

**Glyndon City Council**

**11/20/2017**

7:00 p.m. Regular Council Meeting  
City Hall Council Chambers

1. **Call to Order:** Mayor Cecil Johnson called the meeting to order at 7:00 p.m.
2. **Roll Call:** Council Members Present: Dave Owings, Justin Schreiber, Joe Olson and Kimberly Savageau; City Clerk Wendy Affield, Administrative Assistant Susan Dayley, Maintenance Supervisor Scott Lofgren, Fire Chief Bob Cuchna, City Engineers Kris Carlson and Alex Ranz.

**As Per Sign in Sheet:** Shaun Erickson, Terrie Enlow, Marco Moreno, Dustin Grandbois, and Cullen Myhre.

3. **Motion to Approve Consent Agenda**
  - a. Minutes – 11-08-17 Council Meeting
  - b. Approve Resolution of Payments – Included is the last payment to the County for the overpayment to Mr. Sefkow for the TIF District's decertified lots David Drown discovered in 2015. A motion was made by Dave Owings to approve the Consent Agenda, seconded by Justin Schreiber.Motion Carried.

4. **Additions to Agenda**
  - **Community Center Floor** – Cullen Myhre, Marco Moreno and Dustin Grandbois – Community Center Floor Damages

5. **Motion to Approve Agenda**

A motion to approve the 11/20/2017 Agenda was made by Joe Olson, seconded by Kimberly Savageau.

Motion Carried.

6. **New Business**
  - a. **2018 Council Meeting Time for Evening Meetings – Wendy Affield** – Affield suggested changing the evening Council Meetings in 2018 to start at 6:00 p.m. Olson is in favor of changing the time to 6:00 p.m. Mayor Johnson stated we need to consider people who work until 5:00 p.m. or later, questioning if this is this enough time for them to make a 6:00 p.m. meeting? Savageau is concerned about Public Hearings that are usually held at 6:00 p.m. Owings suggested, when a Public Hearing is prior to a Council Meeting the notice could state "Council Meeting will follow". Savageau stated 6:30 p.m. works better for her. Kimberly Savageau made a motion to change the evening Council Meetings in 2018 to begin at 6:30 p.m., seconded by Joe Olson.Motion Carried.

**b. Glyndon Days Street Dance – Justin Schreiber** – Schreiber would like to set Glyndon Days 2018 to run the week of August 9-11. Schreiber will book a band for the Street Dance on August 11<sup>th</sup>.

**c. Utility Rates Adjustments for 2018** – Savageau reported the City has not been breaking even with the current water rates. Savageau suggested increasing the flat-water rate from \$18.00 to \$23.00, a \$5.00 increase. With this change, we would take away smaller fees like \$1.25 for Recycling, \$.53 water service fee and \$1.25 for forestry to equal \$3.03. The utility rate may possibly only increase \$1.97 once these other fees are removed. Another thing to consider would be raising the Residential water usage rate of \$4.70 to \$5.00 per 1,000 gallons and Commercial rates from \$5.70 to \$6.00 per 1,000 gallons to have a minimal impact on residents. Savageau stated more research on the numbers will be looked at before the next Council Meeting. Savageau informed Council the compost item on the Utility Bill will be changed to read “Clean-up Week”. Affield stated she would need the decision by December 15<sup>th</sup> to present the new rate chart in the December Newsletter. The final vote for the water rate changes will be at the Council Meeting on December 13<sup>th</sup> 2017.

**Addition to Agenda - Discussion Regarding Community Center Flooring – Cullen Myhre** – Cullen Myhre, Marco Moreno and Dustin Grandbois addressed the Council regarding damage done to the floor tiles at the Community Center. Due to using Gorilla tape to secure the mats for their car races, tiles were damaged and some film from the tape stuck to the floor. They offered to replace the tiles, remove the tape residue and strip and wax the floor. Mayor Johnson would like the tiles replaced but is concerned about matching up the color. Dustin Grandbois informed Council in the future, they will be using sand bags and rubber mats under the racing mats to hold them in place. Marcus Moreno stated they used regular duct tape previously which came off the floor easily. Lofgren stated to remove the adhesive, they would need to use a strong adhesive remover. Mayor Johnson suggested asking the sentence to serve crew to strip and wax the floor. Lofgren stated he would pick up the floor stripping and waxing material from Stein Chemical. Olson stated the floor is fairly old and we may need to replace it at some point. Owings recapped, Council does not have issues with Cullen Myhre’s brother replacing the tiles, cleaning the film off the floor and having the sentence to serve crew scheduled to strip and wax the floor. Myhre asked Council if they could book the Community Center and pay two (2) months in advance for all Saturdays through April with the exception of the first weekend of the month, which would be Sunday instead of Saturday. The car club needs to schedule ahead of time to invite people for the racing events in order to raise money for their car club. Mayor Johnson asked if this will conflict with other activities/groups that may want to rent the center on Saturdays. Olson would like to look into this further since it is a Community Center, residents may be upset if all the Saturdays are taken. One of the gentlemen from the car club informed Council they start the races in the morning and are usually done around 3:00 p.m. so the center may still be rented for the evening, they will work with the City if they have enough notice. Dayley will work with Cullen Myhre on the scheduling. During the summer an outdoor track is used so they will not need to rent the Community Center for those months.

