

# ORDINANCE #166

AN ORDINANCE ADOPTING THE 2019 CITY OF GLYNDON FEE SCHEDULE AND PROVIDING FOR THE ISSUANCE OF LICENSES, PERMITS AND COLLECTION OF FEES THEREOF; REPEALS ALL ORDINANCES, PARTS OF ORDINANCES AND PREVIOUS FEE SCHEDULES THAT CONFLICT THEREWITH.

The City of Glyndon City Council does ordain the following:

**Section 1. Findings:** Pursuant to Minnesota Statutes, §462.353, subd. 4, Glyndon City Ordinances and upon a review of a study conducted by City Staff, a fee schedule for city services and licensing is hereby adopted as follows:

## 2019 FEE SCHEDULE

### Alcoholic Beverages

3.2 Beer Off-Sale	\$50.00/Year
3.2 Beer On-Sale	\$100.00/Year
3.2 Beer On-Sale Temporary	\$5.00/Day
Liquor On-Sale License	\$2,000.00/Year
Liquor Off-Sale License	\$100.00/Year
Liquor On-Sale Temporary	\$25.00/Day
Sunday On-Sale Liquor	\$200.00/Year
Wine On-Sale	\$300.00/Year

### Planning and Zoning Fees

Building Permit	see 1997 Uniform Building Code
Variance Application	\$200.00
Conditional Use Permit	\$200.00
Rezoning Application	\$200.00
Plan Review Fee	25% of the Building Permit Fee
Vacation ( <i>right of way easements</i> )	\$200.00
Major Subdivision Preliminary	\$100.00
Major Subdivision Final	\$250.00
Minor Subdivision	\$100.00
Minor Subdivision within Extraterritorial Boundary	\$100.00
Final Plat	\$500.00
Single Parcel Split ( <i>Twin-home</i> )	\$100.00 - \$100.00 for the first split. Multiple splits which are adjacent and on The same survey - \$25.00 per additional Split.
Recording Fee at Clay County Courthouse	\$46.00 ( <i>Subject to change</i> )

**Flat Rate Permit Fees**

Re-roofing	\$25.00 + State surcharge
Re-siding	City of Glyndon Permit Fee Schedule <i>(Plus, State surcharge)</i>
Windows replacement	City of Glyndon Permit Fee Schedule <i>(Plus, State surcharge)</i>
Manufactured Homes <i>(Moved into the courts)</i>	\$35.00
Moving Permits <i>(To be obtained by a licensed mover)</i>	\$15.00
Demolition Permits	\$15.00
Wood Burning Appliances	\$15.00
Building Sprinkler System <i>(To be obtained by the installer)</i>	\$75.00
Fax Service	\$2.00 first page, \$1.00 additional page
Copy Service	\$.15 per page <i>(Black &amp; White)</i>
Copy Service	\$.30 per page <i>(Color)</i>

**Nuisance Fees**

Clean-up – Disposal Fees	Actual Cost
Clean-up – Hourly Rate per Worker <i>(1-hour increments)</i>	\$45.00
Mowing – Hourly Rate	\$75.00      One Hour Minimum
Towing Fees	Actual Cost

**Government Data**

All public government data is available for viewing at no charge at City Hall during normal business hours, Monday through Friday 8:00 a.m. to 4:30 p.m. The City has an established fee for making copies of requested data. Date requests for more than 100 pages may result in charges for staff time in addition to the cost of the actual copies. If the data request is maintained electronically and the data takes less than one hour to complete, that data will be released free of charge.

**Police Department Fees**

Accident Reports	\$7.50
Recreational Vehicle Permits	\$10.00/per year <i>(After application is approved)</i>
Gun Permit	\$10.00/per year <i>(After application is approved)</i>

**Bulk Water Sales**

\$25.00 Hook up Fee  
\$15.00 per 1000 gallons of water

**Utility Fees**

Sewer Rate	\$23.00 per Month per housing unit
Sewer Usage	\$5.00 per 1000 gallons – Commercial \$6.00
Water Rate	\$23.00 per Month per housing unit
Water Usage	\$5.00 per 1000 gallons – Commercial \$6.00
Water Service Reconnection Fee <i>(After disconnection for non-payment)</i>	\$50.00
Water Service Reconnect after hours <i>(After disconnection for non-payment)</i>	\$100.00
Sewer Access Charge	\$200.00 at time of connection
Water Access Charge <i>(Meter &amp; MXU)</i>	\$275.00 at time of connection
New Construction Water Access Charge <i>(2 Meters &amp; Dual MXU)</i>	\$425.00 at time of connection
2 <sup>nd</sup> Water Meter (Yard Meter)	\$275.00 Home owner is responsible for Acquiring plumbing permit and having Meter plumbed in
2 <sup>nd</sup> Water Meter (Yard Meter)	\$5.00 Minimum monthly fee for the months Of May, June, July, August, September and October regardless if meter is not in use.
Storm Water	\$9.50 per Month (Runoff Equivalent Factor)
Mosquito Control	\$1.50 per Month per housing unit
Forestry	\$0.50 per Month per housing unit
Pump Station	\$5.00 per Month per housing unit
Water Looping	\$1.00 per Month per housing unit

