Purchase of a 2006 Freightliner M2 Snowplow for \$26,150 from Borough of Palmyra
 - Approve the Purchase of a 2007 Freightliner M2 Snowplow for \$26,100 from Borough of Palmyra
 - Approve the Purchase of a 2012 Sakai Asphalt Roller for \$6,000 from Heartland Landscaping, Inc.
 - Approve Gaming Application for UC Hope – Bingo on Wednesday, August 5, 2026, at the Glyndon Community Center
 - Approve Brooke Ford's Resignation Letter from Glyndon Fire & Rescue
 - Approve Carl Ford's Resignation Letter from Glyndon Fire & Rescue
4. **Any Additions to the Agenda** (*urgent items only please*)
5. **Motion to Approve Agenda**
6. **New Business**
 - a. **Positive Community Norms Grant Update – Jason McCoy – A Peace of My Mind Video:**
https://drive.google.com/file/d/1f1P_WrPQetu4hm5JUHZwZrSusjxPd1_m/view?usp=drive_link
 - b. **Approve Selling the 1998 Ford F8000 Snowplow** (*need a motion*)
 - c. **Update MN Paid Family and Medical Leave City of Glyndon's Policy – 5. Supplemental Pay Hours** (*need a motion to change*)
 - d. **Police Department Presents their Preliminary 2027 Budget – Chief Vogel**
 - e. **Fire/Rescue Department Presents their Preliminary 2027 Budget – Cuchna and Vogel**
7. **Old Business / Unfinished Business Updates**
 - a. **Night to Unite/Glyndon Days Schedule of Events and Sheet for Council & Employees Working Schedule** (*please review and make sure you are able to attend*)
 - b. **Times to Present Budgets to Council**
 - August 12, 2026, at 7:00 am – Maintenance/Water/Sewer
 - August 26, 2026, at 6:00 pm – General
8. **Open Forum – Public Comments/Concerns** - **this is the time for the General Public to address the Council regarding a City Business item that is not on the agenda. Typically, decisions will not be made at this meeting but will be referred to staff for further research. The Open Forum shall not be used to make political statements, political endorsements or for any political campaign purposes.*
9. **Department Reports**
 - a. **Justin Vogel, Police Chief**

- b. Jeff Berg, Maintenance Department
- c. Jacob Cuchna, Fire Chief
- d. Wendy Affield, Clerk/Treasurer
- e. Justin Vogel, Administrator

10. Committee Reports

11. Time to Discuss the Additions to the Agenda *(only discuss if added and approved in #4 above)*

12. Miscellaneous Announcements & Recognitions

13. Adjournment

The next Council Meeting is Scheduled for Wednesday, August 12th, 2026, at 7:00 a.m.

Glyndon City Council
Wednesday – July 8, 2026 – 7:00 a.m.
Regular Council Meeting
City Hall Council Chambers

1. **Call to Order:** Mayor Joe Olson called the meeting to order at 7:00 a.m.
2. **Roll Call:** Council Members Present: Shonna Severson, Patrick McCoy, and Steven Ring; Administrator/Police Chief Justin Vogel; Maintenance Forman Jeff Berg, and City Clerk/Treasurer Wendy Affield.

As Per Sign in Sheet: None

Virtual Attendees: None

Absent: Council Member Bryant DeVries and Fire Chief Jacob Cuchna.

3. **Motion to Approve Consent Agenda** – A motion to approve the consent agenda was made by Steven Ring, seconded by Shonna Severson. All in favor.
Motion carried.
 - a. **6/24/2026 – Council Meeting Minutes**
 - b. **Approve Resolutions of Payments**
 - c. **Approve Matthew Suhr’s Application to become a Glyndon Volunteer Firefighter**
4. **Any Additions to the Agenda** – Nothing at this time.
5. **Motion to Approve Agenda** - A motion to approve the agenda was made by Shonna Severson, seconded by Steven Ring. All in favor.
Motion carried.
6. **Old Business / Unfinished Business Updates**
 - a. **Night to Unite/Glyndon Days Schedule of Events and Sheet for Council & Employees Working Schedule** – Affield informed Council she has filled all spots and would like everyone to double check and make sure the time works for them. The committee will be meeting after the meeting to discuss a few last-minute things.
7. **New Business**
 - a. **Approve Glyndon Days 2026 Proclamation** – Mayor Olson read the 2026 Glyndon Days Proclamation. A motion was made by Steven Ring, seconded by Patrick McCoy to call August 4-8th as Glyndon Days. All in favor.
Motion carried.
 - b. **June 2026 Expense/Revenue Budget Sheets for Review** – This is informational only, if anyone has questions please contact Wendy Affield.
 - c. **Times for Each Department to Present their Budget to Council** – Vogel informed Council we will be going over each budget during these scheduled times because the Preliminary Levy needs to be set by the end of September.
 - **July 22, 2026, at 6:00 pm – Police – Fire/Rescue**
 - **August 12, 2026, at 7:00 am – Maintenance/Water/Sewer**
 - **August 26, 2026, at 6:00 pm - General**
8. **Open Forum – Public Comments/Concerns** – Nothing at this time.
9. **Department Reports**
 - a. **Justin Vogel, Police Chief** – Chief Vogel discussed the issues they have been having with the 2019 squad and informed Council it is the next one to be replaced in 2027.

- b. **Jeff Berg, Maintenance Department** – Berg mentioned that today is our branch pick-up day and they will be working more on the Community Center parking lot. He has been working on getting the new Toro mower in place.
- c. **Jacob Cuchna, Fire Chief** – Absent – Nothing at this time.
- d. **Wendy Affield, Clerk/Treasurer** – Affield discussed briefly some of the things she learned at the League of MN Cities conference she attended. She will be looking further into the railroad leases, all the bonds have been paid for this year, the first half of taxes and specials have been paid to the City, LGA funds should be coming in July, and the loader was paid for.
- e. **Justin Vogel, Administrator** – Vogel mentioned the article in the Extra Newspaper concerning the City of Glyndon came out this past week and turned out very nice. He met with a few developers yesterday concerning a potential project in the future.

10. Committee Reports – Nothing at this time.

11. Time to Discuss the Additions to the Agenda – Nothing at this time.

12. Miscellaneous Announcements & Recognitions – Nothing at this time.

13. Adjournment – A motion was made by Steven Ring to adjourn the meeting at 7:06 a.m., seconded by Shonna Severson. All in favor.
Motion carried.