**7. Old Business/Unfinished Business**

**a. Review Flashing Speed Sign at 610 State Street NE – Terrie Enlow** – Enlow stated MnDOT moved the 30 MPH sign that was in front of their home farther to the east and the City had a portable flashing sign up this summer to help remind motorists to slow down in that location. Enlow informed Council the portable sign did help with some of the traffic but did not work some of the time due to a dead battery. Lofgren stated the traffic is so heavy on Highway 10 the battery only lasts a short time and it had to be removed during the winter months so it would not be damaged by snow plows. Enlow would like a permanent flashing light to help slow

the traffic coming into town. Mayor Johnson stated a flashing light would cost the City \$3,000 which MnDOT offered to install if the City purchases it. Lofgren stated he is not sure the size of sign in the Agenda Packet with solar panels will keep up with the needs on Highway 10, it is possible we may need a larger sign and/or solar panel. Lofgren recommends doing more research before ordering this particular sign. Mayor Johnson will contact MnDOT regarding these concerns. Owings stated some signs are hard wired and some are solar, the City will have to look at both options. Enlow would like to see more police presence in the area ticketing individuals that are not slowing down and obeying the speed limit signs. Affield stated with the new officer starting in January more patrolling can be done during the busy times of the day. Owings stated he has visited with Chief Cline regarding this subject and first wanted to hear ideas from the rest of the Council and would like to see pricing for the different options available. Owings stated he knows there are differences in opinions on the sign issue, so he suggests doing more research before moving forward. Schreiber stated he would like to see lower speeds on both ends of the City and is not sure a flashing sign will solve the problem. Schreiber would like to see law enforcement from the County and State help enforce the speeding issue through Glyndon. Savageau agreed with the enforcement side of this problem. Mayor Johnson reiterated, he will contact MnDOT regarding a flashing light and their opinion on hardwiring it if a solar panel is not sufficient. Once the State has a recommendation we will move forward.

Olson left Council Meeting at 7:45 p.m.

**b. TIF & Wheelage Tax Information** – Mayor Johnson made note Lori Johnson, Clay County Auditor, stated the Wheelage Tax can be used for a bond payment on the Parke Avenue Project.

**c. Project Updates – Kris Carlson** – The Parke Avenue Project Memo has been approved by the DOT with a category exclusion which means, nothing in the environmental side is holding us up, we are able to move forward with the project. The final plans have been submitted to Clay County for their review. Carlson sent a copy to Lofgren to review, once this is complete, we can upload the plans to the State Aid Review. Carlson stated we will hopefully receive the results back in late-December, then prepare to bid in January 2018. Carlson stated he has visited with Ken Norman, City Attorney, regarding an issue with the title on Seter's property for the storm water pond.

In the Southview addition, the drain tile has been installed around the storm water pond and has been seeded so we are now in winter suspension for this project. The water is running and the pond slope issues should be behind us. A small pile of clay from the repair on the pond can be used by homeowners if needed. Lofgren stated the owners of the house being built at this time will be able to use all of it. Carlson stated during the Parke Avenue Project, if they could, he would like to stage the extra material in Southview.

