

**Glyndon City Council**  
**1/10/2024 – 7:00 AM**  
**Regular Council Meeting**  
**City Hall Council Chambers**

**1. Call to Order:** Mayor Tracy Tollefson

**2. Roll Call:** Council Members Present: Patrick McCoy, and Steven Ring; Police Chief Justin Vogel; Public Works Superintendent Travis Braton; and Clerk/Treasurer Wendy Affield.

**As Per Sign in Sheet:** None

**Virtual Attendees:** Council Member Justin Schreiber

**Absent:** Council Member Bryant DeVries

**3. Motion to Approve Consent Agenda** – A motion to approve the consent agenda was made by Steven Ring, seconded by Patrick McCoy. All in Favor.  
Motion Carried.

**c. 12/27/2023 – Council Meeting Minutes**

**d. Approve Resolution of Payments**

- **Approve Gaming Application for UC Hope – Bingo on February 4, 2024, at the Glyndon Community Center**

**4. Any Additions to the Agenda** - None at this time.

**5. Motion to Approve the Agenda** – A motion to approve the agenda was made by Patrick McCoy and seconded by Steven Ring. All in Favor.  
Motion Carried.

**6. Mayor/Department Reports** –

**a. Justin Vogel, Police Chief** – Chief Vogel mentioned it has been very busy with burglaries in town and they are checking to see if any are similar to the ones happening in the surrounding cities. He will be at a BCA training course during the next Council Meeting. Tuesday, January 9<sup>th</sup> was officer appreciation day so please let them all know how much you appreciate their hard work. Chief Vogel mentioned that his officers are “blacking out at night” with their squads because it is easier to see in the dark so if any residents are wondering what is going on we can let them know.

**b. Travis Braton, Public Works/Maintenance** – Braton mentioned Xcel Energy was in town fixing the streetlights and they found an underground issue in front of the school that will need to be fixed in the spring but for now a wire was strung from above. Matthew the new worker started on the 2nd, and Ty is in St. Cloud this week taking his class D water test. The skating rink is open and they will be keeping it cleaned off. Braton fixed a few hydrants around town, but still need to repair one on Lyndon Ave in the spring.

**c. Bob Cuchna, Fire Chief** – Not Present

**d. Wendy Affield, City Clerk** – Affield mentioned the City Hall will be closed on Monday, January 15<sup>th</sup> for Martin Luther King, Jr Day, and she is working on W2's, 1099's and getting the new payroll

information in. Affield informed Council she will be gone from February 9<sup>th</sup> to the 17<sup>th</sup>. Mayor Tollefson asked when the Council Meetings will be in February. Affield stated February 14<sup>th</sup> at 7:00 am and February 28<sup>th</sup> at 6:00 pm. Nosal will be running the morning meeting on the 14<sup>th</sup> since Affield will be out of town.

e. **Tracy Tollefson, Mayor** – Nothing at this time.

7. **Committee Reports** – Nothing at this time.

8. **New Business** – Mayor Tollefson explained to Council that she felt everyone was doing a good job working with the committees they are assigned to, so she decided to keep them the same for 2024, she knows Ring has been working with Cuchna on Fire Department business, so it is in the best interest of the City to keep moving forward with the same committees as 2023. Mayor Tollefson read through the Annual Organizations. A motion was made by Steven Ring, seconded by Patrick McCoy to approve the Annual Organizations. All in Favor.  
Motion Carried.

a. **Annual Organizations**

1. **Official Depositories** (*Northwestern Bank in Dilworth*)
2. **Official Newspaper for Publication and Public Notices** (*Clay County Union and FM Extra*)
3. **Vice-Mayor** – *Justin Schreiber*
4. **2024 Council Committee Appointments**
  - **City Hall, Accountability, Efficiency** – *Tracy Tollefson*
  - **Human Resources** – *Tracy Tollefson & Justin Schreiber*
  - **Finance, Economic Development, Planning & Zoning** – *Tracy Tollefson & Steven Ring*
  - **Police Committee** – *Tracy Tollefson & Justin Schreiber*
  - **Fire/Rescue Committee** – *Patrick McCoy & Steven Ring*
  - **Maintenance Committee** – *Tracy Tollefson & Bryant DeVries*
  - **Public Relations, Glyndon Days & Parks** – *Mayor & Full Council (with community membership)*
  - **Capital Improvement Committee** – *Mayor & Full Council*
5. **2024 IRS Mileage Rate is Set at .67 Cents Per Mile**

b. **December 2023 Expense/Revenue Budget Sheets for Review** – Affield stated this is informational only and if you have any questions, please contact her.


9. **Old Business/Unfinished Business Update** – Nothing at this time.

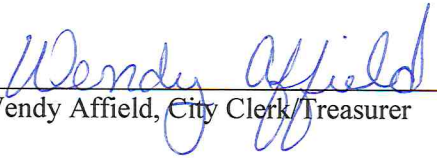
10. **Time to Discuss Additions to the Agenda** – Nothing at this time.

11. **Open Forum – Public Comments/Concerns** – Nothing at this time.

12. **Miscellaneous Announcements & Recognitions** – Council would like to honor Law Enforcement Appreciation Day and thank our Officers for everything they do. Mayor Tollefson mentioned the hard work both the Maintenance Department and City Hall workers do and welcomed Kayla Nosal to the City.

13. **Adjournment** – A motion was made by Patrick McCoy, seconded by Steven Ring to adjourn the meeting at 7:10 AM. All in Favor.  
Motion Carried.

  
Tracy Tollefson, Mayor

  
Wendy Affield, City Clerk/Treasurer

January 10, 2024, Council Meeting Minutes