

1. **Call to Order:** Mayor Cecil Johnson called the meeting to order at 7:00 p.m.
2. **Roll Call:** Council members present: David Owings, Joe Olson and Kimberly Savageau.
City Attorney Ken Norman
City Staff Present: City Clerk Denise Anderson, Police Chief Michael Cline, City Engineer Chris Thorson and Maintenance Supervisor Scott Lofgren.
As per sign in sheet; Mr. Steve Iverson, Karen Kringler
3. **Motion to Approve Consent Agenda**
 - a. Minutes – 1/28/2015 City Council Meeting
 - b. Motion to Approve Resolution of PaymentsA motion to approve the 2/11/15 Consent agenda was made by David Owings, seconded by Joe Olson. Motion carried
4. **Additions to Agenda – Approval of new fire fighter applicant – Joe Olson**
5. **Motion to Approve Agenda**
A motion to approve the 2/11/2015 agenda was made by Kimberly Savageau, seconded by Joe Olson. Motion carried
6. **New Business**
 - a. **Bid Opening Results 2/4/15 - Lyndon, Lund 9th Avenue Reconstruction.**
Resolution to Accept Bid. – City Engineer Chris Thorson gave a brief overview of the bid opening results conducted on February 4th, 2015. Thorson’s recommendation was that the City accept the bid submitted by KPH of Kindred ND in the amount of \$336,937.30.
A motion to accept the bid of \$336,937.00 for the reconstruction of Lyndon Avenue South West, Lund Avenue South East and 9th Street South East and approve Resolution #2015-2 Accepting Bid, was made by Joe Olson, seconded by Kim Savageau. Motion carried.
 - b. **Resolution Creating Payment Schedule for 2015 Ford F150 Pickup Truck – Maintenance Department.**
A motion to approve Resolution #2015-1 A Resolution of the City of Glyndon, Minnesota to purchase 2015 F150 Ford truck through Auto Leasing Specialists, LLC was made by David Owings, seconded by Kim Savageau. Motion carried.
 - c. **Acceptance of \$1000.00 Donation from Justin Douglas to the Glyndon Police Department Motion**
A motion to accept a donation for the Glyndon Police Department in the amount of \$1000.00 from Justin Douglas was made by Kimberly Savageau, seconded by David Owings. Motion carried.
 - d. **Acceptance of \$100.00 Donation from Glyndon Lioness Club to the Glyndon Rescue Squad – Motion**
A motion to accept a donation for the Glyndon Rescue Squad in the amount of \$100.00 from the Glyndon Lioness Club was made by Joe Olson, seconded by Kimberly Savageau. Motion carried.
 - e. **Approval of Exempt Gaming Permit – Glyndon Lions Club**
Kimberly Savageau made a motion to approve an Exempt Gaming Permit be issued to the Glyndon Lions Club, seconded by David Owings. Motion carried.
 - f. **Seters East Development Discussion – moved discussion until after Department Reports**

7. Old Business/Unfinished Business - None

8. Department Reports / Committee Reports

a. Mike Cline, Police Chief - Chief Cline stated to Council members he was aware of their time frame for this meeting and that he is completing his annual report to be presented at the February 25th Council meeting.

b. Bob Cuchna, Fire Chief – Scott Lofgren asked the Council for approval to accept Justin Magnuson a new Fire Fighter Applicant for the City of Glyndon Fire Department. A motion to accept the application of Justin Magnuson for City of Glyndon Fire Fighter was made by Joe Olson, seconded by David Owings. Motion carried.

c. Scott Lofgren, Maintenance/Public Works Supervisor – Lofgren informed Council that he along with Joe Olson and Kimberly Savageau had concluded interviews for the Maintenance position on the 9th and that a candidate had been selected. Lofgren stated to Council that Michael Hoff had the experience the department would require. Joe Olson said that he would recommend that the position be offered to Mr. Hoff.

A motion to accept and offer the current open position in the Maintenance Department to Mr. Michael Hoff at a starting wage of \$15.00 an hour and to conduct a 6 month review at which time if approved the wage would be \$15.50 per hour was made by David Owings, seconded by Joe Olson. Motion carried. There was discussion of water and waste water licensing and also if possible a starting date of March 1st.

d. Denise Anderson, City Clerk – Anderson informed Council members that she had attended a Data Practices Seminar sponsored by the Minnesota League of Cities and will have information to hand out at the February 25th meeting for Council to review. Anderson also stated that she has been preparing documents to be reviewed for the 2014 Annual Audit and that the Auditors from Eide Bailey will begin the audit on February 17th.

e. Council Members Joe Olson and Kimberly Savageau, Glyndon Improvement Committee
Nothing current to report at this time.

9. Seters East Development Discussion – Mr. Steven Iverson with L2H Development spoke on behalf of the Seters East 2nd Addition Development. Mr. Iverson stated that his clients had asked him to meet with the Council in hopes that agreements with the Development proposed and the City could be reached to promote future housing growth.

Topics of discussions:


- Fundamentals of infrastructure.
- Possible deferment period for costs incurred for storm water pond and lift station.
- City Attorney Ken Norman has drafted a developer's agreement and escrow agreement. City Financial Advisor Mr. David Drown would like the City to request a 100% letter of credit and to use lots as collateral.
- Bonding, deferment lengths and the City will look at all available funding mechanisms.

Engineer Chris Thorson stated that he feels the development layout plan is a good one but would not recommend installing more than the one major lift station if the project was completed in different phases as there would not be a benefit or cost savings to install multiple lift stations.

David Owings recommended that the Council set up a schedule of special meetings to allow that the plans and funding options could be further reviewed and discussed among council members. Karen Kringler stated that as she reflects on the background of past history she feels the City should not hurry with a decision.

10. Miscellaneous Announcements - None

11. Adjournment – At 8:30 p.m. A motion was made by Joe Olson to adjourn the meeting, seconded by Kimberly Savageau.



Cecil Johnson, Mayor



Denise Anderson, City Clerk/Treasurer

Wendy Affield, Deputy City Clerk

February 11, 2015 Glyndon City Council Minutes