Joe Olson, Mayor

Wendy Affield, Clerk/Treasurer



Committee Meeting Minutes

Committee: Parks / Events

Date: July 8, 2026

Location: City Hall

Time: 7:10 AM

Attendees:

- Justin Vogel
- Shonna Severson
- Patrick McCoy
- Jeff Berg
- Wendy Affield

Topic:

- Glyndon Days Discussion

Meeting Notes:

Affield discussed the Glyndon Days event schedule, worker's schedule, what radio stations they may like to have run ads. The Committee decided to go with the KFGO packet for \$350 and the Radio FM Media for \$500. In the packet Affield also had the craft fair list, parade list and donation list.

Prepared by Signature:

X _____
Wendy Affield, Clerk/Treasurer

Council Member Signature:

X _____
Shonna Severson, Council

CITY OF GLYNDON

RESOLUTION RECORD

6/24/2026

RESOLUTION ALLOWING CLAIMS & ORDERING PAYMENT THEREOF

WHEREAS, THE CITY CLERK HAS AUDITED AND THE DEPARTMENTS HAVE APPROVED THE FOLLOWING CLAIMS AGAINST THE CITY OF GLYNDON, AND HAVE CERTIFIED THAT SUCH CLAIMS ARE PROPERLY PAYABLE BY THE SAID CITY, AND THAT THE SAID CITY CLERK HAS VERIFIED SUCH CLAIMS TO BE PAID AND HAS SATISFIED HERSELF THAT SUCH BILLS AND CLAIMS ARE PROPER CHARGES AGAINST THE CITY OF GLYNDON;

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GLYNDON, MINNESOTA,

FUNDS:

Wednesday, June 24th, 2026

Vendor	Description	Code	Amount
3X Gear LLC	Glyndon Days Shirts - 30	101-41000-665	\$450.00
Acme Tools	Dremel Blades - Maintenance		\$70.96
Ameritas Life Ins/Vision	Vision Insurance for Employees	101-41000-133	\$63.96
Auto Zone	Fire Dept Vehicle Repairs	501-45000-211	\$33.98
Beam Dental Card ACH	Employee Dental & Extra Coverage	Coded Separate	\$515.85
Borough of Palmyra	2006 Freightliner M2 Plowtruck	101-47000-651	\$26,150.00
Borough of Palmyra	2007 Freightliner M2 Plowtruck	101-47000-651	\$26,100.00
Clay County Union	Publications for Tax Disclosure / Election	101-41000-351	\$348.00
Core & Main	8 - Water Meters & Ends	201-44000-403	
D & S Construction of DL	Building Inspector Retainer for July	101-41000-300	\$500.00
Ellsworth Entertainment	Part Payment for Foam Party on the 4th	101-41000-665	\$350.00
Engstrom, Sondra	Sewing Services - Police	101-42000-300	\$77.00
FM Asphalt	Paving Community Center Parking Lot	101-43000-401	\$6,051.73
Galls	Police Dept - Uniforms	101-42000-201	\$526.78
Games to Go	Glyndon Days Inflatables & Games	101-41000-665	
GFL Enviromental	Pumping Used Oil	401-41000-384	\$124.95
Grand Forks Fire Equip	Fire Dept - Face Piece Spectacle Kit	501-45000-580	\$197.53
Half Past 5	Glyndon Fire & Rescue Email/Microsoft	501-45000-433	\$120.00
Hawkins	Azone - Chemicals for Water Plant	201-44000-216	\$1,853.17
Heartland Landscaping Inc	2012 Sakai Asphalt Roller	101-47000-651	\$6,000.00
Jeffrey Salvesson	2nd Half of Balloon Twisting - Glyndon Days	101-41000-665	\$195.00
Johnson Auto Repair	2019 Police Squad Repairs	101-42000-211	\$3,745.85
Lakes Country Service ACH	Health Insurance for Employees - MEDICA	G 101-21706	\$10,362.26
Law Enforcement Labor	Union Dues for Ryan, Annie, Carter & Teryn	G 101-21707	\$292.00
Menards		Coded Separate	
Meyer, Trevour	Night to Unite Caricature Pictures	101-42000-490	\$415.00
Minnesota Life Insurance	Life Insurance for Employees	Coded Separate	\$125.00
Municibid Online Gov Auction	Buyer's Fee for 2 Plowtrucks	101-47000-651	\$4,702.50
Northern Improvement Co.	Community Center Parking Lot	101-43000-401	\$282.10
O'Reilly Auto Parts	GMC Maintenance Truck Repair	101-47000-211	\$9.79
Patriot Air	City Hall Air Conditioning Repairs	101-41000-401	
Pemberton Law	Attorney Services for June	101-41000-304	\$16.00
RMB Enviromental	Sewer Testing on	301-44000-300	
RMB Enviromental	Water Testing on	201-44000-300	
Runnings	Glyndon Days Straps for Signs	101-41000-665	\$114.95
Speedee Oil Change	Police Squad Oil Change - 2023	101-42000-211	\$157.74
SSI Crestmark	US Solar Xcel Payment for June	Coded Separate	
SuperFrog	Glyndon Days Signs - Date Changed	101-41000-665	\$423.50

Superior Sales & Service	Lawn Mower - Toro	101-47000-651	\$14,652.98
The Painted Turtle	Glyndon Days Face Painting - 8th	101-41000-665	\$465.00
The Painted Turtle	Night to Unite Face Painting - 4th	101-42000-490	\$465.00
Vestis	Community Center Mops	101-43000-210	\$55.98
Volunteer Firefighter's Benefit	Membership Fee for Hunter Leach	501-45000-433	\$14.00
TOTAL			\$105,493.60
AS CERTIFIED BY WENDY AFFIELD CITY CLERK			GRAND TOTAL \$105,493.60



2006 è 2007 Freightliner Snowplows
with blades è sanders

LG240B Application to Conduct Excluded Bingo**No Fee****ORGANIZATION INFORMATION**

Organization Name: UC Hope Previous Gambling Permit Number: XB-94855-26-013

Minnesota Tax ID Number, if any: _____ Federal Employer ID Number (FEIN), if any: 84-4220380

Mailing Address: PO Box 99

City: Glyndon State: MN Zip: 56547 County: Clay

Name of Chief Executive Officer (CEO): Cindy Henriksen

CEO Daytime Phone: 701-361-8336 CEO Email: cindy@uchopdgm.com
(permit will be emailed to this email address unless otherwise indicated below)

Email permit to (if other than the CEO): _____

NONPROFIT STATUS

Type of Nonprofit Organization (check one):

☐ Fraternal ☐ Religious ☐ Veterans ☒ Other Nonprofit Organization

Attach a copy of at least one of the following showing proof of nonprofit status:

(DO NOT attach a sales tax exempt status or federal employer ID number, as they are not proof of nonprofit status.)

