

City of Glyndon

Minnesota



City Council:

Mayor Joe Olson
Shonna Severson
Bryant DeVries
Patrick McCoy
Steven Ring

Glyndon City Council Packet
September 23rd, 2026, at 6:00 pm
City Hall Council Chambers



CITY OF GLYNDON
REGULAR COUNCIL MEETING AGENDA
Wednesday – September 23, 2026, at 6:00 p.m.
City Hall Council Chambers

1. **Call to Order:** Mayor Joe Olson
2. **Roll Call**
3. **Motion to Approve Consent Agenda**
 - a. 9/9/2026 – Council Meeting Minutes
 - b. **Approve Resolution of Payments**
 - Approve Gaming Application for Glyndon Rod & Gun Club – December 5th, 2026, at Randall's Excavating Building - 533 2nd St SE, Glyndon MN
 - Approve Craftech Service Agreements for IT Services for the City Hall and Police Department
 - Approve End of Employment for Firefighter Dustin Brenna
4. **Any Additions to the Agenda** (*urgent items only please*)
5. **Motion to Approve Agenda**
6. **New Business**
 - a. **Discussion Concerning City Property / Southview Pond**
7. **Old Business / Unfinished Business Updates**
 - a. **Set the Preliminary Tax Levy Percentage for 2027 – Budget Sheets - Primary Tax Levy Percentages for 2027 – Prior Years Percentages – Jason Murray's Suggestion – Sample Letter to the County** (*need a motion*)
8. **Open Forum – Public Comments/Concerns** - **this is the time for the General Public to address the Council regarding a City Business item that is not on the agenda. Typically, decisions will not be made at this meeting but will be referred to staff for further research. The Open Forum shall not be used to make political statements, political endorsements or for any political campaign purposes.*
9. **Department Reports**
 - a. Justin Vogel, Police Chief
 - b. Jeff Berg, Maintenance Department
 - c. Jacob Cuchna, Fire Chief
 - d. Wendy Affield, Clerk/Treasurer
 - e. Justin Vogel, Administrator
10. **Committee Reports**
 - a. **Glyndon Days/Night to Unite Update – Meeting was on 9/23/2026 at 5:00 pm**
11. **Time to Discuss the Additions to the Agenda** (*only discuss if added and approved in #4 above*)
12. **Miscellaneous Announcements & Recognitions**
13. **Adjournment**

The next Council Meeting is Scheduled for Wednesday, October 14th, 2026, at 7:00 a.m.

**CITY OF GLYNDON
REGULAR COUNCIL MEETING**

Wednesday – September 9, 2026, at 7:00 a.m.
City Hall Council Chambers

1. **Call to Order:** Mayor Joe Olson called the meeting to order at 7:00 a.m.
2. **Roll Call:** Council Members Present: Bryant DeVries, Shonna Severson, Patrick McCoy and Steven Ring; Administrator/Police Chief Justin Vogel; Maintenance Forman Jeff Berg; Clerk/Treasurer Wendy Affield and City Engineers Brandon Reber & Josh Roehrich.

Absent: None
As Per Sign in Sheet: None
Virtual Attendees: None
3. **Motion to Approve Consent Agenda** – Affield requested to add O’Rielly’s Auto Parts to the resolution of payments for thirty-seven dollars and thirty-six cents (\$37.36). A motion to approve the consent agenda was made by Steven Ring, seconded by Shonna Severson. All in favor.
Motion carried.
 - a. **8/26/2026 – Council Meeting Minutes**
 - b. **Approve Resolution of Payments**
4. **Any Additions to the Agenda** – Vogel added Moore Engineering to the agenda for an introduction and to visit about the October 20th public meeting.
5. **Motion to Approve Agenda** – A motion to approve the agenda was made by Steven Ring, seconded by Shonna Severson. All in favor.
Motion carried.
6. **New Business**
 - a. **Health Insurance Increase from \$985.44 to \$1,142.82 and Health Savings/Deductible from \$3,400 to \$3,500** – Vogel informed Council the budget reflects the current increase, and he will be meeting with the insurance rep next week to see if there are any other options available.
 - b. **August 2026 Expense and Revenue Budget Sheets for Review** – Information only.
 - c. **2027 Budget Discussion – Budget Changes - Primary Tax Levy Percentages for 2027 – Prior Years Percentages – Jason Murray’s Suggestion – Sample Letter to the County** – Vogel explained to Council the Preliminary Levy will need to be set at the next meeting, you can decrease the percentage at the end of the year but you may not increase once the preliminary has been set. Financial Advisor Jason Murray’s recommendation is ten percent (10%). The budget has been looked at, and items have been cut to where ten percent (10%) would be sufficient Vogel stated. Affield explained since Council will be reducing to one (1) meeting a month, those savings were around seven thousand five hundred dollars (\$7,500). Since there will only be one (1) meeting a month she increased the committee meetings for Council from twelve (12) meetings to twenty-four (24) and the Mayor’s from twenty-four (24) meetings to thirty-six (36). Ring questioned the difference between the fifteen percent (15%) last year and the ten percent (10%) this year. Vogel explained how Bayer Crop Science’s TIF was decertified last year which made it feel more like a three to four (3-4) percent. Affield addressed Jason Murray’s 2027 summary sheet and indicated the tax rate percentage will be close to the same as last year if they go with the recommended percentage. Vogel mentioned the County came through and evaluated homes so you may see a difference if the value of your home increased. Mayor Olson asked if everything is in the budget that needs to be like the loader payment. The loader interest is in the budget and part of the

payment for 2028, so it is not such a hit when the first payment is due in 2028.

- d. **2027 Certified LGA Amount is \$456,933.00** – This is a revenue increase of \$1,271.00 for 2027.
 - e. **Approve Resolution 2026-5 A Resolution Appointing Election Judges for the 2026 General Election on November 3, 2026** – A motion was made by Patrick McCoy to approve Resolution 2026-5, appointing Election Judges for the 2026 General Election, seconded by Shonna Severson. All in favor.
Motion carried.
7. **Time to Discuss the Additions to the Agenda – Moore Engineering Introduction** – Vogel introduced Brandon Reber from Moore Engineering as our new City Engineer. Reber introduced his partner Josh Roehrich stating they will be the City's main contacts. Reber has been with Moore Engineering since 2008 and has been working with smaller cities for the last fifteen (15) years. Roehrich has been with Moore Engineering since 2020 and works on municipal reconstruction projects most of time. Vogel asked what other cities do you work for. Reber stated, Dilworth, Hawley and Lake Park are just a few in this area. "We built a company on long-term relationships" Reber stated. Vogel asked about the funding they found last year for Lake Park. Reber discussed the funds Lake Park will be receiving from the State to reconstruct all their streets. Working with the legislature and filing bond requests is what they have been doing, and it finally paid off for Lake Park Reber stated.
8. **Old Business / Unfinished Business Updates**
- a. **A Public Hearing for Future Road Projects is Scheduled for 6:00 pm October 20th, 2026, at the Glyndon Community Center** - Reber explained how there is not a lot of grant funds for streets alone, you need to include water and sewer to the project. The plan is to have the Public Hearing in October; they will first put together a survey that will be included in the utility bill in September to get some feedback from the residents. This informs residents of what might be coming and to let us know some of their thoughts and concerns. During the public meeting it will start with an open house, then a presentation and then another open house for residents to ask questions. This will be a project that will take a few years to complete so they will put together phases, timelines and costs to share. Once the information is gathered together they will start the process of looking for funding and support from the State level. The Day at the Capitol is in early March and Reber will attend to help fight for funding for the city, they cannot guarantee the city will receive anything, but they will help as much as possible to set up meetings and visit with the necessary people. Reber mentioned a State road program that pays for eighty percent (80%) of a roadway for economic significance, and he has visited with Justin Sorum at the County and would like to know if the Council would like the Stockwood loop added again this year. Vogel explained how this needs to be done at some point because once the residential roads have been reconstructed you do not want them damaged from the heavy equipment, commercial vehicles need to access Highway 10 from the road we need to complete in Stockwood. Reber explained how the County needs to do a resolution in order for the City to move forward in this funding request. Vogel and Severson did discuss this with representatives when they went to the Capitol earlier this year. Reber requested Council to talk about these projects if you are ever around any representatives, this will help get our name and request looked at. Vogel asked about information concerning our water treatment plant. Reber informed Council they have specific engineers that specialize in water and sewer; first they will look into the Minnesota PFA process and when the city is ready to move forward everything will be in place. The state has a "drinking water list" for water and a "clean water list" for sanitary sewer. Every year they put out for a project priority list, which is "what are your needs", it might not be what you need today but what you need in the future and then they rank the project. When you are ready to do this project then it gets moved to financial needs, financial status, existing debt load and there will be opportunities for grants and low interest loans. Affied asked if they will have pictures ready for residents to look at during the public meeting. Reber stated they will have a couple of stations set up at the Community Center and will walk residents through with the plans for the reconstruction and have them mark on a map where they are located; then they will have a

presentation concerning the project and then open it back up for any questions. Reber informed Council it is easier for people to understand when the project is sized down to what portion they will be looking at instead of stating what the whole project will cost, it is less overwhelming. The City wants to hear feedback from the residents and take that into consideration for the next step. Vogel was wondering what the Council should say if they receive calls concerning the survey. Reber suggested to make sure they are aware that Council has not decided yet, this is at a point of gathering as much information as possible to figure out the correct plan the city should take. Mayor Olson stated the Planning Committee has met with Moore Engineering to discuss this project, and we are now at the next stage to get more information moving forward. Reber discussed how they will be working on a five-ten (5-10) year Capital Improvement Plan also for the city.

9. Open Forum – Public Comments/Concerns – Nothing at this time.

10. Department Reports

- a. **Justin Vogel, Police Chief** – Chief Vogel discussed taser training is coming up, negotiations with the Union Contract are being looked at and they are working on a new exterior sign for the Police Department.
- b. **Jeff Berg, Maintenance Department** – Berg informed Council the spray foam has been completed on the south end of the maintenance shop, and they will be opening up the wall in the middle so they can drive through if needed. They are working on the PD sign and doing day-to-day stuff.
- c. **Jacob Cuchna, Fire Chief** – Not present. Vogel mentioned the apparatus pump tests will be on Tuesday, and they are working on standards for giving awards for both the Fire and PD Departments. McCoy asked about the new fire truck. Vogel believes the timeline will be the same even though they are working through some small, detailed stuff.
- d. **Wendy Affield, Clerk/Treasurer** – Affield informed Council we just received another house permit in Southview. Ring asked how many homes have been started this year. Vogel discussed how it is nice to see the homes being built and there will be one in the Parade of Homes.
- e. **Justin Vogel, Administrator** – He has been busy working on the budget and getting it where it needs to be and is looking forward to working with Moore Engineering.

11. Committee Reports

- **Union Negotiations** – Nothing to discuss at this time.

12. Miscellaneous Announcements & Recognitions – A motion was made by Shonna Severson to adjourn the meeting at 7:34 a.m., seconded by Steven Ring. All in favor.
Motion carried.

