Glyndon City Council
Wednesday December 11, 2024 – 6:10 PM
Regular Council Meeting
City Hall Council Chambers

1. **Call to Order:** Vice Mayor Justin Schreiber called the meeting to order at 6:09 pm.

2. **Roll Call:** Council Members Present: Justin Schreiber, Bryant DeVries, Patrick McCoy, and Steven Ring; Public Works Superintendent Travis Braton; Police Chief Justin Vogel; Fire Chief Bob Cuchna and City Clerk/Treasurer Wendy Affield.

As Per Sign in Sheet: Shonna Severson, Joe Olson, and Dave Olek
Virtual Attendees: None
Absent: Mayor Tracy Tollefson

3. **Motion to Approve Consent Agenda** – A motion to approve the consent agenda was made by Bryant DeVries, seconded by Steven Ring. All in favor.
Motion Carried.

a. **11-26-24 Council Minutes**
b. **Approve Resolution of Payments**
- **Accept $25 Fire Department Donation Check from Diane Lunde**
- **Accept $400 Fire Department Donation Check from Ralph Schellack's Family**
- **Accept $1,000 Fire Department Donation Check from UC Hope for Safety Gear**
- **Accept $100 Fire Department Donation Cash Donation from DGF Football**
- **Accept $100 Police Department Cash Donation from DGF Football**

4. **Any Additions to the Agenda** – Nothing at this time

5. **Motion to Approve the Agenda** – Motion to approve the agenda was made by Steven Ring, seconded by Patrick McCoy. All in favor.
Motion Carried.

6. **Open Forum - Public Comments/Concerns** – Nothing at this time

7. **Mayor/ Department Reports**

a. **Justin Vogel, Police Chief** – Chief Vogel stated they went through another set of stop sticks last week stopping a stolen vehicle from Fargo that came through Glyndon. Chief Vogel said the Police Department was accepted for a Community Outreach Grant and they will find out the amount at a later date. Chief Vogel said Police Officers have been parked around the school and Parke Avenue during the morning, afternoon, and after school hours to collect highest speed rates, so far, the highest speed is thirty-six (36) miles per hour. Schriber asked if the grant was going towards something specific. Chief Vogel explained how they have expanded their Community Outreach Program and will look at doing the Christmas Tree lighting next year.

b. **Travis Braton, Maintenance Supervisor** – Braton mentioned visiting with Engineer Kris Carlson concerning the Lund Avenue sewer project. Braton said the lift station off 10th Street is currently having controller issues with the floats so at this time it is running on the backup, so they have to come in and

turns it off and back on. Braton said he has spoken with Minnesota Pump Works to possibly update the panel to a transducer which uses the water pressure to run the pump; he is waiting for a quote. Braton said the tailgate on the Ford snowplow has rusted off and he is working on repairing it.

c. Bob Cuchna, Fire Chief – Chief Cuchna mentioned the Fire Committee met before the meeting so that will be discussed during Committee Reports. Chief Cuchna said the Fire/Rescue Department's payroll was submitted but was over this year due to some larger fires. Council Member Schreiber asked if the Sanford Ambulance contract needs to be negotiated every year? Affield said yes, Rescue Chief Nate Paulson is waiting on the paperwork to renew the contract for the Sanford Ambulance.

d. Wendy Affield, City Clerk – Affield said she will be gone Friday and Monday to use up some of her vacation time, plus has a meeting next Thursday with Standard and Poor's and Jason Murray discussing the City's bond rating which is at an A+. Standard and Poor's did some adjusting of their criteria for bond ratings, so everyone is being reevaluated.

