

Glyndon City Council
4/13/2022
Regular Council Meeting – 7:00 A.M.
City Hall Council Chambers

1. **Call to Order:** Mayor Tracy Tollefson called the meeting to order at 7:00 a.m.
2. **Roll Call:** Mayor Tracy Tollefson; Council Members: Dave Owings, Patric McCoy, and Kimberly Savageau; Police Chief Justin Vogel; City Clerk Wendy Affield; Public Works Supervisor Andy Olson.

As Per Sign in Sheet: None.

Virtual Attendees: Council Member Justin Schreiber.

3. **Motion to Approve Consent Agenda** – A motion to approve the consent agenda was made by Dave Owings, seconded by Patric McCoy. All in favor.
Motion Carried.

- a. **3/23/2022 – Public Hearing Minutes – Charleswood Corrective Plat**
- b. **3/23/2022 – Council Meeting Minutes**
- c. **4/06/2022 – Public Hearing Minutes – Rezoning of 418 2nd Street SE**
- d. **Approve Resolution of Payments**
 - **Approve Hiring Ty Wegenast as a Temporary Seasonal Worker**
 - **Approve Hiring Ian Mickelson as a Temporary Seasonal Worker**
 - **Approve DGF Trap Team’s Charitable Gaming Raffle Permit for May 14, 2022 at the Glyndon Rod & Gun Club**

4. **Any Additions to the Agenda** – None.

5. **Motion to Approve the Agenda** – A motion to approve the agenda was made by Kimberly Savageau, seconded by Dave Owings. All in favor.
Motion Carried.

6. **Open Forum – Public Comments/Concerns** – None.

7. **Department Reports – Committee Reports**

a. **Justin Vogel, Police Chief** – Chief Vogel informed Council on Thursday, April 21st, 2022 his department is hosting UC HOPE Safety Night at the Community Center. He said the Glyndon Fire Department will also be there, and the event is to help residents register bicycles and get tags for them. He said they ordered some bicycle helmets through Sanford Health and will hand those out to kids who do not have one or need fitting for one. Vogel said they will also be helping with child safety seat installations. In other news, he said Midstates Wireless came out to do some testing on the tornado siren, replace all batteries, and also fix a bearing which was still under warranty. Savageau asked what time does the Safety Night event start? Vogel said it starts at 6:30 p.m.

b. **Andy Olson, Maintenance Supervisor** – Olson was not present until later in the meeting.

c. **Bob Cuchna, Fire Chief** – Cuchna was not present.

d. **Wendy Affield, City Clerk** – Affield said she has no updates at this time.

8. New Business –

a. **Mayor Tollefson Proclaims May 6th, 2022 Childcare Provider Day** – Mayor Tollefson said there are many childcare providers in the City and in surrounding communities, so this day has been chosen by the West Central Initiative and other regional partners to help celebrate these early care and education providers. She said as a Council it is important to acknowledge them and express the City's appreciation, especially to those within our own community.

b. **2021 Wheelage Tax Funds Available to be used for Construction or Maintenance Projects on City Streets - \$11,502.68** – Mayor Tollefson said this is mostly informational, but asked if this will be covered more in-depth at the next Strategic Planning Committee Meeting? Affield said yes, and explained in years prior these funds could be saved for a certain number of years, and the City has used it previously to make a payment on the Parke Avenue Project.

c. **March 2022 Expense/Revenue Budget Sheets for Review** – Informational only. Affield said there is nothing to really point out, other than she will be making the usual health insurance and health savings transfers later. Mayor Tollefson asked to clarify which line items the payload came from? Affield said it came from three different lines, which were part Garbage, part Sewer, and part Maintenance.

*At this time, Mayor Tollefson acknowledged Olson's arrival to the meeting and asked if he had any updates to share? Olson said he has no updates. She then asked if the two newly hired seasonal workers will be given forty-hours-per-week (40 hr./wk.) work schedules? Olson said that is correct.

10. Time to Discuss Additions to the Agenda – None.

11. Old Business/Unfinished Business Updates –

a. **2nd and Final Reading of Ordinance #193 – An Ordinance for Parking Regulations in the City of Glyndon and Permitting the City Council to Adopt Parking Regulations and Parking Signage by Resolution on all City Streets within the City of Glyndon** – Mayor Tollefson asked Vogel if there was anything left for him to clarify before proceeding? Vogel said no, he just wanted to make note of the Council's inclusion in the top paragraph of the ordinance, which states this ordinance now repeals all previous parking-related ordinances up through 2021. He also asked Affield to inform him of when this gets published in the City's official newspaper, as the ordinance goes into effect immediately after. Affield said she will try to get it submitted today prior to publishing cutoff, otherwise it will be on April 25th, 2022. A motion to waive the 2nd and final reading of Ordinance #193 and to accept the ordinance in its entirety, was made by Kimberly Savageau, seconded by Patric McCoy. All in favor. Motion Carried.

12. Miscellaneous Announcements & Recognitions – Affield said she wanted to note Administrative Assistant Heather Johnson did some research and drew up some possible survey questions for the upcoming Parks & Recreation Committee Meeting. She would like Council to look them over and change or add anything you felt should be included. Mayor Tollefson asked when this next meeting comes up? Affield said it is on Wednesday, May 11th at 8:00 a.m. Mayor Tollefson asked to have some review time over the weekend and will get back to Johnson on Monday, then Johnson can compile the final questions and send them out to Council one last time prior to publishing it.


Owings said he had one thing to ask prior to closing the meeting, and asked Affield about the City's sales tax portion and where it gets placed in the budget, such as the General Fund? Affield said the City

only pays out sales tax to the State. Owings said he thought the City was getting a portion of the sales tax revenue back from the State? Affield said we do not. Vogel said he knows the County did a half-cent sales tax fairly recently for one of their buildings. Schreiber said there was a time the Council talked to City Attorney Ken Norman about the possibility of implementing a City-wide sales tax if more businesses were to come to town.

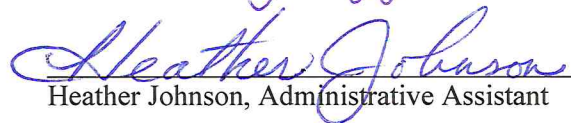
13. Adjournment – A motion was made by Kimberly Savageau to adjourn at 7:11 a.m., seconded by Dave Owings. All in favor.
Motion Carried.



Tracy Tollefson, Mayor



Wendy Affield, City Clerk



Heather Johnson, Administrative Assistant

April 13, 2022 Council Meeting Minutes