

1. **Call to Order:** Mayor Tracy Tollefson called the meeting to order at 7:00 a.m.
2. **Roll Call:** Council Members Present: Mayor Tracy Tollefson, Dave Owings, Joe Olson, Kimberly Savageau and Justin Schreiber; City Clerk Wendy Affield; Police Chief Justin Vogel; Maintenance Supervisor Andy Olson; Administrative Assistant Heather Johnson.

**As Per Sign in Sheet:** None.

**Virtual Attendees:** None.

3. **Motion to Approve Consent Agenda** – A motion to approve the consent agenda was made by Joe Olson, seconded by Justin Schreiber. All in favor.  
Motion Carried.

**a. 5/26/2021 – Council Meeting Minutes**

**b. Approve Resolution of Payments**

- **Approve Sound Amplification Application for Kelly Richards’ Summer Bash Located in Southview Addition on June 12, 2021 from 5:00 p.m. to 10:30 p.m.**
- **Accept \$100.00 Donation Check from Glyndon Lioness Club to Glyndon Rescue Squad**

4. **Any Additions to the Agenda**

- **Set Date For Next Strategic Planning Committee Meeting – Wendy Affield**

5. **Motion to Approve the Agenda** – A motion to approve the agenda was made by Kimberly Savageau, seconded by Dave Owings. All in favor.  
Motion Carried.

6. **Open Forum** – None.

7. **Department Reports – Committee Reports**

**a. Justin Vogel, Police Chief** – Vogel said his department just finished EVOC training with the County, and Officer Schock will be undergoing FTO training at the end of the month. He wanted to notify Council he will be off next week for vacation but will still be available with his work cell phone.

**b. Andy Olson, Maintenance Supervisor** – Olson said his department will be ground spraying for mosquitoes over the next couple weeks, and they will be laying extra larvicide in the coulee and ditches as there was some leftover from last season. Schreiber asked who does the weed control in the City parks? Olson said the City hires Dave’s Spray Service for those. Schreiber asked if Dave has sprayed Southview Park yet this year? Olson said he has already been through all the parks; they have seeded the grass twice in Southview since then so he will contact Dave again to do another round. Owings asked for an update on the beaver dam situation? Olson said there has been no activity.

**c. Bob Cuchna, Fire Chief** – Not Present.

**d. Wendy Affield, City Clerk** – Affield said the time for drawing up an Arvig Franchise Fee ordinance will be coming up, this will be just like the ones for MIDCO, Xcel Energy, and Red River Coop.

## **8. New Business**

**a. Approve Antenna and/or Equipment Location Lease Update from MIDCO for the Antenna on the Water Tower** – Affield said they have update their name officially to MIDCO, and would like the change reflected in the lease. Also, part of the new agreement will be to include free internet and cable for City Hall buildings. A motion to approve the MIDCO lease update was made by Kimberly Savageau, seconded by Justin Schreiber. All in favor.  
Motion Carried.

**b. Approve Resolution 2021-6 – A Resolution Approving Minnesota Premises Permit for Albert E. Johnson VFW Post 1223 for Lawful Gaming** – A motion to approve the lawful gaming permits for VFW Post 1223 was made by Kimberly Savageau, seconded by Dave Owings. All in favor.  
Motion Carried.

**c. May 2021 Expense & Revenue Sheets** – Informational only. Affield said the Health Savings will be transferred after June, as it will be done twice a year. She said property tax revenue should also be coming in between June and July as well.

**d. Discuss Increasing Summer Help Hours from 120 to 130 Hours Bi-Weekly – Andy Olson** – Olson said he wanted to put in a request to increase the part-time hours for one of the three employees, as two will remain at four hours per day, and the third employee will come in one hour earlier each day in order to water flowers. He said this will free up time for when the other two come in for the day and he can send them on larger projects. Olson said there are issues at times getting the flowers properly watered, especially on the weekends, and this will help keep them from drying out. Affield asked if this could be tabled until the next regular meeting, as she would like to visit with the Maintenance Committee before adding hours to the boy's schedule. She said this item was just brought to her attention yesterday, but she would like to go over some things prior to Council approving this. Affield said she would also like to look into having a third maintenance person be brought on in order to train as a building inspector, too. Savageau said this particular discussion may end up taking longer to resolve due to its nature. She said her and Owings can come back this afternoon and meet with Affield and Johnson about their items for discussion. Savageau asked if the Maintenance Committee would be able to make the approval for the 10 additional part-time hours at the conclusion of their meeting? Mayor Tollefson said she would be in agreement with that, as flower maintenance is an immediate need. Council agreed. A motion to table the item was made by Dave Owings, seconded by Kimberly Savageau. All in favor.  
Motion Carried.

