

**Glyndon Days/Park Board Committee Meeting
Council Chambers
Wednesday, May 24th, 2023 @ 5:00 P.M.**

1. Call To Order: Mayor Tollefson called the meeting to order at 5:00 P.M.

2. Roll Call – Mayor Tracy Tollefson; Bryant DeVries; Steven Ring; Police Chief Justin Vogel; Public Works Superintendent Travis Braton; City Clerk Wendy Affield; Administrative Assistant Heather Johnson.

Attendees: None

Absent: Council Member Patrick McCoy

Virtual Attendees: Council Member Justin Schreiber

3. Glyndon Days – Affield began the meeting by going through each of the dates for the festival, noting the schedule included in the packet is tentative-only at this time:

a. Tuesday, August 8th:

- **DGF Alumni Softball Game (Mayor Tollefson)**

b. Wednesday, August 9th:

- **Morty's Bar & Grill Golf Scramble**
- **DGF Rebels Fish Fry – DGF Fishing Team**

c. Thursday, August 10th:

- **City-Wide Garage Sale**
- **The Hill Lounge Golf Scramble**
- **3-on-3 Basketball Tournament**

d. Friday, August 11th:

- **City-Wide Garage Sale**
- **BINGO Night/Freewill Donation Meal**

e. Saturday, August 12th:

- **City-Wide Rummage Sale (S. Pritchard)**
- **Car Cruise/Color Guard/Parade (Council)**
- **Classic Car Show**
- **Inflatable Games for Kids/Water Slides**
- **Balloon Sculpting/Face Painting/Caricature Pictures**
- **Morty's Bar & Grill Bean Bag Tournament/Karaoke**
- **Craft & Vendor Show**
- **Food Trucks**

Affield said in the packet is a list of donations made to the City so far, and one of the things that needs to be decided on is who will act as Grand Marshal for the parade. Mayor Tollefson stated last year it was Kelly Richards and his grandchildren, and the year prior was UC Hope, so hopefully they can brainstorm a good candidate for this year. Affield said another food truck has asked if they can participate this year, but it would be up to Council to decide if they want one more. Ring asked if there are two trucks coming this year? Johnson clarified there are three trucks, Lupe's Tacos, Smoke My Butt, and Northern Brain Freeze that has shaved ice treats. Mayor Tollefson asked Schreiber if he thinks a fourth truck is necessary? Schreiber said no, as it might take away business from the ones already signed up. Ring suggested there could be a truck kept on the backburner in case someone has to cancel. Mayor Tollefson said fry bread tacos would be nice, but she agrees with Schreiber that having one too many trucks may take away business from the others. Council agreed to keep the three trucks currently signed up.

Affield then discussed the two radio ad packages being offered by KFGO and FM Radio. She said Arvig has pledged \$500 dollars towards the \$1,000-dollar cost of the KFGO ads, and they are still waiting for MIDCO to respond about the FM Radio ads, which comes to \$1,500 dollars. She asked if Council wants to continue with these ad packages again? Mayor Tollefson thought the ads last year were a big help in getting the word out. Affield said they will also run the Facebook ads again too, which is roughly \$100 dollars. She then asked if Council is interested in having pony rides this year for the Saturday events? It would be \$1,500 dollars for three hours, and there would need to be enough space and water access for the ponies. Affield said years back there were pony rides, but they were set up right behind the Community Center where they now have inflatables. Mayor Tollefson asked if there are additional games for kids besides the bouncy houses? Affield said yes, and there are three different ones which have been donated by Scheels. Ring feels there will already be enough going on for kids this year, especially with the water inflatables and the dunk tank being offered. Council decided to pass on having the pony rides this year. Affield said there will also be a person on hand to draw caricatures, face painting, and balloon animals.

Affield said the last thing to decide on for this year is if Council wants to have golf carts for transport again, and if so, should there only be one instead of two like last year? Ring asked if there is any issue using a resident's cart as opposed to hiring it out, as he says he would volunteer his golf cart for use. Mayor Tollefson said she has hers, too. Affield said that would save at least \$200 dollars. Vogel said there only needs to be one for the parade, and one for the transportation between the car show and the other events at the park. Mayor Tollefson asked how much it was to rent the two carts last year? Affield said it was \$140 dollars, but that was a discount deal from the previous owners. She said there are different owners now, so there would be no discount. Vogel said they can price out what the cost to rent would be, just to get some figures.

Schreiber asked Vogel if there is any kind of issue for residents who wish to consume alcohol while watching the parade, presuming they are 21 or older? Vogel said it can be an issue where enforcement would be necessary, such as if someone who is participating in the parade is drinking alcohol. But he said it has not been a problem when a resident is in front of their house or their neighbor's house, and not walking around. Vogel also reminded Mayor Tollefson to check on who will be in charge of the Color Guard this year, as the person last year is no longer involved. Ring said he

knows someone at the AmVets and can reach out to them to get more information. Mayor Tollefson said she just thought of the DGF Fishing Team as possibly being a candidate for Grand Marshal? DeVries agreed and said they like being a part of the parade too. Ring suggested maybe the players from this year's championship basketball team? DeVries said they could try for seniors from each of the sports, but summer can be very busy for them since they would be heading off to college. Vogel suggested longtime resident Mabel Torkelson? Affield said she will reach out to her and see if she would be interested.

Mayor Tollefson asked if there has been any interest in the city-wide rummage sale yet? Johnson said not yet, but there are over thirty-two crafters who have signed up for the Craft Show so far. Schreiber asked Johnson about the feedback last year from crafters regarding charging a registration fee? Johnson said she reached out to the vendors from last year and let them know this year there would be a \$25 dollar fee, and over half who have signed up have already paid.

