

ORDINANCE #166

AN ORDINANCE ADOPTING THE **2024** CITY OF GLYNDON FEE SCHEDULE AND PROVIDING FOR THE ISSUANCE OF LICENSES, PERMITS AND COLLECTION OF FEES THEREOF; REPEALS ALL ORDINANCES, PARTS OF ORDINANCES AND PREVIOUS FEE SCHEDULES THAT CONFLICT THEREWITH.

The City of Glyndon City Council does ordain the following:

Section 1. Findings: Pursuant to Minnesota Statutes, §462.353, subd. 4, Glyndon City Ordinances and upon a review of a study conducted by City Staff, a fee schedule for city services and licensing is hereby adopted as follows:

2024 FEE SCHEDULE

Alcoholic Beverages

3.2 Beer Off-Sale	\$50.00/Year
3.2 Beer On-Sale	\$100.00/Year
3.2 Beer On-Sale Temporary	\$5.00/Day
Liquor On-Sale License	\$2,000.00/Year
Liquor Off-Sale License	\$100.00/Year
Liquor On-Sale Temporary	\$25.00/Day
Sunday On-Sale Liquor	\$200.00/Year
Wine On-Sale	\$300.00/Year

Planning and Zoning Fees

Building Permit	see 2020 MN State Building Codes
Variance Application	\$200.00
Conditional Use Permit	\$200.00
Rezoning Application	\$200.00
Plan Review Fee	25% of the Building Permit Fee
Vacation (<i>right of way easements</i>)	\$200.00
Major Subdivision Preliminary	\$100.00
Major Subdivision Final	\$250.00
Minor Subdivision	\$100.00
Minor Subdivision within Extraterritorial Boundary	\$100.00
Final Plat	\$500.00
Single Parcel Split (<i>Twin-home</i>)	\$100.00 <i>(Multiple splits on the same survey - \$25.00 per additional split)</i>
Recording Fee at Clay County Courthouse	\$46.00 <i>(Subject to change)</i>

Capital Project

\$8.90 per Month per housing unit

Flat Rate Permit Fees

Re-roofing	\$25.00 + State surcharge
Re-siding	Permit Fee Schedule + State surcharge
Windows replacement	Permit Fee Schedule + State surcharge
Manufactured Homes	\$35.00 (Moved into the courts)
Moving Permits	\$15.00 (To be obtained by a licensed mover)
Demolition Permits	\$15.00
Wood Burning Appliances	\$15.00
Building Sprinkler System	\$75.00 (To be obtained by the installer)
Sound Amplification Permit	\$25.00
Pet License	\$6.00 (Annual – Yearly)
Dangerous Dog License	\$500.00 (Additional to Pet License - Annual)
Charge for Lost Animal Rescued	\$25.00 (Cage at Police Department)
Burning Permit	\$5.00 (for 7 days)
Fax Service	\$2.00 first page, \$1.00 additional page
Copy Service	\$.15 per page (Black & White)
Copy Service	\$.30 per page (Color)

Nuisance Fees

Clean-up – Disposal Fees	Actual Cost
Clean-up – Hourly Rate per Worker	\$45.00 (1-hour increments)
Mowing – Hourly Rate	\$75.00 (One Hour Minimum)
Towing Fees	Actual Cost
Noise Nuisance Fee	\$150.00

Fines & Penalties

Administrative Offenses (except Violations of Chapter 94)	\$250.00	1 st Offense	after 7 days
	\$750.00	2 nd Offense	after 14 days
	\$1,500.00	3 rd Offense	after 30 days
	\$500.00		every 30 days until resolved
Nuisance Violations (Administrative offense process)	\$250.00	1 st Offense	after 7 days
	\$750.00	2 nd Offense	after 14 days
	\$1,500.00	3 rd Offense	after 30 days
	\$500.00		every 30 days until resolved

Police Department Fees

Accident Reports	\$7.50
Recreational Vehicle Permits	\$10.00/per year (After application is approved)
Gun Permit	No Charge

Government Data

All public government data is available for viewing at no charge at City Hall during normal business hours, Monday through Friday 8:00 a.m. to 4:30 p.m. The City has an established fee for making copies of requested data. Date requests for more than 100 pages may result in charges for staff time in addition to the cost of the actual copies. If the data request is maintained electronically and the data takes less than one hour to complete, that data will be released free of charge.

