

Glyndon City Council
Wednesday – June 10, 2026 – 7:00 a.m.
Regular Council Meeting
City Hall Council Chambers

1. **Call to Order:** Mayor Joe Olson called the meeting to order at 7:00 a.m.
2. **Roll Call:** Council Members Present: Bryant DeVries, Shonna Severson, Patrick McCoy, Steven Ring; Administrator/Police Chief Justin Vogel; Maintenance Forman Jeff Berg, City Clerk/Treasurer Wendy Affield, and Administrative Assistant Hanna Dufault.

As Per Sign in Sheet: None

Virtual Attendees: None

Absent: Fire Chief Jacob Cuchna

3. **Motion to Approve Consent Agenda** – A motion to approve the consent agenda was made by Steven Ring, seconded by Shonna Severson. All in favor.
Motion carried.

a. 5/27/2026 – Council Meeting Minutes

b. Approve Resolutions of Payments

- Accept \$1,000 Donation Check from MN Chiefs of Police Foundation for the Police Outreach Program
- Accept \$100 Donation Check from Three Bears Honey for Glyndon Days
- Accept 5 - \$20 Gift Cards – Donation from Scheels for Glyndon Days
- Accept \$100 Donation Check from Pender Transportation for Glyndon Days
- Accept \$150 Donation Check from Northwestern Bank for Glyndon Days
- Accept \$500 Donation Check from UC Hope for Night to Unite
- Accept \$500 Donation Check from UC Hope for Glyndon Days
- Accept \$200 Donation Check from Green Leaf Nursery & Produce for Glyndon Days
- Accept \$300 Donation Check from Ulteig Engineering for Glyndon Days

4. **Any Additions to the Agenda** – Nothing at this time.

5. **Motion to Approve Agenda** - A motion to approve the agenda was made by Shonna Severson, seconded by Patrick McCoy. All in favor.
Motion carried.

6. Old Business / Unfinished Business Updates

- a. **Approve the Replat of Seter Grove Addition** – A Replat of Auditors Out Lots J-11 and Part of Abandoned Railroad Right-of-Way, Part of the Southwest Quarter of Section 11, Township 139 North, Range 47 West of the Fifth Principal Meridian to the City of Glyndon, Clay County, Minnesota - A motion was made by Steven Ring to Approve the replat of Seter Grove Addition – A Replat of Auditors Out Lots J-11 and Part of Abandoned Railroad Right-of-Way, Part of the Southwest Quarter of Section 11, Township 139 North, Range 47 West of the Fifth Principal Meridian to the City of Glyndon, Clay County, Minnesota, seconded by Bryant DeVries. All in favor.
Motion carried.
- b. **The 2022 Bobcat L85 Loader was Sold for \$58,000** - Vogel states these funds will be going towards a plow truck for this winter season.
- c. **Glyndon Days Update and Sign-up Sheet for Council & Employees** - Affield provided an update on Glyndon Days. The event schedule has been revised to include Morty's Golf and Bean Bag Tournaments, along with the Ted Tollefson Classic Car Show which will be at Johnson Park again this year. She also noted that the Lions Club was selected as this year's Grand Marshal and they

have been notified. In addition, the sign-up sheet was updated, and the donation list now reflects contributions received to date.

7. New Business

- a. **Approve the First Addendum to the Contract for Private Development Between the City of Glyndon, Glyndon Senior Living LLC, Vitality Living of Glyndon LLC and Wisness Minerals LLC** - Affield mentioned the main change was the completion date and Wisness Minerals was added as an investor. Vogel informed Council that both the City Attorney and Financial Advisor have reviewed and approved the Addendum. A motion was made by Steven Ring to Approve the First Addendum to the Contract for Private Development Between the City of Glyndon, Glyndon Senior Living LLC, Vitality Living of Glyndon LLC and Wisness Minerals LLC, seconded by Shonna Severson. All in favor.
Motion carried.
- b. **Approve IT & Cybersecurity Quote for Glyndon Police Department from Digital Plains** - Chief Vogel stated, effective January 1, 2027, the Glyndon Police Department will no longer have access to Clay County IT support for its New World police programs. To meet BCA compliance requirements and maintain access to sensitive information, the department must have qualified IT support in place. After discussions with other local Police Departments, Digital Plains was identified as the provider they also plan to use. The proposed agreement would be for three (3) years. The City will continue using Craftech for City Hall, the Fire Department, and the Maintenance Department. A motion was made by Patrick McCoy to approve the IT & Cybersecurity quote for the Glyndon Police Department from Digital Plains, seconded by Bryant DeVries. All in favor.
Motion carried.
- c. **May 2026 Expense and Revenue Budget Sheets for Review** (*information only*)

8. Open Forum – Public Comments/Concerns – Nothing at this time.

9. Department Reports

- a. **Justin Vogel, Police Chief** – Chief Vogel reported the department is expected to be fully staffed within the next couple of weeks. A department firearms qualification is scheduled for Wednesday, June 17th. The department will also assist the Dilworth, Hawley, and Barnesville Police Departments with their qualifications. In addition, defensive tactics training will be held at the Community Center on Wednesday, June 24th, and the department will again assist the Dilworth, Hawley, and Barnesville Police Departments.
- b. **Jeff Berg, Maintenance Department** – Berg reported branch pickup will take place this morning. Afterward, the department will focus on getting the mowers up and running. Staff are also gathering equipment and supplies to begin patchwork on the Community Center parking lot next week in preparation for Glyndon Days.
- c. **Jacob Cuchna, Fire Chief** – Absent – Nothing at this time.
- d. **Wendy Affield, Clerk/Treasurer** – Affield reported she will be absent from the next City Council meeting while attending the Annual League of Minnesota Cities Convention in Rochester. She also shared that the hanging baskets from Thompson Greenery have been picked up and placed around town. In addition, the Community Garden continues to do well, and she encouraged others to stop by and see the progress. She noted although some residents initially requested one plot, additional plots were added to avoid leaving any empty spaces. All plots are now filled.
- e. **Justin Vogel, Administrator** – Vogel took time to highlight several City accomplishments from the 2025–2026 timeframe and expressed appreciation for the hard work and dedication being invested into the City.

