

Glyndon City Council
Monday – December 22, 2025 – 6:00 p.m.
Regular Council Meeting
City Hall Council Chambers

1. **Call to Order:** Mayor Joe Olson called the meeting to order at 6:00 p.m.
2. **Roll Call:** Council Members Present: Bryant DeVries, Patrick McCoy, Steven Ring; Maintenance Forman Jeff Berg and City Clerk/Treasurer Wendy Affield. Council Member Shonna Severson arrived at 6:07 p.m.

As Per Sign in Sheet: Shaun Erickson
Virtual Attendees: None
Absent: Fire Chief Bob Cuchna; Administrator/Police Chief Justin Vogel
3. **Any Additions to the Agenda** – Nothing at this time.
4. **Motion to Approve Consent Agenda** – A motion to approve the consent agenda was made by Steven Ring, seconded by Patrick McCoy. All in favor.
Motion carried.
 - a. **12/10/2025 – Truth-in-Taxation Minutes**
 - b. **12/10/2025 – Public Hearing Minutes**
 - c. **12/10/2025 – Council Meeting Minutes**
 - d. **Approve Resolution of Payments**
5. **Any Additions to the Agenda** – Nothing at this time.
6. **Motion to Approve Agenda** - A motion to approve the agenda was made by Patrick McCoy, seconded by Steven Ring. All in favor.
Motion carried.
7. **Old Business / Unfinished Business Updates** – Nothing at this time.
8. **New Business**
 - a. **Approve Resolution 2025-4 – A Resolution Designating the Polling Place for Precinct One in the City of Glyndon for Elections in 2026.** A motion to Approve Resolution 2025-4 – A Resolution Designating the Polling Place for Precinct One in the City of Glyndon for Elections in 2026 was made by Steven Ring, seconded by Bryant DeVries. All in favor.
Motion carried.
 - b. **Approve Resolution 2025-5 – A Resolution Approving 2025 Tax Levy, Collected in 2026.** Mayor Olson updated Council that our Financial Advisor Jason Murray has suggested continuing with the fifteen percent (15%) tax levy. He states to residents, it should only feel like a four percent (4%) because of the TIF coming off. Affield explained the sheet in the packet from Jason Murray showing a preliminary increase of around fifty dollars (\$50) on a property valued at one hundred fifty thousand dollars (150,000) and one hundred dollars (\$100) on a property valued at three hundred thousand dollars (\$300,000). A motion to approve Resolution 2025-5 – A Resolution Approving fifteen percent (15%) for the 2025 Tax Levy, collected in 2026 was made by Steven Ring, seconded by Bryant DeVries. All in favor.
Motion carried.
 - c. **Approve 2026 Budget.** Affield states she made a few more adjustments and doubled checked some numbers. She had the Minnesota Leave all in the general fund but has split it between all the departments as it affects everyone. She added a little more to the revenues like garbage, because we should be making more next year. A motion to approve the 2026 Budget was made by Patrick

McCoy, seconded by Steven Ring. All in favor.
Motion carried.

- d. **Approve Updating Ordinance #166 and Adopting it as the 2026 City of Glyndon's Fee Schedule.** Mayor Olson discussed the changes to the Ordinance are the utility bill increases and the Community Center fees. A motion to approve updating Ordinance #166 and Adopting it as the 2026 City of Glyndon's Fee Schedule was made by Steven Ring, seconded by Bryant DeVries. All in favor.
Motion carried.

9. **Open Forum – Public Comments/Concerns – None at this time.** Let the record show Council Member Shonna Severson has arrived at 6:07 p.m.

10. **Department Reports**

- a. **Justin Vogel, Police Chief – Absent.**
b. **Jeff Berg, Maintenance Department –** Berg states they are working on finishing some sewer and water reports for the end of the year. They have also been working on the skating rink, flags around town and sanding the road. He has called and left a couple of messages regarding the loader and has not heard back.
c. **Bob Cuchna, Fire Chief – Absent.**
d. **Wendy Affield, Clerk/Treasurer –** Affield states she will be finishing payroll tomorrow and then will be gone the rest of the week. She will be transferring rollover funds and Community Center Escrow. McCoy mentioned individuals are questioning how the City minutes and meeting times are posted. Affield stated, they are on the City website. McCoy would like to see it added to the monthly newsletter. Affield informed Council it is already in the newsletter but we will make it larger.
e. **Justin Vogel, Administrator –** Nothing at this time.

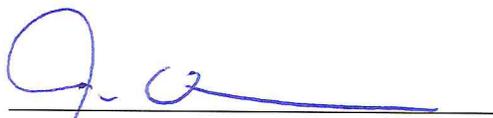
11. **Committee Reports –** Nothing at this time.

12. **Time to Discuss the Additions to the Agenda –** Nothing at this time.

13. **Miscellaneous Announcements & Recognitions**

- **City Hall will be closed on Wednesday, December 24th and Thursday, December 25th for the Christmas holiday.**
- **City Hall will be closed on Thursday, January 1st for New Year's Day.**

14. **Adjournment –** A motion was made by Shonna Severson to adjourn the meeting at 6:11 pm, seconded by Steven Ring. All in Favor.
Motion carried.



Joe Olson, Mayor



Hanna Dufault, Administrative Assistant



Wendy Affield, Clerk/Treasurer