- ☐ **Current calendar year Certificate of Good Standing**
Don't have a copy? This certificate must be obtained each year from:
MN Secretary of State, Business Services Division
60 Empire Drive, Suite 100
St. Paul, MN 55103
Secretary of State website, phone numbers:
www.sos.state.mn.us
651-296-2803, or toll free 1-877-551-6767
- ☒ **Internal Revenue Service-IRS income tax exemption 501(c) letter in your organization's name**
Don't have a copy? Obtain a copy of your federal income tax exempt letter by having an organization officer contact the IRS at 877-829-5500.
- ☐ **Internal Revenue Service-Affiliate of national, statewide, or international parent nonprofit organization (charter)**
If your organization falls under a parent organization, attach copies of both of the following:
1. IRS letter showing your parent organization is a nonprofit 501(c) organization with a group ruling; and
2. the charter or letter from your parent organization recognizing your organization as a subordinate.

EXCLUDED BINGO ACTIVITYHas your organization held a bingo event in the current calendar year? ☒ Yes ☐ NoIf yes, list the dates when bingo was conducted: 02/09/2026

The proposed bingo event will be:

- ☒ one of four or fewer bingo events held this year. Dates: 2/9/2026; 8/5/2026
-OR-
☐ conducted on up to 12 consecutive days in connection with a:
☐ county fair Dates: _____
☐ civic celebration Dates: _____
☐ Minnesota State Fair Dates: _____

Person in charge of bingo event: Cindy Henriksen Daytime Phone: 701-361-8336Name of premises where bingo will be conducted: Glyndon Community CenterPremises street address: 212 Partridge Ave SCity: Glyndon If township, township name: _____ County: Clay

LG240B Application to Conduct Excluded Bingo

5/24
Page 2 of 2

LOCAL UNIT OF GOVERNMENT ACKNOWLEDGMENT (required before submitting application to the Minnesota Gambling Control Board)

CITY APPROVAL for a gambling premises located within city limits

On behalf of the city, I approve this application for excluded bingo activity at the premises located within the city's jurisdiction.

Print City Name: City of Glyndon

Signature of City Personnel:

Wendy Affield

Title: Clerk / Treasurer Date: 7-9-26

**The city or county must sign before
submitting application to the
Gambling Control Board.**

COUNTY APPROVAL for a gambling premises located in a township

On behalf of the county, I approve this application for excluded bingo activity at the premises located within the county's jurisdiction.

Print County Name: _____

Signature of County Personnel:

Title: _____ Date: _____

TOWNSHIP (if required by the county)

On behalf of the township, I acknowledge that the organization is applying for excluded bingo activity within the township limits. (A township has no statutory authority to approve or deny an application, per Minnesota Statutes, Section 349.213.)

Print Township Name: _____

Signature of Township Officer: _____

Title: _____ Date: _____

CHIEF EXECUTIVE OFFICER'S SIGNATURE (required)

The information provided in this application is complete and accurate to the best of my knowledge.

Chief Executive Officer's Signature:

Cindy Henriksen

(Signature must be CEO's signature; designee may not sign)

Date: 7-8-2026

Print Name: Cindy Henriksen

MAIL OR FAX APPLICATION & ATTACHMENTS

Mail or fax application and a copy of your proof of nonprofit status to:

Minnesota Gambling Control Board
1711 West County Road B, Suite 300 South
Roseville, MN 55113
Fax: 651-639-4032

An excluded bingo permit will be mailed to your organization. Your organization must keep its bingo records for 3-1/2 years.

Questions?

Call a Licensing Specialist at 651-539-1900.

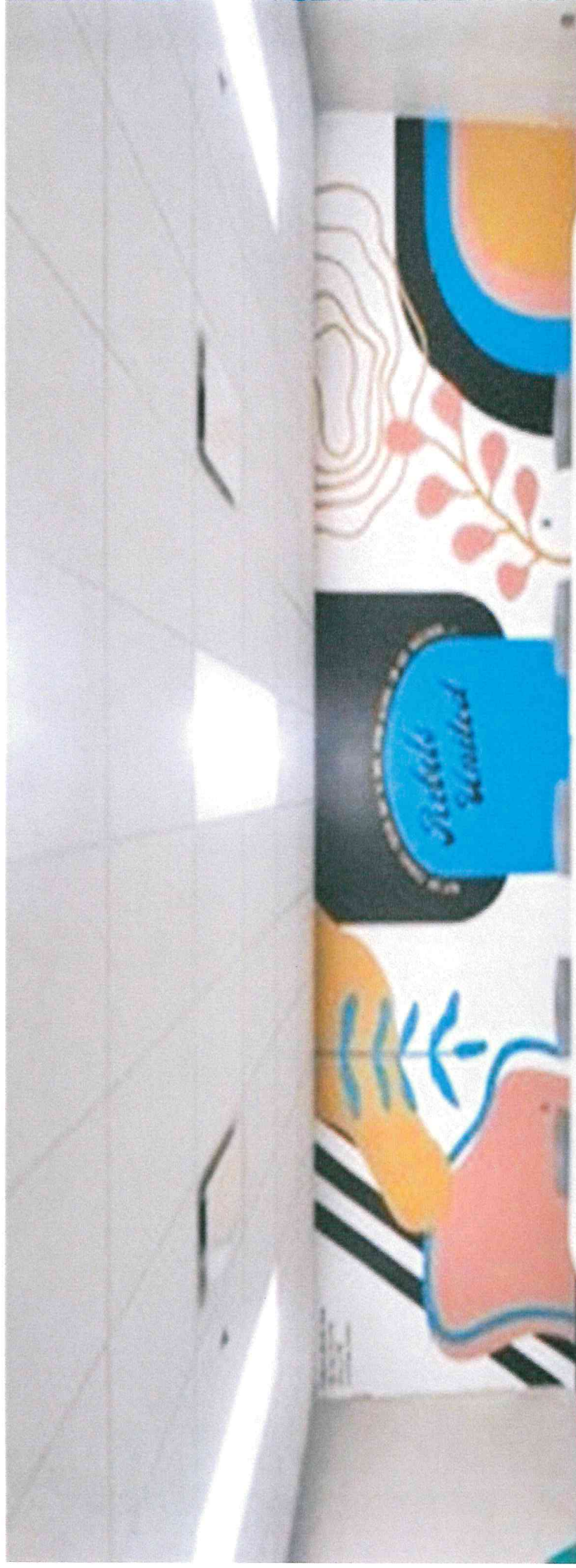
Bingo hard cards and bingo number selection devices may be borrowed from another organization authorized to conduct bingo. Otherwise, bingo hard cards, bingo paper, and bingo number selection devices must be obtained from a distributor licensed by the Minnesota Gambling Control Board. A list of licensed distributors is available on the Gambling Control Board's website at www.mn.gov/gcb.

