

**Glyndon City Council**  
**Wednesday – April 8, 2026 – 7:00 a.m.**  
Regular Council Meeting  
City Hall Council Chambers

1. **Call to Order:** Mayor Joe Olson called the meeting to order at 7:00 a.m.
2. **Roll Call:** Council Members Present: Bryant DeVries, Shonna Severson, Patrick McCoy, and Steven Ring; Administrator/Police Chief Justin Vogel; Maintenance Forman Jeff Berg, City Clerk/Treasurer Wendy Affield, and Administrative Assistant Hanna Dufault.  
  
**As Per Sign in Sheet:** None  
**Virtual Attendees:** None  
**Absent:** Fire Chief Jacob Cuchna
3. **Motion to Approve Consent Agenda** – A motion to approve the consent agenda was made by Steven Ring, seconded by Shonna Severson. All in favor.  
Motion carried.
  - a. **3/25/2026 – Council Meeting Minutes**
  - b. **Approve Resolution of Payments**
    - **Accept Dividend Check from Petro Serve for \$56.34**
    - **Mayor Olson requested an additional invoice be added to the Resolution of Payments from Axon Enterprises in the amount of \$4,374.33**
4. **Any Additions to the Agenda** – Nothing at this time.
5. **Motion to Approve Agenda** - A motion to approve the agenda was made by Bryant DeVries, seconded by Steven Ring. All in favor.  
Motion carried.
6. **Old Business / Unfinished Business Updates** – Nothing at this time.
7. **New Business**
  - a. **Wheelage Tax Funds from Clay County – 2021 was \$11,502.68 – 2022 was \$11,074.05 – 2023 was \$11,117.81 – 2024 was \$11,383.70 – 2025 was \$11,426.66 Totaling \$56,504.90 for the City to use for Construction or Maintenance Projects on City Streets – These funds can only be carried over for a period of 7 years (informational only) – Vogel states they are in the process of getting bids to sealcoat Southview and possibly another area if funds allow. It is undetermined whether these funds will be used for that project or saved for a later street project.**
  - b. **March 2026 Expense and Revenue Budget Sheets for Review (informational only)**
8. **Open Forum – Public Comments/Concerns** – Nothing at this time.
9. **Department Reports**
  - a. **Justin Vogel, Police Chief** – Chief Vogel reported an officer will be returning to patrol next week, but they will still be down one officer until mid-summer. Next week, he will be attending the Chief's Conference in St. Cloud. April is Autism Awareness Month, and Officer Schock designed new patches for the officers to wear throughout the month.
  - b. **Jeff Berg, Maintenance Department** – Berg reported that Bradey will be attending his water class in Park Rapids next week. They are finishing the garden plots so they will be ready for residents by May 1st. He is still working on the gas regulator at the Fire Hall. He is also ordering floor tiles for the Community Center kitchen to patch the area underneath the cabinet that will be removed. He located matching tiles, but they must be shipped in, and the shipping cost alone is nearly \$400.

- He also received additional water bottles for another round of Lead & Copper water testing.
- c. **Jacob Cuchna, Fire Chief** – Absent – Nothing at this time.
  - d. **Wendy Affield, Clerk/Treasurer** – Affield reported the City will be obtaining the Banyon Licensing Program to track all permits, including ATV, building, pet, and others. She noted the program should generate a monthly report for building permits that includes the State surcharges she is required to file. The goal is to have the system up within the next month. She also plans to update the Gateway to the Lakes article so Glyndon can be featured again this year, and she will be adding information about the Community Garden. She encouraged anyone with input to reach out to her. Kris Carlson met with staff to review the Floodproof Construction Permit process and how to proceed if new construction occurs in the Charleswood Development. Hanna will provide applicants with the appropriate packet when they come in for permits. Affield stated the auditors are still working through the materials she submitted, and she expects to have them present to Council sometime in May.
  - e. **Justin Vogel, Administrator** – Vogel reported he worked with Kris Carlson this week to finalize the Flood Proof Construction Packet, and it is now ready for use. Anyone completing new construction in that area will be required to fill one out. A packet will be kept at City Hall if the State Auditors need to review anything. He also noted that he is discussing the ditch on 12th Avenue with Carlson. Fire Chief Jacob Cuchna and Bradey Berg now have official City email addresses. Vogel stated he would like to order polo shirts for all Council Members to wear during meetings and at events they attend, such as Day at the Capitol. He also brought forward the idea of reducing City Council meetings to once a month beginning in 2027, which would allow more time for committee meetings. This will be discussed and voted on at a later date, but he wanted to bring it up.

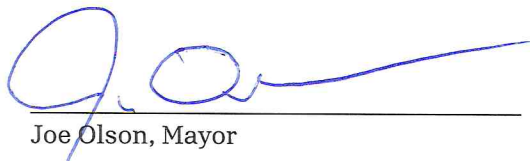
**10. Committee Reports** – Fire Committee is scheduled to meet prior to the next Council Meeting. Glyndon Days Committee will be meeting immediately following this meeting.

**11. Time to Discuss the Additions to the Agenda** – Nothing at this time.

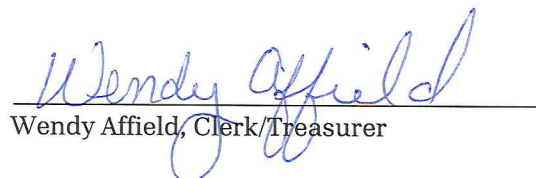
**12. Miscellaneous Announcements & Recognitions**

- **Clean-up Week** – North of 7<sup>th</sup> St will be on Tuesday, April 28<sup>th</sup>
- **Clean-up Week** – South of 7<sup>th</sup> St will be on Wednesday, April 29<sup>th</sup>

**13. Adjournment** – A motion was made by Steven Ring to adjourn the meeting at 7:10 a.m., seconded by Bryant DeVries. All in favor.  
Motion carried.

  
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Joe Olson, Mayor

  
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Hanna Dufault, Administrative Assistant

  
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Wendy Affield, Clerk/Treasurer