

Glyndon City Council
8/24/2022
Regular Council Meeting – 6:00 P.M.
City Hall Council Chambers

1. Call to Order: Mayor Tracy Tollefson called the meeting to order at 6:00 p.m.

2. Roll Call: Council Members Present: Dave Owings, Kimberly Savageau, Patric McCoy; Police Chief Justin Vogel; City Clerk Wendy Affield; Public Works Supervisor Andy Olson.

As Per Sign in Sheet: Steven Ring

Virtual Attendees: Council Member Justin Schreiber; Fire Chief Bob Cuchna

Absent: None

3. Motion to Approve Consent Agenda – A motion to approve the consent agenda was made by Dave Owings, seconded by Patric McCoy. All in favor.
Motion Carried.

a. 8/10/2022 – Council Meeting Minutes

b. Approve Resolution of Payments

4. Any Additions to the Agenda – None.

5. Motion to Approve the Agenda – A motion to approve the agenda was made by Kimberly Savageau, seconded by Patric McCoy. All in favor.
Motion Carried.

6. Open Forum – Public Comments/Concerns – None

7. Department Reports – Committee Reports

a. Justin Vogel, Police Chief – Vogel said he is here with a resolution for the City Prosecutor's contract, as the current one will be up in 2023. The new contract for services will have a three percent (3%) increase for the next five (5) years, which Vogel said is very reasonable. Vogel said his building has been experiencing power outages in the last couple of days, which knocked out the new router and affected the server. Mayor Tollefson asked if they were able to determine what happened? Vogel said the battery backup suffered a delay and was not able to get the server back running in time. He said the outage was experienced in random pockets of town, and Xcel came out to fix the powerline by the storage units. Mayor Tollefson said the school had random areas which were affected by it too.

• Approve Renewal of the Cooperative City Prosecution Services Agreement for 2024 through 2028 – A motion to approve the City Prosecution Services Agreement for 2024 through 2028 was made by Kimberly Savageau, seconded by Patric McCoy. All in favor.
Motion Carried.

b. Andy Olson, Maintenance Supervisor –

• **Offer Full-time Maintenance Position to Interviewed Recipient** – Olson said the position will be offered to current seasonal employee Ty Wegenast. Mayor Tollefson said the interview committee felt this was a good decision for the department and recommended Wegenast as their choice. Affield said once Council approves, Wegenast will officially start on September 5th at \$21.53/hour. A motion to approve the hiring of Ty Wegenast for the new full-time Maintenance position was made by Dave Owings, seconded by Patric McCoy. All in favor.
Motion Carried.

Owings asked to clarify from the budget meeting the portion about the Buffalo Red River Watershed, and if Olson is still having beaver troubles in that area? Olson said there have been no beavers between the ponds and Highway 10. Mayor Tollefson joked Owings should be called the “Beaver Man” because he is “really on top of those beavers.” Owings laughed and said it is a major topic of discussion when you are at the watershed meetings.

c. Bob Cuchna, Fire Chief – Cuchna asked if any of the Council had questions for him regarding his topics from the previous two meetings? Mayor Tollefson said her main question is whether the items for sale in front of the fire hall are on City property or private property? Cuchna said that is private property. He said his first item of note is Andy Olson’s resignation from the Volunteer Rescue Squad, and just needs Council’s acceptance of it. Cuchna said at the previous meeting there had been a question of whether the Fire Department had any major purchases to be expected, and he said there may be some clothing expenses for bunker gear otherwise nothing major, and his current budget may look as though he has only spent fifteen percent (15%) of it, but he does intend on using up the rest prior to the end of the year. Cuchna also said his department has some more training coming up, which will show in the budget down the road. A motion to accept the resignation of Andy Olson from the Volunteer Rescue Squad was made by Kimberly Savageau, seconded by Patric McCoy. All in favor.
Motion Carried.

d. Wendy Affield, City Clerk –

• **Buffalo-Red River Watershed District has set the following Ditch/Project Levy of \$7,600 starting in 2023 and each year thereafter for Project #82, Glyndon East Tributary** – Affield said this was also discussed during the budget meeting.

• **Preliminary Levy Percentage needs to be set by September 30, 2022** – Affield said Council will need to keep this date in mind, and she has provided them some sheets to review the numbers.

• **City Hall will be Closed on Monday, September 5th for Labor Day**

• **Will be Attending LOMC 2022 Clerks Academy on September 15th & 16th in Staples, MN** – Affield said she is also currently taking some online courses that need to be completed prior to attending.

Affield also said that Dakota Playground should be in town sometime next week to install the new swing set for Southview Park. Also a resident had recently come in and suggested a frisbee golf course should be established somewhere in the City. Owings said he wanted to interject here before he forgets

that he would like to request the October 26th regular Council meeting be moved to the 27th instead. Mayor Tollefson asked if there was to be Halloween BINGO that night? Vogel said it had to be cancelled due to sports events occurring on the same night. He said it would be better to move it to sometime in November, such as the previous Turkey BINGO event. Mayor Tollefson asked if the 5:00 p.m. budget meeting will be rescheduled to the 27th as well? Council agreed. A motion to move the October 26th, 2022 regular Council Meeting to October 27th including the 5:00 p.m. Budget Meeting., was made by Dave Owings, seconded by Kimberly Savageau. All in favor.
Motion Carried.

