

1. Call to Order: Mayor Cecil Johnson called the meeting to order at 8:11 p.m.

2. Roll Call: Council Members Present: Dave Owings, Joe Olson, Kimberly Savageau, and Justin Schreiber; City Clerk Wendy Affield; Police Chief Justin Vogel.

As Per Sign in Sheet: Randall Henriksen, Bryant DeVries.

3. Motion to Approve Consent Agenda – A motion to approve the consent agenda was made by Joe Olson, seconded by Justin Schreiber. All in favor.
Motion Carried.

a. 9/9/2020 Council Minutes

b. Approve Resolution of Payments

- **Accept Check for \$1,000 from Felton Volunteer Firemen Inc. – Donation to Glyndon Fire Department**
- **Accept Resignation Letter from Glyndon Volunteer Firefighter Tyler Holmstrom**

4. Any Additions to the Agenda

➤ **Discussion on City Plow Truck – Dave Owings**

5. Motion to Approve the Agenda – A motion to approve the agenda was made by Dave Owings, seconded by Kimberly Savageau. All in favor.
Motion Carried.

6. New Business

a. Approve Resolution 2020-13 – A Resolution Supporting a State Bonding Bill – Affield said this is recommended for all cities and she will send in the information once completed. A motion to approve Resolution 2020-13 was made by Kimberly Savageau, seconded by Justin Schreiber. All in favor.
Motion Carried.

b. Approve Resolution 2020-15 – A Resolution Vacating City Internal Utility Easements Upon Petition from Fuchs Sanitation – A motion to approve Resolution 2020-15 was made by Kimberly Savageau, seconded by Dave Owings. All in favor.
Motion Carried.

c. Estimate for 2021 Seal Coat Projects – Mayor Johnson asked what portion of the City needs the seal coating? Savageau said the next area would be the Centennial Addition and the remainder of 9th Street where 9th meets Parke Avenue. Affield said this is informational only, and is something for Council to review for next year. Savageau said this is the estimate from the engineer for budget purposes.

d. Set Date for Public Hearing for Declaring the Property and Structures Located at 202 Eglon Avenue to be a Hazardous Property – Vogel asked to clarify if this hearing is to condemn the property or to declare it hazardous? Mayor Johnson said he thought it had already been condemned. Olson agreed. Savageau said now Council has to set a Public Hearing for declaring the property hazardous. Mayor Johnson said he and Norman have made numerous attempts to reach any of the heirs to the property with no response. A motion to set the Public Hearing date for Wednesday, October 28th, 2020 at 6:00 p.m. was made by Kimberly Savageau, seconded by Joe Olson. All in favor. Motion Carried.

7. Time to Discuss Additions to the Agenda

a. Plow Truck Discussion – Dave Owings – Owings said he received an email from his MnDOT contact and was told they have a 2003 Sterling L8511 Plow Truck, with front plow, right-wing, sander, and underbody plow. He said he will be receiving photos tomorrow, and the truck will be held for the City and not put on the auction site until Council makes a decision. Owings said it is currently being serviced today, has good maintenance records from MnDOT, and will be roughly six-to-eight thousand dollars (\$6,000-\$8,000). Olson said this is a good deal. Owings spoke with the head of the department who was using this truck, and he said this is one of two they were using and this one is the better option. Affield said this price is actually less than what the City paid for the current one, which Olson said is a mid-nineties year (90s). Owings said he would like to possibly send one of the Maintenance personnel down to look at it, but would also like to figure out how the City will pay for it? He said the best option is to keep both plow trucks, and use one for hauling snow and the other can be specifically for plowing and sanding. Owings said some funds could be transferred, such as removing the seven thousand, five hundred (\$7,500) from the equipment line in the 2021 budget. Mayor Johnson suggested selling the older plow truck. Affield suggested trying two trucks for a year, and then go with the Mayor's suggestion. Olson asked if Council can authorize tonight to have Owings, Affield, and A. Olson from Maintenance make the purchase? He asked Owings if this purchase is on a time-crunch? Owings said he is not sure, just that MnDOT is holding it for us, no timeframe given. He said it is currently located in Owatonna, Minnesota. DeVries said a plow truck is a necessity for a city to have, and he feels the City should have been saving for this instead of spending fourteen thousand (\$14,000) on a mosquito fogger. Olson said those funds came from a different line in the budget. DeVries said it should not matter, and thinks money was wasted on replacing a perfectly good fogger that was thirty (30) years old. Affield stated, we were having a lot of issues with it and had to borrow Dilworth's sprayer at one point. Savageau corrected him by saying the previous mosquito fogger was constantly being repaired, and based on resident complaints Council decided to focus on combating the mosquito problem better. Owings said City maintenance equipment and vehicles are no longer serviced by the Maintenance Department, they are sent to other qualified professional repair places. He said this decision was made by Council earlier this year, and any non-functioning equipment has been fully serviced or replaced. Owings said this plow truck he has been looking at is MnDOT certified, and is fully functional. Henriksen said the plow truck won't be like a brand new one for the price it's being sold for, but as long as it is functional it is a good deal. Mayor Johnson agreed, and said since it is a MnDOT truck it will be certain to have been taken care of. Affield asked if there should be a motion to allow the purchase? Mayor Johnson said yes. A motion to allow Owings, Affield, and A. Olson to work together on the purchase of the 2003 Sterling L8511 Plow Truck between \$6,000-\$8,000 was made by Joe Olson, seconded by Kimberly Savageau. Four in favor, with Owings abstaining from voting. Motion Carried.