13. Adjournment

Joe Olson, Mayor

Wendy Affield, Clerk/Treasurer

CITY OF GLYNDON**RESOLUTION RECORD****9/23/2026****RESOLUTION ALLOWING CLAIMS & ORDERING PAYMENT THEREOF**

WHEREAS, THE CITY CLERK HAS AUDITED AND THE DEPARTMENTS HAVE APPROVED THE FOLLOWING CLAIMS AGAINST THE CITY OF GLYNDON, AND HAVE CERTIFIED THAT SUCH CLAIMS ARE PROPERLY PAYABLE BY THE SAID CITY, AND THAT THE SAID CITY CLERK HAS VERIFIED SUCH CLAIMS TO BE PAID AND HAS SATISFIED HERSELF THAT SUCH BILLS AND CLAIMS ARE PROPER CHARGES AGAINST THE CITY OF GLYNDON;

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GLYNDON, MINNESOTA,

FUNDS:**Wednesday, September 23rd, 2026**

Vendor	Description	Code	Amount
Alm, Lane	Fire Dept - Mask Insert - Perscription	501-45000-201	\$166.00
Ameritas Life/Vision Pay Online	Vision Insurance for Employees	101-41000-133	\$63.96
Beam Dental Card ACH	Employee Dental & Extra Coverage	Coded Separate	\$515.85
Berg, Bradey	Cell Phone Reimbursement July/Aug/Sept	Coded Separate	\$135.00
Berg, Jeff	Cell Phone Reimbursement July/Aug/Sept	Coded Separate	\$135.00
Clay County Auditor	Ditch Assessment from BRRWD - 2nd Half	301-44000-510	\$9,812.45
Clay County Auditor	City Special Assessments - 2nd Half	Coded Separate	\$3,612.00
D & S Construction of DL	Building Inspector Retainer for August	101-41000-300	\$500.00
Electric Pump	10th Street Lift Station Plugged	301-44000-210	\$450.00
Lakes Country Service ACH	Health Insurance for Employees - MEDICA	G 101-21706	\$10,362.26
Law Enforcement Labor	Union Dues for Ryan, Annie, Carter & Teryn	G 101-21707	\$292.00
Menards	Maintenance/Community Center	Coded Separate	\$531.27
Minnesota Life Insurance - Ck	Life Insurance for Employees	Coded Separate	\$125.00
Pemberton Law	Legal Services for August	101-41000-304	\$608.00
RMB Enviromental	Water Testing on	201-44000-300	
Sign Pro	Police Dept Sign & Plow Truck Decals	Coded Separate	\$405.00
Simmon, Dillon	MN State Firefighter Association Convent	501-45000-208	\$683.98
SSI Crestmark	US Solar Xcel Payment for August	Coded Separate	\$2,305.16
Superior Sales	Toro Oil & Air Filters - Maintenance	101-47000-211	\$38.31
Vestis	Community Center Mops	101-43000-210	
Wegenast, Ty	Cell Phone Reimbursement July/Aug/Sept	Coded Separate	\$135.00
TOTAL			\$30,876.24
AS CERTIFIED BY WENDY AFFIELD CITY CLERK			GRAND TOTAL
			\$30,876.24

LG220 Application for Exempt Permit

An exempt permit may be issued to a nonprofit organization that:

- conducts lawful gambling on five or fewer days, and
- awards less than \$50,000 in prizes during a calendar year.

If total raffle prize value for the calendar year will be \$1,500 or less, contact the Licensing Specialist assigned to your county by calling 651-539-1900.

Application Fee (non-refundable)

Applications are processed in the order received. If the application is postmarked or received 30 days or more before the event, the application fee is **\$100**; otherwise the fee is **\$150**.

Due to the high volume of exempt applications, payment of additional fees prior to 30 days before your event will not expedite service, nor are telephone requests for expedited service accepted.

ORGANIZATION INFORMATION

Organization Name: Glyndon Rod & Gun Previous Gambling Permit Number: X-
Minnesota Tax ID Number, if any: Federal Employer ID Number (FEIN), if any: 41-1550324
Mailing Address: Po Box 152
City: Glyndon State: MN Zip: 56547 County: Clay
Name of Chief Executive Officer (CEO): William P Norris
CEO Daytime Phone: 701-729-1113 CEO Email: _____
(permit will be emailed to this email address unless otherwise indicated below)
Email permit to (if other than the CEO): _____

NONPROFIT STATUS

Type of Nonprofit Organization (check one):

☐ Fraternal ☐ Religious ☐ Veterans ☒ Other Nonprofit Organization

Attach a copy of one of the following showing proof of nonprofit status:

(DO NOT attach a sales tax exempt status or federal employer ID number, as they are not proof of nonprofit status.)

☒ **A current calendar year Certificate of Good Standing**

Don't have a copy? Obtain this certificate from:

MN Secretary of State, Business Services Division
60 Empire Drive, Suite 100
St. Paul, MN 55103

Secretary of State website, phone numbers:
www.sos.state.mn.us
651-296-2803, or toll free 1-877-551-6767

☐ **IRS income tax exemption (501(c)) letter in your organization's name**

Don't have a copy? To obtain a copy of your federal income tax exempt letter, have an organization officer contact the IRS toll free at 1-877-829-5500.

☐ **IRS - Affiliate of national, statewide, or international parent nonprofit organization (charter)**

If your organization falls under a parent organization, attach copies of both of the following:

1. IRS letter showing your parent organization is a nonprofit 501(c) organization with a group ruling; and
2. the charter or letter from your parent organization recognizing your organization as a subordinate.

GAMBLING PREMISES INFORMATION

Name of premises where the gambling event will be conducted (for raffles, list the site where the drawing will take place):

Physical Address (do not use P.O. box): 533 2nd St SE

Check one:

☐ City: Glyndon MN Zip: 56547 County: Clay
☐ Township: _____ Zip: _____ County: _____

Date(s) of activity (for raffles, indicate the date of the drawing): December 5th 2026

Check each type of gambling activity that your organization will conduct:

☐ Bingo ☐ Paddlewheels ☐ Pull-Tabs ☐ Tipboards ☒ Raffle

Gambling equipment for bingo paper, bingo boards, raffle boards, paddlewheels, pull-tabs, and tipboards must be obtained from a distributor licensed by the Minnesota Gambling Control Board. EXCEPTION: Bingo hard cards and bingo ball selection devices may be borrowed from another organization authorized to conduct bingo. To find a licensed distributor, go to www.mn.gov/gcb and click on **Distributors** under the **List of Licensees** tab, or call 651-539-1900.

LOCAL UNIT OF GOVERNMENT ACKNOWLEDGMENT (required before submitting application to the Minnesota Gambling Control Board)**CITY APPROVAL
for a gambling premises
located within city limits**

- ☐ The application is acknowledged with no waiting period.
- ☐ The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days (60 days for a 1st class city).
- ☐ The application is denied.

Print City Name: _____

Signature of City Personnel: _____

Title: _____ Date: _____

**The city or county must sign before
submitting application to the
Gambling Control Board.**

**COUNTY APPROVAL
for a gambling premises
located in a township**

- ☐ The application is acknowledged with no waiting period.
- ☐ The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days.
- ☐ The application is denied.

Print County Name: _____

Signature of County Personnel: _____

Title: _____ Date: _____

TOWNSHIP (if required by the county)

On behalf of the township, I acknowledge that the organization is applying for exempted gambling activity within the township limits. (A township has no statutory authority to approve or deny an application, per Minn. Statutes, section 349.213.)

Print Township Name: _____

Signature of Township Officer: _____

Title: _____ Date: _____

CHIEF EXECUTIVE OFFICER'S SIGNATURE (required)

The information provided in this application is complete and accurate to the best of my knowledge. I acknowledge that the financial report will be completed and returned to the Board within 30 days of the event date.

Chief Executive Officer's Signature: [Signature] Date: 9-8-2024
(Signature must be CEO's signature; designee may not sign)

Print Name: William P Norris**REQUIREMENTS****Complete a separate application for:**

- all gambling conducted on two or more consecutive days; or
- all gambling conducted on one day.

Only one application is required if one or more raffle drawings are conducted on the same day.

Financial report to be completed within 30 days after the gambling activity is done:

A financial report form will be mailed with your permit. Complete and return the financial report form to the Gambling Control Board.

Your organization must keep all exempt records and reports for 3-1/2 years (Minn. Statutes, section 349.166, subd. 2(f)).

MAIL APPLICATION AND ATTACHMENTS**Mail application with:**

- _____ a copy of your proof of nonprofit status; and
- _____ application fee (non-refundable). If the application is postmarked or received 30 days or more before the event, the application fee is **\$100**; otherwise the fee is **\$150**. Make check payable to **State of Minnesota**.

To: Minnesota Gambling Control Board
1711 West County Road B, Suite 300 South
Roseville, MN 55113

Questions?

Call the Licensing Section of the Gambling Control Board at 651-539-1900.

Data privacy notice: The information requested on this form (and any attachments) will be used by the Gambling Control Board (Board) to determine your organization's qualifications to be involved in lawful gambling activities in Minnesota. Your organization has the right to refuse to supply the information; however, if your organization refuses to supply this information, the Board may not be able to determine your organization's qualifications and, as a consequence, may refuse to issue a permit. If your organization supplies the information requested, the Board will be able to process the

application. Your organization's name and address will be public information when received by the Board. All other information provided will be private data about your organization until the Board issues the permit. When the Board issues the permit, all information provided will become public. If the Board does not issue a permit, all information provided remains private, with the exception of your organization's name and address which will remain public. Private data about your organization are available to Board members, Board staff whose work requires access to the information; Minnesota's Depart-

ment of Public Safety; Attorney General; Commissioners of Administration, Minnesota Management & Budget, and Revenue; Legislative Auditor, national and international gambling regulatory agencies; anyone pursuant to court order; other individuals and agencies specifically authorized by state or federal law to have access to the information; individuals and agencies for which law or legal order authorizes a new use or sharing of information after this notice was given; and anyone with your written consent.

This form will be made available in alternative format (i.e. large print, braille) upon request.

CRAFTECH

Managed Service Agreement

This Agreement ("Agreement") dated as of _____, is made by Glyndon City Hall (the "Company ") and Craftech, a Minnesota Limited Liability Company ("Craftech LLC"). For good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, The Company and Craftech agree as follows:

1. Services

The services and pricing for this agreement are detailed in Addendum A. Craftech shall perform the following services (the "Services"):

- a) Craftech shall provide the Services with all due care, skill and diligence and shall prepare such reports and provide such information in relation to the Services as the Company may reasonably require.
- b) Craftech shall not have authority and shall not hold itself out as having authority to bind the Company save insofar as it is specifically authorized to do so by the Company in writing.

2. Performance

Craftech shall perform the Services in a prompt and efficient manner in accordance with the terms and conditions set forth in this Agreement. Craftech shall comply with all applicable laws, regulations and other requirements of any applicable governmental authority in Craftech's performance of the Services. Upon request, Craftech shall furnish the Company with written progress reports regarding the status of the Services being performed.

3. Fees and Payments

As consideration for the Services provided hereunder, the Company shall compensate Craftech for the performance of the Services as described in Addendum A. The Company shall also reimburse Craftech for all expenses it reasonably incurs when providing the Services. Craftech shall invoice the Company monthly for Services. Invoices shall contain documentation of all expenses for reimbursement if applicable.

Invoices shall be submitted by the 5th of each month and will be paid by the 15th of each month.

It is understood that any and all Services requested by Client that fall outside of the terms of this Agreement will be quoted and billed as separate, individual Services.

Travel and travel expenses needs to be pre-approved by the Company.

4. Termination of Agreement

The term of this Agreement shall be from the 1st of _____ until the 30th of _____ ("Initial Term"). After expiration of the Initial Term, this Agreement shall automatically renew on a monthly basis.

The Agreement may be terminated earlier by either party, with or without cause, by delivering written notice of termination to the other party. Such termination shall be effective thirty (30) days after receipt of the written notice of termination. Upon termination, the Company shall pay due and outstanding invoices.

For the event that either party is in material breach of its obligations specifically including the timely payment of any amounts due under this agreement pursuant to the Agreement, the other party is entitled to terminate the Agreement, and the Services to be provided hereunder, with immediate effect.

5. Suitability Of Existing Environment

Minimum Equipment Standards for Suitability

In order for Client's existing environment to qualify for Crafterch, Cybersecurity Services, the following requirements must be met:

- a) All Servers with Microsoft Windows Operating Systems must be running Windows 2016 Server or later and have all of the latest Microsoft Service Packs and Critical Updates installed.
- b) All Desktop PC's and Notebooks/Laptops with Microsoft Windows Operating Systems must be running Windows 10 or later and have all of the latest Microsoft Service Packs and Critical Updates installed.
- c) All Server and Desktop Software must be Genuine, Licensed and Vendor-Supported.

Equipment not meeting the above requirements can be updated by Crafterch at an additional cost.

6. Independent Contractor

Crafterch shall be and act as an independent contractor (and not as an employee, agent or representative of the Company) in the performance of the Services for the Company. Crafterch, on behalf of itself and its own employees and agents, as applicable, shall: (a) not be entitled to any worker's compensation, pension, retirement, insurance or other benefits afforded to employees of the Company; (b) provide for all federal income tax and other withholding relating to Crafterch's compensation; (c) pay all social security, unemployment and other

employer taxes; (d) provide all worker's compensation and other insurance; and (e) perform all reporting, recordkeeping, administrative and similar functions relating to the provision of the Services. Craftech shall not be entitled to, and shall not attempt to, create or assume any obligation, express or implied, on behalf of the Company. This Agreement shall not be construed as creating an association, joint venture, partnership or franchise relationship between the parties.

