

1. **Call to Order:** Mayor Tracy Tollefson called the meeting to order at 6:00 p.m.
2. **Roll Call:** Council Members Present: Mayor Tracy Tollefson, Dave Owings, Joe Olson, Kimberly Savageau, and Justin Schreiber; City Clerk Wendy Affield; Police Chief Justin Vogel; Maintenance Supervisor Andy Olson.

**As Per Sign in Sheet:** Jason McCoy, Stacy Pritchard, Armando Amaya Jr., Selena Amaya, Armando Amaya Sr., Fernando Amaya, Mary Almendarez, Diane Charles, Tyler Amaya, Jeff Nelson, Kathy McElroy, Ann Marie Garza, and Carmen Williams.

**Virtual Attendees:** Fire Chief Bob Cuchna.

3. **Motion to Approve Consent Agenda** – A motion to approve the consent agenda was made by Dave Owings, seconded by Justin Schreiber. All in favor.  
Motion Carried.

a. **6/9/2021 – Council Meeting Minutes**

b. **Approve Resolution of Payments**

- **Approve Sound Amplification Application for Morty’s Bar & Grill – Live Music on July 31<sup>st</sup> from 7:00pm to 11:00pm**
- **Approve Purchasing of Compressed Air Foam System for \$1,700 for Fire Dept.**
- **Approve Purchasing of a Replacement DVR Squad Camera from WatchGuard Video for \$2,525 for the Police Dept.**

4. **Any Additions to the Agenda**

- **Parcel Split – Troy Kuehl and Spencer Kuehl – Planning & Zoning Committee**

5. **Motion to Approve the Agenda** – A motion to approve the agenda was made by Joe Olson, seconded by Kimberly Savageau. All in favor.  
Motion Carried.

6. **Open Forum** – None.

7. **Department Reports – Committee Reports**

a. **Justin Vogel, Police Chief** – Vogel said his department is hosting a Cops & Kids Picnic tomorrow in the City Park, and it is the first one of several they will try to do this summer. He said Officer Ryan Schock will complete his FTO training next week, and there will be a department “shoot” scheduled for July 6<sup>th</sup>. Vogel said they are up to eighteen hundred calls for service (1,800 CSRs) so far this year, which is the most ever for this time of the year. He said the department is busy but doing very good, and they are running fully staffed now. Vogel also said a UC HOPE board member stopped by City Hall to donate funds to the department for both the picnic and for Glyndon Days.

**b. Andy Olson, Maintenance Supervisor** – Olson said he reached out to area utility companies, and provided each with addresses of residential yards needing to be repaired due to work done by their companies. He said the list was longer than even he expected, but each utility company said they would work to address the issues quickly. Olson said when Arvig is done doing their work in town this summer, they will also be given a list of homes to check on. Same with Xcel Energy and Red River Cooperative. He said he will be sure to keep on top of this. Savageau asked if any of the utility companies notified him when they are in town to do something? Olson said they are not required to contact him specifically, but they are required to do a locate order, which is something he is contacted for. Olson said his final item for today is some information regarding Christmas decorations for the light poles on Parke Avenue. He said Xcel Energy’s policy is not to allow decorations of any kind, however there is an exception application process. He said they do not allow outlets to be installed of any kind on their poles, but they would be open to allowing banners. Affield asked if solar power options are available? Olson said the market has not offered any of those as of yet, although he can look online for something along those lines. Mayor Tollefson suggested the application can be discussed further at the next Park Board meeting.

**c. Bob Cuchna, Fire Chief** – (Present via Zoom) - Cuchna said the main generator for the Fire Hall would not start again over the weekend when the power was out, so the garage door was unable to open when they received a call. Cuchna informed Council the generator appears to only need a new battery. He said there is supposed to be an emergency release on the garage door operator, but it was not installed correctly so he will be checking into that. A. Olson said he reached out to Twin City Garage Door today for more information, which he can make sure Cuchna receives. Cuchna said his department has been very busy recently, with over 114 calls as of today. Normal call volume for the year is around 170. He is aware Council approved the compressed air foam purchase, and stated his department has been using it for over a year. He asked if he could request four thousand dollars (\$4,000) for electrical repairs? Council Member Olson said he would first suggest meeting with him and Schreiber to brainstorm some repair ideas prior to introducing the request to Council. Mayor Tollefson asked for an update on the monument relocation? Cuchna said J. Olson should have already received some documentation from Brock Franke, as he was gathering some ideas and estimates on how best to move the monument. Cuchna said he would double-check with Franke and get back to J. Olson. Affield asked Cuchna for the billing information regarding the compressed air foam system.

**d. Wendy Affield, City Clerk** – Affield said MIDCO was in town to get City buildings hooked up with internet, and the new servers for both City Hall and the Police Department should be here next week.