4. City Parks –

- a. **Glyndon City Park:** Pickle Ball Courts
- b. **Anstadt Park:** Gazebo & Pollinator Garden
- c. **Skating Rink/Sledding Hill Area:** Parking Lot & Warming House
- d. **Johnson Park:** Park Equipment & Benches
- e. **Southview Park:** Shelter Area & Parking Lot

Affield said in the packet there is a letter from a resident who expressed his concerns about the deterioration of the playground equipment in Johnson Park. She and Braton recently looked at the parks and have been working towards determining the needs for each one. She said they have been working with Jon Pepple from Dakota Playground, who has provided the City with a preliminary drawing of Johnson Park with new equipment as well as a rough estimate. Affield said the estimate in the packet includes the cost of equipment, containment borders, shipping, wood fibers and two days of having a supervisor overlooking our maintenance department installing of the posts. She said they were hoping to re-use the sand that is currently at the park but were told the sand is not viable or impact friendly, should someone fall off the equipment. Braton said the sand is not in compliance with current playground regulations, and today's safety standards are the wood fibers. Affield said this estimate does not include labor or installation costs, as Braton feels his department could handle it if they had some help or volunteers. She said if the City installs the equipment, then it would save at least \$15,000 to \$20,000 dollars. Braton said the biggest job of the installation is the concrete pylons and then installing the equipment on top of those, adding the instructions are fairly easy. He said Dakota Playground would send out a supervisor for two days to ensure the installation was being done properly. Ring asked how much it would cost to just do the pylons? Braton said he has not had a chance to ask that yet, as he just met with Pepple a couple days ago. Affield said the Park Equipment Escrow account has just over \$13,000 dollars in it, the Parks-Yearly Repairs budget line has \$6,000 dollars, and the Park Equipment budget line has \$15,000 dollars. She said after the Fire Department uses up their portion of the ARPA funds for their thermal imager there will be approximately \$90,000 dollars left. Ring asked what the total cost would be? Affield said it would be around \$87,000 dollars if we did the installation and only had a supervisor here for two days. She said she is waiting to hear back from Pepple on a couple other details too, such as what the final cost would be if they installed everything. Ring said the concrete pylon portion of the job will be the hardest. Braton agreed, but said he feels comfortable doing it and wants to

do it quickly. Ring asked when the City should tear down the current equipment? He is afraid someone might get hurt since it's in such disrepair. Braton agreed it needs to come down and said in the meantime kids might want to play at the Southview Park. Mayor Tollefson asked approximately how long it would take Dakota Playground to put in the new equipment? Affield said it normally only takes a few days. She said the final cost includes the edging, the woodchips, the equipment, the on-site supervisor, and the shipping. Mayor Tollefson asked what the turnaround time is once the equipment is ordered? Braton said it is quite a bit, and when he spoke with Pepple he said he can try and open up some space to maybe get equipment this fall. Ring asked if they can contact the League of MN Cities to see if there are any park grants available? Affield said she has contacted Lakes Country Coop too, and is waiting to hear back from them regarding grants and estimates. Mayor Tollefson said she will reach out to her contact at the Partnership for Health and see if they have any initiative funding for youth. She said she also hates to see the current equipment taken down without having anything to replace it yet. Vogel said he and Braton will take a closer look at everything and see what the overall condition is. Braton said if they decide to let the current equipment stand for a while, he recommends repairing what areas need it most. Vogel agreed and said this park gets used a lot by kids so they will definitely check it over to ensure its safety. Affield said she will work on getting a second quote. Ring said in the meantime, they should maybe check around with places like Scheels or Sanford to see if some funding might be available if they put their name on the park.

Affield said as far as the other parks, they still need to decide on if they want to put up a gazebo in Anstadt Park next year, and the warming house needs some repairs to the inside. Braton said he would like to sheet the interior walls and paint them as well. He is also going to get some prices for new motion lights for at night, and wants to take a closer look at the parking lot and see if it can be re-drained to prevent standing water. Braton also said he will be working on the cat-tail situation at the pond. He said he likes the idea of a gazebo and pollinator garden at Anstadt Park. Mayor Tollefson asked if there will ever be an issue with the resident who lives behind the park area in terms of driveway access? Affield said she does not think so, as the resident has an agreement with the bus company on Parke Avenue to use their driveway.

Mayor Tollefson asked if they need to cover anything for Southview Park? Affield said in the future it would be nice to put up some sort of shelter for shade purposes and a maybe a parking lot. Affield stated, you know using ARPA funds for new park equipment in Johnson Park would be appreciated by all children that play there. She then asked if Council thinks they should get "No Parking" signs for Glyndon Days? Mayor Tollefson said yes, and also reminded Braton about the Glyndon Days banner which has to have the dates updated.

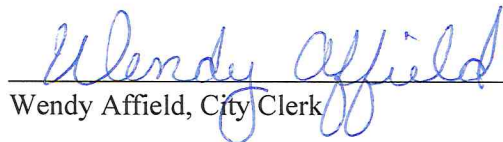
5. Public Relations –

6. Open Forum – None.

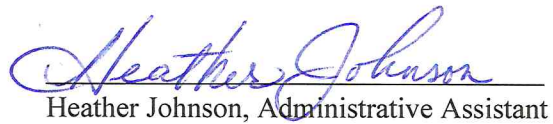
7. Adjournment – The Glyndon Days/Park Board Committee meeting ended at 5:53 p.m.



Tracy Tollefson, Mayor



Wendy Affield, City Clerk



Heather Johnson, Administrative Assistant

May 24, 2023 – Glyndon Days/Park Board/PR Committee Meeting Minutes