

# ORDINANCE #166

AN ORDINANCE ADOPTING THE 2020 CITY OF GLYNDON FEE SCHEDULE AND PROVIDING FOR THE ISSUANCE OF LICENSES, PERMITS AND COLLECTION OF FEES THEREOF; REPEALS ALL ORDINANCES, PARTS OF ORDINANCES AND PREVIOUS FEE SCHEDULES THAT CONFLICT THEREWITH.

The City of Glyndon City Council does ordain the following:

**Section 1. Findings:** Pursuant to Minnesota Statutes, §462.353, subd. 4, Glyndon City Ordinances and upon a review of a study conducted by City Staff, a fee schedule for city services and licensing is hereby adopted as follows:

## 2020 FEE SCHEDULE

### Alcoholic Beverages

|                            |                 |
|----------------------------|-----------------|
| 3.2 Beer Off-Sale          | \$50.00/Year    |
| 3.2 Beer On-Sale           | \$100.00/Year   |
| 3.2 Beer On-Sale Temporary | \$5.00/Day      |
| Liquor On-Sale License     | \$2,000.00/Year |
| Liquor Off-Sale License    | \$100.00/Year   |
| Liquor On-Sale Temporary   | \$25.00/Day     |
| Sunday On-Sale Liquor      | \$200.00/Year   |
| Wine On-Sale               | \$300.00/Year   |

### Planning and Zoning Fees

|  |   |
|--|---|
| Building Permit                                    | see 1997 Uniform Building Code  |
| Variance Application                               | \$200.00  |
| Conditional Use Permit                             | \$200.00  |
| Rezoning Application                               | \$200.00  |
| Plan Review Fee                                    | 25% of the Building Permit Fee  |
| Vacation ( <i>right of way easements</i> )         | \$200.00  |
| Major Subdivision Preliminary                      | \$100.00  |
| Major Subdivision Final                            | \$250.00  |
| Minor Subdivision                                  | \$100.00  |
| Minor Subdivision within Extraterritorial Boundary | \$100.00  |
| Final Plat   | \$500.00  |
| Single Parcel Split ( <i>Twin-home</i> )           | \$100.00 - \$100.00 for the first split.<br>Multiple splits which are adjacent and on<br>The same survey - \$25.00 per additional<br>Split. |
| Recording Fee at Clay County Courthouse            | \$46.00 ( <i>Subject to change</i> )  |

**Flat Rate Permit Fees**

|   |   |
|---|---|
| Re-roofing  | \$25.00 + State surcharge   |
| Re-siding   | City of Glyndon Permit Fee Schedule<br><i>(Plus, State surcharge)</i> |
| Windows replacement   | City of Glyndon Permit Fee Schedule<br><i>(Plus, State surcharge)</i> |
| Manufactured Homes<br><i>(Moved into the courts)</i>                  | \$35.00   |
| Moving Permits<br><i>(To be obtained by a licensed mover)</i>         | \$15.00   |
| Demolition Permits  | \$15.00   |
| Wood Burning Appliances   | \$15.00   |
| Building Sprinkler System<br><i>(To be obtained by the installer)</i> | \$75.00   |
| Pet License   | \$6.00  |
| Burning Permit  | \$5.00  |
| Fax Service   | \$2.00 first page, \$1.00 additional page                             |
| Copy Service  | \$.15 per page <i>(Black &amp; White)</i>                             |
| Copy Service  | \$.30 per page <i>(Color)</i>   |

**Nuisance Fees**

|   |                               |
|---|-------------------------------|
| 10-day Failure to Register Fee (Pets)                           | \$25.00                       |
| Clean-up – Disposal Fees  | Actual Cost                   |
| Clean-up – Hourly Rate per Worker<br><i>(1-hour increments)</i> | \$45.00                       |
| Mowing – Hourly Rate  | \$75.00      One Hour Minimum |
| Towing Fees   | Actual Cost                   |

**Government Data**

All public government data is available for viewing at no charge at City Hall during normal business hours, Monday through Friday 8:00 a.m. to 4:30 p.m. The City has an established fee for making copies of requested data. Date requests for more than 100 pages may result in charges for staff time in addition to the cost of the actual copies. If the data request is maintained electronically and the data takes less than one hour to complete, that data will be released free of charge.

**Police Department Fees**

|                              |   |
|------------------------------|---|
| Accident Reports             | \$7.50  |
| Recreational Vehicle Permits | \$10.00/per year <i>(After application is approved)</i> |
| Gun Permit                   | \$10.00/per year <i>(After application is approved)</i> |

**Bulk Water Sales**

\$25.00 Hook up Fee  
\$15.00 per 1000 gallons of water

**Utility Fees**

Sewer Rate \$23.00 per Month per housing unit  
Sewer Usage \$5.00 per 1000 gallons – Commercial \$6.00  
Water Rate \$26.00 per Month per housing unit  
Water Usage \$5.00 per 1000 gallons – Commercial \$6.00

Water Service Reconnection Fee  
(After disconnection for non-payment) \$50.00

Water Service Reconnect after hours  
(After disconnection for non-payment) \$100.00

Sewer Access Charge \$200.00 at time of connection  
Water Access Charge (Meter & MXU) \$275.00 at time of connection  
New Construction Water Access Charge \$425.00 at time of connection  
(2 Meters & Dual MXU)

2<sup>nd</sup> Water Meter (Yard Meter) \$275.00 Home owner is responsible for  
Acquiring plumbing permit and having  
Meter plumbed in  
2<sup>nd</sup> Water Meter (Yard Meter) \$5.00 Minimum monthly fee for the months  
Of May, June, July, August, September and  
October regardless if meter is not in use.