## **8. New Business**

**a. Police Oath of Office for Glyndon Police Officer Teryn Amaya – Pinning of Badge** – Officer Amaya was officially sworn in by Mayor Tollefson after repeating the Oath of Office. Jeff Nelson, one of Officer Amaya’s College Instructors pinned on his official badge. (congratulations and pictures were taken at this time)

**b. Presentation Concerning Tobacco in Schools – Jason McCoy, Tobacco Prevention Coordinator for Clay County Public Health** – McCoy brought a PowerPoint presentation, but the City did not have their laptop available. It was unable to show up on the TV screens when using Chief Vogel’s laptop, so Mayor Tollefson held the laptop while McCoy presented his information. McCoy said his department with Clay County received a five (5) year grant from the state to specifically target reduction of substances in schools. His team will be directly responsible for communicating with school resource officers and other staff about substance use information. He said the number of e-cigarette users in schools has ramped up dramatically over the years, and the DGF school system shows for their 11<sup>th</sup> graders a 43%

use rate, compared to the state average of 20%. Olson asked where these numbers can be found? McCoy said there are great resource links on the MSS (MN Student Survey) website. He said tonight he wants to focus his presentation on how commercial tobacco use has changed. Today the language revolves around the use of “e-cigs” or “vaping.” McCoy also mentioned water pipes, also referred to as “hookahs,” are re-emerging as popular smoking devices. He said kids are under the impression these types of devices are less harmful than smoking a cigarette, but the studies show they are far worse. He said these products are commercialized exactly like cigarettes are, therefore gaining popularity and sometimes targeted as “cultural” although they are not. McCoy said annual tobacco and tobacco-related deaths outnumber several of the other leading causes of death combined. As for flavors, he said menthol remains the first choice among young smokers, and it is twice as addictive and twice as harmful as regular cigarettes. McCoy said the MSS data shows smoking use had decreased to less than 5% only a few years ago, and now due to vaping devices the numbers are spiking again around 24%. He said vaping manufacturers are falsely stating their devices are helpful in “cessation of smoking,” however the data clearly shows this is not the case. After presenting more statistics regarding vaping, youth-targeted marketing and today’s digital media, McCoy displayed images of the different types of vape devices kids are using today. He said they have become sleeker, easier to hold and disguise in the hand, but also contain increased potency. The new “pods” that are being vaped are twice as addictive and now are made in over 15,000 flavors, marketed directly at children. As a result of these findings, McCoy said his team and the County are currently working toward a “Harm Reduction” model which would be implemented come August of this year. He said Dilworth recently passed a new ordinance making it illegal for vaping devices to be sold. McCoy said Moorhead is also moving forward with this and is looking at banning the sale of all flavored tobacco as well. His hope is that the City will consider this information and may look at creating a similar ordinance, he will be reaching out again as the process moves along. Olson asked how the movement is working toward reduction? McCoy said there is a bill this year which was passed by the House but stalled at the Senate, and he is hoping the bill gets picked up again next year. Olson asked if a certain number of municipalities have to ban the sale prior to the state agreeing to initiate a statewide ban? McCoy said yes, and so far there are 24 that have agreed to the ban. Council thanked McCoy for his presentation.

**c. Quotes for Installing Electricity in the Warming House – JDP Electric (\$1,800) & Dakota Plains Mechanical (\$2,650)– Andy Olson** – Olson said he received these bids and wanted to note that the JDP bid is only for electrical hook-up, while Dakota Plains would also be including installing a heater. Olson said his department can do the heating portion themselves as they have an extra heater at the shop. A motion to approve the electricity installation bid from JDP Electric was made by Kimberly Savageau, seconded by Dave Owings. All in favor.  
Motion Carried.

**d. Approve Resolution 2021-7 – Support for 2022 Bonding Request for the Development of the Heartland State Trail** – A motion to approve supporting the bonding request for the development of the Heartland State Trail was made by Justin Schreiber, seconded by Joe Olson. All in favor.  
Motion Carried.

**e. Approve Glyndon Days 2021 Proclamation** – Mayor Tollefson read aloud the proclamation stating July 27<sup>th</sup> through July 31<sup>st</sup>, 2021 to be officially known as Glyndon Days. A motion to approve the Glyndon Days 2021 Proclamation was made by Joe Olson, seconded by Justin Schreiber. All in favor.  
Motion Carried.

## **9. Time to Discuss the Additions to the Agenda**

- **Parcel Split on parcel #10.013.4000 for Troy Kuehl and Spencer Kuehl – Planning & Zoning Committee** - Savageau said this split is pretty standard but since it falls within the City’s 1-Mile Extraterritorial Jurisdiction, the request has to come before Council. A motion to approve the parcel split

for Troy Kuehl and Spencer Kuehl, Parcel #10.013.4000 was made by Justin Schreiber, seconded by Kimberly Savageau. All in favor.  
Motion Carried.