8. Committee Reports –

9. New Business –

a. Approve Resolution 2022-6 – A Resolution Authorizing the Sale of Real Property Located at 418 2nd St SE in Glyndon, Minnesota Owned by the City of Glyndon – Mayor Tollefson announced the closing date as Friday, August 26th, 2022 at 8:30 a.m. A motion to approve Resolution 2022-6 was made by Patric McCoy, seconded by Kimberly Savageau. All in favor.
Motion Carried.

b. Approve Resolution 2022-8 – A Resolution Restricting Parking of Motor Vehicles on 7th Street from Parke Avenue heading West on School Days from 7:00 A.M. to 4:00 P.M. and Changing the Signs on Parke Avenue from 7th Street heading North to 4th Street to Read “No Parking on School Days from 7:00 A.M. to 4:00 P.M.” – Savageau asked if Vogel checked with any of the residents on Parke about their thoughts regarding the signs? Vogel said no, as this will open up parking for those residents more so than before and will allow the mailboxes to be accessible during the day. A motion to approve Resolution 2022-8 was made by Patric McCoy, seconded by Dave Owings. All in favor.
Motion Carried.

c. Approve Resolution 2022-9 – A Resolution Approving State of Minnesota Joint Powers Agreements with the City of Glyndon on behalf of its City Attorney and Police – McCoy asked to clarify what this is for? Vogel said this is mandatory for the BCA to show that the City has legal representation for criminal cases. A motion to approve Resolution 2022-9 was made by Patric McCoy, seconded by Kimberly Savageau. All in favor.
Motion Carried.

d. Discuss Request for Monthly Retainer Increase from \$300 to \$500 from Building Inspector Steven Schroeder – Mayor Tollefson asked Schroeder if there was anything else he needed to add to his request? Affield said he has been the Building Inspector since 2014 and has not asked for an increase until now. Schroeder said for most of that time there were not many permits being issued in the City, but in 2021 the building activity increased quite a bit in town. Schreiber said he can understand the request based upon all of the new construction going on in the City. A motion to approve the request to increase the retainer to \$500 was made by Dave Owings, seconded by Patric McCoy. All in favor.
Motion Carried.

e. 2023 Health Insurance Increase from \$746.77 to \$765.44 (\$18.67 per person per month)
Affield said this is just informational only for future budget discussions and will need to be renewed by October 14, 2022.

f. Discuss Dental Insurance for Employees from Beam Smarter Dental Care – Affield said dental is something not currently offered by the City but has been brought up by department heads. Savageau asked if it can be offered at the expense of the employee? Vogel said his recommendation would be to have the City pay the expense mainly due to employee retention and for future hiring to stay competitive. Savageau asked if Council has ever previously looked at the employee compensation package as a whole, rather than by piecemeal? She is just wondering if down the road when the City has more employees if it will be affordable for the City to offer these benefits? She would like to see the numbers laid out for the entire benefits package. McCoy said these are listed in the Employee Handbook and are detailed for potential employees during their interviews. Mayor Tollefson agreed that it is helpful to have everything listed together, and as an example the way the revenues in the budget packet are laid out per department. Affield said the eye insurance comes to six dollars and twelve cents (\$6.12) a month, the life insurance is five dollars (\$5.00) a month, and health savings is two-hundred fifty dollars (\$250) per month. Savageau said if an employee has good vision and doesn't need the vision insurance but would rather have the dental insurance, are they going to want to have to pay the additional premium? She feels there should be a "cafeteria" type plan, one in which the employee is given a certain dollar amount by the City, the employee then gets to choose which benefits they want, and whatever amount is left over gets deposited into their health savings. She said depending on how many employees get brought on, the amount in the future could be quite significant as opposed to what it would cost now. Affield said she can make a spreadsheet for how much it is per employee in total. Savageau then asked how much is currently deposited into an employee's HSA? Affield said in total it is three thousand dollars (\$3,000) each year. Savageau said this particular benefit is not very common. Savageau and Vogel discussed some of the benefits other city's have. Savageau mentioned the County has a cafeteria style benefit plan. Mayor Tollefson said the school does too. Affield said the HSA was offered to offset the health insurance deductible changing from low to high. Affield explained an employee will pay zero dollars when it comes to their health insurance coverage because the City pays their premium for the high deductible insurance plan and puts the three-thousand-dollar (\$3,000) deductible in a health savings account to use if they have any medical bills. Vogel stated, most employers have a few stages of insurance an employee can choose from, the City only has one option. Savageau said her main point is that Council needs to sit and look at the benefits package overall, and not piecemeal everything so that employee retention is better. She also asked what the current deductible amount is on the health insurance plan? Affield said it is three thousand dollars (\$3,000) for single-coverage. Savageau said she thinks overall it would be better to offer each employee a set amount of dollars, which would help Council when it comes to budget time. McCoy said the City's rates could also be affected by the number of participants, as these things aren't always linear.

10. Time to Discuss Additions to the Agenda – Nothing

11. Old Business/Unfinished Business Updates –

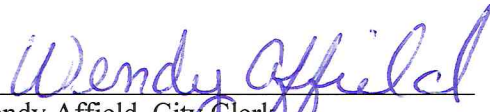
a. UC HOPE Discussion Concerning the Community Center Request – Mayor Tollefson & Council Member Dave Owings – Affield said a meeting needs to be scheduled prior to making a decision. Owings said he should be available anytime in the next two weeks. Mayor Tollefson said she would share her calendar with Owings and Affield to find a time that works.

12. Miscellaneous Announcements & Recognitions –

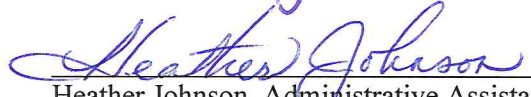
13. Adjournment – A motion was made by Dave Owings to adjourn at 6:32 p.m., seconded by Patric McCoy. All in favor.
Motion Carried.



Tracy Tollefson, Mayor



Wendy Affield, City Clerk



Heather Johnson, Administrative Assistant

August 24, 2022 Council Meeting Minutes