This form will be made available in alternative format (i.e. large print, braille) upon request.

Data privacy notice: The information requested on this form (and any attachments) will be used by the Gambling Control Board (Board) to determine your organization's qualifications to be involved in lawful gambling activities in Minnesota. Your organization has the right to refuse to supply the information; however, if your organization refuses to supply this information, the Board may not be able to determine your organization's qualifications and, as a consequence, may refuse to issue a permit. If your organization supplies the information requested, the Board

will be able to process the application. Your organization's name and address will be public information when received by the Board. All other information provided will be private data about your organization until the Board issues the permit. When the Board issues the permit, all information provided will become public. If the Board does not issue a permit, all information provided remains private, with the exception of your organization's name and address which will remain public. Private data about your organization are available to Board

members, Board staff whose work requires access to the information; Minnesota's Department of Public Safety; Attorney General; Commissioners of Administration, Minnesota Management & Budget, and Revenue; Legislative Auditor, national and international gambling regulatory agencies; anyone pursuant to court order; other individuals and agencies specifically authorized by state or federal law to have access to the information; individuals and agencies for which law or legal order authorizes a new use or sharing of information after this notice was given; and anyone with your written consent.



Five Years of Community Change DGF Positive Community Norms 2019–2026

What Changed?

2019	2026
24% Vaping	5% Vaping
23% Alcohol	8% Alcohol
12% Cannabis	5% Cannabis

Minnesota Student Survey 2019 → DGF Student Survey 2026

The Solution Was Already Here
We made the healthy majority visible.

CITY



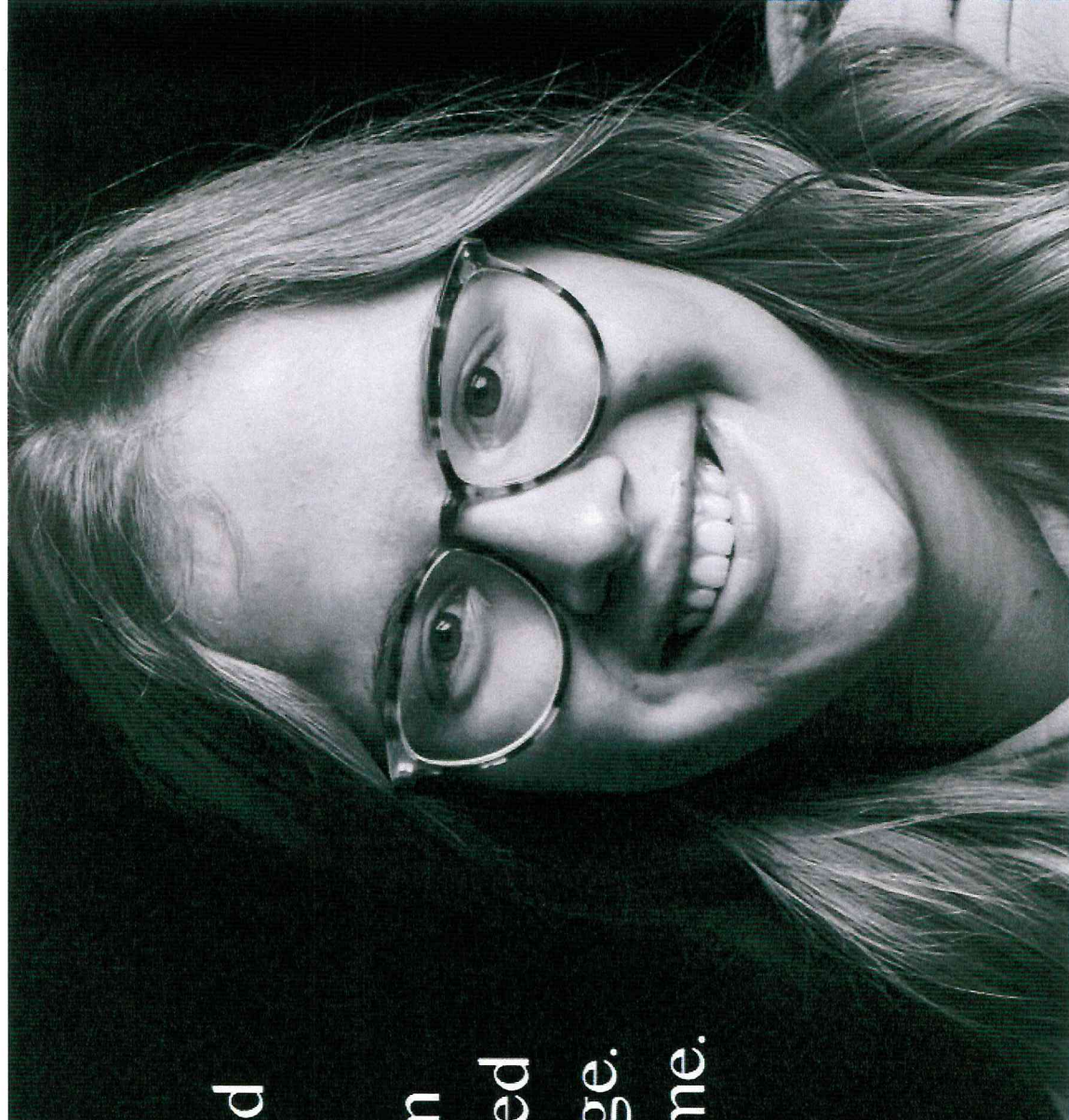


My community
shows kindness
through everyday
respect and small,
thoughtful actions.

We Changed the Conversation

I was inspired to lead
after realizing
there was a problem
and somebody needed
to speak up for change.
That somebody was me.

Culture Matters



A Community Effort



The Message Took Hold

83%

Family Would Disapprove

73%

Friends Would Disapprove

73%

I Don't Need It To Have A Good Time



What's Lasts?

Students who lead.

**A culture that supports
healthy choices.**

**A community committed
to helping young people
thrive.**



Thank You

Five Years of Positive Community Change

95% of DGF Students Are Not Vaping

City of Glyndon Policy

Minnesota Paid Family and Medical Leave (PFML) – Leave and Intermittent Pay Options

Effective Date: January 1, 2026

Applies To: All City of Glyndon Employees

1. Purpose

The purpose of this policy is to provide consistent guidelines for administering employee leave under the Minnesota Paid Family and Medical Leave (PFML) program in compliance with state law. This includes provisions for employees who elect PFML with or without supplemental pay, as well as those who utilize intermittent leave.