In the performance of the services, Craftech shall provide it's own office space, furniture, equipment, computers, software, telephones, fax machines, Internet access, communications lines, office supplies, stationery, PDAs, cell phones, and other materials.

Craftech will be provided with access to all systems and applications required to provide the Services.

7. Confidential Information

In providing the Services, Craftech will become acquainted with the Company's overall technical and business activities, including confidential information of both the Company and third parties to whom the Company has a business relationship ("Third Parties").

Confidential Information shall mean all technical, scientific, commercial and other information, data or results of any kind, regardless of format, relating to the activities and technologies of the Company and/or Third Parties, and disclosed or made known to Blue Moon in relation to the Services provided under this Agreement. Confidential Information includes, but is not limited to, certain facilities or data, maps, analyses, interpretations, products, formulations, processes, specifications, formulae, algorithms, computer programs, innovations, inventions, methods, systems, techniques and written materials of the Company and/or Third Parties. Craftech agrees to maintain Confidential Information in confidence and not disclose such to any third parties without a prior written consent from the Company, nor use such information for any reason other than performing the Services.

Upon termination of this Agreement, or any renewal or extension thereof, Craftech shall immediately cease all use of Confidential Information and shall return to the Company all the Company's and/or Third Party proprietary material or Confidential Information which are in Craftech's possession; and thereafter not divulge or disclose any Confidential Information to others without the express written consent of the Company.

8. Ownership of Intellectual Property/Works for Hire

The Company becomes the owner of the results and all associated intellectual property rights resulting from the Services ("Works for Hire") as soon as they are created or otherwise arise. For the avoidance of doubt; Craftech may not make use of any Works for Hire from the Services provided to the Company in

delivering the same or similar services to other third parties. Craftech is free to retain and use any general knowledge and know-how obtained before or during the performance of the Services.

"Intellectual Property" means any invention (whether patentable or not), design, software, copyright, methods, technology, know-how or any other intellectual property of any kind and format. Any Intellectual Property and Works for Hire created by Craftech \, either solely or in cooperation with other consultants or the Company's employees, in providing the Services, shall be the sole property of the Company, and the Company shall be free to use and dispose of such Intellectual Property at its own discretion, including further developing, copying, modifying, changing and licensing the same.

9. Subcontracting

Company understands that before and after the date of this Agreement, Craftech may have contracted, and may in the future contract, with third parties to provide services in connection with all or any portion of the Services to be provided under this agreement or any addenda. Craftech reserves the right to continue to contract with third parties to provide the foregoing or to enter into new contractual relationships provided that no such subcontracting shall relieve Craftech from its obligations hereunder.

10. Choice of Law; Consent to Jurisdiction

This Agreement shall be governed by and construed in accordance with the laws of the State of Minnesota. The federal and state courts residing in Clay County, Minnesota, shall have jurisdiction over any claim brought under this Agreement, and the parties hereby consent to the personal jurisdiction of such courts.

11. Waiver

In no event shall either party be liable for any loss of profit, indirect, incidental, special, punitive or consequential damages arising out of or relating to this agreement, even if advised of the possibility of such damage occurring.

12. Liability Limit

Other than claims for unpaid fees, expenses and other amounts due under Section 3, the parties understand and agree that it would be impracticable or extremely difficult to fix the actual damages to be incurred by a party for any claims arising under this Agreement. The parties therefore agree that the aggregate liability of either party for any claims arising under this Agreement, other than claims for unpaid fees, expenses and other amounts due under Section 3, shall not exceed one thousand dollars (\$1,000.00).

13. Basis of the Bargain

Each Party Acknowledges That the mutual limitations of liability contained in section 12 reflect the allocation of risk set forth in this agreement and that no party would enter into this agreement without these limitations on liability.

14. Force Majure

Neither party is responsible for any failure to perform its obligations under this contract, if it is prevented or delayed in performing those obligations by an event of force majeure.

Acceptance

Customer

Name _____
Title _____
Date _____
Signed _____

Craftech

Name Tyler Guhlke
Title Owner
Date 4/1/2024
Signed _____

Addendum A

Company Profile

- Locations: ____
- Employees: ____
- Email accounts: ____
- Workstations: ____
- Servers: _____
- Printers: ____
- Firewalls: ____
- Wifi APs: ____
- Switches: ____
- Microsoft 365 Licenses: ____
- Workstations Backed Up: ____

Services Included

1. **Helpdesk Services:** Call or email our support staff who will assist you with your technical issue.
2. **Management of Office 365 Tenant:** We will manage your Office 365 to assist with troubleshooting, adding or removing accounts.
3. **Workstation Backup:** workstation backups and support and monitoring software licensing and setup labor. Includes success/failure notifications.
4. **Remote Management and Monitoring:** We will install tools on managed PCs that allow us to gain access to machines remotely with user approval for support services. This software will also monitor the device and let us know if it detects something such as failing hardware.
5. **Patch Management:** We will manage and deploy software patches released by Microsoft for Windows environments. Security and high priority patches will be deployed first. Note this does not include patches for 3rd party software or contracted printers.
6. **Antivirus:** We will provide antivirus on PCs and Server(s) and manage it to make sure you always get the latest definitions
7. **Inventory Management:** Company will be able to provide inventory reports for all devices that are being managed.
8. **Endpoint Detection and Response (EDR):** Integrated into the RMM, it is a security solution that protects endpoints from advanced cyberthreats like ransomware, AI-powered attacks and phishing scams. A central part of the IDS/IPS that also coordinates with A/V for zero-day threats.
9. **Backups:** Encrypted file level backups that store your data offsite in a secure location with storage up to 500GB of data. Data will be backed up daily with a 60-day retention period.

Services NOT Included

1. **Projects:** Any work that falls outside the above services included. As an example, this would include new location Setup and infrastructure replacements.
2. **Any Hardware Purchases**
3. **Network and Telephone Support:** All network and phone hardware and connectivity are currently support by “Midco and Arvig.”
4. **Printer Support:** Printer hardware will be supported by “Liberty Business Systems”
5. **3rd Party licenses or fees not identified in Addendum A – Services Included:** Such as support costs or incident fees incurred from a 3rd party.
6. **3rd Party licenses or fees change rates.** Rates of 3rd party licenses may change. Company will be notified prior to price change.

Investment

- **Managed Services: \$347.25/mo.**
 - Fees may change based on changes to Company profile counts and services offered.
- Any work performed outside of listed services will be bill Time and Materials at **\$70/hr.**
- Travel mileage to be billed at current standard IRS Rate

CRAFTTECH

Managed Service Agreement

This Agreement ("Agreement") dated as of _____, is made by Glyndon Police Department (the "Company ") and Crafttech, a Minnesota Limited Liability Company ("Crafttech LLC"). For good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, The Company and Crafttech agree as follows:

1. Services

The services and pricing for this agreement are detailed in Addendum A. Crafttech shall perform the following services (the "Services"):

- a) Crafttech shall provide the Services with all due care, skill and diligence and shall prepare such reports and provide such information in relation to the Services as the Company may reasonably require.
- b) Crafttech shall not have authority and shall not hold itself out as having authority to bind the Company save insofar as it is specifically authorized to do so by the Company in writing.

2. Performance

Crafttech shall perform the Services in a prompt and efficient manner in accordance with the terms and conditions set forth in this Agreement. Crafttech shall comply with all applicable laws, regulations and other requirements of any applicable governmental authority in Crafttech's performance of the Services. Upon request, Crafttech shall furnish the Company with written progress reports regarding the status of the Services being performed.

3. Fees and Payments

As consideration for the Services provided hereunder, the Company shall compensate Crafttech for the performance of the Services as described in Addendum A. The Company shall also reimburse Crafttech for all expenses it reasonably incurs when providing the Services. Crafttech shall invoice the Company monthly for Services. Invoices shall contain documentation of all expenses for reimbursement if applicable.

Invoices shall be submitted by the 5th of each month and will be paid by the 15th of each month.

It is understood that any and all Services requested by Client that fall outside of the terms of this Agreement will be quoted and billed as separate, individual Services.

Travel and travel expenses needs to be pre-approved by the Company.

4. Termination of Agreement

The term of this Agreement shall be from the 1st of _____ until the 30th of _____ ("Initial Term"). After expiration of the Initial Term, this Agreement shall automatically renew on a monthly basis.

The Agreement may be terminated earlier by either party, with or without cause, by delivering written notice of termination to the other party. Such termination shall be effective thirty (30) days after receipt of the written notice of termination. Upon termination, the Company shall pay due and outstanding invoices.

For the event that either party is in material breach of its obligations specifically including the timely payment of any amounts due under this agreement pursuant to the Agreement, the other party is entitled to terminate the Agreement, and the Services to be provided hereunder, with immediate effect.

5. Suitability Of Existing Environment

Minimum Equipment Standards for Suitability

In order for Client's existing environment to qualify for Crafterch, Cybersecurity Services, the following requirements must be met:

- a) All Servers with Microsoft Windows Operating Systems must be running Windows 2016 Server or later and have all of the latest Microsoft Service Packs and Critical Updates installed.
- b) All Desktop PC's and Notebooks/Laptops with Microsoft Windows Operating Systems must be running Windows 10 or later and have all of the latest Microsoft Service Packs and Critical Updates installed.
- c) All Server and Desktop Software must be Genuine, Licensed and Vendor-Supported.

Equipment not meeting the above requirements can be updated by Crafterch at an additional cost.

6. Independent Contractor

Crafterch shall be and act as an independent contractor (and not as an employee, agent or representative of the Company) in the performance of the Services for the Company. Crafterch, on behalf of itself and its own employees and agents, as applicable, shall: (a) not be entitled to any worker's compensation, pension, retirement, insurance or other benefits afforded to employees of the Company; (b) provide for all federal income tax and other withholding relating to Crafterch's compensation; (c) pay all social security, unemployment and other

employer taxes; (d) provide all worker's compensation and other insurance; and (e) perform all reporting, recordkeeping, administrative and similar functions relating to the provision of the Services. Craftech shall not be entitled to, and shall not attempt to, create or assume any obligation, express or implied, on behalf of the Company. This Agreement shall not be construed as creating an association, joint venture, partnership or franchise relationship between the parties.

In the performance of the services, Craftech shall provide it's own office space, furniture, equipment, computers, software, telephones, fax machines, Internet access, communications lines, office supplies, stationery, PDAs, cell phones, and other materials.

Craftech will be provided with access to all systems and applications required to provide the Services.

7. Confidential Information

In providing the Services, Craftech will become acquainted with the Company's overall technical and business activities, including confidential information of both the Company and third parties to whom the Company has a business relationship ("Third Parties").

Confidential Information shall mean all technical, scientific, commercial and other information, data or results of any kind, regardless of format, relating to the activities and technologies of the Company and/or Third Parties, and disclosed or made known to Blue Moon in relation to the Services provided under this Agreement. Confidential Information includes, but is not limited to, certain facilities or data, maps, analyses, interpretations, products, formulations, processes, specifications, formulae, algorithms, computer programs, innovations, inventions, methods, systems, techniques and written materials of the Company and/or Third Parties. Craftech agrees to maintain Confidential Information in confidence and not disclose such to any third parties without a prior written consent from the Company, nor use such information for any reason other than performing the Services.

Upon termination of this Agreement, or any renewal or extension thereof, Craftech shall immediately cease all use of Confidential Information and shall return to the Company all the Company's and/or Third Party proprietary material or Confidential Information which are in Craftech's possession; and thereafter not divulge or disclose any Confidential Information to others without the express written consent of the Company.

8. Ownership of Intellectual Property/Works for Hire

The Company becomes the owner of the results and all associated intellectual property rights resulting from the Services ("Works for Hire") as soon as they are created or otherwise arise. For the avoidance of doubt; Craftech may not make use of any Works for Hire from the Services provided to the Company in

delivering the same or similar services to other third parties. Craftech is free to retain and use any general knowledge and know-how obtained before or during the performance of the Services.