Storm Water \$9.50 per Month (Runoff Equivalent Factor)

Mosquito Control \$2.50 per Month per housing unit  
Forestry \$0.50 per Month per housing unit  
Pump Station \$5.00 per Month per housing unit  
Water Looping \$1.00 per Month per housing unit

**Water User Fees**

**RESOLUTION APPROVING CREATING UTILITY BILL USER FEE COLLECTIBLE BEGINNING JANUARY 2015 Resolution 2014-6. BE IT RESOLVED BY THE COUNCIL OF THE CITY OF GLYNDON, CLAY COUNTY, MINNESOTA,** that the following sum of money be levied beginning January 2015, collective until Obligation of Bond 2014B is fulfilled as a User Fee collectable monthly through the City of Glyndon’s Utility Billing System:

|                  | UNITS           | MONTHLY  | YEARLY     | ALL UNITS TOTAL   |
|------------------|-----------------|----------|------------|-------------------|
| RESIDENTIAL      | 365             | \$15.00  | \$180.00   | \$65,700.00       |
| COMMERCIAL       | 29              | \$25.00  | \$300.00   | \$8,700.00        |
| MOBILE HOME PARK | 2               | \$570.00 | \$6,840.00 | \$13,680.00       |
| SCHOOL           | <u>1</u>        | \$95.00  | \$1,140.00 | <u>\$1,140.00</u> |
|                  | 397 Total Units |          |            | \$89,220.00 Total |

**Garbage Rates**

|                     |   |
|---------------------|---|
| Recycling           | \$0.00 per Month per housing unit                                 |
| Compost             | \$0.00 per Month per housing unit                                 |
| Clean-up Week       | \$1.50 per Month per housing unit                                 |
| Residential Garbage | \$19.59 plus tax per Month<br>(Limit 2 - 32 gallon cans per week) |
| Rate Group 12       | \$16.85 plus tax per month  |
| Commercial Garbage  |   |
| Rate Group 20       | \$30.52 plus tax per Month  |
| Rate Group 21       | \$42.58 plus tax per Month  |
| Rate Group 22       | \$50.68 plus tax per Month  |
| Rate Group 23       | \$55.37 plus tax per Month  |
| Rate Group 24       | \$60.79 plus tax per Month  |
| Rate Group 25       | \$222.98 plus tax per Month                                       |
| Rate Group 26       | \$105.96 plus tax per Month                                       |
| Rate Group 27       | \$138.56 plus tax per Month                                       |
| Rate Group 28       | \$201.88 plus tax per Month                                       |
| Rate Group 29       | \$292.43 plus tax per Month                                       |
| Rate Group 30       | \$560.30 plus tax per Month                                       |
| Rate Group 31       | \$975.13 plus tax per Month                                       |
| Rate Group 32       | \$130.09 plus tax per Month                                       |
| Rate Group 33       | \$188.61 plus tax per Month                                       |

**GARBAGE RATES ARE SUBJECT TO CHANGE SHOULD STATE, COUNTY OR LOCAL FEES INCREASE**

**Community Center Fees – Residents of Glyndon**

|  |   |
|--|---|
| Damage Deposit                         | \$500.00  |
| Dances/Receptions ( <i>Residents</i> ) | \$250.00  |
| Law Enforcement Charge                 | \$140.00 minimum charge 4 hours<br>\$35.00 per hour after 4 hours |
| Small Family Events or Parties         | \$30.00 less than 4 hours   |
| Small Family Events or Parties         | \$50.00 for over 4 hours  |
| Cleaning Deposit                       | \$100.00  |
| Fund Raiser / Non-profit               | \$100.00  |
| Meetings                               | \$30.00   |
| Local Non-Profit Organizations         | FREE  |

**Community Center Fees – Nonresidents of Glyndon**


|   |   |
|---|---|
| Damage Deposit                                  | \$500.00  |
| Dances/Receptions ( <i>Nonresidents</i> )       | \$400.00  |
| Law Enforcement Charge                          | \$140.00 minimum charge 4 hours<br>\$35.00 per hour after 4 hours |
| Small Family Events or Parties                  | \$60.00 less than 4 hours   |
| Small Family Events or Parties                  | \$100.00 for over 4 hours   |
| Cleaning Deposit ( <i>Refundable</i> )          | \$100.00  |
| Non-Profit Organization ( <i>Fund Raisers</i> ) | \$200.00  |

**See Glyndon Community Center Rental Application**

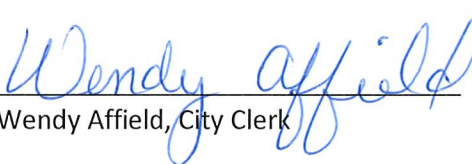
**Section 2. Effective Date of Ordinance:**

This Ordinance shall be effective as of January 1<sup>st</sup>, 2020.

Adopted this 23rd day of December, 2019.

  
\_\_\_\_\_  
Cecil Johnson, Mayor

Attest:

  
\_\_\_\_\_  
Wendy Affield, City Clerk

Revised January 2018  
Revised June 2018  
Revised January 2019  
Revised January 2020