

Glyndon City Council
7/13/2022
Regular Council Meeting – 7:00 A.M.
City Hall Council Chambers

1. **Call to Order:** Mayor Tracy Tollefson called the meeting to order at 7:00 a.m.
2. **Roll Call:** Council Members Present: Justin Schreiber, Kimberly Savageau; Police Chief Justin Vogel; City Clerk Wendy Affield; Public Works Supervisor Andy Olson.

As Per Sign in Sheet: None

Virtual Attendees: Council Member Patric McCoy

Absent: Council Member Dave Owings

3. **Motion to Approve Consent Agenda** – A motion to approve the consent agenda was made by Justin Schreiber, seconded by Kimberly Savageau. All in favor.
Motion Carried.

a. **6/29/2022 – Council Meeting Minutes**

b. **Approve Resolution of Payments**

- **Accept Donation Check for \$100 from Bell Bank for Glyndon Police Department’s Outreach Program**
- **Accept Donation Check for \$100 from Northwestern Bank for Glyndon Police Department’s Outreach Program**
- **Accept Donation Check for \$250 from United Savings Credit Union for Glyndon Police Department’s Outreach Program**

4. **Any Additions to the Agenda** – None.

5. **Motion to Approve the Agenda** – A motion to approve the agenda was made by Kimberly Savageau, seconded by Justin Schreiber. All in favor.
Motion Carried.

6. **Open Forum – Public Comments/Concerns** – None.

7. **Department Reports – Committee Reports**

a. **Justin Vogel, Police Chief** – Vogel said his department recently hosted a “Cops & Kids Picnic” last week, and they had around fifty to sixty (50-60) attendees which was a nice turnout. He said tomorrow they will be hosting the UC HOPE kids kickball game, and then getting ready for Glyndon Days. Vogel also reminded Council of the “Night To Unite” event coming up on Tuesday, August 2nd which will coincide with the Community Ice Cream Social. He said they plan on providing popcorn and a slip-n-slide for kids. Mayor Tollefson asked to clarify a time for the Ice Cream Social/Night To Unite? Vogel said they are planning for 6:00 PM to 8:00 PM. She then asked if the kickball game will be by the Community Center? Vogel said no, they have moved it to Johnson Park to have more green space and it will start tomorrow at 6:00 PM. Mayor Tollefson asked if Vogel would like to share anything yet about the changes to the Safe Routes To School, or wait until the next meeting? Vogel said it would be okay to start discussing, and said yesterday he had a meeting with the school and they are working out routes for

drop-offs and for buses. He said the consensus was that on 7th St, heading west of Parke Ave, there will need to be no parking allowed during the school days in order to allow room for buses to get turned around to exit. He said this will also curb the problem of people parking in front of mailboxes. Mayor Tollefson said she gives big kudos to Vogel on this, because when the new school plans were originally drawn up, they should have had some input from a few other people concerning this situation but now they are receiving the information needed. She said the meetings they are having now consist of individuals from the school, Clay County Sheriff Mark Empting, the new school Resource Officer, and Chief Vogel. Mayor Tollefson said they had drawn up one plan but then Chief Vogel came up with a better idea of avoiding any train issues for the buses. The initial plan was to have a one-way path around the school, but Chief Vogel recommends having a two-way path for parents to drop-off their kids up to until you pass the parking lot and then it turns into a one-way on the west side for buses. She said all in all Vogel's recommendations were really, really good.

b. Andy Olson, Maintenance Supervisor – Olson said he has ordered the new lift station pumps and they should arrive within a couple weeks. He said the new humidifier for the water treatment plant has been installed for around three (3) weeks now and is doing a really good job at drying everything up. Olson said the Pro-Sweep street cleaners will be here tomorrow to sweep the City prior to Glyndon Days. Mayor Tollefson said she wanted to commend Olson on the new landscaping work the Maintenance crew did at Johnson Park. She said it looks really nice and they did a great job. Schreiber asked about the basketball hoop in Southview. Olson said there will be a whole new concrete section put in by Bryant DeVries, it should be poured this week, hopefully before Glyndon Days. He said the other hoop was damaged early on as well but has been fixed with special anchors, and they will do the same with the new hoop. Mayor Tollefson asked if there have been any updates on the new swing set? Affield said it will arrive later this fall. Vogel said he wanted to mention the cinder block windows in the Johnson Park bathrooms have been removed and filled in, so no more dealing with broken windows.

c. Bob Cuchna, Fire Chief – Not present.

d. Wendy Affield, City Clerk – Affield said she has no updates at this time.