2. Policy Statement

Beginning January 1, 2026, all eligible employees may apply for PFML benefits through the State of Minnesota's Department of Employment and Economic Development (DEED). PFML provides partial wage replacement for qualifying family, medical, or bonding events.

Employees of the City of Glyndon may choose one of the following options:

1. PFML without supplemental pay (state benefit only);
2. PFML with supplemental pay (using accrued City leave to offset unpaid portions); or
3. PFML on an intermittent basis, either with or without supplemental pay.

Qualifying employees are not required to exhaust their accrued vacation and/or sick leave and/or compensatory time before applying for or receiving PFML benefits.

3. Eligibility

Eligibility and benefit determination are governed by the State of Minnesota under Minn. Stat. §268B. Employees must apply directly to DEED for PFML approval and benefit payment.

4. Leave Without Supplemental Pay

Employees may elect to take PFML without receiving any supplemental wages from the City.

- The employee receives PFML benefits directly from the State.
- No City wages are paid during this period.
- Accruals for vacation, sick leave, or comp time are paused during unpaid status.
- PERA Retirement will not be paid by the Employer during PFML.
- City benefits (such as health insurance) may continue in accordance with applicable law.

5. Supplemental Pay (using accrued City leave to offset unpaid portions)

Employees may elect to take PFML with supplemental pay using accrued City leave.

- The employee receives PFML benefits directly from the State.
- Qualifying employees **must** ~~may~~ use **accrued 3.7 hours of either** vacation, sick, and/or accrued compensatory time as "supplemental benefits" during PFML to allow employees the option to receive up to, but not to exceed, a full salary continuation during their leave.
- Employee will accrual vacation and sick leave during this time.
- ~~PERA Retirement will be paid to employees during PFML for only the amount of the supplemental pay from the City.~~

6. Intermittent PFML Leave

Employees may take PFML on an intermittent or reduced schedule basis, as allowed under state law and subject to DEED approval.

a. Scheduling

- Intermittent leave must be scheduled in advance whenever possible and approved by the employee's Supervisor and the City Clerk/Administrator.
- Employees must provide reasonable notice and documentation from DEED showing intermittent leave approval.

b. Recording Time

- Employees must accurately record the hours of intermittent PFML leave taken.
- The City will coordinate time reporting to ensure compliance with both City payroll and DEED reporting requirements.

c. Pay Options During Intermittent Leave

Employees using intermittent PFML may choose one of the following:

1. Intermittent Leave Without Supplemental Pay: The employee receives partial wage replacement from the State only.
2. Intermittent Leave With Supplemental Pay: The employee may use accrued City leave (sick, vacation, or comp) to supplement PFML benefits.

The employee must declare their pay choice before intermittent leave begins and may update it only once per leave period.

7. Coordination with FMLA and Other Leaves

- PFML will run concurrently with federal Family and Medical Leave Act (FMLA) leave, if applicable.
- Employees must coordinate PFML requests with the City Clerk/Administrator.
- Employees may not receive double wage replacement for the same period.

8. Benefits Continuation

During PFML (including intermittent leave):

- Employees may continue participation in City-sponsored health insurance and other benefits consistent with City policy and applicable law.
- Employees are responsible for their share of insurance premiums during any unpaid periods; the City will notify employees of payment arrangements.

9. Return to Work

Employees returning from PFML leave—continuous or intermittent—will be reinstated to their same or equivalent position as required by state law.

10. Administration

The City Clerk/Administrator is responsible for implementing and monitoring PFML compliance, including coordination with department heads, payroll, and DEED reporting.

11. References

- Minnesota Statutes Chapter 268B – Paid Family and Medical Leave
- Minnesota Department of Employment and Economic Development (DEED) PFML Program
- Federal Family and Medical Leave Act (FMLA)
- City of Glyndon's Personnel Policy Manual

12. Policy Review

This policy shall be reviewed and updated as needed to remain consistent with Minnesota PFML law and state guidance.

The statute requires employers and employees to split the cost of the premiums for this new program, which will allow employees to apply for paid leave benefits through the State of Minnesota. The Minnesota Department of Labor determines the exact amount of the premiums; however, the default employee portion, pursuant to Minn. Stat. § 268B.14, is 50% of the total premium amount. To cover the employee portion of the premium amount, as required by the statute, the City of Glyndon will begin deducting 50% of the total amount from each employee's wages starting in January 2026.

Appendix A: Employee PFML Election Form

Employee Name: _____

Department: _____

Date of Request: _____

Please select your PFML pay option during your approved leave period (choose one):

☐ Option 1: PFML without supplemental pay – I will receive only the State PFML benefit.

☐ Option 2: PFML with supplemental pay – I request to use my accrued City leave to supplement my PFML benefit.

☐ Option 3: Intermittent PFML leave – I will use PFML intermittently as approved by DEED:

