

**Glyndon City Council**  
**10/12/2022**  
**Regular Council Meeting – 7:00 A.M.**  
**City Hall Council Chambers**

**1. Call to Order:** Mayor Tracy Tollefson called the meeting to order at 7:00 a.m.

**2. Roll Call:** Council Members Present: Dave Owings, Justin Schreiber, Kimberly Savageau, Patric McCoy; Police Chief Justin Vogel; City Clerk Wendy Affield; Public Works Supervisor Andy Olson.

**As Per Sign in Sheet:** None.

**Virtual Attendees:** None.

**Absent:**

**3. Motion to Approve Consent Agenda** – A motion to approve the consent agenda was made by Kimberly Savageau, seconded by Justin Schreiber. All in favor.  
Motion Carried.

**a. 9/28/2022 – Council Meeting Minutes**

**b. Approve Resolution of Payments**

**4. Any Additions to the Agenda** – None.

**5. Motion to Approve the Agenda** – A motion to approve the agenda was made by Dave Owings, seconded by Justin Schreiber. All in favor.  
Motion Carried.

**6. Open Forum – Public Comments/Concerns** – None.

**7. Department Reports – Committee Reports**

**a. Justin Vogel, Police Chief** – Vogel said his department is undergoing staffing issues, as there are two officers in the hiring process at other locations, one locally and one with the state. Schreiber asked if that hiring process takes a while? Vogel said the local one will be short, but the state has a longer hiring process. He said other than that his department has been busy, and they are getting ready for their next Cops ‘N Kids Halloween event on the 27<sup>th</sup>. He said they are also ahead on calls for service this year as opposed to last year at this point. Mayor Tollefson asked if the majority of these calls are for mutual aid, or for local calls? Vogel said they are mostly local calls. She then asked if there have been any major issues at the school? Vogel said other than football games, there haven’t been many issues at the school. Mayor Tollefson asked if he had any suggestions regarding problems during the football games? Vogel said he has already spoken to the school’s resource officer about it.

**b. Andy Olson, Maintenance Supervisor** – Olson said his department has been flushing hydrants this week and should be done sometime later today. Mayor Tollefson asked if his department still has a seasonal employee working? Olson said that employee will be done on Friday this week.

c. **Bob Cuchna, Fire Chief** – Not present.

d. **Wendy Affield, City Clerk** – Affield said she will be leaving after the meeting and will be gone until next week for her son's wedding on Friday, but will still be available by phone.

## 8. **Committee Reports** –

• **Glyndon Days/Public Relations Update** – Mayor Tollefson said it was a short meeting mainly to look ahead and see what dates should be chosen for next year's festival. One of the questions was whether to have the Community Picnic as part of the Police Department's "Night To Unite" event on August 1<sup>st</sup>, 2023? She said they looked over each day's event, but first had discussed which dates might be best. Her thought is that July can be very busy, but she is hesitant to choose the first weekend in August as that coincides with WE Fest. Mayor Tollefson said she is hoping to find a week that would work best for the whole group, as this year a couple of the Council members had prior commitments. Affield suggested the Ice Cream Social could also be paired with Night To Unite. Owings asked if the week of August 7<sup>th</sup> through the 12<sup>th</sup> would be the preferred option, as that is what Glyndon Days used to be? Schreiber said that week works pretty good for him and likes how there really isn't much going on between WE Fest and Barnesville's Potato Days, which is later in the month. Both McCoy and Savageau said they were indifferent as to which week is chosen. A motion to set the dates for the 2023 Glyndon Days Festival as Monday, August 7<sup>th</sup> through Saturday, August 12<sup>th</sup>, and with the Community Picnic to coincide with the Night To Unite Event, was made by Dave Owings, seconded by Patric McCoy. All in favor. Motion Carried.

• **UC Hope Community Center Discussion** – Mayor Tollefson said the meeting was mostly to determine what the biggest needs are right now for UC Hope at the Community Center. She said the building suits their needs right now, and they will be looking at different storage options and possibly a new fridge. Other than that, UC Hope is fine with using the building on Thursdays for the foreseeable future. Affield said she and Olson can go over there next week with Shonna from UC Hope to look inside and see what areas of the building might be best to fit a small storage cabinet for them.

## 9. **New Business** –

a. **Positive Community Norms @ DGF Schools by Jason McCoy** – Mayor Tollefson said McCoy is unable to present today, so this presentation will be rescheduled for the November 9<sup>th</sup> regular Council meeting.

b. **2023 Utility Rates Per Month** – Affield said the sheet provided in the packet offers some suggestions on rate changes, but she would prefer to see the base rate amount stay the same. She said since the Sewer fund is sitting at a good number, it was suggested by both Jason Murray from David Drown Associates and the auditor from Eide Bailley that the Water fund should be increased. She said Clean-Up Week needs some more in it, and the Capital Project line is new. She would like Council to look it over and let her know what changes they would like to have made. Affield said the only thing that might change would be if curbside recycling is approved. Schreiber asked if there needs to be a certain dollar amount in the Water and Sewer funds for PFA loans? Affield said yes, and the amount depends on how much water is used during the year. She said Brian Stavenger from Eide Bailly was the one who recommended the City increase its Water fund. She said these numbers can be adjusted and moved around. Schreiber said he would like to see the sewer amount drop by three dollars (\$3.00), keeping the

water amount the same, but then adding those three dollars (\$3.00) to the Capital Project fund. Owings asked if these rates get set in December? Affield said yes, but they can really be set at any time but will start in 2023.

**c. Approve Resolution 2022-10 – A Resolution Appointing Election Judges for the 2022 General Election** – A motion to approve Resolution 2022-10 was made by Kimberly Savageau, seconded by Patric McCoy. All in favor.  
Motion Carried.

**d. September Expense & Revenue Sheets for Review** – Informational only.


**10. Time to Discuss Additions to the Agenda** – None.

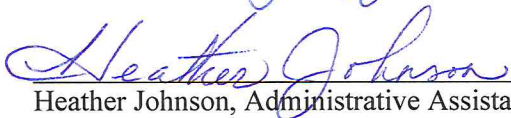
**11. Old Business/Unfinished Business Updates** – None.

**12. Miscellaneous Announcements & Recognitions** – Mayor Tollefson said there is a Rural Cities meeting tomorrow, and a budget meeting at 5:00 p.m. on the 27<sup>th</sup>. The next regular meeting will also be on Thursday, the 27<sup>th</sup> of October at 6:00 p.m. Savageau said she will be out of town on October 27<sup>th</sup> and will not be able to attend those meetings.

**13. Adjournment** – A motion was made by Kimberly Savageau to adjourn at 7:19 a.m., seconded by Justin Schreiber. All in favor.  
Motion Carried.

  
\_\_\_\_\_  
Tracy Tollefson, Mayor

  
\_\_\_\_\_  
Wendy Affield, City Clerk

  
\_\_\_\_\_  
Heather Johnson, Administrative Assistant

October 12, 2022 Council Meeting Minutes