"Intellectual Property" means any invention (whether patentable or not), design, software, copyright, methods, technology, know-how or any other intellectual property of any kind and format. Any Intellectual Property and Works for Hire created by Craftech \, either solely or in cooperation with other consultants or the Company's employees, in providing the Services, shall be the sole property of the Company, and the Company shall be free to use and dispose of such Intellectual Property at its own discretion, including further developing, copying, modifying, changing and licensing the same.

9. Subcontracting

Company understands that before and after the date of this Agreement, Craftech may have contracted, and may in the future contract, with third parties to provide services in connection with all or any portion of the Services to be provided under this agreement or any addenda. Craftech reserves the right to continue to contract with third parties to provide the foregoing or to enter into new contractual relationships provided that no such subcontracting shall relieve Craftech from its obligations hereunder.

10. Choice of Law; Consent to Jurisdiction

This Agreement shall be governed by and construed in accordance with the laws of the State of Minnesota. The federal and state courts residing in Clay County, Minnesota, shall have jurisdiction over any claim brought under this Agreement, and the parties hereby consent to the personal jurisdiction of such courts.

11. Waiver

In no event shall either party be liable for any loss of profit, indirect, incidental, special, punitive or consequential damages arising out of or relating to this agreement, even if advised of the possibility of such damage occurring.

12. Liability Limit

Other than claims for unpaid fees, expenses and other amounts due under Section 3, the parties understand and agree that it would be impracticable or extremely difficult to fix the actual damages to be incurred by a party for any claims arising under this Agreement. The parties therefore agree that the aggregate liability of either party for any claims arising under this Agreement, other than claims for unpaid fees, expenses and other amounts due under Section 3, shall not exceed one thousand dollars (\$1,000.00).

13. Basis of the Bargain

Each Party Acknowledges That the mutual limitations of liability contained in section 12 reflect the allocation of risk set forth in this agreement and that no party would enter into this agreement without these limitations on liability.

14. Force Majure

Neither party is responsible for any failure to perform its obligations under this contract, if it is prevented or delayed in performing those obligations by an event of force majeure.

Acceptance

Customer

Name _____
Title _____
Date _____
Signed _____

Craftech

Name Tyler Gohlke
Title Owner
Date 4/1/2024
Signed _____

Addendum A

Company Profile

- Locations: ____
- Employees: ____
- Email accounts: ____
- Workstations: ____
- Servers: _____
- Printers: ____
- Firewalls: ____
- Wifi APs: ____
- Switches: ____
- Microsoft 365 Licenses: ____
- Workstations Backed Up: ____

Services Included

1. **Helpdesk Services:** Call or email our support staff who will assist you with your technical issue.
2. **Management of Office 365 Tenant:** We will manage your Office 365 to assist with troubleshooting, adding or removing accounts.
3. **Workstation Backup:** workstation backups and support and monitoring software licensing and setup labor. Includes success/failure notifications.
4. **Remote Management and Monitoring:** We will install tools on managed PCs that allow us to gain access to machines remotely with user approval for support services. This software will also monitor the device and let us know if it detects something such as failing hardware.
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3. **Network and Telephone Support:** All network and phone hardware and connectivity are currently support by “Midco and Arvig.”
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5. **3rd Party licenses or fees not identified in Addendum A – Services Included:** Such as support costs or incident fees incurred from a 3rd party.
6. **3rd Party licenses or fees change rates.** Rates of 3rd party licenses may change. Company will be notified prior to price change.

Investment

- **Managed Services: \$370.25/mo.**
 - Fees may change based on changes to Company profile counts and services offered.
- Any work performed outside of listed services will be bill Time and Materials at **\$70/hr.**
- Travel mileage to be billed at current standard IRS Rate

CITY OF GLYNDON
Expenditure Budget Worksheet 2 / 2027

Account Descr	2027		2026		2026		2025		Comment
	Budget	Adopted	YTD Amt	YTD Amt	2025 Amt	2025 Amt	2025 Amt	2025 Amt	
101 GENERAL FUND									
E 101-41000-100 Salaries	\$72,500.00	\$68,000.00	\$43,875.13				\$30,066.40	33.3% Clerk-2% 5yrs-2% 10yrs-Admin 25%	
E 101-41000-101 Full-Time Hourly	\$10,300.00	\$9,420.00	\$5,293.52				\$8,695.68	10% Assist-Clean CH&PD-Elisha/Holly	
E 101-41000-102 Full-Time Hourly/Overtime	\$200.00	\$200.00	\$0.00				\$58.41	10% Admin Assistant	
E 101-41000-104 Council Members	\$12,000.00	\$16,800.00	\$9,750.00				\$14,350.00	\$150/meeting+24 Spec Mtg \$50	
E 101-41000-105 Mayor	\$4,200.00	\$6,000.00	\$3,950.00				\$5,650.00	\$200/meeting+36 Spec Mtg \$50	
E 101-41000-111 Other - EB Uses this Account	\$0.00	\$2,200.00	\$1,099.16				\$0.00	Election Judges & Meals - Even Years	
E 101-41000-121 PERA	\$11,000.00	\$11,000.00	\$6,575.06				\$3,661.46	Council 5% Employee 7.5% Justin 17.7%	
E 101-41000-122 FICA	\$6,000.00	\$6,000.00	\$3,477.26				\$4,940.66	All 7.65% Justin 1.45%	
E 101-41000-130 Employer Paid Premium Health	\$0.00	\$0.00	\$71,374.08				\$0.00	Transfer in December	
E 101-41000-132 Employer Paid Benefit Payout	\$6,000.00	\$6,000.00	\$3,922.92				\$6,000.28	Wendy Cap at \$500.00 - Ins Reimbursement	
E 101-41000-133 Employer Paid Vision Coverage	\$735.00	\$735.00	\$495.72				\$550.80	\$6.12 Eye Insurance (10)	
E 101-41000-134 Employer Paid Life Insurance	\$600.00	\$600.00	\$360.00				\$525.50	\$25,000 Life Coverage (10) \$5.00	
E 101-41000-135 Employer Paid Health Savings	\$0.00	\$0.00	\$22,666.40				\$0.00	Transfer in December	
E 101-41000-137 Employer New MN Paid Leave	\$470.00	\$298.00	\$283.04				\$0.00	MN Paid Leave .44% (.0044)	
E 101-41000-142 Unemployment Benefit Payments	\$0.00	\$0.00	\$0.00				\$4,433.64	Unemployment (was Travis)	
E 101-41000-151 LOMC-Workers Comp Insurance	\$28,000.00	\$36,000.00	\$25,742.00				\$34,775.00	LOMC Workmans Comp	
E 101-41000-200 Office Supplies	\$2,000.00	\$2,700.00	\$719.37				\$2,547.29	Office Supplies	
E 101-41000-207 Computer Technology	\$3,000.00	\$3,500.00	\$1,756.26				\$3,190.73	Craftech IT Bill - Server-1/3 1/3 1/3	
E 101-41000-208 General Training	\$2,500.00	\$2,200.00	\$1,373.21				\$1,704.29	Conferences/Educa Classes/Mileage	
E 101-41000-210 Operating Supplies	\$3,500.00	\$3,500.00	\$2,372.32				\$3,200.23	Operating Supplies	
E 101-41000-300 Professional Services	\$20,000.00	\$25,000.00	\$8,726.92				\$19,515.93	Inspector,Drown,Web,Loffler,MetroCog,TIF in 2024	
E 101-41000-301 Auditing/Accounting Services	\$33,800.00	\$33,800.00	\$32,844.00				\$32,946.82	Eide Bailey \$29,000/County Assess \$4,793	
E 101-41000-302 2-Year Tax Abatement Fee	\$10,000.00	\$16,000.00	\$0.00				\$22,694.33	Pay Cty for New Homes 2Yr Abatement Levy Funds	
E 101-41000-304 Legal Fees	\$13,000.00	\$13,000.00	\$6,269.25				\$8,967.50	Attorney/Norman/Pemberton	
E 101-41000-305 Criminal Legal Fees-Moorhead	\$12,615.00	\$12,245.00	\$12,125.04				\$11,768.36	Prosecuting Attorneys Moorhead	
E 101-41000-307 Building Inspector 50% Fee	\$5,000.00	\$5,000.00	\$1,628.50				\$1,409.25	50% of Permits to Building Inspector	
E 101-41000-308 Building State Surcharge	\$1,300.00	\$1,300.00	\$753.49				\$1,245.46	State Permit Surcharge Fee	
E 101-41000-317 Surveillance System	\$0.00	\$0.00	\$0.00				\$0.00	Camera System	
E 101-41000-318 Midco Internet Services	\$650.00	\$0.00	\$0.00				\$0.00	Internet Service	
E 101-41000-321 Telephone	\$1,135.00	\$1,135.00	\$754.47				\$1,009.04	Separated in 2022 - \$73.82 @ mo	
E 101-41000-322 Postage	\$300.00	\$300.00	\$112.37				\$103.81	Box Fee/Nuisance Notices/Misc Mailings	
E 101-41000-331 Travel/Mileage Expense	\$1,000.00	\$1,000.00	\$102.55				\$532.93	Mileage to Bank, Post Office, Misc	
E 101-41000-340 Advertising	\$2,000.00	\$2,000.00	\$1,175.00				\$1,150.00	Gateway Ad & Misc	
E 101-41000-351 Legal Notice Publication	\$1,000.00	\$2,000.00	\$632.00				\$2,292.00	Legal Notices/Public Hearings	
E 101-41000-361 General Liability Insurance	\$100.00	\$100.00	\$100.00				\$100.00	CNA Surety-Utility Permit Renewal	
E 101-41000-381 Xcel-Electric/Gas Bill	\$37,000.00	\$36,000.00	\$29,660.67				\$35,151.35	All General	
E 101-41000-383 Red River Co-Op	\$12,000.00	\$11,500.00	\$8,991.94				\$11,087.00	All Departments/City	
E 101-41000-401 Repairs/Maintenance Buildings	\$14,000.00	\$14,000.00	\$4,441.21				\$10,986.65	City/Maint/Police-No Fire/CC/Water/Sewer-TRANSFER	
E 101-41000-413 Office Equipment Rental	\$6,500.00	\$6,215.00	\$5,222.40				\$5,967.05	Copy Machine Lease - City Hall \$495.00	
E 101-41000-433 Dues and Subscriptions	\$4,000.00	\$3,300.00	\$3,434.72				\$3,021.21	Dues & Subscriptions	
E 101-41000-434 Awards and Indemnities	\$300.00	\$0.00	\$79.89				\$270.31	Former Council Recognition	