**e. Discuss Doing “Yard of the Week” – Mayor Tollefson** – Mayor Tollefson said she thought this would be a nice way to recognize the hard work individuals do on their yards. She had Super Frog Graphics design and created some signs that can be placed on the boulevard each week of properties who are chosen. Johnson asked if this could be advertised on Facebook, too? Mayor Tollefson said that would be a great idea. She asked Council if they opposed having this done all summer? Council agreed.

**f. Discuss Sign Ordinance for Portable Signs in a Commercial District – Mayor Tollefson** – Mayor Tollefson said the yard signs purchased for advertising Glyndon Days were intended to be a public relations campaign, and she does not feel the City is violating the sign ordinance by placing them around town. She said it is not advertising a business, only a City event. Schreiber and Owings both said they were in favor of the signs, and see it as a good way to promote Glyndon Days. Mayor Tollefson said both the signs and the banners turned out very nice, and she feels they will generate more interest in the event. Chief Vogel said this particular issue puts him in a difficult position, as the current City sign ordinance

states portable signs such as these are not able to be placed on commercial property. He said if the City does not follow its own ordinances, then residents won't either. He is advising Council to think about the larger picture, and not approve placing these signs without thinking about the end results first. His suggestion is to keep within the boundaries of the ordinance. Mayor Tollefson said she appreciates his feedback, but still feels these signs are for the City to promote their own event. She said if the ordinance needs to be changed to reflect City business-only, then that can be done. She feels the ordinance is more concerning business regulations, not City events. Vogel agreed the signs are okay if placed on residential property, and will be allowed for up to thirty (30) days for commercial property. He said he would be fine if the signs go up at the Police Station and City Hall a little closer to the actual date of Glyndon Days. Owings suggested in the future a subsection to the current ordinance could be created to allow City promotion of events like this. Council and Vogel both agreed, and said this would be the most-fair way to go about it.

**9. Time to Discuss the Additions to the Agenda**

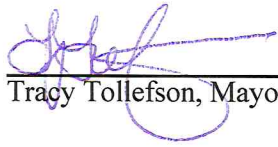
➤ **Setting Date for Strategic Planning Committee Meeting – Wendy Affield** – Mayor Tollefson asked Affield if there was a good time based on the upcoming budget meetings? Affield said on the evening of July 14<sup>th</sup> there are Budget Meetings for the Police/Fire/Rescue and Maintenance, along with a morning Council meeting. Mayor Tollefson asked about Wednesday, July 21<sup>st</sup>? Council agreed for that date. A motion to approve setting the Strategic Planning Committee meeting for Wednesday, July 21<sup>st</sup> at 5:30 p.m. was made by Joe Olson, seconded by Kimberly Savageau. Motion Carried.

**10. Old Business/Unfinished Business Updates**

**a. Glyndon Days Update** – Johnson said plans are wrapping up nicely, and she only has a couple of things to go over with Council. She asked Schreiber to confirm there are two (2) food trucks on schedule for Saturday events? Schreiber said yes. Johnson asked if Council wanted to discuss KFGOs advertising options? Mayor Tollefson said this could wait for a later Council meeting as the ad packages are only ran for a two-week period. Johnson mentioned to Council that Stacy Pritchard, Admin. Assistant for the P.D. has connections to a company offering the use of two golf carts for shuttling attendees between parks on Saturday, in exchange for City promotion. Vogel asked if Council would be interested? Council was in agreement. Johnson asked if Council had decided on a time for the BINGO Night to start? Mayor Tollefson and Savageau agreed that 7:00 p.m. would be a good starting time. Savageau asked about having to approve a gambling permit for the BINGO? Vogel said the City is eligible for a one-time use permit from the State for an event like this, once the papers are filled out Council will need to approve. Johnson asked if anyone on Council has contacted any sponsors? Owings said he has been in contact with Ulteig, Eide Bailly, and David Drown Associates, but has not heard back yet. Mayor Tollefson asked if the City-wide Garage Sale has any updates? Vogel said Pritchard is still working on the final details, and she will put together a spreadsheet of all the locations participating in the sale. Johnson said she can get some information from Pritchard to put on the website and Facebook page to get the word out. Affield said Officer Schock designed a shirt for the event staff, she will need sizes from everyone so an order can be placed. She also showed Council the foldable blankets purchased for people to use during the picnic so they do not have to sit on the grass. Vogel said he also dropped off a Sound Amplification Permit to Morty's Bar, which should be signed and ready by the next Council meeting for approval.

**11. Miscellaneous Announcements & Recognitions**

**12. Adjournment** – A motion was made by Kimberly Savageau to adjourn at 7:45 a.m., seconded by Justin Schreiber. All in favor.  
Motion Carried.



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Tracy Tollefson, Mayor



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Wendy Affield, City Clerk



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Heather Johnson, Administrative Assist.

June 9, 2021 Council Meeting Minutes