**Water User Fees**

**RESOLUTION APPROVING CREATING UTILITY BILL USER FEE COLLECTIBLE BEGINNING JANUARY 2015**

**Resolution 2014-6**

**BE IT RESOLVED BY THE COUNCIL OF THE CITY OF GLYNDON, CLAY COUNTY, MINNESOTA**, that the following sum of money be levied beginning January 2015, collective until Obligation of Bond 2014B is fulfilled as a User Fee collectable monthly through the City of Glyndon’s Utility Billing System:

	UNITS	MONTHLY	YEARLY	ALL UNITS TOTAL
RESIDENTIAL	365	\$15.00	\$180.00	\$65,700.00
COMMERCIAL	29	\$25.00	\$300.00	\$8,700.00
MOBILE HOME PARK	2	\$570.00	\$6,840.00	\$13,680.00
SCHOOL	<u>1</u>	\$95.00	\$1,140.00	<u>\$1,140.00</u>
	397 Total Units			\$89,220.00 Total

**Garbage Rates**

Recycling	\$0.00 per Month per housing unit
Compost	\$0.00 per Month per housing unit
Clean-up Week	\$1.25 per Month per housing unit
Residential Garbage	\$18.46 plus tax per Month (Limit 2 - 32 gallon cans per week)
Rate Group 12	\$16.22 plus tax per month
Commercial Garbage	
Rate Group 20	\$30.35 plus tax per Month
Rate Group 21	\$41.91 plus tax per Month
Rate Group 22	\$49.70 plus tax per Month
Rate Group 23	\$54.20 plus tax per Month
Rate Group 24	\$59.40 plus tax per Month
Rate Group 25	\$215.04 plus tax per Month
Rate Group 26	\$102.74 plus tax per Month
Rate Group 27	\$134.04 plus tax per Month
Rate Group 28	\$194.79 plus tax per Month
Rate Group 29	\$281.70 plus tax per Month
Rate Group 30	\$538.78 plus tax per Month
Rate Group 31	\$936.88 plus tax per Month
Rate Group 32	\$119.10 plus tax per Month
Rate Group 33	\$171.61 plus tax per Month

**GARBAGE RATES ARE SUBJECT TO CHANGE SHOULD STATE, COUNTY OR LOCAL FEES INCREASE**

**Community Center Fees – Residents of Glyndon**

Damage Deposit	\$500.00
Dances/Receptions ( <i>Residents</i> )	\$250.00
Law Enforcement Charge	\$120.00 minimum charge 4 hours \$30.00 per hour after 4 hours
Small Family Events or Parties	\$30.00 less than 4 hours
Small Family Events or Parties	\$50.00 for over 4 hours
Cleaning Deposit	\$100.00
Fund Raiser / Non-profit	\$100.00
Meetings	\$30.00
Local Non-Profit Organizations	FREE

**Community Center Fees – Nonresidents of Glyndon**

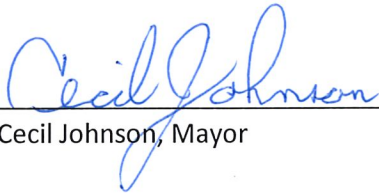
Damage Deposit	\$500.00
Dances/Receptions ( <i>Nonresidents</i> )	\$400.00
Law Enforcement Charge	\$140.00 minimum charge 4 hours \$35.00 per hour after 4 hours
Small Family Events or Parties	\$60.00 less than 4 hours
Small Family Events or Parties	\$100.00 for over 4 hours
Cleaning Deposit ( <i>Refundable</i> )	\$100.00
Non-Profit Organization ( <i>Fund Raisers</i> )	\$200.00

**See Glyndon Community Center Rental Application**

**Section 2. Effective Date of Ordinance:**

This Ordinance shall be effective as of January 1<sup>st</sup>, 2019.

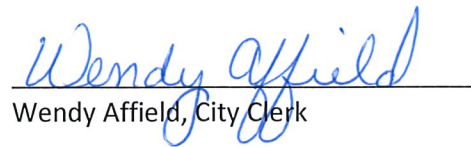
Adopted this 26th day of December, 2018.



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Cecil Johnson, Mayor

Attest:



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Wendy Affield, City Clerk

Revised January 2018  
Revised June 2018  
Revised January 2019