☐ Without supplemental pay

☐ With supplemental pay

Employee Signature: _____ Date: _____

Supervisor/Administrator Approval: _____ Date: _____

Revised 7-22-26

CITY OF GLYNDON
Expenditure Budget Worksheet 2 / 2027Police
Budget

Account Descr	2027 Budget	2026 Adopted	2026 YTD Amt	2025 Amt	Comment
101 GENERAL FUND					
E 101-42000-100 Salaries	\$114,000.00	\$108,000.00	\$53,710.80	\$78,795.60	Police Chief 75%
E 101-42000-102 Full-Time Hourly/Overtime	\$331,000.00	\$312,515.00	\$132,721.52	\$284,702.91	Full-time Officers/TZD/Holiday(\$17,000)
E 101-42000-103 Part-Time Employees	\$10,000.00	\$12,000.00	\$2,675.00	\$8,432.82	Part-time Employees
E 101-42000-121 PERA	\$80,000.00	\$76,000.00	\$32,772.62	\$65,447.64	PERA 17.7%
E 101-42000-122 FICA	\$7,500.00	\$7,500.00	\$2,938.56	\$5,956.21	No SS for Full Time Officers-1.45%
E 101-42000-130 Employer Paid Premium Health	\$62,000.00	\$59,235.00	\$0.00	\$52,784.40	Health Ins (5) Police-\$985.44 & 1.80 for E
E 101-42000-135 Employer Paid Health Savings	\$17,000.00	\$17,000.00	\$0.00	\$16,500.00	\$3,400 Bremer HS (5) Police
E 101-42000-136 Employer Paid Dental Coverage	\$2,200.00	\$2,133.00	\$1,243.90	\$1,960.80	\$35.54 ea (5) Police
E 101-42000-137 Employer New MN Paid Leave	\$2,010.00	\$1,902.00	\$841.34	\$0.00	MN Paid Leave .44% (.0044)
E 101-42000-170 Special Purch/Other Equip	\$13,500.00	\$13,000.00	\$10,391.73	\$14,526.83	Watch Guard/Radar/Guns/Body Cams/Taser
E 101-42000-200 Office Supplies	\$2,000.00	\$2,000.00	\$226.76	\$545.34	MISC Supplies
E 101-42000-201 Uniforms	\$5,000.00	\$5,000.00	\$818.85	\$2,869.41	\$600.00 per union contract
E 101-42000-207 Computer Technology	\$4,400.00	\$4,400.00	\$0.00	\$113.19	Computer Equipment - RO
E 101-42000-208 General Training	\$8,000.00	\$8,000.00	\$2,328.38	\$6,140.63	Train/Ammo/Travel-RO
E 101-42000-210 Operating Supplies	\$7,000.00	\$7,000.00	\$1,527.33	\$3,008.55	Misc/Siren1600/PBT/Lidar/WG Cloud 1500
E 101-42000-211 Vehicle Repair/Maintenance	\$8,000.00	\$8,000.00	\$7,105.95	\$9,293.75	Wash/Repairs/Tires/Oil Changes
E 101-42000-212 Motor Fuels	\$20,000.00	\$22,000.00	\$9,577.82	\$17,526.29	Gas
E 101-42000-300 Professional Services	\$13,500.00	\$8,600.00	\$4,407.95	\$8,621.00	Digital Plains IT(\$11,700)/BCA/Eval/Medical
E 101-42000-317 Surveillance System	\$0.00	\$0.00	\$0.00	\$0.00	Surveillance Camera/Monthly Fee
E 101-42000-318 Midco Internet Services	\$650.00	\$0.00	\$0.00	\$0.00	Midco Internet Services/Setup
E 101-42000-319 Cell Phone	\$2,700.00	\$2,700.00	\$1,330.05	\$2,401.75	Cell Phones (5)
E 101-42000-320 Air Cards Squad WIFI	\$4,000.00	\$4,000.00	\$2,010.07	\$3,759.76	Squad Wi Fi/Cradlepoint/Aircard
E 101-42000-321 Telephone	\$1,135.00	\$1,135.00	\$564.96	\$1,009.03	Telephone - Office - \$73.82 @ mo
E 101-42000-324 New World	\$30,500.00	\$30,500.00	\$27,254.33	\$23,060.79	RR Dispatch Services/Part Fire&Rescue
E 101-42000-413 Office Equipment Rental	\$1,200.00	\$1,200.00	\$700.00	\$1,200.00	Copy Machine Lease - \$100 @ month
E 101-42000-490 Community Outreach Donations	\$500.00	\$500.00	\$1,088.41	\$9,275.00	Picnic/ShopCop Donations-RO
E 101-42000-512 Misc Income/Expense	\$0.00	\$0.00	\$0.00	\$0.00	Auction Charges/Donation Purchases
E 101-42000-550 Motor Vehicles	\$0.00	\$0.00	\$0.00	\$0.00	Squad Purchase
E 101-42000-627 Police Dept Escrow - RO	\$15,000.00	\$10,000.00	\$0.00	\$0.00	Escrow Transfer-RO
101 GENERAL FUND	\$762,795.00	\$724,320.00	\$296,236.33	\$617,931.70	
	\$762,795.00	\$724,320.00	\$296,236.33	\$617,931.70	

CITY OF GLYNDON

Revenue Budget Worksheet 2 / 2027

07/20/26 1:07 PM

Police Budget

Account Descr	2027 Budget	2026 Adopted	2026 YTD Amt	2025 Amt	Comment
101 GENERAL FUND					
R 101-42000-33400 State Grants & Aids	\$50,000.00	\$50,000.00	\$0.00	\$64,185.20	MN Police Aid Granted
R 101-42000-33416 Police Training Reimbursement	\$5,000.00	\$5,000.00	\$500.00	\$4,972.15	Training Reimbursement - RO Glocks Escrow
R 101-42000-35000 Fines-Clay County-Monthly	\$18,000.00	\$20,000.00	\$8,488.00	\$16,726.66	Merged 35104/35201
R 101-42000-35202 Reports/Permits	\$30.00	\$30.00	\$27.50	\$30.00	Copies of Reports
R 101-42000-39203 Transfer from Other Fund	\$0.00	\$0.00	\$0.00	\$0.00	
R 101-42000-45000 Donations	\$0.00	\$0.00	\$0.00	\$0.00	Fargo Force Donation 2024
R 101-42000-45100 Donations Community Outreac	\$500.00	\$500.00	\$1,500.00	\$7,380.00	Picnic/ShopCop-RO
R 101-42000-50100 Safe & Sober - TZD	\$0.00	\$1,000.00	\$0.00	\$0.00	TZD Reimbursement
R 101-42000-50102 Misc Income/Expense	\$0.00	\$0.00	\$8.00	\$0.00	Transfer to Restricted - Auction Vehicles
101 GENERAL FUND	\$73,530.00	\$76,530.00	\$10,523.50	\$93,294.01	
	\$73,530.00	\$76,530.00	\$10,523.50	\$93,294.01	

