

1. **Call to Order:** Mayor Cecil Johnson
2. **Roll Call** - Council Members David Owings, Chris Jensen, Joe Olson, Kimberly Savageau
City Staff – City Clerk Denise Anderson, Police Chief Michael Cline,
Maintenance Supervisor Scott Lofgren.
As per sign in sheet – Karen Kringler and Nick Olek
3. **Motion to Approve Consent Agenda**
Minutes – 1/27/16 Council Meeting
Motion to Approve Resolution of Payments
A motion to approve the consent agenda was made by Chris Jensen, seconded by
Kimberly Savageau. Motion carried
4. **Additions to Agenda**
Variance Request for larger footprint of attached garage different from approved building plans
submitted and granted in 2012.
5. **Motion to Approve Agenda**
A motion to approve the 2/10/2016 agenda was made by Joe Olson, seconded by Chris Jensen.
Motion carried
6. **New Business**
 - a. **Clay County Solid Waste Price Increase** – Anderson informed Council that Kirk
Rosenberger, Director of Clay County Solid Waste Programs and stopped at City Hall on February 4th.
Rosenberger informed her and Johnson that Clay County will be raising the tipping fee at the County
Landfill in July of this year. Currently Fuchs Sanitation pays \$23.00 per ton and he forecasts that amount
to be increased to \$42.00 per ton. The City will not have an alternative other than to pass that increase on
to the residents once Fuchs Sanitation raises their rates to compensate for their additional expense at the
Landfill. The City will provide information to City residents of increases once that information is
provided by the County. Anderson discussed with Rosenberger the City's need for equipment storage and
would the County consider erecting a building by the County's maintenance department? Mr.
Rosenberger stated that he did not foresee that in the near future and stated that the City is mandated to
offer the residents recycling services. Owings suggested a relocation of the recycling center. Council
members had a discussion of various ideas for a relocation to the old well house or on the east side of the
current recycling center and different types of containers that could be utilized for recycling. Mayor
Johnson informed members of the operations of the incinerators located in Perham being contracted by
Clay County for solid waste disposal. Johnson recommended further research and consideration for an
alternative recycling site so maintenance could utilize the south portion of that building for safe storage of
city equipment.

b. LOMC Insurance Applications-Workers Compensation and Property & Causality

Insurance Policies – Anderson informed Council of research and recommendation of the City Attorney to “not waive” monetary limits. Anderson also informed Council that she has our agents at Johnson & Johnson researching why the City has not utilized the League for Bonding for performance bonds for herself, Affield and Franke rather than pay for separate yearly bonds, she also informed Council that the City may apply for Sewer and Water main failures through the league. An application will need to be completed for “no fault” sewer and water backup. The City currently has 447 sewer main connections and the league charges

\$10,000.00 Limit - \$1.79 per connection

\$25,000.00 Limit - \$2.11 per connection

\$40,000.00 Limit - \$2.63 per connection

Council was inclined to have Anderson submit an application for the \$25,000.00 limit at \$2.11 per connection through the League of Minnesota Cities to obtain “No Fault Sewer and Water Backup” coverage for the City.

A motion to approve the City does not waive the monetary limits on municipal tort liability established by Minnesota Statutes, Section 466.04 was made by Chris Jensen, seconded by Kimberly Savageau. Motion carried

c. Communication Company requests – Denise Anderson Anderson informed Council that a Mr. Sam Franklin called and emailed information that the company he is representing, which he would not disclose, would like to present a communication system enhancement for cell phone service within the city but would need to place an apparatus on the utility poles throughout the City. Owings believes this would be cell phone repeaters which this company would sell back to the cell phone providers. Owings believes this would be to the residents benefit.

Anderson also received a phone call from Ms. Sara Dixson with Consolidated Communications. Ms. Dixson stated that her company installed fiber optic lines through the City on Highway 10 two years ago and that her company is possibly seeking to expand the fiber optic system into the City for residential uses. She has asked to attend the March 9th Council meeting to address the Council.

d. Open Discussion – Mayor Johnson moved directly to Zoning Map Update

7. Old Business/Unfinished Business

a. Zoning Map Update – Council member Savageau informed Council of discussed zoning districts, their classifications and density ratings at a meeting with METRO COG on February 1st. Topics of concern that were addressed at the meeting were home based businesses and planning for Stockwood. What type of businesses would the Council approve? The Council had a discussion that to be too restrictive for home based business would not be an enhancement for residents and how to best incorporate verbiage to cover both home owner and the City into the zoning ordinance.