Public Safety and Equipment - The City, along with four (4) Townships, purchased a new fire truck that is expected to be delivered to Glyndon in January 2027. A few Fire Department Volunteers are planning to go and inspect the truck prior to it being finalized to make sure it is equipped with what they need. A new loader was also purchased for the Maintenance Department to improve snow removal, assist with moving the burn pile, and support the addition of branch

removal services for residents.

Community Development and Amenities - The Glyndon Living Center has broken ground and is progressing well. The facility will provide thirty-six (36) beds, allowing residents to remain in the community they grew up in, and a possible memory care addition is being considered for the future. Vogel also noted that increased Community Center rental fees, approved last year by the City Council, have been successful and will help support improvements that will be done this summer such as a few changes in the kitchen, new paint, a new refrigerator/freezer combo, and parking lot repairs. In addition, a bench was installed at Anstadt Park in memory of Bud Anstadt.

Community Projects and Advocacy - Jaden Argall, Jeff Berg and the maintenance crew completed the Community Garden, which has been very well received. Vogel stated the garden was a good use of the area, as permanent structures could not be placed there due to the potential for future road placement. He also shared that this was the first year the City lobbied at the Capitol on behalf of Glyndon and described it as a valuable opportunity to make the City's voice heard.

Staffing and Service Strengths - Vogel reported the City is exploring the purchase of a new snowplow by liquidating older equipment to help offset the cost and is also considering replacing the Maintenance Department's thirteen (13) year-old work truck in 2027. He stated that Glyndon has one of the strongest Police Departments in Clay County in terms of staffing. While Hawley, Barnesville, Dilworth, Moorhead, and Clay County have all experienced staffing shortages, Glyndon has remained fully staffed for five years. He said Glyndon is no longer viewed as a steppingstone, but instead as a place where people come to build careers. Affield also acknowledged the officers' willingness to come in on their days off to participate in Coffee & Cards at the Community Center with residents.

Future Priorities - Looking ahead, Vogel stated the future City priorities include road construction projects, continued lobbying at the Capitol for funding, and is hoping to see a sales tax put into place for future projects like a Community Center, City Hall, Police and Fire Department. Looking at installation of a park shelter or gazebo at Southview Park. He added the City continues working to attract businesses to Glyndon to help reduce the tax burden on residents. The City is also continuing to seek state grants in hopes of upgrading the Water Plant. Vogel closed by noting the strength of the City's staff, saying employees work well together and regularly celebrate birthdays and other occasions as a team. He also acknowledged all the work City Council has been putting in and appreciates their time and effort towards improving the City.

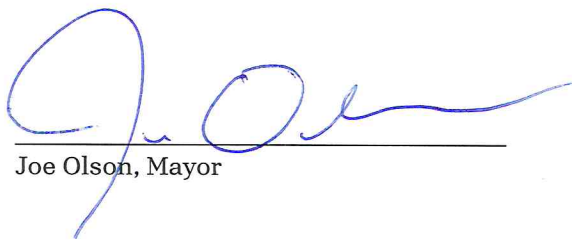
10. Committee Reports – Planning and Zoning Committee will meet tomorrow afternoon. Vogel will also send out notices to begin scheduling department Budget Meetings. Berg informed Council the waste oil recycling tank will be pumped today and then removed due to the shape it is in. Individuals will need to take their waste oil to the County's facility from now on. Residents will be notified in the monthly Newsletter, on the City Website and Facebook.

11. Time to Discuss the Additions to the Agenda – Nothing at this time.

12. Miscellaneous Announcements & Recognitions

- City Hall will be Closed Friday, June 19th for Juneteenth

13. Adjournment – A motion was made by Steven Ring to adjourn the meeting at 7:22 a.m., seconded by Shonna Severson. All in favor.
Motion carried.



Joe Olson, Mayor



Hanna Dufault, Administrative Assistant



Wendy Affield, Clerk/Treasurer

June 10, 2026, Council Meeting Minutes



Committee Meeting Minutes

Committee: Capital Improvements

Date: June 11, 2026

Location: City Hall

Time: 5:00 PM

Attendees:

- Justin Vogel
- Steve Ring
- Joe Olson

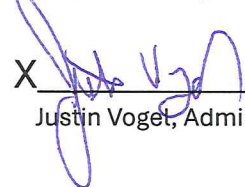
Topic:

- City Roads/ Water Treatment Plant

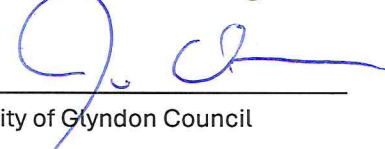
Meeting Notes:

Discussed future improvements to city roads and water treatment plant to include new wells.

Prepared by Signature:

X 
Justin Vogel, Administrator

Council Member Signature:

X 
City of Glyndon Council