

Glyndon Days Discussion

7/26/2017

6:00 p.m. Glyndon Discussion Meeting
City Hall Council Chambers

1. **Call to Order:** Mayor Cecil Johnson called the meeting to order at 6:00 p.m.
2. **Roll Call:** Council Members Present: Dave Owings, Justin Schreiber, Joe Olson, Kimberly Savageau, City Clerk Wendy Affield and Administrative Assistant Susan Dayley.

Sign in Sheet: Todd and Pam Moon
3. **Parade Discussion - Dave Owings**
 - Parade announcer will be located in front of the Elementary School.
 - Parade participation count is approximately 45-50 entries with more expected closer to the parade date.
 - Dave Olek will be the Grand Marshall and will be riding with Karen Owings in their convertible mustang.
4. **Food Vendor Update from Justin Schreiber**
 - The food vendor is scheduled for Saturday, August 12, 2017 from 11:30 – 5:00 p.m.
 - Troy DeJong from the Rod and Gun Club asked if the City could cover the insurance policy of \$125.00, stating they may not make enough to cover that cost since it is the first year of having the beer garden only during the day. The Rod and Gun Club will reimburse the City the insurance fee if they make a profit. Options were discussed and the committee recommends the City of Glyndon cover the insurance policy to be reimbursed from the Rod and Gun Club if a profit is made.
 - The Lions and Lioness's will be serving a luncheon plate at the Community Center Saturday, August 12th.
 - The Glyndon Lutheran Church will be serving concessions.
 - Olson questioned whether or not the food vendor has been inspected by the health department. Schreiber will check with the vendor about licensing and inspections.
 - Mayor Johnson stated the bars in Glyndon have events scheduled outside and those areas will need to be fenced off if there is alcohol being served.
 - The beer garden in the Community Center parking lot will need to be fenced off on Saturday. Wristbands will be provided by Chief Cline. Olson, Schreiber, and Dayley offered to help with checking ID's. Picnic tables will be available to use in the fenced off area.
 - Watermelon will be served under the park awning.
 - Canopy tents will be set up to provide shaded areas.
 - Savageau instructed Affield to make a list for the Maintenance Department so they are aware of what needs to be done for setup.
 - Porta potty's will be set up on Friday and returned on Monday after Glyndon days.

5. **Community Picnic Update by Kimberly Savageau**
 - Chief Cline will order the corn on the cob from Green Leaf Nursery & Produce for the picnic. Affield stated the corn on the cob has been donated for the last few years.
 - Tents, tables, and cooking area will be set up the day of the picnic.
 - Girl Scouts will have hotdogs available at the picnic.
 - Condiments, paper products, and propane tanks will be picked up.
 - Mayor Johnson stated Terry Cummings and himself will make sure the burners are ready for cooking the corn on the cob.
 - Olson suggested the Fire Department fill the trucks so they can spray the water like they did last year, the kids really enjoyed that.

6. **Saturday Activities Update from Joe Olson**
 - Everything that is on the schedule of events are good to go.
 - The barrel rides have not been confirmed from the Boy Scouts.
 - Olson stated Maranatha Church would like to have a freezie stand but have not reached out to City Hall. They are welcome to just show up.
 - We received a \$50 gift card from Hornbacher's which will be used to purchase watermelons for the watermelon feed. No word from Cash Wise at this time.
 - Tracy Tollefson has organized the Summer Craft and Vendor Show to be held at the DGF High School Gym.
 - Olson stated Glyndon Days has many events starting on Monday, August 7th.

7. **Glyndon Days Budget Update**
 - Affield provided a breakdown of how the budget of \$3,500 was used for Glyndon Days.
 - Event Staff T-shirts came to \$132.50. Council and City Staff are purchasing their own.
 - \$125 will be added into the expenses for the insurance coverage for the beer garden.
 - The banner will be paid for from the advertising budget.
 - Next year there will not be the expense of the banner or t-shirts.
 - Pam Moon gave suggestions to be included in the activities for next year and different fundraiser ideas which include: fireworks, pancake feed with a free will donation, Murder-Mystery dinner/Pig Roast, bail out of jail, casino night, newlywed game, etc.
 - Olson suggested scheduling a meeting after Glyndon Days to start planning for next year.

8. **Location of Activities in the Park on Saturday** – Affield attached a map in the packet.
 - The two bouncy house activities for the younger children will be stationed behind the Community Center to the north of the awning.
 - The activities for the older children will be on the south end of the park by the depot.
 - Tractor pull will be located on the basketball court.
 - Watermelon Feed and face painting will be located under the Community Center awning.
 - Balloon Sculpting Clown will be sheltered by the trees on the east side of the park.
 - Beer Garden will be out of the old City Well House (garage) south of the Community Center with the fence located where the old water tower once stood. Tents will be set up.
 - Porta potty's will be located on the south end of the parking lot to block off the entrance.
 - Food truck will be located on the west side of the parking lot so they can attach to the power on the pole.

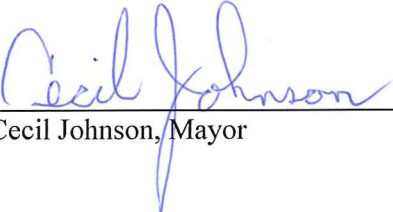
9. **Who's doing what on Saturday?**
 - Todd and Pam Moon will have one or two 4-wheelers available to help with the parade.

- Owings will have marks set on the road for the parade and everyone will be assigned a number. Someone will follow behind the Classic Cars Cruise just in case candy is thrown prior to the Color Guard marching. Owings will have walkie-talkies available in the event the order is changed at the last minute for the parade.
- Grand Marshal, Dave Olek will be driven by Karen Owings.
- Chief Cline rides in the front of the parade.
- Discussion concerning blocking off traffic for the parade.
- Wendy and Claire Affield will be cutting and serving for the watermelon feed.
- Olson will be taking care of the frozen t-shirt event and helping with the initial set up for the activities.
- Mayor Johnson and Susan Dayley will be driving a Ranger with a trailer that will be hauling straw bales with cutouts of the Council Members faces since they will helping prepare the activities for the day and are unable to participate in the parade.
- The Barrel Rides have not committed for Glyndon Days.

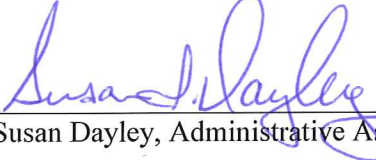
10. Open forum –

11. Adjournment


A motion was made by Joe Olson, seconded by Kimberly Savageau to adjourn at 6:50 p.m.
Motion Carried.



Cecil Johnson, Mayor



Susan Dayley, Administrative Assistant



Wendy Affield, City Clerk

July 26, 2017 Glyndon Days Discussion Minutes