

Glyndon City Council

4/12/2017

7:00 a.m. Regular Council Meeting
City Hall Council Chambers

1. **Call to Order:** Vice-Mayor Dave Owings called the meeting to order at 7:00 a.m.
2. **Roll Call:** Council Members Present: Justin Schreiber, Joe Olson and Kimberly Savageau; City Clerk Wendy Affield, Administrative Assistant Susan Dayley, Police Chief Mike Cline, Maintenance Supervisor Scott Lofgren, City Engineer Chris Thorson and Alex Ranz.

Absent: Mayor Cecil Johnson

As Per Sign in Sheet: Chad G. Moody and Kelly Richards.

3. **Motion to Approve Consent Agenda**
 - a. Minutes – 3/22/17 Public Hearing – Proposed Improvements for Southview Addition.
 - b. Minutes – 3/22/17 Council Meeting
 - c. Approve Resolution of Payments – Joe Olson made a motion to approve the Consent Agenda, seconded by Kimberly Savageau.
Motion carried.

4. **Additions to Agenda**
 - None.

5. **Motion to Approve Agenda**

A motion to approve the 4/12/2017 Agenda was made by Kimberly Savageau, seconded by Joe Olson.
Motion carried.

6. **New Business**

- a. **Request to Purchase Lot in Stockwood – Closed door meeting for negotiations on Stockwood Lot** – Kimberly Savageau made a motion to approve the offer for the purchase of Block 2, Lot 6 by Chad G. Moody with a request to have Ken Norman prepare the Purchase Agreement, seconded by Justin Schreiber.
Motion carried.

- b. **Oath of Office – Susan Dayley, Administrative Assistant** – Susan Dayley read her Oath of Office for the City Council.

c. Bid Tabulations – Improvements for Southview Addition Phase I – Chris Thorson, Ulteig – Nine (9) bids were received, low bid was from Sellin Brothers in the amount of \$2,324,000. Engineers estimate on the project was around 2.45 million. Chris Thorson informed Counsel Sellin Brothers were the low bidder and recommends the job be awarded to them once the Plat and Developers Agreement are signed by both parties. No motion at this time. Kelly Richards would like to start moving forward on the project as soon as possible. Chris Thorson stated there were twenty-one (21) prime contractors on the bid list, almost half submitted bids.

d. Tax Abatement and Incentives – Dave Owings – Tabled

e. Internet Services – Joe Olson – Olson received correspondence from a citizen stating before the 2018 project starts, the City of Glyndon should focus on some options for better internet service and rates for the citizens of Glyndon. If new services were to be installed, it would be best to coincide with the street project. Owings requested letters be sent to internet providers for information informing us what type of services and prices they could provide. Olson stated the DGF High School, IT Department Supervisor, John Jacobson is interested in what options would be available for the school. Dave Owings will follow up with John Jacobson.

7. Old Business/Unfinished Business

a. Resolution 2017-10 – Resolution Authorizing Tax Abatement on Select Property within the City of Glyndon for the purpose of Promoting New Residential Homes - Motion to approve Resolution 2017-10 was made by Justin Schreiber, seconded by Kimberly Savageau.
Motion carried.

b. Community Center Rental Application & Clean-up Checklist – Discussion concerning changes made to the Community Center application form for residents and non-residents, including damage deposits held until the center is inspected by a City employee. A motion was made by Kimberly Savageau, seconded by Joe Olson to approve the changes to the Community Center Rental Application and Clean-up Checklist.
Motion carried.

8. Department Reports / Committee Reports

a. Mike Cline, Police Chief – None to report. Owings asked if there has been any vandalism going on in the city. Chief Cline stated none has been reported.

b. Bob Cuchna, Fire Chief – Not present.

c. Scott Lofgren, Maintenance/Public Works Supervisor – Lofgren informed Council a 30-mph speed limit sign has been installed on 12th Ave South by the county road intersection. The flashing stop signs have been ordered for the intersection at 12th Street and Parke Avenue. Benches and garbage cans have been placed in the parks and the shelter at Johnson Park is open. The picnic tables will be out soon.

d. Wendy Affield, City Clerk – Affield reported the audit went well and the Auditors are in the process of finalizing the information. Transcription machines have been purchased for City Hall to help with the minutes and any dictation Chief Cline may need for Court Hearings. Council had a discussion regarding a date being set for Glyndon Days. Savageau will contact

Terry and Tammy Sperr within the next few weeks to see if they are interested in planning the event again this year.

City Engineer, Chris Thorson stated, during the Parke Avenue project next year, he would like to see some of the side streets reconstructed to coincide with the contract to obtain the water main and storm sewer renovations.

9. Open Forum – Justin Schreiber discussed insurance coverage for the Glyndon Days Rod and Gun Club street dance event. Discussion was had regarding who would cover the costs for the Jiffy Johns and police at the street dance. Chief Cline stated he does not charge for his officers to work the event.


10. Miscellaneous Announcements –

11. Adjournment

A motion was made by Joe Olson, seconded by Kimberly Savageau to adjourn at 7:42 a.m.
Motion carried.



Dave Owings, Vice Mayor



Susan Dayley, Administrative Assistant

April 12th, 2017 Glyndon City Council Minutes