

Glyndon City Council
Wednesday, November 12, 2025 – 7:00 a.m.
Regular Council Meeting
City Hall Council Chambers

1. **Call to Order:** Mayor Joe Olson called the meeting to order at 7:00 am.
2. **Roll Call:** Council Members Present: Bryant DeVries, Shonna Severson, Steven Ring; Administrator/Police Chief Justin Vogel; Maintenance Foreman Jeff Berg; City Clerk/Treasurer Wendy Affield and Administrative Assistant Hanna Dufault.

As Per Sign in Sheet: None

Virtual Attendees: None

Absent: Council Member Patrick McCoy and Fire Chief Bob Maintenance

3. **Any Additions to the Agenda** – Nothing at this time.
4. **Motion to Approve Consent Agenda** – A motion to approve the consent agenda was made by Steven Ring, seconded by Shonna Severson. All in Favor.
Motion Carried.
 - a. **10/22/2025 – Council Meeting Minutes**
 - b. **Approve Resolution of Payments**
 - **Accept \$1,000 Donation Check from UC Hope to the Glyndon Volunteer Fire Department**
 - **Approve the 6th Amendment to the License Agreement Between the City of Glyndon and F-M Ambulance Service, Inc.**
5. **Motion to Approve Agenda** - A motion to approve the consent agenda was made by Steven Ring, seconded by Shonna Severson. All in Favor.
Motion Carried.
6. **Old Business / Unfinished Business Updates**
 - a. **2026 Utility Bill Rate Increases** - A motion to approve the 2026 Utility Bill Rate Increase was made by Shonna Severson, seconded by Steven Ring. All in Favor.
Motion Carried.
7. **New Business**
 - a. **Approve Resolution 2025-1 – Joint Resolution of the City of Dilworth, Hawley, Barnesville and Glyndon Minnesota, with Respect to Dispatch Services with Clay County, Minnesota** - Chief Vogel explained how this would be for when their 2026 contract ends with the County. The towns would pay 75% in 2027, 50% in 2028, 25% in 2029, and by 2030 they would no longer be paying for dispatch services. He states they will still be paying for their computer services. Clay County is one of two counties in the State of Minnesota that charges for their dispatch services. A motion to approve the Joint Resolution with Respect to Dispatch Services was made by Bryant DeVries, seconded by Shonna Severson. All in Favor.
Motion Carried.
 - b. **Approve the City of Glyndon's Minnesota Paid Family and Medical Leave (PFML) Policy** – Vogel states that him and Affield have been working on this policy by taking guidelines from the State along with surrounding cities. Vogel states the employees will pay half and the City will pay the other half (.44% each). Employees need to be notified by December 1st, 2025, concerning the policy. A motion to approve the City of Glyndon's Minnesota Paid Family and Medical Leave (PFML) Policy was made by Steven Ring, seconded by Shonna Severson. All in Favor.
Motion Carried.

- c. **Approve 2026 Regular Council Meeting Schedule** - A motion to approve the 2026 Regular Council Meeting Schedule was made by Shonna Severson, seconded by Bryant DeVries. All in Favor.
Motion Carried.

- d. **2026 Payroll Schedule** (*informational only*)

- e. **October 2025 Expense and Revenue Budget Sheets for Review** (*informational only*)

8. **Open Forum – Public Comments/Concerns** – Nothing at this time.

9. **Department Reports**

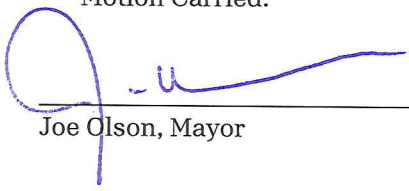
- a. **Justin Vogel, Police Chief** – Chief Vogel stated the Halloween Trunk-n-Treat Party at the Community Center was a great success. It was a fun time and was run smoothly. The department completed the low-light tactical shoot with Barnesville.
- b. **Jeff Berg, Maintenance Department** – Berg has been changing out the banners in town for the holiday season and getting American Flags put up for Veteran's Day. He has been working with Xcel and Red River Coop on fixing the streetlights around town and also to get trees trimmed around power lines.
- c. **Bob Cuchna, Fire Chief** – Chief Cuchna was absent. There is no update at this time.
- d. **Wendy Affield, Clerk/Treasurer** – Affield has been finishing up on the budget and finalizing it to present to Council in the upcoming weeks. She has also been taking additional time off to get her time down before the beginning of the year.
- e. **Justin Vogel, Administrator** – Vogel states he has been working with Engineer Kris Carlson to try and get a grant for the road in Stockwood. He has been getting letters of support from the businesses and talking to State Representatives.

10. **Committee Reports** – Nothing at this time.

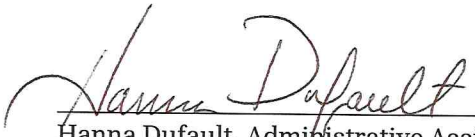
11. **Time to Discuss the Additions to the Agenda** – Nothing at this time.

12. **Miscellaneous Announcements & Recognitions** – City Hall will closed on Thursday, November 27th and Friday, November 28th for Thanksgiving. Thank you to everyone who helped make the Halloween event possible. The next City Council Meeting will be on Tuesday, November 25th at 6:00pm. Council Member DeVries informed Council he has a donation check from the Rod-n-Gun for Community Center tables. Affield will have it on the agenda for the next meeting to be accepted.

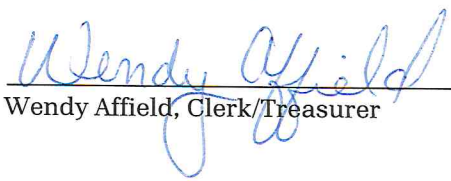
13. **Adjournment** – A motion was made by Steven Ring to adjourn the meeting at 7:11 am, seconded by Bryant DeVries. All in Favor.
Motion Carried.



Joe Olson, Mayor



Hanna Dufault, Administrative Assistant



Wendy Affield, Clerk/Treasurer