

CITY OF GLYNDON
REGULAR COUNCIL MEETING
Wednesday – September 23, 2026, at 6:00 p.m.
City Hall Council Chambers

1. **Call to Order:** Mayor Joe Olson called the meeting to order at 6:00 pm.
2. **Roll Call:** Council Members Present: Bryant DeVries, Shonna Severson, Patrick McCoy and Steven Ring; Administrator/Police Chief Justin Vogel; Maintenance Forman Jeff Berg; Clerk/Treasurer Wendy Affield and Fire Chief Jacob Cuchna.

Absent: None

As Per Sign in Sheet: Ron & Diane Rehder, Jonathan & Ana Higdon, Randall Henriksen, Andrew & Kristen Frovarp, Robert Peterson, Bob Cuchna and Matt Ober.

Virtual Attendees: None

3. **Motion to Approve Consent Agenda** – A motion to approve the consent agenda was made by Steven Ring, seconded by Shonna Severson. All in favor.
Motion Carried.
 - a. **9/9/2026 – Council Meeting Minutes**
 - b. **Approve Resolution of Payments**
 - **Approve Gaming Application for Glyndon Rod & Gun Club – December 5th, 2026, at Randall's Excavating Building - 533 2nd St SE, Glyndon MN**
 - **Approve Craftech Service Agreements for IT Services for the City Hall and Police Department**
 - **Approve End of Employment for Firefighter Dustin Brenna**
4. **Any Additions to the Agenda** – Nothing at this time.
5. **Motion to Approve Agenda** – A motion to approve the agenda was made by Shonna Severson, seconded by Patrick McCoy. All in favor.
Motion Carried.
6. **New Business**
 - a. **Discussion Concerning City Property / Southview Pond** – Mayor Olson read the Chamber Rules in regard to public comments and then gave a background on the City retention pond located in Southview informing everyone that this is a City storm retention pond, it serves both Charleswood and Southview, the main purpose is to collect and manage stormwater runoff from the surrounding area especially during heavy rain and snow melt. The vegetation around the pond including cattails is generally left in place because it helps stabilize the shoreline, reduce erosion, slows movement of the water and helps capture sediments and other pollutions. That does not mean vegetation can never be managed, but we want to make sure everything we do around the pond is done properly and does not interfere with how the pond is intended to function. The City has stormwater responsibilities through Minnesota Pollution Control Agency (MPCA) so as part of our stormwater program the City has requirements for inspecting, maintaining, documenting, and reporting on our system. Vogel recused himself from the situation due to an investigation concerning the stormwater pond. During the conversations with the residents that attended the meeting it was discussed how the cattails have made the pond not appealing as it was when they first moved to the area and they are wondering what steps the City is going to take to get rid of the cattails and clean out the sediment that is located on the southeast corner. Conversation was also brought up concerning how some of the residents have taken it upon themselves to spray chemicals to get rid of the cattails and how children like to go fishing in the pond. Mayor Olson informed the residents that the MPCA does recommend cattails, the City has never stocked the pond with fish and whoever did, it was

done illegally. He also emphasized how it is not legal for any individual to spray any chemical in or around the City's stormwater retention ponds. Vogel stated that even with the rip rap in place the cattails help with any erosion issues. A resident was comparing our pond to ones located in North Dakota. Berg explained how Minnesota and North Dakota have different laws as to how they are maintained and mentioned how Dilworth just cleaned out their ponds and they already have cattails growing back. Berg said it is nice to have the cattails to stop debris from blowing into the ponds and getting stuck in the pumps. DeVries asked if Berg could check with MPCA to see what options the City would have to resolve the cattail issue. Berg stated they would also have to visit with the DNR because the water gets discharged into the ditch and goes to the Buffalo River. Berg will need to talk to the engineers to see how much sediment is in the southeast corner of the pond. DeVries suggested cleaning the dirt around the rip rap to see what shape it is in. Mayor Olson asked if the retention pond is in good shape. Berg stated it is and there are transducers located in the pond that help keep the elevation where it needs to be. A resident ask who do they call if the water gets so high like a few years ago when the culvert was frozen. Berg said to call the Maintenance Department number and that would ring his cell phone. Mayor Olson will work with Council and City Engineers to see what options they can look at concerning the situation.