Account Descr		2027	2026	2026	2026	2025 Amt	Comment
		Budget	Adopted	YTD Amt			
E 101-41000-560	Furniture and Fixtures	\$1,000.00	\$1,000.00	\$0.00		\$2,073.68	File Cabinets/Admin Office
E 101-41000-610	Interest - EB	\$0.00	\$0.00	\$0.00		\$261.27	EB Uses
E 101-41000-622	LOMC General/Liability Ins.	\$50,000.00	\$53,000.00	\$47,927.00		\$48,210.00	Ins. Policies Bldgs/Vehicles
E 101-41000-623	LOMC Membership Dues/Training	\$4,500.00	\$3,500.00	\$2,783.63		\$2,182.86	Dues \$1,982 & Council Training-Day on the Hill
E 101-41000-624	BANYON	\$1,300.00	\$1,200.00	\$2,150.25		\$1,169.67	Software Support-New Program in 2026
E 101-41000-630	City Specials Principal	\$5,000.00	\$5,000.00	\$2,667.50		\$4,990.00	Sp Assessment - City Property
E 101-41000-631	City Specials Interest	\$2,410.00	\$2,410.00	\$944.50		\$2,234.00	Sp Assessment Interest - City Property
E 101-41000-635	Miscellaneous Income/Expense	\$0.00	\$0.00	\$0.00		\$0.00	Misc Income/Expense
E 101-41000-637	Bank Fees/Penalties	\$280.00	\$280.00	\$115.00		\$310.00	Bank/Penalty Fees
E 101-41000-663	Transfer In/Out - EB	\$0.00	\$0.00	\$0.00		\$0.00	EB Uses
E 101-41000-665	Glyndon Days/Ice Cr Social	\$6,000.00	\$6,000.00	\$13,744.32		\$19,168.00	Glyndon Days/Ice Cream/Night to Unite
E 101-42000-100	Salaries	\$115,300.00	\$108,000.00	\$70,237.20		\$78,795.60	Police Chief 75%
E 101-42000-102	Full-Time Hourly/Overtime	\$335,000.00	\$312,515.00	\$179,738.84		\$284,702.91	Full-time Officers/TZD/Holiday(\$15,000)
E 101-42000-103	Part-Time Employees	\$8,500.00	\$12,000.00	\$3,387.50		\$8,432.82	Part-time Employees
E 101-42000-121	PERA	\$81,000.00	\$76,000.00	\$44,073.32		\$65,447.64	PERA 17.7%
E 101-42000-122	FICA	\$8,000.00	\$7,500.00	\$3,914.49		\$5,956.21	No SS for Full Time Officers-1.45%
E 101-42000-130	Employer Paid Premium Health	\$68,700.00	\$59,235.00	\$0.00		\$52,784.40	Health Ins (5) Police-\$985.44 & 1.80 for E
E 101-42000-135	Employer Paid Health Savings	\$17,500.00	\$17,000.00	\$0.00		\$16,500.00	\$3,400 Bremer HS (5) Police
E 101-42000-136	Employer Paid Dental Coverage	\$2,200.00	\$2,133.00	\$1,421.60		\$1,960.80	\$35.54 ea (5) Police
E 101-42000-137	Employer New MN Paid Leave	\$2,100.00	\$1,902.00	\$1,124.05		\$0.00	MN Paid Leave .44% (.0044)
E 101-42000-170	Special Purch/Other Equip	\$13,500.00	\$13,000.00	\$10,391.73		\$14,526.83	Watch Guard/Radar/Guns/Body Cams/Taser
E 101-42000-200	Office Supplies	\$2,000.00	\$2,000.00	\$342.71		\$545.34	MISC Supplies
E 101-42000-201	Uniforms	\$5,000.00	\$5,000.00	\$1,756.50		\$2,869.41	\$600.00 per union contract
E 101-42000-207	Computer Technology	\$4,400.00	\$4,400.00	\$0.00		\$113.19	Computer Equipment - RO
E 101-42000-208	General Training	\$6,000.00	\$8,000.00	\$2,328.38		\$6,140.63	Train/Ammo/Travel-RO
E 101-42000-210	Operating Supplies	\$6,000.00	\$7,000.00	\$1,710.14		\$3,008.55	Misc/Siren1600/PBT/Lidar/WG Cloud 1500
E 101-42000-211	Vehicle Repair/Maintenance	\$8,000.00	\$8,000.00	\$21,397.93		\$9,293.75	Wash/Repairs/Tires/Oil Changes
E 101-42000-212	Motor Fuels	\$20,000.00	\$22,000.00	\$13,606.33		\$17,526.29	Gas
E 101-42000-300	Professional Services	\$13,500.00	\$8,600.00	\$5,475.45		\$8,621.00	Digital Plains IT(\$11,700)/BCA/Eval/Medical
E 101-42000-317	Surveillance System	\$0.00	\$0.00	\$0.00		\$0.00	Surveillance Camera/Monthly Fee
E 101-42000-318	Midco Internet Services	\$650.00	\$0.00	\$0.00		\$0.00	Midco Internet Services/Setup
E 101-42000-319	Cell Phone	\$2,700.00	\$2,700.00	\$1,714.15		\$2,401.75	Cell Phones (5)
E 101-42000-320	Air Cards Squad WiFi	\$4,000.00	\$4,000.00	\$2,580.63		\$3,759.76	Squad Wi Fi/Cradlepoint/Aircard
E 101-42000-321	Telephone	\$1,135.00	\$1,135.00	\$754.48		\$1,009.03	Telephone - Office - \$73.82 @ mo
E 101-42000-324	New World	\$30,500.00	\$30,500.00	\$27,254.33		\$23,060.79	RR Dispatch Services/Part Fire&Rescue
E 101-42000-413	Office Equipment Rental	\$1,200.00	\$1,200.00	\$900.00		\$1,200.00	Copy Machine Lease - \$100 @ month
E 101-42000-490	Community Outreach Donations	\$100.00	\$500.00	\$1,968.41		\$9,275.00	Picnic/ShopCop Donations-RO
E 101-42000-512	Misc Income/Expense	\$0.00	\$0.00	\$0.00		\$0.00	Auction Charges/Donation Purchases
E 101-42000-550	Motor Vehicles	\$0.00	\$0.00	\$0.00		\$0.00	Squad Purchase
E 101-42000-627	Police Dept Escrow - RO	\$10,000.00	\$10,000.00	\$0.00		\$0.00	Escrow Transfer-RO
E 101-43000-103	Part-Time Employees	\$400.00	\$400.00	\$118.50		\$0.00	Checking between Rentals
E 101-43000-122	FICA	\$31.00	\$31.00	\$9.07		\$0.00	FICA 7.65%
E 101-43000-137	Employer New MN Paid Leave	\$2.10	\$2.00	\$0.52		\$0.00	MN Paid Leave .44% (.0044)
E 101-43000-210	Operating Supplies	\$5,000.00	\$7,000.00	\$2,626.08		\$6,403.95	Mats/Mops/Misc at Community Center

Account Descr	Budget	Adopted	YTD Amt	2025 Amt	Comment
E 101-43000-280	\$300.00	\$300.00	\$490.16	\$192.00	ASP Security Company - Revenue Offsets
E 101-43000-381	\$15,500.00	\$15,500.00	\$11,835.72	\$15,195.77	Community Center Elec/Gas
E 101-43000-401	\$0.00	\$0.00	\$11,421.19	\$9,103.00	Use Escrow Funds if Needed-TRANSFER
E 101-47000-200	\$400.00	\$400.00	\$50.97	\$137.67	Maintenance Dept
E 101-47000-208	\$1,000.00	\$1,000.00	\$85.32	\$475.56	Training
E 101-47000-209	\$0.00	\$0.00	\$0.00	\$822.95	Delete
E 101-47000-210	\$10,000.00	\$10,000.00	\$6,004.16	\$11,096.52	Merged 220/221
E 101-47000-211	\$9,000.00	\$9,000.00	\$6,845.97	\$6,578.77	Repairs/Wash/Tires/Oil Changes-1/3 1/3 1/3
E 101-47000-212	\$8,000.00	\$8,000.00	\$4,880.49	\$4,500.68	Mowers/Plow/Tractor/Loader
E 101-47000-216	\$2,000.00	\$3,000.00	\$161.00	\$19.98	Spray weeds all City Property
E 101-47000-218	\$1,000.00	\$1,000.00	\$0.00	\$9,097.31	Mosquito Spray/Aerial-RO-TRANSFER
E 101-47000-219	\$10,000.00	\$12,886.00	\$174.57	\$6,515.96	Trees/Branch Pick-up - RO
E 101-47000-224	\$12,000.00	\$15,000.00	\$5,170.56	\$9,389.70	Class 5/Pot Hole Filler/Sweeping Streets
E 101-47000-225	\$2,000.00	\$2,000.00	\$1,579.19	\$1,636.45	Flowers/Landscaping
E 101-47000-228	\$16,000.00	\$16,000.00	\$64,846.82	\$0.00	Seal Coat - RO
E 101-47000-300	\$6,000.00	\$5,000.00	\$2,333.97	\$3,773.32	Snow/Permits/Sign/Banners
E 101-47000-303	\$4,000.00	\$0.00	\$0.00	\$0.00	Engineering Services
E 101-47000-318	\$650.00	\$0.00	\$0.00	\$0.00	
E 101-47000-321	\$1,135.00	\$1,135.00	\$754.47	\$1,009.03	Telephone - Office - \$73.82 @ mo
E 101-47000-540	\$0.00	\$25,000.00	\$220,446.44	\$0.00	Moved Loader Payment - 2025A Bond
E 101-47000-550	\$0.00	\$121.50	\$121.50	\$0.00	Tabs - some every other year 2026
E 101-47000-629	\$10,000.00	\$15,000.00	\$0.00	\$0.00	Escrow Transfer - RO
E 101-47000-633	\$5,000.00	\$6,000.00	\$4,349.09	\$1,688.78	Repair/Maintaining/Wood Chips/Removal
E 101-47000-636	\$8,000.00	\$10,000.00	\$5,719.00	\$0.00	Replacing Equipment - RO
E 101-47000-651	\$0.00	\$0.00	\$83,307.98	\$2,624.31	Roller/Oil Kettle/Snowplows/Visto Trailer 25'
E 101-51000-671	\$0.00	\$4,352.00	\$0.00	\$4,352.00	4 Lots Left/Need Road/Water & Sewer
E 101-70000-601	\$13,000.00	\$0.00	\$0.00	\$0.00	2025A Loader Payment Levy Funds
E 101-70000-611	\$9,300.00	\$0.00	\$5,450.83	\$0.00	Loader Bond Interest
101 GENERAL FUND	\$1,325,898.10	\$1,323,885.50	\$1,227,333.81	\$1,087,714.26	
201 WATER FUND					
E 201-44000-100	\$80,500.00	\$74,000.00	\$48,213.53	\$105,719.16	33%Clerk/50%Foreman
E 201-44000-101	\$102,000.00	\$94,650.00	\$59,645.84	\$73,338.59	50% Maint/45% AdminAssist/Seasonal \$5,000
E 201-44000-102	\$1,500.00	\$1,500.00	\$726.00	\$989.09	Ty/Bradey/Hanna
E 201-44000-121	\$14,200.00	\$13,000.00	\$7,763.52	\$14,402.96	PERA 7.5%
E 201-44000-122	\$14,600.00	\$13,500.00	\$8,307.21	\$11,136.66	FICA 7.65%
E 201-44000-130	\$27,500.00	\$23,700.00	\$0.00	\$17,293.82	\$985.44+\$1.80-1/2 W (4) Jeff/Ty/Bradey/Hanna
E 201-44000-135	\$8,750.00	\$8,500.00	\$0.00	\$7,140.90	Health Savings \$3,400 (5) 1/2 W
E 201-44000-136	\$1,067.00	\$1,067.00	\$710.80	\$441.18	Dental - \$35.54 (5) 1/2 W
E 201-44000-137	\$850.00	\$610.00	\$478.00	\$0.00	MN Paid Leave .44% (.0044)
E 201-44000-200	\$900.00	\$900.00	\$543.84	\$405.40	Billing Paper/Envelopes
E 201-44000-201	\$1,200.00	\$950.00	\$529.19	\$776.82	\$666 each (3) 1/2 W - W & H \$200
E 201-44000-207	\$3,000.00	\$3,500.00	\$1,424.75	\$2,363.74	Craftech IT Bill / Server-1/3 1/3 1/3
E 201-44000-208	\$3,000.00	\$3,500.00	\$2,463.60	\$2,619.66	Training/Mileage/Food/Motel
E 201-44000-209	\$0.00	\$0.00	\$0.00	\$1,183.75	Delete