Bulk Water Sales

\$25.00 Hook up Fee
\$15.00 per 1000 gallons of water

Utility Fees

Sewer Rate	\$18.00 per Month per housing unit
Sewer Usage	\$5.00 per 1000 gallons – Commercial \$6.00
Water Rate	\$30.00 per Month per housing unit
Water Usage	\$5.00 per 1000 gallons – Commercial \$6.00
Water Service Reconnection Fee	\$50.00 (After disconnection for non-payment)
Water Service Reconnect after hours	\$100.00 (After disconnection for non-payment)
Sewer Access Charge	\$100.00 at time of connection (changed 9-22-21)
Water Access Charge (Meter & MXU)	\$275.00 at time of connection
New Construction Water Access Charge (2 Meters & Dual MXU)	\$265.00 at time of connection (changed 9-22-21)
2 nd Water Meter (Yard Meter)	\$275.00 Homeowner is responsible for Acquiring plumbing permit and having Meter plumbed in.
2 nd Water Meter (Yard Meter)	\$5.00 Minimum monthly fee for the months Of May, June, July, August, September and October regardless if meter is not in use.
Storm Water	\$8.00 per Month (Runoff Equivalent Factor)
Mosquito Control	\$.15 per Month per housing unit
Forestry	\$1.10 per Month per housing unit
Pump Station	\$5.00 per Month per housing unit
Water Looping	\$1.25 per Month per housing unit

Water User Fees

RESOLUTION APPROVING CREATING UTILITY BILL USER FEE COLLECTIBLE BEGINNING JANUARY 2024 Resolution 2023-12. BE IT RESOLVED BY THE COUNCIL OF THE CITY OF GLYNDON, CLAY COUNTY, MINNESOTA, that the following sum of money be levied beginning January 2024, collective until Obligation of Bond 2021A is fulfilled as a User Fee collectable monthly through the City of Glyndon’s Utility Billing System:

	UNITS	MONTHLY	TOTAL
RESIDENTIAL	447	\$12.00	\$64,368
COMMERCIAL	40	\$22.00	\$10,560
MOBILE HOME PARK	50	\$12.00	\$7,200
SCHOOL	<u>1</u>	\$95.00	<u>\$1,140</u>
	538 Total Units		\$82,268 Total

Garbage Rates

Curbside Recycling	\$7.00 per Month per housing unit <i>(Limit 1 – 96-gallon tote every other Monday)</i>
Compost	\$0.00 per Month per housing unit
Clean-up Week	\$1.90 per Month per housing unit

Residential Garbage

Rate Group 10	\$17.95 plus tax per Month <i>(Limit 1 - 64-gallon tote per week)</i>
	\$19.95 plus tax per Month for 2 nd Tote
Rate Group 12	\$17.23 plus tax per month

Commercial Garbage

Rate Group 20	\$31.23 plus tax per Month
Rate Group 21	\$43.59 plus tax per Month
Rate Group 22	\$51.88 plus tax per Month
Rate Group 23	\$56.69 plus tax per Month
Rate Group 24	\$62.24 plus tax per Month
Rate Group 25	\$228.41 plus tax per Month
Rate Group 26	\$108.52 plus tax per Month
Rate Group 27	\$141.92 plus tax per Month
Rate Group 28	\$206.79 plus tax per Month
Rate Group 29	\$299.56 plus tax per Month
Rate Group 30	\$573.99 plus tax per Month
Rate Group 31	\$998.98 plus tax per Month
Rate Group 32	\$133.24 plus tax per Month
Rate Group 33	\$193.19 plus tax per Month

GARBAGE RATES ARE SUBJECT TO CHANGE SHOULD STATE, COUNTY OR LOCAL FEES INCREASE

Community Center Fees – Residents of Glyndon

Damage Deposit	\$500.00
Dances/Receptions <i>(Residents)</i>	\$250.00
Law Enforcement Charge	\$140.00 minimum charge 4 hours \$35.00 per hour after 4 hours
Small Family Events or Parties	\$30.00 less than 4 hours
Small Family Events or Parties	\$50.00 for over 4 hours
Cleaning Deposit <i>(Refundable)</i>	\$100.00
Fund Raiser / Non-profit	\$100.00
Meetings	\$30.00
Local Non-Profit Organizations	FREE

Community Center Fees – Nonresidents of Glyndon

Damage Deposit	\$500.00
Dances/Receptions (<i>Nonresidents</i>)	\$400.00
Law Enforcement Charge	\$140.00 minimum charge 4 hours \$35.00 per hour after 4 hours
Small Family Events or Parties	\$100.00 less than 4 hours
Small Family Events or Parties	\$150.00 for over 4 hours
Cleaning Deposit (<i>Refundable</i>)	\$200.00
Non-Profit Organization (<i>Fund Raisers</i>)	\$200.00

See Glyndon Community Center Rental Application

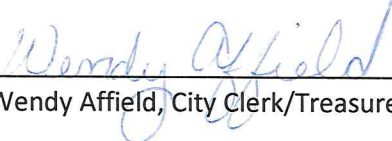
Section 2. Effective Date of Ordinance:

This Ordinance shall be effective as of April 10th, 2024.
Adopted this 10th day of April 2024.



Tracy Tollefson, Mayor

Attest:



Wendy Affield, City Clerk/Treasurer

Revised January 2018 & June 2018
Revised January 2019
Revised January 2020 & May 2020 (Dangerous Dog & Noise Ordinance Fine)
Revised January 2021, February 2021, May 2021 & September 2021
Revised January 2022
Revised January 2023, September 2023 & December 2023
Revised April 2024