Affield said the County is extending the two-year Tax Abatement to 2025 – 2026 which she will have the paperwork for the next Council meeting if Council chooses to participate.

e. Tracy Tollefson, Mayor - Absent

8. Committee Reports – Fire Committee Meeting – Ring said the Fire Committee discussed the memorial and they are now waiting for price quotes and will need to find a location at the next Park Committee meeting. Affield explained the Committee Meetings will be set up by the new Mayor when he takes his place in January. Ring said the committee went over the vehicle replacement schedule which looks like it will take fifteen (15) years to get everything replaced, there is verbal agreements to share the burden of the cost with the surrounding Townships which will be between forty-five thousand dollars ($45,000) to fifty thousand dollars ($50,000) a year for fifteen (15) years from the City and each township. Affield asked Ring if that amount would be on top of the twenty-five thousand dollars ($25,000) that the Fire/Rescue Department already receives? Ring said yes it would be. Ring suggested levying for the funds.

9. New Business

a. Fuchs Sanitation Garbage Contract Renewal Discussion – Dave Olek said with prices rising the last five years it has caused garbage to increase from twelve dollars and ninety-nine cents ($12.99) to fifteen dollars and seventy-five cents ($15.75). Olek said there is a new commercial cart service for the totes, he will provide the numbers for the single sort recycling since it began in March. Olek said the roll off in the Recycling Center is dumped about every two to three weeks and the cardboard dumpster outside is emptied once a week. A motion was made by Patrick McCoy to renew the contract with Fuchs Sanitation for five years, seconded by Bryant DeVries. Motion carried.
All in Favor.

b. Community Center Tables & Chair Purchase Request – Affield said the Community Center is running low on chairs if you need the one-hundred and eighty (180) that is the capacity of the center so we are looking at purchasing a sturdier brand and some six-foot (6') rectangular tables, so they are not so heavy for certain people who only need to set up a few tables. Affield is also looking at two (2) round tables from Sams Club since we have room for them on the table stand. Affield said there is thirty -five thousand dollars ($35,000) in the Community Center Escrow fund. Chief Vogel said the Community Center is down thirty (30) chairs and recommended purchasing fifty (50) chairs. Council discussed what

the best thing would be to start phasing out the old ones. A motion to approve the purchase of Community Center tables and chairs was made by Steven Ring and seconded by Bryant DeVries. Motion Carried. All in Favor.

c. Reevaluate the 2025 Utility Rates – Notified of Garbage Increase (*add $2.00 increase or adjust Capital Project)* – **Monthly would stay at $113.00 or increase to $115.00** – Affield said the City receives an admin fee for charging out the garbage services through the City billing, with the increase it would change garbage to nineteen dollars and seventy-seven cents ($19.77) which changes the sales tax to one dollar and ninety-three cents ($1.93). Affield said if the Council does not want to change the one hundred thirteen dollars ($113.00) monthly utility rate fee you would need to lower the Capital Improvement charge by two dollars ($2.00). Schreiber asked what the water looping charge is for. Affield stated, to pay the bond payment for when the water looping project took place. Braton asked why the water tower rate decreased in the past. Affield stated, we refinanced the water tower bond which lowered the payment. A motion to increase the garbage rates by two dollars ($2.00) on the 2025 Utility Rates sheet was made by Patrick McCoy and seconded by Steven Ring. Motion Carried. All in Favor.

d. November's Expense/Revenue Budget Sheets – Informational only.

e. Approve 2025 Regular Council Meeting Schedule – Affield explained how these meetings should not be changed unless something unexpected happens or we will not have three (3) members present. A motion was made to Approve 2025 Regular Council Meeting Schedule was made by Steven Ring and seconded by Bryant DeVries. Motion carried. All in Favor.

f. 2025 Payroll Schedule – Informational only.

10. Time to Discuss the Additions to the Agenda – Nothing at this time.

11. Old Business / Unfinished Business Updates – Nothing at this time.

12. Miscellaneous Announcements & Recognitions – Affield informed Council at the next meeting we will be doing the Oath of Office for the new Officials and recognition for the Officials that did not run again.

13. Adjournment – A motion was made by Patrick McCoy to adjourn the meeting at 6:41 pm, seconded by Steven Ring. All in favor. Motion Carried.

Justin Schreiber, Vice-Mayor

Kayla Nosal, Administrative Assistant

Wendy Affield, City Clerk/Treasurer