8. Committee Reports – Mayor Tollefson said there are no committee updates but she wanted to mention again the Safe Routes To School meetings, which also included the School, Chief Vogel, FM Metro COG, Payton from Dilworth and the Dilworth Police Chief. She said FM Metro COG initiated the meeting and will have more information to come. The current “walk zone” for the school has been expanded, and now all students living south of the railroad tracks will walk to school, with the exception of Southcreek, Southview, and Centennial neighborhoods. She said those new walk zones are on the school district's website, and noted there will be a lot more student walkers in town going forward. McCoy notified Council that he and Savageau will be meeting with Cuchna this evening to go over the Fire Budget.

9. New Business –

a. June's Expense & Revenue Sheets for Review – Informational only.

10. Time to Discuss Additions to the Agenda –

11. Old Business/Unfinished Business Updates –

a. Glyndon Days – Review All Duties/Activities – Mayor Tollefson said it has come down to the final review of the schedule and there may be a couple of additional volunteers to help out this year. She wanted to remind everyone that she will be out of town for the week of Glyndon Days for a conference in

Florida, and she will not be back until late Friday night. She said she will be here all day for the Saturday events. Affield said she wanted to check on availability of two more people for Friday night BINGO. Affield suggested McCoy contact Owings for more information concerning the parade. McCoy asked what time they would need help? Affield said she is thinking around 6:30 p.m. McCoy said he will help. Affield then asked Savageau if she can help out on Saturday morning with the placement of the bouncy houses, as she will be helping the craft show vendors find their booth locations. Savageau asked what time the bounce house company will arrive? Affield said she would guess around nine (9:00 a.m.). Olson will be in charge of making sure garbage cans are emptied regularly. Affield provided Council with a map of how the overall layout will be on Saturday, and asked if they had any thoughts or comments on it. Olson will provide barriers for the ends of the streets to block off the craft show. Affield said the food tents and picnic tables this year will be right next to the Community Center, so not as far to move and the parking lot asphalt is the flattest in that area. She said UC HOPE is running the kids' games on Thursday for the Community Picnic, so she just needs help from the Council to serve the corn. Savageau asked on behalf of the Cub Scouts if the City will be providing the plates and condiments? Affield said yes. Vogel said they were able to secure the corn, as there was some doubt earlier due to the poor growing conditions this spring. Schreiber noted there was a duplicate booth number on the map, Affield said she will check with Administrative Assistant Heather Johnson about that. She said the Dippin Dots will have space to be plugged in inside the pantry room at the Community Center. Mayor Tollefson said she will bring the cooler and supplies over on Friday night before she leaves. Schreiber reminded Olson to check the power source for the food trucks, since last year neither truck was able to draw power from it and they had to use their generators. Olson said he will check on it. Affield said the bounce houses will run off the power source behind the garage, and also from the water tower, water treatment plant, and Community Center. She said the inflatable games donated by the MN National Guard for the picnic will need at least two people to help set them up. Affield said the food for the BINGO meal will come from the P.D.'s community outreach funds. Vogel will be making the food and she and Johnson will help serve. There will be no extra small games on Saturday other than the bouncy houses, face painting and balloon sculpting for kids provided by Games To Go, and after that she said we just need people to help clean up. Mayor Tollefson said everything looks good and she has no problems with the layout.

12. Miscellaneous Announcements & Recognitions – Mayor Tollefson reminded Council about the budget committee meetings this evening.

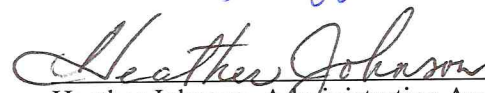
13. Adjournment – A motion was made by Justin Schreiber to adjourn at 7:16 a.m., seconded by Kimberly Savageau. All in favor.
Motion Carried.



Tracy Tollefson, Mayor



Wendy Affield, City Clerk



Heather Johnson, Administrative Assistant