Account Descr	2027 Budget	2026 Adopted	2026 YTD Amt	2025 Amt	Comment
E 201-44000-210 Operating Supplies	\$6,000.00	\$10,000.00	\$208.48	\$3,554.69	Merged 220/221 to 210
E 201-44000-211 Vehicle Repair/Maintenance	\$2,000.00	\$3,200.00	\$22.75	\$1,020.08	Repairs/Wash/Tires/Oil Changes 1/3 1/3 1/3
E 201-44000-212 Motor Fuels	\$6,000.00	\$5,000.00	\$4,150.37	\$2,619.49	Gas
E 201-44000-216 Chemicals and Chem Products	\$14,000.00	\$12,000.00	\$14,197.53	\$8,055.40	Hawkins/Hach
E 201-44000-220 Repair/Maintenance Supplies	\$0.00	\$0.00	\$1,135.03	\$0.00	Delete
E 201-44000-300 Professional Services	\$30,000.00	\$37,500.00	\$14,213.06	\$30,933.92	State Fee \$6,331/RMB/Hydrant Repairs
E 201-44000-303 Engineering Fees	\$4,000.00	\$0.00	\$0.00	\$0.00	Engineering Services
E 201-44000-318 Midco Internet Services	\$650.00	\$0.00	\$0.00	\$0.00	
E 201-44000-319 Cell Phone	\$810.00	\$810.00	\$607.50	\$507.87	Reimburse Employee \$45 @ mo 1/2 W (3)
E 201-44000-322 Postage	\$2,800.00	\$2,800.00	\$2,834.81	\$2,681.17	Billing Stamps/Samples
E 201-44000-381 Xcel-Electric/Gas Bill	\$8,000.00	\$10,000.00	\$3,567.13	\$6,729.92	Elec/Gas
E 201-44000-401 Repairs/Maintenance Buildings	\$5,000.00	\$5,000.00	\$3,621.25	-\$0.13	Water Treatment Plant
E 201-44000-402 Infrastructure Repairs	\$2,500.00	\$3,500.00	\$0.00	\$3,596.72	Hydrants/Parts
E 201-44000-403 Water & Yard Meters	\$8,000.00	\$8,000.00	\$9,886.53	\$9,854.36	Meters/Support \$3840/Revenue offsets/ipads
E 201-44000-405 Depreciation (GENERAL)	\$0.00	\$0.00	\$0.00	\$118,025.00	EB Uses
E 201-44000-411 Land Rental	\$0.00	\$859.00	\$429.51	\$780.97	BNSF Lease Under Tracks \$ - \$
E 201-44000-417 Well Head Certificate	\$0.00	\$0.00	\$0.00	\$0.00	Every 10 Yrs 2015 - 2025 - 2035
E 201-44000-550 Motor Vehicles	\$10,000.00	\$10,000.00	\$0.00	\$0.00	If Vehicle is Purchased 1/2 Water
E 201-44000-624 BANYON	\$1,300.00	\$1,200.00	\$2,150.25	\$1,169.67	Software Support 1/3 1/3 1/3 - New Program in 2026
E 201-44000-635 Miscellaneous Income/Expense	\$0.00	\$0.00	\$0.00	\$0.00	EB
E 201-44000-640 Tower Const & Maintenance	\$4,000.00	\$4,000.00	\$3,800.00	\$0.00	Tower Maintenance - 2025 - RO
E 201-44000-663 Transfer In/Out - EB	\$0.00	\$0.00	\$0.00	\$0.00	EB Uses
E 201-66000-611 Debt Srv Bond Interest	\$690.00	\$750.00	\$750.00	\$788.00	2018 PFA Water Looping Interest dw02
E 201-66000-690 Water Looping Project	\$6,000.00	\$6,000.00	\$6,000.00	\$0.00	2018 PFA Water Looping dw02
E 201-67000-601 Debt Srv Bond Principal - EB	\$41,622.00	\$42,961.00	\$42,961.00	\$0.00	2019A Parke Ave-Water Revenue Portion of Bond
E 201-68000-601 Debt Srv Bond Principal - EB	\$76,000.00	\$77,000.00	\$77,000.00	\$0.00	2021A Refund Principle Water Tower
E 201-68000-611 Debt Srv Bond Interest	\$9,269.00	\$10,270.00	\$9,769.50	\$10,352.50	2021A Refund Interest Water Tower
201 WATER FUND	\$497,708.00	\$490,227.00	\$328,110.98	\$438,481.36	
301 SEWER FUND					
E 301-44000-100 Salaries	\$80,500.00	\$74,000.00	\$48,275.07	\$105,807.67	33% Clerk/50% Foreman
E 301-44000-101 Full-Time Hourly	\$102,000.00	\$94,650.00	\$59,645.83	\$73,338.58	50% Maint/45% Admin Assist/Seasonal \$5,000
E 301-44000-102 Full-Time Hourly/Overtime	\$1,500.00	\$1,500.00	\$726.00	\$989.06	Ty/Bradey/Hanna
E 301-44000-121 PERA	\$14,200.00	\$13,000.00	\$7,768.45	\$14,409.17	PERA 7.5%
E 301-44000-122 FICA	\$14,600.00	\$13,500.00	\$8,311.40	\$11,142.74	FICA 7.65%
E 301-44000-130 Employer Paid Premium Health	\$27,500.00	\$23,700.00	\$0.00	\$17,293.82	\$985.44+\$1.80-1/2 S (4) Jeff/Ty/Bradey/Hanna
E 301-44000-135 Employer Paid Health Savings	\$8,750.00	\$8,500.00	\$0.00	\$7,140.90	Health Savings \$3,400 (5) 1/2 S
E 301-44000-136 Employer Paid Dental Coverage	\$1,067.00	\$1,067.00	\$710.80	\$441.18	Dental - \$35.54 (5) 1/2 S
E 301-44000-137 Employer New MN Paid Leave	\$850.00	\$610.00	\$478.10	\$0.00	MN Paid Leave .44% (.0044)
E 301-44000-200 Office Supplies	\$900.00	\$900.00	\$538.36	\$406.40	Billing Paper/Envelopes
E 301-44000-201 Uniforms	\$1,200.00	\$950.00	\$529.19	\$776.81	\$666 each (3) 1/2 S - W & H \$200
E 301-44000-207 Computer Technology	\$3,000.00	\$3,500.00	\$1,424.74	\$2,363.74	Craftech IT Bill / Server 1/3 1/3 1/3
E 301-44000-208 General Training	\$3,000.00	\$3,500.00	\$1,609.50	\$1,170.34	Training/Mileage/Food/Motel
E 301-44000-209 Safety Equipment/Training	\$0.00	\$0.00	\$0.00	\$1,000.00	Delete
E 301-44000-210 Operating Supplies	\$10,000.00	\$17,500.00	\$2,575.12	\$6,202.92	Merged 220/227/401/410 to 210

Account Descr	2027 Budget	2026 Adopted	YTD Amt	2025 Amt	Comment
E 501-45000-206 State Training (Refunded Cost)	\$2,500.00	\$2,500.00	\$3,355.00	\$3,491.00	Training Reimbursement from the State
E 501-45000-208 General Training	\$1,800.00	\$1,800.00	\$150.00	\$225.00	Fire
E 501-45000-211 Vehicle Repair/Maintenance	\$7,000.00	\$7,500.00	\$224.34	\$13,550.28	Fire
E 501-45000-212 Motor Fuels	\$2,400.00	\$2,400.00	\$614.47	\$1,462.81	Fire
E 501-45000-300 Professional Services	\$3,700.00	\$3,700.00	\$1,963.50	\$3,986.16	SCBA Testing/Air Quality/Materials/Physicals
E 501-45000-318 Midco Internet Services	\$650.00	\$0.00	\$0.00	\$0.00	
E 501-45000-321 Telephone	\$1,135.00	\$1,135.00	\$754.43	\$1,009.02	Telephone - Office - \$73.82 @ mo
E 501-45000-323 Radio Units	\$1,500.00	\$1,500.00	\$0.00	\$0.00	ARMER Radio
E 501-45000-401 Repairs/Maintenance Buildings	\$4,000.00	\$5,000.00	\$1,038.93	\$818.82	Sanford Rent-\$500 @ month-TRANSFER
E 501-45000-433 Dues and Subscriptions	\$1,800.00	\$1,800.00	\$1,644.10	\$1,686.50	Fire
E 501-45000-435 Books and Pamphlets	\$400.00	\$400.00	\$0.00	\$15.00	Fire
E 501-45000-550 Motor Vehicles	\$0.00	\$135,000.00	\$123,069.00	\$0.00	Fire Truck - City Portion
E 501-45000-580 Other Equipment	\$5,000.00	\$6,400.00	\$422.44	\$7,938.63	Fire/Donation Funds
E 501-45000-626 Fire Dept Escrow - RO	\$10,000.00	\$15,000.00	\$0.00	\$13,500.00	Escrow RO-Fire Truck Deposit
E 501-45000-632 Equipment Loan Payments	\$54,480.00	\$54,480.00	\$0.00	\$0.00	Township Fire Truck Payments
E 501-45000-635 Miscellaneous Income/Expense	\$0.00	\$0.00	\$0.00	\$0.00	Used Moland Township Donation
E 501-45000-638 Mutual Aid Reimbursement	\$0.00	\$0.00	\$0.00	\$916.58	Mutual Aid Help Payout
E 501-46000-201 Uniforms	\$400.00	\$400.00	\$0.00	\$771.99	Rescue
E 501-46000-208 General Training	\$1,800.00	\$1,800.00	\$0.00	\$774.68	Rescue
E 501-46000-211 Vehicle Repair/Maintenance	\$1,600.00	\$1,600.00	\$29.30	\$387.82	Rescue
E 501-46000-212 Motor Fuels	\$1,100.00	\$1,100.00	\$745.59	\$538.68	Rescue
E 501-46000-580 Other Equipment	\$0.00	\$0.00	\$875.56	\$13,333.84	Spreader Donation Funds
501 FIRE & RESCUE FUND	\$150,878.00	\$293,128.00	\$135,098.04	\$158,364.35	
601 PROJECTS FUND - BONDS					
E 601-41000-635 Miscellaneous Income/Expense	\$0.00	\$0.00	\$0.00	\$0.00	EB Uses
E 601-55500-601 Debt Srv Bond Principal - EB	\$0.00	\$0.00	\$0.00	\$53,114.85	Bayer TIF-Done 2025-10% Admin Fee Kept
E 601-55500-666 Township Payments	\$0.00	\$0.00	\$0.00	\$0.00	
E 601-61000-601 Debt Srv Bond Principal - EB	\$0.00	\$0.00	\$0.00	\$190,000.00	2014A StkWd/2004 Bond/Equip/C Hall/St Recon
E 601-61000-611 Debt Srv Bond Interest	\$0.00	\$0.00	\$0.00	\$2,850.00	2014A Interest/Northland Trust-Pd Off 2025
E 601-65000-611 Debt Srv Bond Interest	\$71,181.00	\$74,369.00	\$72,775.01	\$75,818.76	2017A Southview Interest
E 601-65000-680 2017A Bond Southview Addition	\$150,000.00	\$150,000.00	\$150,000.00	\$145,000.00	2017A Southview Principle
E 601-67000-601 Debt Srv Bond Principal - EB	\$282,265.00	\$278,611.00	\$278,611.00	\$0.00	2019A Parke Ave Principle-W/S Helps Payment
E 601-67000-611 Debt Srv Bond Interest	\$108,256.00	\$115,375.00	\$111,815.64	\$116,925.02	2019A Parke Ave Interest
E 601-67000-700 2019A Parke Avenue Project	\$0.00	\$0.00	\$0.00	\$155,000.00	2019A Parke Ave-W/S Revenues for Payment
E 601-69000-601 Debt Srv Bond Principal - EB	\$110,000.00	\$105,000.00	\$105,000.00	\$0.00	2023A Charleswood Principal
E 601-69000-606 Issuance Expenses for Bonds	\$0.00	\$0.00	\$0.00	\$0.00	2023A Charleswood Issuance
E 601-69000-611 Debt Srv Bond Interest	\$117,494.00	\$121,694.00	\$119,593.76	\$121,693.76	2023A Charleswood Interest
E 601-69000-710 2023A Charleswood Project	\$0.00	\$0.00	\$1,282.50	\$0.00	2023A Charleswood Project
601 PROJECTS FUND - BONDS	\$839,196.00	\$845,049.00	\$839,077.91	\$860,402.39	
602 CAPITAL PROJECTS					
E 602-69000-606 Issuance Expenses for Bonds	\$0.00	\$0.00	\$0.00	\$0.00	
E 602-69000-710 2023A Charleswood Project	\$0.00	\$0.00	\$0.00	\$0.00	
602 CAPITAL PROJECTS	\$0.00	\$0.00	\$0.00	\$0.00	

