

Glyndon City Council
Wednesday, June 11, 2025 – 7:00 a.m.
Regular Council Meeting
City Hall Council Chambers

1. **Call to Order:** Mayor Joe Olson called the meeting to order at 7:00 am.
2. **Roll Call:** Council Members Present: Shonna Severson, Patrick McCoy, Steven Ring, Bryant DeVries; Administrator/Police Chief Justin Vogel; Maintenance Foreman Jeff Berg, City Clerk/Treasurer Wendy Affield and Administrative Assistant Hanna Dufault.

As Per Sign in Sheet: None
Virtual Attendees: None
Absent: Fire Chief Bob Cuchna
3. **Motion to Approve Consent Agenda** – A motion to approve the consent agenda was made by Steven Ring, seconded by Shonna Severson. All in Favor.
Motion Carried.
 - a. 5/28/2025 – Council Meeting Minutes
 - b. Approve Resolution of Payments
4. **Any Additions to the Agenda** – Nothing at this time.
5. **Motion to Approve Agenda** – A motion to approve the agenda was made by Bryant DeVries, seconded by Steven Ring. All in Favor.
Motion Carried.
6. **Open Forum – Public Comments/Concerns** – Nothing at this time.
7. **Mayor/Department Reports**
 - a. **Justin Vogel, Police Chief** – Chief Vogel spoke that the department did their qualification shoots, and they have been hosting the Barnesville Police Department for those as well. Officer Amaya will be doing his Pepper Ball qualification to become certified. EVOKE training is coming up, Officer Dubord is doing it this week and Chief Vogel will be doing his next week. The department is working on getting through all their summer training.
 - b. **Jeff Berg, Maintenance Department** – Maintenance Foreman Jeff Berg let Council know the sewer lines are finished being cleaned on the north side of town. Concrete was poured for the new generator pad and our manhole casting. Maintenance is working on getting the ponds transferred over from the primary to the secondary. They continue to be working and maintaining the equipment.
 - c. **Wendy Affield, Clerk/Treasurer** – Affield stated that Hanna Dufault has officially started at City Hall and will be training her in. Affield and Vogel will be heading to Duluth June 25th-27th for the League of Minnesota Cities Conference. Dufault will be running the next City Council meeting on June 25th, 2025, at 6:00 pm, Affield and Vogel plan to attend the meeting via Zoom.
 - d. **Justin Vogel, Administrator** – Vogel informed Council Yard of the Week started last week, Hanna and himself will drive around town every Friday and picked out a new yard. Vogel reminded Council to sign up for Glyndon Days so we can get the slots filled. Vogel also updated the Council concerning Jayden Argall, one of our summer helpers, approached him

regarding his Eagle Scout Badge and would like to do a project with the City. After discussion, it was decided that a Community Garden would be installed at Anstadt Park. Vogel stated we do not want to put anything permanent in that area west of the park as the City must keep it open if a road is ever decided to be placed where it was plotted years prior. Vogel asked Argall if he could install a concrete pad for a bench with the garden. If a road was to ever go through, the bench would be moved to a different location in the City. The neighborhood supports the idea of the Community Garden and agreed that it was a good idea. Berg confirmed they would be able to have a water source for the garden. Argall will plan out the garden and different members of the community can sign up to take care of a section. Vogel restated about the conference he and Affield will be attending on June 25th-27th and let everyone know they will be able to contact via email or phone if needed. Vogel has a Fire Department meeting scheduled for June 23rd at 6:30 pm with the Townships. Vogel applauds staff's performance and is excited about what the future holds.

e. **Joe Olson, Mayor** – Nothing to add.

8. Committee Reports

- **Fire Meeting** – Council Member Ring reported it was discussed what their plan is for the Fire Department and what some of the equipment needs are. They requested the department to find four (4) viable used options for fire trucks. They went over training and other ISO things they can work through. They plan on meeting a little more often with the Townships so they can go over the Capital Improvement Plan with them.
- **Glyndon Days**-Plans were made to have a committee meeting for Wednesday June 18th at 5:00 pm.
- The Maintenance Committee will be meeting after the Council Meeting today.

9. Old Business / Unfinished Business Updates

- a. **Glyndon Days Sign-up Sheet for Council** – Affield would like Council and their family to sign up first and then we will know how many volunteers will be needed to help with Glyndon Days. Sweet Treats has been added as one of the food vendors for Saturday. Affield emailed Northern Brain Freeze to confirm their presence but has not heard back from them yet. There will be a Family Chalk Fun and Run, there was discussion of where it will be located. Affield plans on discussing with Tracy about having it down Parke Avenue in front of the school (4th to 7th Street) and then having the parking lot available for attendees and a food truck. The Council plans on participating in the parade, along with helping prior to and after the parade. Vogel will coordinate closing down streets and working on traffic control. Vogel asked Council to email Wendy or Hanna about what they plan on volunteering for by the end of the week. Vogel is coordinating button sales for Glyndon days stating they will be sold at UC Hope and City Hall prior to Glyndon Days and during the events as well. UC Hope will be doing a 50/50 raffle with the button sales; the cost is two dollars (\$2.00) a button. Discussion was made on sponsorships with Glyndon Days, and it was mentioned that the businesses will want to donate by early July so we can get their names placed on the Glyndon Days t-shirts. Affield reminded Council if they have any older children that would like to help out with Glyndon Days for an hour or more, they will receive a free wristband to participate in the activities on Saturday.

10. New Business

- a. **Amending Chapter 12, 13, and 14 of Ordinance #181 the City's Zoning Ordinance- A General Provisions (Foundations/Dimensional) Section will be added to each Chapter that will state:**
1. **Be constructed upon a permanent foundation that supports the residence and meets the requirements of the State Building Code.**

2. Not be less than twenty-two (22) feet in width. Width measurements shall not take account of overhang and other projections beyond the principal walls.
3. Not less than nine Hundred (900) square feet in size.

Mayor Olson stated the motion will be during the June 25th Council Meeting and then it will be added to the ordinance. Vogel explained with the new additions to town we need to make sure we protect the homes that are already in the area. Mayor Olson discussed covenants and Vogel stated, they are nice to have in place, but the City cannot enforce them. Vogel has visited with the City Building Inspector and City Engineer to make sure these additions are acceptable. Mayor Olson asked if we have to have three (3) readings. Affield stated, we do not, after researching with the League of Minnesota Cities the Council can decide how many readings they would like to do.

- b. **May 2025 Expense and Revenue Budget Sheets for Review** – This is informational only, if anyone has questions, please contact Affield at a later time.

11. **Time to Discuss the Additions to the Agenda** – Nothing at this time.

12. **Miscellaneous Announcements & Recognitions** – Nothing at this time.

13. **Adjournment** – A motion was made by Steven Ring to adjourn the meeting at 7:21 am, seconded by Shonna Severson. All in Favor.
Motion Carried.



Joe Olson, Mayor



Hanna Dufault, Administrative Assistant



Wendy Affield, Clerk/Treasurer

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