8. Addition to Agenda – Nick Olek a variance request for larger footprint of attached garage different from approved building plans submitted and granted in 2012.

Mr. Olek stated that before he abandons the back footing that he has poured he wanted to know if Council would approve a larger footprint than the existing plan so he could proceed. Council reviewed information supplied by Mr. Norman, League of MN Cities and Ordinance #165 of the City of Glyndon.

Mayor Johnson felt that at the last meeting an agreement had been reached with Mr. Olek and Johnson also feels the City should follow the recommendations made by the City Building Official Mr. Schroeder. Jensen feels it would fit into the area but also feels if it is written that the city can't grant this variance due to an Ordinance, than he also feels the city shouldn't. Discussion of variances that had been granted in prior years also Mayor Johnson stated that Mr. Schroeder has warned the City about spot zoning and creating nuisances that will have to be dealt with in the future. Mr. Schroeder is not willing to jump around dealing with variances when the City has already put in place Ordinances to deal with issues. Mr. Schroeder questions if the City is not going to follow their Ordinances, then why have them? Mr. Jensen feels that the City should follow Mr. Schroeder's lead. Ms. Savageau stated that the City does have an application process for variances and that if the council approves a variance that Mr. Schroeder would need to accept the Council's decision. Olson discussed the 3 step process of considering a variance and feels the Council needs a solid standard. Further discussion of what criteria needs to be met to supply a variance application or if anyone may ask for an application for whatever wants for a variance. Mr. Owings questioned information supplied by Mr. Norman from the League of Cities "practical difficulties". Mayor Johnson tabled this issue until February 24th. Anderson reminded Council that the variance request has been submitted which means the Council has to have a formal decision made with 60 days of the dated application, and that she is obligated to notify all residents within 350' and a Public Hearing will need to be set and published in the Clay County Union. Olson also felt it would be best to table any direction on this matter until February 24th meeting.

9. Department Reports / Committee Reports

a. Mike Cline, Police Chief - Chief Cline stated that the new officer training is going well. Chief Cline said he has received a counter offer from the Union and that he will have Ms. Affield review it for any discrepancies. Justin Douglas applied for a grant with the Department of Public Safety and obtained a grant for three Preliminary Breath Test kits and the gas regulator to test it with. The Department has been experiencing a major increase in calls, last year at this time they had logged 150 calls and they are currently at 317 calls for this year. Chief Cline is currently working on 3 major cases which has not enabled him to complete his annual yearly report and asked for and was granted the Council's understanding.

b. Bob Cuchna, Fire Chief - Not Present

c. Scott Lofgren, Maintenance/Public Works Supervisor – Regarding the message to Scott, he will take care of relocating the barrier that prohibits the snowmobiles easier access to the trail. He would also like to remove a tree which is hindering his department from being capable of turning around on that dead end with the snow plow truck. A motion to remove the tree and grind out the stump on the north end of Lund Avenue South for access for city equipment to be able to turn around on the dead end of was made by David Owings, seconded by Chris Jensen. Motion carried.

d. Denise Anderson, City Clerk – Anderson is currently working on a request for proposal with Ulteig Engineers. She is also in the process of researching TIF payments made to District 1-2 in 2012, she will need to look through bank records for discovery. Mr. Sullivan has contacted Anderson regarding the status of his developer's agreement and she reminded him time is of the essence should he wish the City to develop a TIF District for his development.

e. Council Members Joe Olson and Kimberly Savageau, Glyndon Improvement Committee – Ice skating party at the rink scheduled for Saturday February 13th

10. **Open Forum** – None

11. **Miscellaneous Announcements** - Dave Owings stated that Ben Thomas has contacted him and Owings and Olson are requesting employee job duties sheets be completed and turned in by February 24th or sooner.

12. **Adjournment** – A motion to adjourn at 8:06 was made by Joe Olson, seconded by Kimberly Savageau. Motion carried

Cecil Johnson, Mayor



Denise Anderson, City Clerk/Treasurer

February 10, 2016 Glyndon City Council Minutes