

**Glyndon City Council**  
**Wednesday – February 25, 2026 – 6:00 p.m.**  
Regular Council Meeting  
City Hall Council Chambers

1. **Call to Order:** Mayor Joe Olson called the meeting to order at 6:00 p.m.
2. **Roll Call:** Council Members Present: Bryant DeVries, Shonna Severson, Steven Ring; Administrator/Police Chief Justin Vogel, Fire Chief Jacob Cuchna, Maintenance Forman Jeff Berg, City Clerk/Treasurer Wendy Affield, and City Engineer Kris Carlson.

**As Per Sign in Sheet:** None

**Virtual Attendees:** None

**Absent:** Council Member Patrick McCoy

3. **Motion to Approve Consent Agenda** – A motion to approve the consent agenda was made Steven Ring, seconded by Bryant DeVries. All in favor.  
Motion carried.
  - a. **2/11/2026 – Council Meeting Minutes**
  - b. **Approve Resolution of Payments**
    - **Approve Gaming Application for Cub Scouts Pack #3641 – Pancake Feed – March 22, 2026, at the Glyndon Community Center**
    - **Approve Recycling Center / Community Center Attendee Resignation Letter from Jeffrey Possehl**
4. **Any Additions to the Agenda** – Nothing at this time.
5. **Motion to Approve Agenda** - A motion to approve the agenda was made by Shonna Severson, seconded by Steven Ring. All in favor.  
Motion carried.
6. **Old Business / Unfinished Business Updates** – Nothing at this time.
7. **New Business**
  - a. **Discussion Concerning Amending Ordinance #171 Section 5.42(a) Concerning Basement Exemption – Flood Fringe District – Conditionally Permitted Uses – Engineer Kris Carlson** – Carlson explained that when this ordinance was adopted in 2012 with the release of the new FEMA maps, the City of Glyndon did not have a basement exception in place. Under the current ordinance, basements cannot be constructed in the flood fringe, which affects the lower lots in the Charleswood Addition. He has been working with the DNR and FEMA to amend the City’s floodplain ordinance to allow basements in those lower lots. Surrounding cities are required to go through the same process. The proposed amendment would permit basements in the flood fringe, and builders would receive a packet outlining the required permits and state guidelines they must follow. Council Member DeVries asked if the basement needs to be flood proofed. Carlson stated, yes. Vogel explained the process that happened to get us to this point and the area that is affected. Residents have been notified of the proposed change and the associated requirements. They may attend the next Council Meeting on March 11, 2026, at 7:00 a.m., and the ordinance amendment is scheduled for adoption at the March 25, 2026, meeting.
  - b. **Approve Resolution 2026-2 – Authorization of Application to the Minnesota Public Facilities Authority** – Engineer Kris Carlson states this is the next step for the water treatment plant project; we are in the fundable range so we need to approve this resolution for authorization of application before we can determine what the split will be with the state. Council questioned about the application. Carlson stated, the City has already made the cut for the funding, we just need to wait

to see what the split percentage will be. The funds have already been allocated. Carlson informed Council this project will not happen if the funding is not in favor for the City. Vogel asked if there are any grants the City can also apply for. Carlson will need to check. Carlson stated you would need to decide around the end of the year if you were going to move forward with the project. Mayor Olson reminded everyone that our roads also need to be looked at. A motion to approve Resolution 2026-2 – Authorization of Application to the Minnesota Public Facilities Authority was made by Steven Ring, seconded by Bryant DeVries. All in favor.  
Motion carried.

**8. Open Forum – Public Comments/Concerns – Nothing at this time.**

**9. Department Reports**

- a. **Justin Vogel, Police Chief** – Chief Vogel reports his POST Board reporting has been completed. Each year, he is required to submit a report to the state regarding any internal investigations or complaints within the department. He also noted the Axon body camera contract is nearing its end, so he is looking into renewal options and potential equipment upgrades. In addition, he has been covering shifts while an officer is out on FMLA and to ensure other officers are able to take their scheduled time off.
- b. **Jeff Berg, Maintenance Department** – Berg states they are cleaning and organizing the shops. They have been plowing and sanding the roads. He has Bradey signed up to take his water class in April for his Class D Water license. The skating rink and warming house is shut down for the season. Ring asked if we put anything in the ponds during the spring thaw. Berg stated, we do not.
- c. **Jacob Cuchna, Fire Chief** – Chief Cuchna reports that two members are finishing their Basic Firefighter Training. They hope both will be fully finished within the next couple of months. The remaining requirement is a live burn, which has been difficult to schedule due to the cold weather. He also noted the department has completed 122 hours of training across all members so far this year, though he would like to see that number increase. The department has responded to 32 calls year-to-date. The calls were motor vehicle accidents and medical. The department had a committee meeting that will be discussed later under committee reports.
- d. **Wendy Affield, Clerk/Treasurer** – Affield states she will be gone March 5<sup>th</sup> - 13<sup>th</sup>. She and Justin have been working with the Minnesota Paid Leave Program. She is getting items sent to the auditors. We did receive the new bench for Anstadt Park to be put up this spring. Maintenance will need to put it together, and it has an engraved plaque included.
- e. **Justin Vogel, Administrator** – Vogel is preparing to attend the League of MN Cities “City Day on the Hill” at the Capitol in the Twin Cities on March 11th, where he will be meeting with Rob Kupuc and Representative Joy. The discussions are expected to focus on funding for roads, the water treatment plant, and releasing the funds for the Glyndon Living Center that were previously put on hold due to the fraud investigation with the state. Vogel stated, Council Members Severson and McCoy will be attending with him so at the next Council Meeting on March 11, 2026, we will need to make sure the other three (3) members are present otherwise the meeting will need to be cancelled.

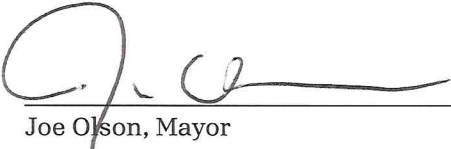
**10. Committee Reports –**

- **Glyndon Days Committee** – Council Member Severson shared that at their recent meeting it was decided the celebration will be a two-day event. The community picnic and ice cream social will be held on Tuesday, August 4, 2026, during the Night to Unite Event, followed by the main festival on Saturday, August 8, 2026. The food trucks, concessions, and vender show are all being confirmed. The next committee meeting is scheduled for March 25, 2026, either prior or after the City Council Meeting. Affield would like to have everyone think of someone to be the Grand Marshal and if they know of anyone who would like to sing the national anthem.
- **Fire Department Committee** - Met with Chief Cuchna to discuss the department’s direction and future goals. There will be another meeting held next month. The new fire truck chassis should be here in May, and we are looking at being ready for use in January 2027.

**11. Time to Discuss the Additions to the Agenda** – Nothing at this time.

**12. Miscellaneous Announcements & Recognitions** – The private event that was going to be held on March 2<sup>nd</sup> is canceled and will be rescheduled at a later date.

**13. Adjournment** – A motion was made by Steven Ring to adjourn the meeting at 6:25 p.m., seconded by Shonna Severson. All in favor.  
Motion carried.



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Joe Olson, Mayor



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Hanna Dufault, Administrative Assistant



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Wendy Affield, Clerk/Treasurer

February 25, 2026, Council Meeting Minutes