7. Old Business / Unfinished Business Updates

- a. Set the Preliminary Tax Levy Percentage for 2027 – Budget Sheets - Preliminary Tax Levy Percentages for 2027 – Prior Years Percentages – Jason Murray's Suggestion – Sample Letter to the County –** Vogel stated the recommendation is ten percent (10%), you can go down from that percentage, but you cannot go up. Steven Ring made a motion to set the Preliminary Tax Levy percentage at ten percent (10%), seconded by Shonna Severson. All in favor.
Motion Carried.

8. Open Forum – Public Comments/Concerns – Nothing at this time.

9. Department Reports

- a. Justin Vogel, Police Chief –** Nothing at this time.
- b. Jeff Berg, Maintenance Department –** Branch pickup was done today, and they will be parking a trailer at the community gardens so individuals can have a place to remove their garden waste. The new Police Department sign was installed, and they have some landscaping to finish around the it. The updated park signs have been picked up and will be installed soon; these explain what the rules and regulations are within our City Parks.
- c. Jacob Cuchna, Fire Chief –** They have been doing a lot of training with other departments. Post testing is coming up, and they had apparatus testing done to make sure everything is functioning properly. Call volume is around 180 calls so far this year. In November they will be doing training that deals with propane. Cuchna turned in his two-week notice as Fire Chief and will step down to a firefighter. Severson asked how calls this year compared to last year at this time. Cuchna stated that last year was their highest year and they are close with how this year is turning out.
- d. Wendy Affield, Clerk/Treasurer –** Nothing at this time.
- e. Justin Vogel, Administrator –** Nothing at this time.

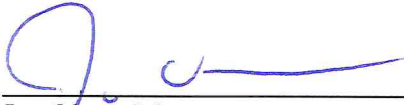
10. Committee Reports

- a. Glyndon Days/Night to Unite Update – Meeting was on 9/23/2026 at 5:00 pm –** Severson informed Council on some of the topics they discussed during the meeting stating how we went over the schedule of events and how things went with all the activities. Severson stated the committee does like the two (2) day event schedule and believe everyone had a nice time both days. McCoy explained how a few things will be looked at for next year to make sure things run smoothly.

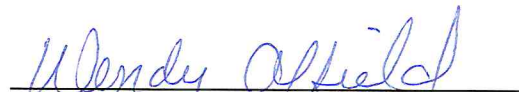
11. Time to Discuss the Additions to the Agenda – Nothing at this time.

12. Miscellaneous Announcements & Recognitions – Nothing at this time.

13. **Adjournment** – A motion was made by Steven Ring to adjourn the meeting at 6:43 pm, seconded by Bryant DeVries. All in favor.
Motion Carried.



Joe Olson, Mayor



Wendy Affield, Clerk/Treasurer

September 23, 2026, Council Meeting Minutes



Committee Meeting Minutes

Committee: Parks / Events

Date: September 23, 2026

Location: City Hall

Time: 5:00 PM

Attendees:

- Justin Vogel
- Jeff Berg
- Shonna Severson
- Patrick McCoy
- Wendy Affield

Topic:

- Glyndon Days Close-Out Meeting and Park Meeting

Meeting Notes:

First on the Agenda was the close-out meeting for Night to Unite and Glyndon Days Festival. Affield went through the agenda starting with the list of donations stating the Thank You letters have been mailed out along with a picture collage.

She discussed:

~ We had 11 Craft Fair booths.

~ Food vendors were pleased with the crowd and would like to be here next year.

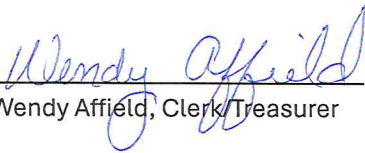
~ We had 54 Parade Floats.

- ~ 165 out of 200 buttons were sold.
- ~ Expense / Revenue Sheet shows we were within budget.
- ~ Talked about August 3, 2027, for Night to Unite and August 7, 2027, for Glyndon Days.
- ~ Discussed the Schedule of Events for 2027 and what they will keep for activities and what they will not do or promote.
- ~ Went through the issues they have if the Fire or Police Departments are called away, need to make sure we have enough other volunteers available.
- ~ Talked about making sure the Dippin Dots are done even if they are not donated.

The event committee heard lots of positive feedback on both events and are looking forward to start planning for 2027.

The next topic on the agenda concerns planting a tree in the Southview Park that will be donated by individuals. The committee agreed this would be fine but if the tree did not grow, the City was not responsible for replacing it.

Prepared by Signature:

X 
Wendy Affield, Clerk/Treasurer

Council Member Signature:

X _____
City of Glyndon Council