Owings wished at this point to remind Council if the plow truck is purchased, it will be from funds pulled from the 2021 budget. Mayor Johnson said this is noted.

8. Old Business/Unfinished Business

a. Discussion Concerning the Findings and Evidence Heard During the Public Hearing on 418 2nd Street SE – Mayor Johnson said he would also like to add the findings from the County Public Health Inspector Kent Severson, and the findings from City Building Inspector Steven Schroeder. Affield said a motion to approve the two letters will be needed first. A motion to approve the two letters from Severson and Schroeder was made by Justin Schreiber, seconded by Dave Owings. All in favor. Motion Carried.

Affield said Norman has drawn up a template resolution, and he wanted to make sure all findings were discussed prior to seeing the resolution. Based on the recommendation of Chief Vogel, Savageau said Council will need to make a motion to direct Norman to move forward with the resolution in order to start the abatement process. Vogel agreed, to also include any findings. He said the court system is behind due to the coronavirus, and it is going to take additional time to push this through. Affield said Council needs to decide if there are any specific facts from these findings which they want to include in the resolution? Once decided on, the resolution will be ready for the October 7th regular Council meeting for approval, and then given to property owner Sarah Peterson and Darrell Sjothun. Affield said the twenty-day (20) process begins after they are served. Vogel said his final recommendation is to abate the property, and any building permits sought by Peterson will need to be done by a bonded, licensed contractor. Affield said the list of items prepared by Schroeder should also be included in the resolution, along with any specific wishes by the Council. Olson asked if the twenty-day (20) timeframe needs to be included? Vogel said this is already part of the State Statute. Mayor Johnson asked when the twenty (20) days starts? Vogel said this will be after the October 7th meeting, and from when Peterson and Sjothun are officially served. Mayor Johnson asked to clarify if it is twenty (20) days for the property to be cleaned up, or forty days (40) once she is served? Olson clarified they will have twenty (20) days to respond to the order from Council, and after that they will have twenty (20) days to clean up the property. He said this will all be included specifically in the resolution. Mayor Johnson asked if there was anything from the findings which Council will want included? Vogel said Council should make sure the detached garages on the property are included and all other portions of the property. Affield said Council should also make sure there is a timeframe specifically detailed if the property owner decides to fix the main house? Vogel said any timeframes set would be covered by the building permit issued. Schreiber asked to clarify if the property owner presents a bond to the City, then Council can set the timeline? Affield said this is correct. She said Norman has someone who will be serving Peterson and Sjothun with the papers, it will not be our Police Department.