CITY OF GLYNDON
Expenditure Budget Worksheet 2 / 2027

Fire / Rescue
Budget

Account Descr	2027 Budget	2026 Adopted	2026 YTD Amt	2025 Amt	Comment
501 FIRE & RESCUE FUND					
E 501-45000-110 Other Pay (GENERAL)	\$12,450.00	\$12,450.00	\$0.00	\$12,625.00	Fire & Rescue Payroll
E 501-45000-122 FICA	\$1,200.00	\$1,200.00	\$0.00	\$1,020.70	FICA 7.65%
E 501-45000-124 Fire Pension Contributions	\$28,000.00	\$28,000.00	\$0.00	\$69,550.44	Fire Relief Association
E 501-45000-137 Employer New MN Paid Leave	\$63.00	\$63.00	\$0.00	\$0.00	MN Paid Leave .44% (.0044)
E 501-45000-153 Charges for Standby Services	\$2,100.00	\$2,100.00	\$0.00	\$1,515.00	Race Park Hours
E 501-45000-200 Office Supplies	\$800.00	\$800.00	\$13.85	\$448.38	Fire
E 501-45000-201 Uniforms	\$5,000.00	\$5,000.00	\$0.00	\$8,798.02	Uniforms
E 501-45000-206 State Training (Refunded Cost)	\$2,500.00	\$2,500.00	\$3,800.00	\$3,491.00	Training Reimbursement from the State
E 501-45000-208 General Training	\$1,800.00	\$1,800.00	\$75.00	\$225.00	Fire
E 501-45000-211 Vehicle Repair/Maintenance	\$7,000.00	\$7,500.00	\$190.36	\$13,550.28	Fire
E 501-45000-212 Motor Fuels	\$2,400.00	\$2,400.00	\$367.93	\$1,462.81	Fire
E 501-45000-300 Professional Services	\$3,700.00	\$3,700.00	\$1,963.50	\$3,986.16	SCBA Testing/Air Quality/Materials/Physicals
E 501-45000-318 Midco Internet Services	\$650.00	\$0.00	\$0.00	\$0.00	
E 501-45000-321 Telephone	\$1,135.00	\$1,135.00	\$564.89	\$1,009.02	Telephone - Office - \$73.82 @ mo
E 501-45000-323 Radio Units	\$1,500.00	\$1,500.00	\$0.00	\$0.00	ARMER Radio
E 501-45000-401 Repairs/Maintenance Buildings	\$4,000.00	\$5,000.00	\$1,038.93	\$818.82	Sanford Rent-\$500 @ month-TRANSFER
E 501-45000-433 Dues and Subscriptions	\$1,800.00	\$1,800.00	\$1,510.10	\$1,686.50	Fire
E 501-45000-435 Books and Pamphlets	\$400.00	\$400.00	\$0.00	\$15.00	Fire
E 501-45000-550 Motor Vehicles	\$0.00	\$135,000.00	\$123,069.00	\$0.00	Fire Truck - City Portion
E 501-45000-580 Other Equipment	\$6,400.00	\$6,400.00	\$224.91	\$7,938.63	Fire/Donation Funds
E 501-45000-626 Fire Dept Escrow - RO	\$15,000.00	\$15,000.00	\$0.00	\$13,500.00	Escrow RO-Fire Truck Deposit
E 501-45000-632 Equipment Loan Payments	\$54,480.00	\$54,480.00	\$0.00	\$0.00	Township Fire Truck Payments
E 501-45000-635 Miscellaneous Income/Expense	\$0.00	\$0.00	\$0.00	\$0.00	Used Moland Township Donation
E 501-45000-638 Mutual Aid Reimbursement	\$0.00	\$0.00	\$0.00	\$916.58	Mutual Aid Help Payout
E 501-46000-201 Uniforms	\$400.00	\$400.00	\$0.00	\$771.99	Rescue
E 501-46000-208 General Training	\$1,800.00	\$1,800.00	\$0.00	\$774.68	Rescue
E 501-46000-211 Vehicle Repair/Maintenance	\$1,600.00	\$1,600.00	\$29.30	\$387.82	Rescue
E 501-46000-212 Motor Fuels	\$1,100.00	\$1,100.00	\$474.20	\$538.68	Rescue
E 501-46000-580 Other Equipment	\$0.00	\$0.00	\$875.56	\$13,333.84	Spreader Donation Funds
501 FIRE & RESCUE FUND					
	\$157,278.00	\$293,128.00	\$134,197.53	\$158,364.35	
	\$157,278.00	\$293,128.00	\$134,197.53	\$158,364.35	

CITY OF GLYNDON

Revenue Budget Worksheet 2 / 2027

Fire / Rescue

Budget

Account Descr	2027 Budget	2026 Adopted	2026 YTD Amt	2025 Amt	Comment
501 FIRE & RESCUE FUND					
R 501-45000-31000 General Property Taxes	\$15,000.00	\$15,000.00	\$538.00	\$14,795.96	Fire Dept
R 501-45000-33100 General Grants & Aids	\$0.00	\$0.00	\$0.00	\$0.00	
R 501-45000-33300 Fire Relief Association Funds	\$28,000.00	\$28,000.00	\$0.00	\$69,550.44	Fire Pension Contribution
R 501-45000-33400 State Grants & Aids	\$0.00	\$0.00	\$0.00	\$0.00	SBR Reimbursement State
R 501-45000-34000 Charges for Services	\$5,000.00	\$5,000.00	\$450.00	\$6,977.50	Charges for Service
R 501-45000-34002 Charges for Standby Services	\$2,100.00	\$2,100.00	\$0.00	\$1,972.50	Standby Services - Buffalo River Race Track
R 501-45000-34101 Building Rental Revenue	\$6,000.00	\$6,000.00	\$3,500.00	\$6,000.00	Sanford Building Rental - \$500 @ month
R 501-45000-34202 Mutual Aid Services	\$2,000.00	\$2,000.00	\$0.00	\$916.58	Helping Dept from other towns
R 501-45000-34205 State Training Reimbursement	\$2,500.00	\$2,500.00	\$1,331.00	\$3,576.00	Training Reimbursement from the State
R 501-45000-34207 Township Contract 1st Half	\$14,000.00	\$14,000.00	\$14,000.00	\$14,710.00	1st Township Payment in June
R 501-45000-34208 Township Contract 2nd Half	\$14,000.00	\$14,000.00	\$14,000.00	\$14,710.00	2nd Township Payment in December
R 501-45000-39203 Transfer from Other Fund	\$0.00	\$135,000.00	\$0.00	\$0.00	Escrow & Restricted Funds (Fire Truck)
R 501-45000-43000 Township Equipment Bond Fun	\$54,480.00	\$54,480.00	\$0.00	\$0.00	Township Equipment Revenue
R 501-45000-45000 Donations	\$0.00	\$0.00	\$0.00	\$2,000.00	Felton & UC Hope Donation
R 501-45000-50102 Misc Income/Expense	\$0.00	\$0.00	\$0.00	\$5.00	Materials Used on Calls
R 501-46000-31000 General Property Taxes	\$8,000.00	\$8,000.00	\$358.66	\$9,863.99	Rescue
R 501-46000-33400 State Grants & Aids	\$0.00	\$0.00	\$0.00	\$0.00	Rescue
R 501-46000-36230 Contributions and Donations	\$0.00	\$0.00	\$0.00	\$15,000.00	Fargo Force Donation 24 & 25-Spreader
R 501-46000-50102 Misc Income/Expense	\$0.00	\$0.00	\$0.00	\$0.00	Rescue
	\$151,080.00	\$286,080.00	\$34,177.66	\$160,077.97	
501 FIRE & RESCUE FUND	\$151,080.00	\$286,080.00	\$34,177.66	\$160,077.97	

GLYNDON DAYS

NIGHT TO UNITE ~ ICE CREAM SOCIAL ~ GLYNDON DAYS 2026 SCHEDULE OF EVENTS Tuesday August 4th & Saturday August 8th (Schedule Subject to Change)

