

Glyndon City Council
10/27/2022
Regular Council Meeting – 6:00 P.M.
City Hall Council Chambers

1. Call to Order: Mayor Tracy Tollefson called the meeting to order at 6:00 p.m.

2. Roll Call: Council Members Present: Dave Owings, Justin Schreiber; Police Chief Justin Vogel; City Clerk Wendy Affield; Public Works Supervisor Andy Olson.

As Per Sign in Sheet: None.

Virtual Attendees: None.

Absent: Council Members Kimberly Savageau and Patric McCoy

3. Motion to Approve Consent Agenda – A motion to approve the consent agenda was made by Justin Schreiber, seconded by Dave Owings. All in favor.
Motion Carried.

a. 10/12/2022 – Council Meeting Minutes

b. Approve Resolution of Payments

- **Approve Glyndon Lions Club Application for Exempt Permit to Sell Raffle Tickets on April 15, 2023 at the Glyndon Community Center**
- **Approve Glyndon Rod & Gun Club’s Application for Exempt Permit for Gaming for a Non-profit Organization on December 10, 2022 at the Glyndon Community Center**
- **Approve 1-Day Liquor License for Glyndon Rod & Gun Club’s Event on December 10, 2022 at the Glyndon Community Center**

4. Any Additions to the Agenda –

5. Motion to Approve the Agenda – A motion to approve the agenda was made by Dave Owings, seconded by Justin Schreiber. All in favor.
Motion Carried.

6. Open Forum – Public Comments/Concerns – None.

7. Department Reports – Committee Reports

a. Justin Vogel, Police Chief – Vogel said his department has a big event tonight with the Cops & Kids Halloween Party, and so far, it has been a success.

• **Discussion Concerning Additional Officer in 2023 Budget** – Vogel said he spoke with Mayor Tollefson during their recent Police Committee meeting and he wanted to touch base on the topic again. Mayor Tollefson said it was discussed at the earlier budget meeting and all Council Members present were supportive of moving forward and adding the additional officer, and if the need arises then Vogel can use those funds prior to July. Vogel said he knows one of his officers is in consideration for a

state position which will be closing in May. He said the other officer is waiting to hear back for a local position which will close in about a week. So knowing when he will need those funds is up in the air at this point, since he does not know if both officers will be staying or leaving. Owings asked Vogel what his plan will be if both officers leave and he is unable to find any replacements? Vogel said he will be working a lot of shifts just to cover. Owings asked if the City could contract out for police coverage? Vogel said the County already does help out and provides support in those situations. He said if or when he hears one of the two officers is going through background checks at the other positions, then he will want to post an ad right away. Schreiber asked if Council approves the additional officer, would Vogel want to post an ad as soon as possible? Vogel said it depends on when the Council wants to have him get started. Owings asked if Vogel wants to wait until July for the additional funds, would he want to start advertising now? Vogel said that would be too soon as it is generally a three-month process, so if he were to hire someone for July he would put out the ad sometime in March or April. He said ideally he would like to advertise now, then he might get a qualified applicant by March who could be trained by the other FTO officer in his department. Schreiber feels there is no guarantee on anything right now, so he thinks Vogel should go ahead and advertise now so that when a qualified candidate comes along then Vogel can come to Council for hiring approval. Affield asked if Council would be able to just give their approval for Vogel to post an ad now? Vogel agreed and asked if they should see what they can get, especially considering the department will be losing at least one officer? He said there are other situations to consider as well, such as if an officer gets pregnant or needs to use FMLA. Schreiber asked what times of the year are the best to start advertising for an officer? Vogel said the best times are in July or August, but there are some graduates in December too. Owings asked if Council can make a motion to leave the discretion up to Vogel? Council agreed to allow Vogel to post an advertisement now, but an offer would not be made until the right candidate was found. A motion to allow Chief Vogel to post an advertisement for a new officer at his discretion, and to notify the Police Committee at that time, was made by Dave Owings, seconded by Justin Schreiber. All in favor.
Motion Carried.