Carlson stated he has visited with Ken Norman and an Ulteig Surveyor regarding the property pin issue in Southview. They agreed the back line in Centennial needs to be surveyed so we can show where the original monument pin was thought to have been and determine where the overlapping is in the development. Carlson still has questions as to why some of the pins were not on the original plat. Carlson will contact Troy Tooz from LJA Engineering for the map that shows the overlapping in Centennial and Southview Additions. Carlson stated because the plat has not been signed for Charleswood, now would be a good time to get to the bottom of the issue before any lots are sold that are in question. Shaun Erickson provided a map of his lots that were surveyed by Anderson Surveying out of Fergus Falls in 2004 and Ulteig Engineering has the ones

they did of his property in 2008. Carlson will compare Erickson's maps and determine the discrepancy in the pin location for the Southview Addition.

Schreiber asked Carlson if he has been in contact with Jim Sullivan in regards to the dirt pile that was to be leveled the first part of November. Carlson informed Council he has talked to Sullivan in regards to the property pin issue but nothing on the dirt pile.

**d. Parke Avenue Discussion** – The Parke Avenue Project Memo has been approved and plans have been submitted to the County. Lofgren has a copy to review and the State will receive one next week for the state aid portion review. Schreiber asked when will the meetings start regarding the traffic flow during the Parke Avenue Project? Carlson stated he met with the County and they will be working from south to north on the Parke Avenue Project. Work in front of the school has to take place any time from June 1<sup>st</sup> through August 31<sup>st</sup> and everything south of the tracks has to be done before they will open it up. The key is to get to 9<sup>th</sup> Street for the local detours. Carlson does need to meet with CHS and Kuehl's before finalizing phases of the project. Schreiber asked Carlson if he has heard from BNSF? Carlson stated Eric from the County has heard the ditch cleaning has been approved and is cost shared 50/50 between the City and County. The final cost for the railroad arms and crossings have not been finalized. Carlson will contact Peggy Harter for updates on the Quiet Zone project. Carlson stated the layout of the construction is compatible with their plans for the Quiet Zone.

**e. Lawn Mower Discussion** – Lofgren presented three (3) bids for a lawn mower from Buffalo River Sales – Altoz TRX 660; Fargo Tractor – Kubota; and RDO Equipment – John Deere. Lofgren stated the Kubota is a 4-wheel drive diesel with a seventy-two inch (72") mowing deck for \$11,500 (25.5HP) or \$16,000 (39HP) with the trade-in (\$7,500) of the 2007 Kubota; the John Deere is a 4-wheel drive diesel with a seventy-two inch (72") mowing deck for \$13,500 with the trade-in (\$4,300) of the 2007 Kubota; the Altoz is a gasoline powered mower that is track driven from the rear and zero turn with a sixty-six inch (66") mowing deck for \$13,156 with the trade-in (\$5,844) of the 2007 Kubota. Lofgren stated there is a 3-year warranty on the Altoz TRX whereas the other two (2) are for two (2) years and all three companies will loan the City a mower if ours is in for service. Lofgren stated the Altoz would be a sturdier mower for getting around the ponds and ditches. Altoz is a newer brand that originates from Greenbush, MN, Lofgren does not know how it will hold up with the amount of mowing the City does. Lofgren stated purchasing the mower from Buffalo River Sales in Glyndon is convenient for parts and service. Ranz stated six (6) of his neighbors have Altoz mowers and they are quiet and quick mowers. Schreiber asked if the tracks tore up their yards. Ranz said it does not and the mower is known for being super-fast. A motion to accept the bid from Buffalo River Sales for an Altoz TRX 660 mower was made by Justin Schreiber, seconded by Kimberly Savageau. All in favor.

Motion Carried.

**8. Department Reports / Committee Reports**

**a. Mike Cline, Police Chief** – Absent

**b. Bob Cuchna, Fire Chief** – Absent (left early)

**c. Scott Lofgren, Maintenance/Public Works Supervisor** – The shop class continues working on the warming house for the ice skating rink. The roof is partially completed, the windows, doors and shingles still need to be picked up. The students will continue working as weather permits. Lofgren informed Council it should be completed by summer.


**d. Wendy Affield, City Clerk** – Nothing at this time.


**9. Open Forum –**

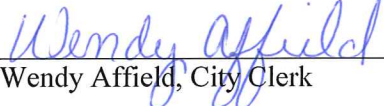
**10. Miscellaneous Announcements –**

**11. Adjournment -**

A motion was made by Justin Schreiber, seconded by Kimberly Savageau to adjourn at 8:12 p.m.  
Motion Carried.

  
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Cecil Johnson, Mayor

  
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Susan Dayley, Administrative Assistant

  
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Wendy Affield, City Clerk

November 20, 2017 Glyndon City Council Minutes