

CITY OF GLYNDON
REGULAR COUNCIL MEETING
Wednesday – September 9, 2026, at 7:00 a.m.
City Hall Council Chambers

1. **Call to Order:** Mayor Joe Olson called the meeting to order at 7:00 a.m.
2. **Roll Call:** Council Members Present: Bryant DeVries, Shonna Severson, Patrick McCoy and Steven Ring; Administrator/Police Chief Justin Vogel; Maintenance Forman Jeff Berg; Clerk/Treasurer Wendy Affield and City Engineers Brandon Reber & Josh Roehrich.

Absent: None
As Per Sign in Sheet: None
Virtual Attendees: None
3. **Motion to Approve Consent Agenda** – Affield requested to add O’Rielly’s Auto Parts to the resolution of payments for thirty-seven dollars and thirty-six cents (\$37.36). A motion to approve the consent agenda was made by Steven Ring, seconded by Shonna Severson. All in favor.
Motion carried.
 - a. **8/26/2026 – Council Meeting Minutes**
 - b. **Approve Resolution of Payments**
4. **Any Additions to the Agenda** – Vogel added Moore Engineering to the agenda for an introduction and to visit about the October 20th public meeting.
5. **Motion to Approve Agenda** – A motion to approve the agenda was made by Steven Ring, seconded by Shonna Severson. All in favor.
Motion carried.
6. **New Business**
 - a. **Health Insurance Increase from \$985.44 to \$1,142.82 and Health Savings/Deductible from \$3,400 to \$3,500** – Vogel informed Council the budget reflects the current increase, and he will be meeting with the insurance rep next week to see if there are any other options available.
 - b. **August 2026 Expense and Revenue Budget Sheets for Review** – Information only.
 - c. **2027 Budget Discussion – Budget Changes - Primary Tax Levy Percentages for 2027 – Prior Years Percentages – Jason Murray’s Suggestion – Sample Letter to the County** – Vogel explained to Council the Preliminary Levy will need to be set at the next meeting, you can decrease the percentage at the end of the year but you may not increase once the preliminary has been set. Financial Advisor Jason Murray’s recommendation is ten percent (10%). The budget has been looked at, and items have been cut to where ten percent (10%) would be sufficient Vogel stated. Affield explained since Council will be reducing to one (1) meeting a month, those savings were around seven thousand five hundred dollars (\$7,500). Since there will only be one (1) meeting a month she increased the committee meetings for Council from twelve (12) meetings to twenty-four (24) and the Mayor’s from twenty-four (24) meetings to thirty-six (36). Ring questioned the difference between the fifteen percent (15%) last year and the ten percent (10%) this year. Vogel explained how Bayer Crop Science’s TIF was decertified last year which made it feel more like a three to four (3-4) percent. Affield addressed Jason Murray’s 2027 summary sheet and indicated the tax rate percentage will be close to the same as last year if they go with the recommended percentage. Vogel mentioned the County came through and evaluated homes so you may see a difference if the value of your home increased. Mayor Olson asked if everything is in the budget that needs to be like the loader payment. The loader interest is in the budget and part of the

payment for 2028, so it is not such a hit when the first payment is due in 2028.