GLYNDON DAYS

NIGHT TO UNITE & ICE CREAM SOCIAL EVENT

TUESDAY, AUGUST 4TH

5:00 pm - 8:00 pm (Glyndon City Park by Community Center)

Night to Unite Community Picnic

Night to Unite Ice Cream Social

Meal - Free will offering served by Glyndon Cub Scouts

Corn on the Cob - Green Leaf Nursery

Water Inflatables - (BRING TOWELS)

Face Painting (inside Community Center)

Caricature Pictures (inside Community Center)

6:00 pm - 7:00 pm (only for 1 hour)
Bubble Bonanza Foam Dance Party
(City Park by the Water Tower)
(Bring Towels & Goggles)



WEDNESDAY, AUGUST 5TH

5:00 pm - Free Will Donation Meal Served before BINGO

5:30 pm - BINGO with a \$500 Final Black-Out Pot

Sponsored by UC HOPE - Glyndon Community Center

THURSDAY, AUGUST 6TH

3:30 pm - Morty's Golf Tournament
(At the Hawley Golf Course)



GET YOUR 2026 GLYNDON DAYS BUTTONS AT CITY HALL

Buttons are just \$2.00 each and can be purchased at City Hall. Proceeds support the Glyndon Police Department's Community Outreach Programs, helping strengthen and serve our community. As an added bonus, each button purchased enters you into a drawing to win a Scheels gift card - so be sure to stop by, show your support, and join in the excitement of Night to Unite & Glyndon Days!



Check out Facebook
for Updates

Come & Enjoy!



ATM
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Available on Site

GLYNDON DAYS SATURDAY EVENT

SATURDAY, AUGUST 8TH

10:00 am - Color Guard / Parade

Parade Announcer: McLaughlin Auctioneers

National Anthem: Theresa Nunn

Grand Marshal: Glyndon Lions

Fun Activities:

11:00 am - 2:00 pm (Glyndon City Park by Community Center)

Advance wristbands at City Hall \$10 each or Family 4-pack for \$30
Day of wristbands \$15 each or Family 4-pack for \$45

Inflatables (Bring Towels)

Water Wars

Balloon Sculpting

Caricature Pictures (inside Community Center)

Face Painting (inside Community Center)

Sand Art

Ball Toss

Dippin Dots (Donated by Bayer Crop Science)

Food Trucks / Concessions:



Lutheran Church Concessions & Bake Sale

Lupe's Taco Food Truck

Duck Duck Goose Food Co.

Jumbo's Sloppy Joes Food Truck

Lake Life Coffee Truck

Ice Cream Express & Shaved Ice Truck

Craft Fair:

11:00 am - 2:00 pm (Located on Partridge Avenue)

Car Show:

11:00 am - 2:00 pm - Ted Tollefson Classic Car Show
(Located at Johnson Park)

3:00 pm - Morty's Bean Bag Tournament
(Morty's Bar & Grill)



City Workers Needed

Tuesday, August 4th – 5:00 pm to 8:00 pm

- ☒ Set-up Process – **Everyone** –
- ☒ Shuck Corn – 4 – **Police** – 2 **Maintenance** – **Dillon**
- ☒ Night to Unite Community Picnic – Cook & Serve Corn – 3 **Council** (Joe, Bryant & Steve)
- ☒ Night to Unite Ice Cream Buffet – 3 – **Wendy** – **Annie** - **Teryn**
- ☒ Selling Glyndon Days Buttons & Taking Pictures – 1 - **Shonna**
- ☒ 2 Water Slides & 2 Regular Inflatables - 0
- ☒ Face Painting – 5:00 to 6:30 – 1 – (line controller) – **Mike S.**
- ☒ Face Painting – 6:30 to 8:00 – 1 – (line controller) – **Jacob C.**
- ☒ Caricature Pictures – 0
- ☒ Bubble Bonanza Foam Dance Party – 2 or 3 - **Jason C.** – **Matt O.** - **Patrick**
- ☒ Clean-up Process – **Everyone** – **Fire Dept**

Saturday, August 8th – (10:00 Parade) – 11:00 am to 2:00 pm

- ☒ Set-up Process - **Everyone**
- ☒ Color Guard/Parade – **Council** & **Carter D.**
- ☒ Food & Craft Fair Setup (short time) (12x12 space) – 2 – **Wendy & Claire A.**
- ☒ Selling Wrist Bands & Glyndon Days Buttons from 10:30 to 12:00 – 2 – **Georgia & Will**
- ☒ Selling Wrist Bands & Glyndon Days Buttons from 12:00 to 1:30 – 2 – **Justin & Steve**
- ☒ Games to Go Inflatables - 0
- ☒ Balloon Twisting – 0
- ☒ Caricature Pictures – 0
- ☒ Face Painting – 11:00 to 12:30 – 1 - (line controller) - **Reggie**
- ☒ Face Painting – 12:30 to 2:00 – 1 - (line controller) – **Carter A.**
- ☒ Ball Toss Game (Gatorade) – 11:00 to 12:30 – 1 - **Dillon**
- ☒ Ball Toss Game (Gatorade) – 12:30 to 2:00 – 1 - **Lane**
- ☒ Sand Art – 11:00 to 12:30 – 2 – **Bryant & his 2 Daughters**
- ☒ Sand Art – 12:30 to 2:00 – 2 – **Wendy & Annie**
- ☒ Dippin Dots – 11:00 to 12:30 – 2 – **Joe & Mandy**
- ☒ Dippin Dots – 12:30 to 2:00 – 2 – **Shonna & Jayden S.**
- ☒ Take Pictures – 1 – **Wendy & Claire A.**
- ☒ Clean-up Process – **Everyone** – **Fire Dept**

City Workers

- Joe Olson
- Bryant DeVries
- Shonna Severson
- Patrick McCoy
- Steven Ring
- Wendy Affield
- Hanna Dufault ?
- Carter Argall
- Jeff Berg
- Brady Berg
- Ty Wegenast

- Justin Vogel
- Annie Mettert
- Ryan Schock - am work
- Teryn Amaya - pm work
- Carter DuBord
- Jacob Cuchna (F)
- Dillon Simmons (F)
- Matt Ober (F)
- Jason Cihak (F)
- Reggie Funk (F)
- Lane Alm (F)

Volunteers

- Mike Severson
- Jayden Severson
- William Dufault ?
- Georgia Dufault
- Claire Affield ?
- Mandy Olson
- Bryant's Daughter
- Bryant's Daughter

Jacob is gone on Saturday – at his main job