#### **10. Old Business/Unfinished Business Updates**


**a. Approve Dismissal of the Letter of Credit at Choice Financial #5237227 for the Balance of \$172,165.74 as of July 15<sup>th</sup>, 2021, as long as the Letter of Credit #13289 is in place at Ultima Bank Minnesota on July 10<sup>th</sup>, 2021, for the amount of \$172,165.74 – The Letter of Credit is in place because of the Developers Agreement between the City of Glyndon and Richards Storage, LLC for the Southview Development –** Affield said the paperwork was actually redone for July 9<sup>th</sup>. Schreiber asked if the 30-day lapse had been approved or clarified? Affield said yes, the overlap period of a few days had been given the okay by Mr. Norman. A motion to approve the dismissal of the Letter of Credit from Choice Financial as long as the Letter of Credit from Ultima Bank Minnesota is in place was made by Kimberly Savageau, seconded by Justin Schreiber. All in favor.  
Motion Carried.

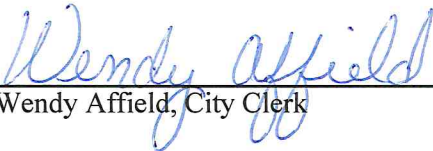
**b. Glyndon Days Update -** Mayor Tollefson said there are just a couple of items to touch on, and one being the dunk tank and who will work it? She said in the absence of any other volunteers, she will sit in the tank. Affield said there may be some kids who would like to sit there and have friends try to dunk them? She said they can put the word out on Facebook. As for advertising, Affield said she would be comfortable with the \$1,000 package by KFGO. She said Ulteig is putting \$300 towards radio advertisement sponsorship. Council agreed. Mayor Tollefson inquired about a map of the parade? Owings said the plan is to use Parke Avenue as the main roadway, lining up in Southview development and heading north at Johnson Park. He said the parade typically will make a turn on 2<sup>nd</sup> Street SE and just disperses around the water tower area. Vogel said his department is going to go to every business in town with a parade entry form, in the hopes of getting more entrants. Affield said UC Hope (a non-profit organization) will be running the Bingo on Friday night, as long as they can receive some help from the City to work it. Affield asked if any City workers will be needed for the 5K run? Mayor Tollefson said she has Community Education board members already lined up, along with help from the P.D. Affield asked if anyone else wants to help shuck corn? Vogel said he and another officer will help, Affield will help, and A. Olson said he could too. Mayor Tollefson said she can be available as well. The water balloon toss game was designated to L. Walvatne who requested the special sealing balloons. Your hands will be stamped during the dip-n-dots at the picnic so we can keep track of one per resident. Both Savageau and Owings volunteered to help work BINGO. Affield said she has Olson down for working the frozen t-shirt game and will need someone to help sell bouncy house wristbands, pick-a-duck game, bowling games, dunk tank and selling of dip-n-dots. A. Olson volunteered the 3 seasonal boys who are working this summer and Schreiber will help where needed. In previous years Olson and Owings spray-painted for the vendor spaces, which will be done sometime Friday night. Affield said she picked up some additional prizes for the little kid games, and she is wondering if kids who enter the coloring contest each get a little prize for turning one in? Mayor Tollefson said that is fine. Owings said he noticed on the parade form that he forgot to switch the Car Cruise to being after the parade, not before. Affield then referred to the donation and sponsor list as it has some recent additions to it, and there is about three-thousand, five hundred dollars (~\$3,500) donated so far. She said other than picking up a couple more items the planning is going well so far.

**11. Miscellaneous Announcements & Recognitions – Email from Wilkin Family Service Agency – Appreciation of Help from Glyndon PD –** Mayor Tollefson said the City received a nice email from the WFSA regarding recent help from one of the Police Department's officers. She also mentioned to A. Olson how nice the painting and staining on the warming house looks. Council Member J. Olson asked if there was going to be a Council float for the parade? Affield said she has a camera here at City Hall to

take photos. Mayor Tollefson said there is still time to take pictures at the next regular meeting, so she is in favor of having a float. Council agreed to take headshots the morning of July 14<sup>th</sup>.

**12. Adjournment** – A motion was made by Kimberly Savageau to adjourn at 7:29 p.m., seconded by Justin Schreiber. All in favor.  
Motion Carried.

  
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Tracy Tollefson, Mayor

  
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Wendy Affield, City Clerk

  
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Heather Johnson, Administrative Assist.

June 23, 2021 Council Meeting Minutes