b. Dog Park Survey Questions – Mayor Johnson said Administrative Assistant Heather Johnson has done a good job putting together a list of ten (10) survey questions to make available to residents regarding a possible dog park in the City. Affield said these questions have not yet been published, and are included in the agenda packet for Council to look over and approve or make changes. Owings said he feels Johnson did a great job, and expressed his appreciation for her work on this. Affield said if Council approves of the questions, she will have Johnson go ahead and publish them on the City Facebook page and the City website for the residents to participate. She said no motion is needed, and the survey will be published for one (1) month until the regular Council meeting on October 28th. Council approved the dog park survey questions to be published online for a period of one (1) month.

c. Approve Trading S595 T4 Bobcat Skid-Steer for the Product Quotation #HMM-22926-5600 Bobcat Utility Work Machine and a Dirt Bucket Attachment – Mayor Johnson asked to clarify if the current Bobcat gets traded in for the new machine, and if so, is it a yearly lease like before? Owings said the current recommendation by A. Olson is not to trade it in yearly. He said instead it will be a one-time, payment for the total trade of twelve thousand, three hundred fifty-seven dollars and four cents (\$12,357.04) which includes the other bucket. Owings said he checked with other businesses which have these, they do not trade them in every year. Most business will run the machine for about five (5) years

and then decide to trade it in or keep them. Savageau asked with this new machine, will the attachments which were purchased for the old Bobcat fit? Owings said yes. Savageau then asked if the new machine is what will be used to clear the path on Parke Avenue? Owings again said yes. He said there is not a big need right now, but there is an additional attachment for the Toolcat which may be beneficial to the City, and that is the stump-grinder. Savageau asked if the bucket will reach to dump snow into the back of a truck? J. Olson believes it will. Schreiber asked what the benefit of having the Toolcat over a Skid-steer will be? Owings said this new machine will almost act like a third truck, it is all-wheel drive with turf wheels, making it handy for use around the coulee with the mower attachment. Affield said we currently do not have a cutter attachment, just a brush, blower, and snow bucket. Olson said these Toolcats do not tear up grass like a Skid-steer does, and a lot of city campuses are going with these Toolcats. Affield said her husband, who works for the City of Moorhead, has cautioned operators to be careful with the steering mechanism and do not run into curbs with it. Savageau asked if this was an anticipated 2020 purchase, or for 2021? Owings said they were going to use the sale of the dump truck, boom truck and some funds from the sale of the generators. Savageau asked if this would eliminate the Bobcat Trade-In line in the budget? Affield said yes. Savageau asked to see what the mower attachment would cost? Affield informed Council the red tractor has the pull-behind brush cutter. Owings said the true downside is the amount of weight the Toolcat can lift. Schreiber asked to clarify this would be an outright purchase, not a yearly payment? Owings said that is correct. Olson said these Toolcats hold their value well, and the City would make good money should they sell it in five, ten years (5-10 yrs.). Savageau asked to clarify the current snowblower attachment on the Bobcat would also fit on the Toolcat? Owings said yes. Mayor Johnson asked if this Toolcat will be able to haul the mosquito sprayer? Owings said no, as the box is not the appropriate size for the Toolcat. Henriksen added the Toolcat will not be able to load a dump truck, but maybe a pickup truck. DeVries said he has no experience running a Toolcat in all his years working in construction, and feels a Skid-steer is a far better piece of machinery. He feels the Toolcats are not really a “workhorse” machine. Savageau said the City Maintenance crew isn’t doing construction type work, and would be using the Toolcat for the things it is intended to help with, such as watering flowers, trees and smaller jobs the crew needs to accomplish. Owings said the new Maintenance employee, L. Walvatne, has previous landscaping and septic system experience and this was the preferred machine to use. Henriksen feels this would be good piece of machinery for what the City would use it for and is interested to see what the lift capacity is for the Toolcat. Savageau said in the interest of saving time, this issue should be tabled until it can be determined what it can or cannot do in terms of lifting snow. Olson said at his job with the County, these Toolcats are better in terms of city-use and they are also going in the direction of purchasing them. Olson said Randall’s will be loading snow into plow trucks this winter if needed. J. Olson said another thing to consider is how long it takes to arrive once purchased, as it can be up to two (2) months before it is shipped. Schreiber said he is mainly concerned funds used to purchase the new Toolcat may be funds which could have been used to repair equipment, and now won’t be available. Council agreed to table the issue until the next regular meeting.