Chief Vogel left the meeting at 6:09 pm.

b. Andy Olson, Maintenance Supervisor – Olson said he is looking to switch out the current banners the second week of November and said he does not need to hire this out as they have a system in place to hang the banners themselves. Owings asked how they do it, or what kind of equipment they use? Affield said it is an attachment to the loader that lifts a person up to reach higher places. Schreiber asked about the section of lights that are out on Parke Avenue? Affield said a resident who lives right there called City Hall and informed us an Xcel Energy crew was there today to do some repairs. Olson said they were also replacing other light bulbs around town, too. Schreiber asked when Olson will be drawing the ponds down? Olson said the pond in Southview stays as it is, and the skate rink will be later as the weather gets colder.

c. Bob Cuchna, Fire Chief – Not present.

d. Wendy Affield, City Clerk –

• **Park Equipment Grant Discussion** – She said it sounds like the grant is automatic just for applying, but it needs to be submitted by November 1st so she will likely pass on it for this year since Council is still thinking of different ideas for Johnson Park. Affield said the Curbside Recycling Survey is currently at 24 responses for “Yes” and 12 responses for “No.” Affield mentioned this is just a survey to see what the residents are thinking when it comes to curbside recycling.

8. Committee Reports – Mayor Tollefson said there was a Rural Cities meeting recently, and it consisted of County Commissioners, Mayors, and Department Heads discussing what their city levies were going to be. Hawley was at 10%, Barnesville was at 6%, Dilworth was at 10%, and Glyndon is at 8%. She said Chad Olson from Dilworth had commented that they initially thought their levy would be closer to 20%-22%. She said the City seems to be right in line with the other surrounding communities.

9. New Business –

a. Holiday Lights Contest – Mayor Tollefson – Mayor Tollefson asked if the City should do the Holiday Lights Contest again, and if so, does it need a motion? Affield said no. Mayor Tollefson then said she is also looking into the life-size candy cane yard decorations that a gentleman in Moorhead sells. She said this would be up to individual residents to decide if they want one, but the canes are 9.5 feet tall, pre-lit with LED lights, and are put up and taken down by Brad Neznik, owner of Canes by Neznik. She said in Moorhead there are entire neighborhoods that have these candy canes put up in their yards and it is so neat to see all of them lit up. Mayor Tollefson said she thought it would be a fun idea to promote to the residents, adding that they are durable and held in place by a 5-foot steel rod. They are low-maintenance and are owned by the purchaser for a cost of one hundred eighty dollars (\$180), including delivery. If Council is interested, she will post the information on her “Mayor” Facebook page to coincide with the promotion of the Holiday Lights Contest. Another fun idea she had was to reach out to a local pumpkin patch owner that also offers winter hayrides, and if enough people purchase the candy canes or decorate their homes for the contest then it would be a fun activity for people to get a ride through town to look at the lights. Affield said they could also offer hot cocoa like they’ve wanted to do in the past. Mayor Tollefson agreed and said these are great ideas to get people to come to Glyndon.

10. Time to Discuss Additions to the Agenda – None.

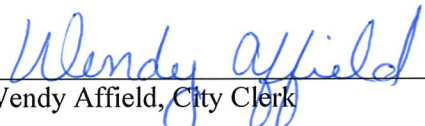
11. Old Business/Unfinished Business Updates – None.

12. Miscellaneous Announcements & Recognitions – None.

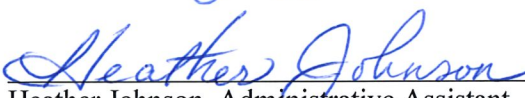
13. Adjournment – A motion was made by Justin Schreiber to adjourn at 6:20 p.m., seconded by Dave Owings. All in favor.
Motion Carried.



Tracy Tollefson, Mayor



Wendy Affield, City Clerk



Heather Johnson, Administrative Assistant

October 27, 2022 Council Meeting Minutes