Account Descr	2027 Budget	2026 Adopted	2026 YTD Amt	2025 Amt	Comment
603 TAX ABATEMENT NOTE FUND 2016A					
E 603-63000-500 Capital Outlay (GENERAL)	\$0.00	\$0.00	\$0.00	\$0.00	Paid Off - 2016A Bond Tax Abatement
603 TAX ABATEMENT NOTE FUND 2016A	\$0.00	\$0.00	\$0.00	\$0.00	
801 MN DOT RD REPAIR-RECONST ASST					
E 801-41000-664 Bridge/Street Repair - RO	\$0.00	\$0.00	\$0.00	\$0.00	MN DOT Aid-RO
801 MN DOT RD REPAIR-RECONST ASST	\$0.00	\$0.00	\$0.00	\$0.00	
	\$3,474,988.60	\$3,618,068.80	\$2,972,793.89	\$3,190,326.78	

3,474,988.60 Expense

3,408,027.00 Revenue

66,961.60 Short

CITY OF GLYNDON
Revenue Budget Worksheet 2 / 2027

Account Descr	2027 Budget	2026 Adopted	2026 YTD Amt	2025 Amt	Comment
101 GENERAL FUND					
R 101-41000-31000 General Property Taxes	\$466,000.00	\$345,000.00	\$251,432.86	\$345,000.00	General Property Taxes/Add Levy % Funds 2yr Tax Ab
R 101-41000-31005 Stockwood Revenue	\$9,000.00	\$108,500.00	\$30,065.47	\$97,772.96	Stockwood Specials Pd/Selling Lots
R 101-41000-31020 Delinquent Taxes	\$7,000.00	\$6,000.00	\$3,830.75	\$7,142.60	Delinquent General Property Taxes
R 101-41000-32000 Tickets / Permits / Licenses	\$1,100.00	\$1,100.00	\$780.00	\$819.00	Burning/ATV/Snowmobile/Parking Fines
R 101-41000-32110 Liquor License/Permit	\$4,600.00	\$4,600.00	\$3,605.00	\$6,160.00	Hill & Morty's Liquor License
R 101-41000-32210 Building Permits	\$10,000.00	\$10,000.00	\$8,848.00	\$6,740.50	50% Goes to Building Inspector
R 101-41000-32215 Building Permit State Surcharg	\$1,200.00	\$1,200.00	\$1,567.32	\$855.49	State Surcharge from Building Permits
R 101-41000-32240 Animal Licenses	\$380.00	\$300.00	\$431.00	\$330.00	Pet Tags
R 101-41000-32270 Abatement Revenue	\$0.00	\$35,664.35	\$0.00	\$0.00	Lugo Abatement Charge
R 101-41000-32280 2-Year Tax Abatement Revenue	\$10,000.00	\$22,695.00	\$0.00	\$26,586.00	2-Year Tax Abate Program/Levy Funds 31000
R 101-41000-33400 State Grants & Aids	\$0.00	\$0.00	\$0.00	\$223.71	MVCreditAgric/PERA Aid
R 101-41000-33401 Local Government Aid	\$456,933.00	\$455,662.00	\$227,831.00	\$454,883.00	LGA Funds
R 101-41000-34103 Zoning and Subdivision Fees	\$100.00	\$100.00	\$0.00	\$500.00	Any Land Changes - Plat/Zone/Split
R 101-41000-34700 Glyndon Day Donation/Craft Fe	\$4,000.00	\$4,000.00	\$8,608.94	\$10,599.00	Glyndon Days Donations/Vendor/Wristbands
R 101-41000-35104 Other Fines	\$2,000.00	\$0.00	\$2,662.50	\$0.00	Nuisance Fines Paid
R 101-41000-36200 Miscellaneous Revenues	\$40.00	\$40.00	\$33.50	\$28.05	Copies/Misc
R 101-41000-36210 Interest Earnings	\$4,000.00	\$4,000.00	\$1,693.77	\$6,695.04	Northwestern Bank Interest
R 101-41000-36220 Other Rents and Royalties	\$550.00	\$550.00	\$0.00	\$550.00	Water Tower Lease-School
R 101-41000-36225 Franchise Fees	\$17,000.00	\$17,000.00	\$13,143.94	\$17,159.05	Xcel/Midco/RRVC
R 101-41000-39203 Transfer from Other Fund	\$0.00	\$0.00	\$0.00	\$0.00	Garbage Transfer/Restricted Savings Transfer
R 101-41000-46000 LOMC Insurance Dividend	\$0.00	\$0.00	\$0.00	\$0.00	Not Sure Each Year
R 101-41000-50000 Insurance Reimbursement	\$0.00	\$0.00	\$0.00	\$0.00	LOMC if we have a claim/Lakes Coop Hlth Ins Reimb
R 101-41000-50102 Misc Income/Expense	\$200.00	\$200.00	\$361.72	\$7,470.13	Petro Dividend Check/2025 TIF Reimbursement
R 101-42000-33400 State Grants & Aids	\$62,000.00	\$50,000.00	\$0.00	\$64,185.20	MN Police Aid Granted
R 101-42000-33416 Police Training Reimbursement	\$5,000.00	\$5,000.00	\$5,347.00	\$4,972.15	Training Reimbursement - RO Glocks Escrow
R 101-42000-35000 Fines-Clay County-Monthly	\$18,000.00	\$20,000.00	\$10,327.71	\$16,726.66	Merged 35104/35201
R 101-42000-35202 Reports/Permits	\$30.00	\$30.00	\$35.00	\$30.00	Copies of Reports
R 101-42000-39203 Transfer from Other Fund	\$0.00	\$0.00	\$0.00	\$0.00	
R 101-42000-45000 Donations	\$0.00	\$0.00	\$0.00	\$0.00	Fargo Force Donation 2024
R 101-42000-45100 Donations Community Outreac	\$500.00	\$500.00	\$1,812.00	\$7,380.00	Picnic/ShopCop-RO
R 101-42000-50100 Safe & Sober - TZD	\$0.00	\$1,000.00	\$0.00	\$0.00	TZD Reimbursement
R 101-42000-50102 Misc Income/Expense	\$0.00	\$0.00	\$8.00	\$0.00	Transfer to Restricted - Auction Vehicles
R 101-43000-34001 Community Center Security	\$300.00	\$300.00	\$370.00	\$210.00	ASP of Moorhead is doing CC Security
R 101-43000-34101 Building Rental Revenue	\$6,000.00	\$6,000.00	\$4,185.00	\$6,805.00	Community Center Rentals
R 101-43000-34102 Community Center Escrow	\$3,500.00	\$3,500.00	\$2,005.00	\$0.00	\$35 Charge for each rental
R 101-43000-39203 Transfer from Other Fund	\$0.00	\$0.00	\$0.00	\$0.00	Comm Center Escrow Funds
R 101-47000-32150 Mosquito Fee - RO	\$1,000.00	\$1,000.00	\$741.75	\$980.16	Mosquitoe Fee-RO
R 101-47000-33610 County Grants/Aid for Hwy	\$10,000.00	\$9,000.00	\$10,483.06	\$9,476.00	Clay Cty Street Repair Reimbursement
R 101-47000-35204 Forestry Fee - RO	\$12,500.00	\$12,886.00	\$9,367.36	\$7,196.86	Forestry Fee-RO
R 101-47000-36200 Miscellaneous Revenues	\$0.00	\$0.00	\$150.00	\$3,275.00	Mowing Charges
R 101-47000-36201 Vehicle Insurance Rev	\$0.00	\$0.00	\$0.00	\$0.00	Payment for Vehicle Damage

Account Descr		2027 Budget	2026 Adopted	2026 YTD Amt	2025 Amt	2025 Comment
101 GENERAL FUND						
201 WATER FUND						
R 101-47000-39203	Transfer from Other Fund	\$0.00	\$0.00	\$64,000.00	\$0.00	Escrow/Restricted Savings Plow Truck/Loader Sale
R 101-47000-50302	Bond Proceeds 2025A	\$0.00	\$0.00	\$194,450.00	\$0.00	2025A Bond for Loader
R 101-70000-50302	Bond Proceeds 2025A	\$0.00	\$0.00	\$0.00	\$0.00	2025A Bond Jdeere Loader
		\$1,112,933.00	\$1,125,827.35	\$858,177.65	\$1,110,751.56	
201 WATER FUND						
R 201-44000-37000	PFA System Replacement Fund	\$18,000.00	\$18,000.00	\$0.00	\$19,000.00	2018A PFA (UB) RO-from 201-44000-37100
R 201-44000-37100	Water Sales	\$317,000.00	\$310,615.00	\$285,858.63	\$270,421.89	Transfer to 2018 PFA Replace / 2019A Parke
R 201-44000-37150	Water Connect/Reconnect Fee	\$300.00	\$200.00	\$336.64	\$385.48	Utility Bill
R 201-44000-37160	Water Penalty	\$1,600.00	\$1,600.00	\$1,202.55	\$1,638.69	Utility Bill
R 201-44000-37161	Water Looping (Service Fee)	\$8,200.00	\$8,000.00	\$6,114.34	\$8,152.02	2018A PFA Water Looping
R 201-44000-39343	Water Sales Commercial	\$100.00	\$100.00	\$0.00	\$6,484.00	Bulk Water Sales
R 201-44000-50101	Water Meter Sales	\$2,000.00	\$2,000.00	\$540.00	\$2,070.00	New Meters Purchased
R 201-44000-50104	NSF Charge	\$200.00	\$200.00	\$25.04	\$394.08	Resident's NSF
R 201-44000-50600	Repair Reimbursements	\$0.00	\$0.00	\$0.00	\$647.95	Hydrant Repair Reimbursement
R 201-44000-99999	Undistributed Receipts	\$0.00	\$0.00	\$10,299.15	\$0.00	- New House Credit/ If + Transfer to Water Sales
R 201-67000-37100	Water Sales	\$45,455.00	\$41,622.00	\$0.00	\$42,961.00	2019A Parke Ave - from 201-44000-37100
R 201-68000-37163	Water Tower User Fee	\$86,395.00	\$89,532.00	\$62,831.85	\$83,671.75	2021A Refund Water Tower
		\$479,250.00	\$471,869.00	\$367,208.20	\$435,826.86	
301 SEWER FUND						
R 301-44000-34408	Other Sanitation Charges	\$35,000.00	\$35,000.00	\$26,311.47	\$39,452.18	Utility Pump Station Fee
R 301-44000-37200	Sewer Sales	\$263,000.00	\$262,211.00	\$219,857.07	\$202,943.08	2010B & 2019A Transfers Below
R 301-44000-37250	Sewer Connect/Reconnect Fee	\$500.00	\$500.00	\$0.00	\$400.00	
R 301-44000-37260	Sewer Penalty	\$1,700.00	\$1,700.00	\$958.08	\$1,529.23	Utility Bill Sewer Penalty
R 301-44000-37261	Storm Water	\$43,000.00	\$43,000.00	\$32,479.83	\$43,618.56	Utility Bill Storm Water
R 301-44000-39203	Transfer from Other Fund	\$0.00	\$0.00	\$0.00	\$0.00	Restricted Savings Acct
R 301-53000-36100	Special Assessments	\$0.00	\$0.00	\$0.00	\$0.00	1998 Sewer Cty Coded S-550120
R 301-56000-36100	Special Assessments	\$41,549.00	\$41,549.00	\$21,421.72	\$8,706.58	2010 PFA Cty Coded 55001-2012
R 301-56000-37200	Sewer Sales	\$17,977.00	\$17,587.00	\$0.00	\$18,197.00	Transfer to pay 2010 PFA Bond-301-44000-37200
R 301-67000-37200	Sewer Sales	\$12,280.00	\$12,870.00	\$0.00	\$13,428.00	Transfer to pay 2019A Bond-301-44000-37200
		\$415,006.00	\$414,417.00	\$301,028.17	\$328,274.63	
401 GARBAGE & RECYCLING FUND						
R 401-41000-33620	Other County Grants/Aid	\$26,000.00	\$26,000.00	\$10,944.14	\$26,299.31	Staff Wage/Recycle Reimburse
R 401-41000-34403	Clean-up Week Charges	\$14,000.00	\$16,024.00	\$10,461.37	\$12,434.83	Clean-up Week
R 401-41000-37310	Residential Garbage Charge	\$112,000.00	\$111,000.00	\$84,780.05	\$110,635.57	Residential Garbage
R 401-41000-37311	Commercial Garbage Charge	\$68,500.00	\$67,000.00	\$52,004.34	\$67,396.91	Commercial Garbage
R 401-41000-37315	Curbside Recycling	\$38,000.00	\$39,000.00	\$28,504.87	\$37,685.64	Curbside Recycling \$7.00 /2024 Mar-Dec
R 401-41000-39203	Transfer from Other Fund	\$0.00	\$0.00	\$0.00	\$0.00	Transfer to General Fund
		\$258,500.00	\$259,024.00	\$186,694.77	\$254,452.26	
501 FIRE & RESCUE FUND						
R 501-45000-31000	General Property Taxes	\$15,000.00	\$15,000.00	\$7,553.49	\$14,795.96	Fire Dept
R 501-45000-33100	General Grants & Aids	\$0.00	\$0.00	\$0.00	\$0.00	

