

Glyndon City Council
Wednesday, July 10, 2024 – 7:00 AM
Regular Council Meeting
City Hall Council Chambers

1. **Call to Order:** Mayor Tracy Tollefson called the meeting to order at 7:10 a.m.

2. **Roll Call:** Council Members Present: Steven Ring, Justing Schreiber, Patrick McCoy and Bryant DeVries; Police Chief Justin Vogel; Public Works Superintendent Travis Braton; Administrative Assistant Kayla Nosal; Ulteig Engineer Kris Carlson and City Clerk/Treasurer Wendy Affield.

As Per Sign in Sheet: None

Virtual Attendees: None

Absent: Fire Chief Bob Cuchna

3. **Motion to Approve Consent Agenda** – A motion to approve the consent agenda was made by Steven Ring, seconded by Justin Schreiber. All in favor.
Motion Carried.

a. **6/12/2024 - Council Meeting Minutes**

b. **Approve Resolution of Payments**

- **Approve the Charitable Gaming Permit for Glyndon Lutheran Church for September 29th, 2024, at the Church located at 414 Parke Avenue**
- **Approve Gaming Application for UC Hope – Bingo on August 9th, 2024, at the Glyndon Community Center 212 Partridge Avenue**

4. **Any Additions to the Agenda** – None at this time.

5. **Motion to Approve the Agenda** – Motion to approve the agenda was made by Justin Schreiber, seconded by Bryant DeVries. All in favor.
Motion Carried.

6. **Open Forum-Public Comments/Concerns** –Nothing at this time.

7. **Mayor/ Department Reports -**

a. **Justin Vogel, Police Chief** – Nothing at this time.

b. **Travis Braton, Maintenance Supervisor** – Braton said the concrete at the Recycling Center is finished for the inside and the outside and he is waiting to hear back on when the garage door is going to be installed. Braton said Thank You to Council Member DeVries for volunteering his workers for pouring the concrete inside the Recycling Center. They fixed the curb and gutter by the Police Department and now there will no longer be a buildup of water in the driveway. Braton said within the upcoming week they will be cleaning out the Depot, and Tim Bohmer (Municipal Service Company) will fix a valve at the ponds once we receive our six (6) inch water pump back from having the seals replaced. Braton said he called Xcel Energy regarding the Depot and they should be disconnecting the gas and power soon; the gas lines have been located and are ready to be capped.

- c. **Bob Cuchna, Fire Chief** – Absent.
- d. **Wendy Affield, City Clerk** – Nothing at this time.
- e. **Tracy Tollefson, Mayor** – Nothing at this time.

8. Committee Reports – Mayor Tollefson said there was an Ordinance Committee Appeal Meeting this morning and the committee met with three (3) residents and Affield will be communicating with them on the findings and how the residents can get in compliance with the ordinance. Mayor Tollefson said Shonna Severson is the resident on the Appeal Committee and the meetings this morning went well.

9. New Business

a. Present Budget to Council

- July 10, 2024, at 7:00 am – Maintenance/Water/Sewer Budgets
- July 24, 2024, at 6:00 pm – Fire/Rescue Budget
- August 14, 2024, at 7:00 am – Police Budget
- August 28, 2024, at 6:00 pm – General Budget

b. June 2024 Expense/Revenue Budget Sheets for Review – If anyone has questions, please contact Affield.

10. Time to Discuss the Additions to the Agenda – Nothing at this time.


11. Old Business / Unfinished Business Updates

a. Night to Unite / Glyndon Days Update – Affield said the Jigsaw Puzzle Competition is scheduled for Wednesday, August 7th; there are five (5) puzzles ordered and we will pick up a few round tables for the Community Center. Affield said the Jigsaw Puzzle Competition will be in groups of three to four (3-4) people and possibly the winners will receive gift cards that are donated. Affield asked Council where they would like the chalk art event to be held and what size squares would they need for the drawing space. Mayor Tollefson asked if the chalk event needed to be on Asphalt? Nosal asked if the school parking lot would work for the event, and we could use the parking spots with the lines as the box for each person to draw in. Mayor Tollefson said she will look into using the parking lot and was wondering if they will have winners. Affield said we would most likely do donated gift cards for the prizes.

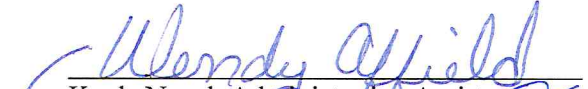
- **GLYNDON DAYS MEETING ON WEDNESDAY, JULY 17TH AT 6:00 PM**

12. Miscellaneous Announcements & Recognitions – Kris Carlson said he has updated the project list and included Stockwood Industrial Park; he is looking at the cost for adding curb and gutter option compared to the cost for what the City already has in place. Carlson stated he has identified all the projects that would need to be done around the City and has the expected cost for each project; also, he has the projects listed in the order he believes they should be completed. Carlson thinks the Council should come up with a specific street section that needs to be followed for all upcoming projects. Carlson said the company doing the seeding in Charleswood were hailed out last week, once the ground dries up and is no longer sticky, they will be back to finish. The final lift will be completed by the eighteenth (18th) and on the fifteenth (15th) the property pins go in and the power guys will be finishing up.

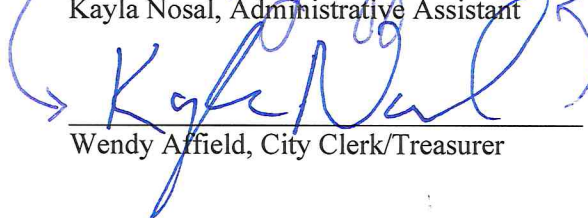
13. Adjournment – A motion was made by Justin Schreiber to adjourn the meeting at 7:19 am, seconded by Bryant DeVries. All in favor.
Motion Carried.



Tracy Tollefson, Mayor



Kayla Nosal, Administrative Assistant



Wendy Affield, City Clerk/Treasurer

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