d. 2021 Tax Levy Discussion – Affield reminded Council this discussion is for the preliminary tax levy percentage. Owings said he would like to recommend the percentage at seven (7). He said he is suggesting this because there were some things discovered during the budget process which will help with the overall budget. Mayor Johnson agreed, he will also recommend seven percent (7%). Schreiber said he is aware of what Jason Murray is suggesting the City do, and it would be nice to get him on a Skype or voice call during a meeting just to get a better idea of what revenues are actually coming in. As such, Schreiber said his suggestion is five percent (5%). Savageau said the City is in a tricky spot, as the levy certainly needs to be increased, but they also need to be aware of the City’s growth. She is also in agreement with Schreiber, and would recommend five percent (5%). She is cognizant of the fact Council will no longer be able to set one or two percent (1%-2%) levies any longer, but will need to try and keep up with the growth of the City, otherwise no one will want to move here. Mayor Johnson said he agrees with everyone’s points, but he also sees down the road how Council will need to remember the large payments that are still coming. He said he would go along with five percent (5%), but has no problem

with seven (7) either. Savageau said if the rest of Council is wanting to lower to five percent (5%) anyway, it would save time to just commit to this number tonight. A motion to set the Preliminary Tax Levy at five percent (5%) was made by Dave Owings, seconded by Justin Schreiber. All in favor. Motion Carried.

9. Department Reports/Committee Reports

a. **Justin Vogel, Police Chief** – Nothing at this time.

b. **Bob Cuchna, Fire Chief** – Not present.

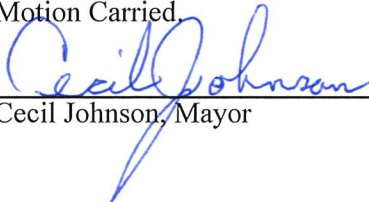
c. **Dave Owings, Maintenance/Public Works** – Owings said the City Water Certification Class level has changed due to a chemical review by the MN Health Department. The change in Class from C to D, is due to less chemical needed which causes the change. This now means A. Olson is fully certified for Water and will be fully certified for Sewer on October 9th if he passes his test. Owings said A. Olson will then have all of the certification requirements needed. A. Olson does plan on continuing to work on his Class C Water certification, so if the City continues to grow in size, he will be prepared for the chemical changes necessary. Mayor Johnson asked to clarify what the change in Class means? Owings said the chemicals change was due to recommendations by the MN Health Department, which is currently taking place now. Owings said A. Olson will continue to pursue the Class C certification with testing coming up in March or April of 2021.

d. **Wendy Affield, City Clerk** – Affield said she spoke to City Engineer Kris Carlson concerning the culvert area off of 12th Street. Carlson said he recalls the City wanting the culvert to be left in there. Olson said he remembered this culvert as only being temporary. Affield said Carlson emailed stating Sellin Bros. had been using it, but now MIDCO crews are so the approach has been left in. Henriksen said he drove by and did not see a culvert. Affield said she will get back to Carlson on this and double check. She also said she wanted to extend the City's thanks and gratitude to DeVries, who had purchased the seed for planting grass in the Southview Park, and who also assisted Developer Kelly Richards in the planting and spreading of the seed. Council expressed they're thanks to them as well.

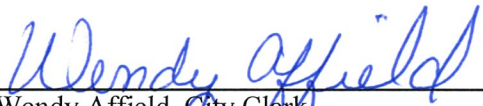
10. Open Forum - **this is the time for the General Public to address the Council regarding a City Business item that is not on the agenda. Typically, decisions will not be made at this meeting but will be referred to staff for further research. The Open Forum shall not be used to make political statements, political endorsements or for any political campaign purposes.*

11. Miscellaneous Announcements

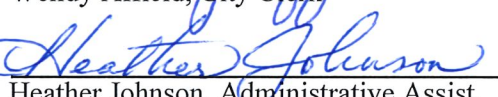
12. Adjournment – A motion was made by Kimberly Savageau to adjourn at 9:17 p.m., seconded by Justin Schreiber. All in favor.
Motion Carried.



Cecil Johnson, Mayor



Wendy Affield, City Clerk



Heather Johnson, Administrative Assist.