Account Descr	2027 Budget	2026 Adopted	2026 YTD Amt	2025 Amt	Comment
R 501-45000-33300 Fire Relief Association Funds	\$28,000.00	\$28,000.00	\$0.00	\$69,550.44	Fire Pension Contribution
R 501-45000-33400 State Grants & Aids	\$0.00	\$0.00	\$0.00	\$0.00	SBR Reimbursement State
R 501-45000-34000 Charges for Services	\$5,000.00	\$5,000.00	\$1,580.00	\$6,977.50	Charges for Service
R 501-45000-34002 Charges for Standby Services	\$2,100.00	\$2,100.00	\$770.00	\$1,972.50	Standby Services - Buffalo River Race Track
R 501-45000-34101 Building Rental Revenue	\$6,000.00	\$6,000.00	\$4,500.00	\$6,000.00	Sanford Building Rental - \$500 @ month
R 501-45000-34202 Mutual Aid Services	\$2,000.00	\$2,000.00	\$0.00	\$916.58	Helping Dept from other towns
R 501-45000-34205 State Training Reimbursement	\$2,500.00	\$2,500.00	\$1,331.00	\$3,576.00	Training Reimbursement from the State
R 501-45000-34207 Township Contract 1st Half	\$14,000.00	\$14,000.00	\$14,000.00	\$14,710.00	1st Township Payment in June
R 501-45000-34208 Township Contract 2nd Half	\$14,000.00	\$14,000.00	\$14,000.00	\$14,710.00	2nd Township Payment in December
R 501-45000-39203 Transfer from Other Fund	\$0.00	\$135,000.00	\$0.00	\$0.00	Escrow & Restricted Funds (Fire Truck)
R 501-45000-43000 Township Equipment Bond Fun	\$54,480.00	\$54,480.00	\$0.00	\$0.00	Township Equipment Revenue
R 501-45000-45000 Donations	\$0.00	\$0.00	\$1,000.00	\$2,000.00	Felton & UC Hope Donation
R 501-45000-50102 Misc Income/Expense	\$0.00	\$0.00	\$0.00	\$5.00	Materials Used on Calls
R 501-46000-31000 General Property Taxes	\$8,000.00	\$8,000.00	\$5,035.66	\$9,863.99	Rescue
R 501-46000-33400 State Grants & Aids	\$0.00	\$0.00	\$0.00	\$0.00	Rescue
R 501-46000-36230 Contributions and Donations	\$0.00	\$0.00	\$0.00	\$15,000.00	Fargo Force Donation 24 & 25-Spreader
R 501-46000-50102 Misc Income/Expense	\$0.00	\$0.00	\$0.00	\$0.00	Rescue
501 FIRE & RESCUE FUND	\$151,080.00	\$286,080.00	\$49,770.15	\$160,077.97	
601 PROJECTS FUND - BONDS					
R 601-41000-50102 Misc Income/Expense	\$0.00	\$0.00	\$124.58	\$77.34	
R 601-55500-31050 Tax Increments	\$0.00	\$0.00	\$0.00	\$64,883.06	Bayer TIF-We keep 10% Admin-Done 2025
R 601-61000-31000 General Property Taxes	\$0.00	\$0.00	\$0.00	\$0.00	2014A-Consolidated-Levy Done Last Pay 2025
R 601-61000-36100 Special Assessments	\$0.00	\$7,469.00	\$0.00	\$33,590.85	2014A-Lyndon,Lund,9 Reconst Coded 550161-16
R 601-65000-36700 Southview Addition 2017A	\$237,597.00	\$237,597.00	\$162,968.72	\$235,208.66	2017A Southview Assessments
R 601-67000-31000 General Property Taxes	\$290,753.00	\$291,527.00	\$158,909.77	\$286,550.35	2019A Levy Funds-Parke Ave-Extra Murray
R 601-67000-36100 Special Assessments	\$124,649.00	\$124,649.00	\$55,729.49	\$145,742.87	2019A Parke Ave Assessments
R 601-69000-31000 General Property Taxes	\$12,000.00	\$12,000.00	\$6,000.00	\$12,000.00	Levy Amt for City's Portion Charleswood
R 601-69000-36100 Special Assessments	\$239,089.00	\$239,089.00	\$54,284.95	\$51,090.79	2023A Charleswood Assessments
R 601-69000-36103 Bond Proceeds	\$0.00	\$0.00	\$0.00	\$0.00	
R 601-69000-50800 Transfer In/Out - EB	\$0.00	\$0.00	\$0.00	\$0.00	2023A Charleswood Project
601 PROJECTS FUND - BONDS	\$904,088.00	\$912,331.00	\$438,017.51	\$829,143.92	
602 CAPITAL PROJECTS					
R 602-64000-50900 Capital Projects	\$65,000.00	\$65,194.00	\$48,942.61	\$58,308.91	Funds from Utility Bill
R 602-69000-36103 Bond Proceeds	\$0.00	\$0.00	\$0.00	\$0.00	2023A Charleswood-EB put under 602 should be 601
R 602-69000-50301 Bond Premium 2023A	\$0.00	\$0.00	\$0.00	\$0.00	
602 CAPITAL PROJECTS	\$65,000.00	\$65,194.00	\$48,942.61	\$58,308.91	
603 TAX ABATEMENT NOTE FUND 2016A					
R 603-51000-50800 Transfer In/Out - EB	\$0.00	\$0.00	\$0.00	\$0.00	2023A-Charleswood Project
R 603-63000-31000 General Property Taxes	\$0.00	\$0.00	\$0.00	\$0.00	Paid-Levy 2016A-Tax Abatement
603 TAX ABATEMENT NOTE FUND 2016A	\$0.00	\$0.00	\$0.00	\$0.00	
801 MN DOT RD REPAIR-RECONST ASST					

Account Descr	2027	2026	2026	2026	2025 Amt	Comment
	Budget	Adopted	YTD Amt			
R 801-41000-33400 State Grants & Aids	\$22,170.00	\$10,000.00	\$8,182.50		\$14,436.00	State Aid for Street Maintenance - RO
801 MN DOT RD REPAIR-RECONST ASST	\$22,170.00	\$10,000.00	\$8,182.50		\$14,436.00	
	\$3,408,027.00	\$3,544,742.35	\$2,258,021.56		\$3,191,272.11	

2027 Levy
Percentage Amounts

2027 Levy Amount	Percentage	Amount of %	Total 2027 Levy
\$805,588.47	1.00%	\$8,055.88	\$813,644.35
\$805,588.47	2.00%	\$16,111.77	\$821,700.24
\$805,588.47	3.00%	\$24,167.65	\$829,756.12
\$805,588.47	4.00%	\$32,223.54	\$837,812.01
\$805,588.47	5.00%	\$40,279.42	\$845,867.89
\$805,588.47	6.00%	\$48,335.31	\$853,923.78
\$805,588.47	7.00%	\$56,391.19	\$861,979.66
\$805,588.47	8.00%	\$64,447.08	\$870,035.55
\$805,588.47	9.00%	\$72,502.96	\$878,091.43
\$805,588.47	10.00%	\$80,558.85	\$886,147.32
\$805,588.47	11.00%	\$88,614.73	\$894,203.20
\$805,588.47	12.00%	\$96,670.62	\$902,259.09
\$805,588.47	13.00%	\$104,726.50	\$910,314.97
\$805,588.47	14.00%	\$112,782.39	\$918,370.86

% - needs to be figured into the Levy for the 2-year Tax Abatement on all new homes completed at least \$10,000+

% - needs to be figured into the Levy for the City's portion of the road extension for Charleswood at least \$12,000 Kris Carlson stated

% - will be needed in 2028 for the Loader payment (\$26,565)

YEAR PAYABLE	LEVY %
2009	4.76%
2010	9.00%
2011	7.00%
2012	3.00%
2013	4.00%
2014	0.00%
2015	0.00%
2016	3.00%
2017	3.00%
2018	4.00%
2019	1.75%
2020	2.00%
2021	5.00%
2022	6.00%
2023	8.00%
2024	8.00%
2025	8.00%
2026	15.00%

Pay 2027 Summary

Updated

9/4/2026

	Full Tax Capacity	TIF Captured Tax Capacity	Taxable NTC	Total Levy	Rate	Increase in Tax Capacity	Percent Growth in Tax Capacity
2023/Pay 2024	1,422,080	55,837	1,366,243	648,622	47.475%	142,921	10.46%
2024/Pay 2025	1,475,412	55,521	1,419,891	700,512	49.336%	53,648	3.78%
2025/Pay 2026	1,509,762	-	1,509,762	805,588	53.359%	89,871	5.95%
Preliminary 2026/Pay 2027*	1,662,253	-	1,662,253	885,000	53.241%	152,491	9.17%
Average Tax Capacity Growth							
Taxable Value	150,000	250,000	400,000				8.50%
Tax Capacity	1,500	2,500	4,000				
2025 City Taxes	\$ 740.03	\$ 1,233.39	\$ 1,973.42				
2026 City Taxes	\$ 800.38	\$ 1,333.97	\$ 2,134.34				
Preliminary 2027 City Taxes	\$ 798.61	\$ 1,331.02	\$ 2,129.64				

Justin/Wendy - Is the goal is to keep the tax rate fairly level from year to year? If so, based on the county's preliminary tax capacity for pay 2027, the City could raise its levy almost 10% to stay at the same tax rate as 2026.

2027 Levy			Total 2027 Levy
2027 Levy Amount	Percentage	Amount of %	
\$805,588.47	1.00%	\$8,055.88	\$813,544.35
\$805,588.47	2.00%	\$16,111.77	\$829,656.12
\$805,588.47	3.00%	\$24,167.65	\$845,823.77
\$805,588.47	4.00%	\$32,223.54	\$861,997.31
\$805,588.47	5.00%	\$40,279.42	\$878,276.73
\$805,588.47	6.00%	\$48,335.31	\$894,562.04
\$805,588.47	7.00%	\$56,391.19	\$910,853.23
\$805,588.47	8.00%	\$64,447.08	\$927,140.31
\$805,588.47	9.00%	\$72,502.96	\$943,433.27
\$805,588.47	10.00%	\$80,558.85	\$959,732.12
\$805,588.47	11.00%	\$88,614.73	\$976,036.85
\$805,588.47	12.00%	\$96,670.62	\$992,341.47
\$805,588.47	13.00%	\$104,726.50	\$1,008,646.00
\$805,588.47	14.00%	\$112,782.39	\$1,024,948.39

% - needs to be figured into the Levy for the 2-year Tax Abatement on all new homes completed at least \$10,000+

% - needs to be figured into the Levy for the City's portion of the road extension for Charleswood at least \$12,000 Kris Carlson stated

% - will be needed in 2028 for the Loader payment (\$26,565)

City of Glyndon

Minnesota



City Council:

Mayor Joe Olson
Patrick McCoy
Bryant DeVries
Steven Ring
Shonna Severson

September 24, 2026

Lori Johnson
Clay County Auditor
3510 12th Ave S
Moorhead, MN 56560

Lori Johnson,

The City of Glyndon has scheduled its "Truth in Taxation" Public Hearing to be held on Wednesday, December 9th, 2026, at 6:00 p.m. in the City Hall Council Chambers located at 36 3rd Street South, Glyndon, Minnesota.

The City of Glyndon's current Tax Levy is **\$805,588.47**

The proposed increase is - **%**

Total Preliminary Levy Request is \$

Residents may call 218-498-2578 or mail questions and comments to:

City of Glyndon
Wendy Affield
PO Box 223
Glyndon, MN 56547

Respectfully,

Wendy Affield, City Clerk/Treasurer