- d. **2027 Certified LGA Amount is \$456,933.00** – This is a revenue increase of \$1,271.00 for 2027.
 - e. **Approve Resolution 2026-5 A Resolution Appointing Election Judges for the 2026 General Election on November 3, 2026** – A motion was made by Patrick McCoy to approve Resolution 2026-5, appointing Election Judges for the 2026 General Election, seconded by Shonna Severson. All in favor.
Motion carried.
7. **Time to Discuss the Additions to the Agenda – Moore Engineering Introduction** – Vogel introduced Brandon Reber from Moore Engineering as our new City Engineer. Reber introduced his partner Josh Roehrich stating they will be the City's main contacts. Reber has been with Moore Engineering since 2008 and has been working with smaller cities for the last fifteen (15) years. Roehrich has been with Moore Engineering since 2020 and works on municipal reconstruction projects most of time. Vogel asked what other cities do you work for. Reber stated, Dilworth, Hawley and Lake Park are just a few in this area. "We built a company on long-term relationships" Reber stated. Vogel asked about the funding they found last year for Lake Park. Rebar discussed the funds Lake Park will be receiving from the State to reconstruct all their streets. Working with the legislature and filing bond requests is what they have been doing, and it finally paid off for Lake Park Reber stated.
8. **Old Business / Unfinished Business Updates**
- a. **A Public Hearing for Future Road Projects is Scheduled for 6:00 pm October 20th, 2026, at the Glyndon Community Center** - Reber explained how there is not a lot of grant funds for streets alone, you need to include water and sewer to the project. The plan is to have the Public Hearing in October; they will first put together a survey that will be included in the utility bill in September to get some feedback from the residents. This informs residents of what might be coming and to let us know some of their thoughts and concerns. During the public meeting it will start with an open house, then a presentation and then another open house for residents to ask questions. This will be a project that will take a few years to complete so they will put together phases, timelines and costs to share. Once the information is gathered together they will start the process of looking for funding and support from the State level. The Day at the Capitol is in early March and Reber will attend to help fight for funding for the city, they cannot guarantee the city will receive anything, but they will help as much as possible to set up meetings and visit with the necessary people. Reber mentioned a State road program that pays for eighty percent (80%) of a roadway for economic significance, and he has visited with Justin Sorum at the County and would like to know if the Council would like the Stockwood loop added again this year. Vogel explained how this needs to be done at some point because once the residential roads have been reconstructed you do not want them damaged from the heavy equipment, commercial vehicles need to access Highway 10 from the road we need to complete in Stockwood. Reber explained how the County needs to do a resolution in order for the City to move forward in this funding request. Vogel and Severson did discuss this with representatives when they went to the Capitol earlier this year. Rebar requested Council to talk about these projects if you are ever around any representatives, this will help get our name and request looked at. Vogel asked about information concerning our water treatment plant. Reber informed Council they have specific engineers that specialize in water and sewer; first they will look into the Minnesota PFA process and when the city is ready to move forward everything will be in place. The state has a "drinking water list" for water and a "clean water list" for sanitary sewer. Every year they put out for a project priority list, which is "what are your needs", it might not be what you need today but what you need in the future and then they rank the project. When you are ready to do this project then it gets moved to financial needs, financial status, existing debt load and there will be opportunities for grants and low interest loans. Affied asked if they will have pictures ready for residents to look at during the public meeting. Reber stated they will have a couple of stations set up at the Community Center and will walk residents through with the plans for the reconstruction and have them mark on a map where they are located; then they will have a

presentation concerning the project and then open it back up for any questions. Reber informed Council it is easier for people to understand when the project is sized down to what portion they will be looking at instead of stating what the whole project will cost, it is less overwhelming. The City wants to hear feedback from the residents and take that into consideration for the next step. Vogel was wondering what the Council should say if they receive calls concerning the survey. Reber suggested to make sure they are aware that Council has not decided yet, this is at a point of gathering as much information as possible to figure out the correct plan the city should take. Mayor Olson stated the Planning Committee has met with Moore Engineering to discuss this project, and we are now at the next stage to get more information moving forward. Reber discussed how they will be working on a five-ten (5-10) year Capital Improvement Plan also for the city.

9. Open Forum – Public Comments/Concerns – Nothing at this time.

10. Department Reports

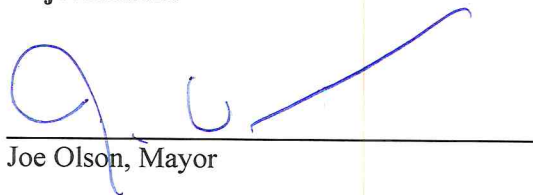
- a. **Justin Vogel, Police Chief** – Chief Vogel discussed taser training is coming up, negotiations with the Union Contract are being looked at and they are working on a new exterior sign for the Police Department.
- b. **Jeff Berg, Maintenance Department** – Berg informed Council the spray foam has been completed on the south end of the maintenance shop, and they will be opening up the wall in the middle so they can drive through if needed. They are working on the PD sign and doing day-to-day stuff.
- c. **Jacob Cuchna, Fire Chief** – Not present. Vogel mentioned the apparatus pump tests will be on Tuesday, and they are working on standards for giving awards for both the Fire and PD Departments. McCoy asked about the new fire truck. Vogel believes the timeline will be the same even though they are working through some small, detailed stuff.
- d. **Wendy Affield, Clerk/Treasurer** – Affield informed Council we just received another house permit in Southview. Ring asked how many homes have been started this year. Vogel discussed how it is nice to see the homes being built and there will be one in the Parade of Homes.
- e. **Justin Vogel, Administrator** – He has been busy working on the budget and getting it where it needs to be and is looking forward to working with Moore Engineering.

11. Committee Reports

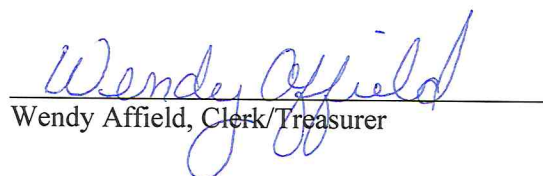
- **Union Negotiations** – Nothing to discuss at this time.

12. Miscellaneous Announcements & Recognitions – A motion was made by Shonna Severson to adjourn the meeting at 7:34 a.m., seconded by Steven Ring. All in favor.
Motion carried.

13. Adjournment



Joe Olson, Mayor



Wendy Affield, Clerk/Treasurer